LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Regular Meeting
of the

Board of Education

June 9, 2015

AGENDA

ADMINISTRATION
Sherine Smith, Ed.D., Superintendent of Schools
Darlene Messinger, Assistant Superintendent, Instructional Services
Dean West, Assistant Superintendent, Business Services
Leisa Winston, Director Human Resources & Public Communications

BOARD OF EDUCATION
Ketta Brown, President
William Landsiedel, Clerk
Carol Normandin, Member
Dee Perry, Member
Jan Vickers, Member

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
REGULAR MEETING
550 Blumont
Laguna Beach, CA 92651

June 9, 2015

Closed Session 5:00 – 5:30 P.M.
Reception
Open Session 6:00 P.M.

AGENDA

1. **CALL TO ORDER**
2. **ROLL CALL TO ESTABLISH QUORUM**
3. **PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
4. **ADJOURN TO CLOSED SESSION**

   A. NEGOTIATIONS
   (Pursuant to Government Code §54957.6)

o Employee Organization:	LaBUFA
District Negotiator:	Leisa Winston
o Employee Organization:	CSEA
District Negotiator:	Leisa Winston
o Employee Organization:	Unrepresented Employees
District Negotiator:	Leisa Winston
o Superintendent:	Sherine Smith, Ed.D.

RECORDING OF SCHOOL BOARD MEETINGS
All Open Session School Board Meetings will be audio recorded.

5. **CALL TO ORDER - REGULAR SESSION**
6. **PLEDGE OF ALLEGIANCE**
7. **REPORT ON CLOSED SESSION ACTION**
8. **ADOPTION OF AGENDA**
9. **SPECIAL RECOGNITIONS**
   - Reclassification of English Learners – *Yadhira Rojas and Johnny Vasquez*
   - TMS Mock Trial – *Michelle Martinez and Kelly Skon*
   - Laguna Beach High School Boys Swimming – *Chris Herzfeld*
   - Student Board Representative – *Collette Hammett*
   - Presentation of Rotary Check – *Julie Hile*
   - PTA Council President Service Award – *Kathleen Fay*
   - SchoolPower President Service Award – *Tom Motherway*
   - SchoolPower Endowment Foundation President Service Award – *Tom Addis*

10. PUBLIC COMMENT (Non- Agenda Items)

Opportunities for public input occur at each agenda item and at Public Comment. Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction, during Public Comment. The public may speak about items that are on the agenda during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic.

Persons wishing to address the Board are requested to complete and submit a public comment card, available on the information table. Matters not on the agenda cannot be acted upon or discussed by the Board. The Board may ask staff to research and respond accordingly.

11. REPORTS

- *Student Representative(s)*
- *LaBUFA Representative*
- *CSEA Representative*
- *Organizations – Boosters, PTA, SchoolPower*
- *Board Members*
- *Superintendent*
- *Cabinet Members*

---

12. PUBLIC HEARINGS

a. Presentation of the Local Control Accountability Plan

Staff will present the Local Control Accountability Plan (LCAP) to the Board of Education to meet the statutory public hearing requirement. The LCAP is a mandated plan designed to account for the funding that school districts, other than basic aid districts, are receiving as a result of the passage of Assembly Bill 97, which created the Local Control Funding Formula (LCFF). The LCFF represents the most significant change in California's funding system for K-12 schools in four decades. One goal of the new law is to improve academic outcomes by providing more money to school districts that serve high-needs students. Another goal is to give local school district more authority to decide how to spend education dollars and hold them accountable for getting results.

Although basic aid districts do not receive funding through the LCFF and have been the model of local control since they were established, they still must create an LCAP that describes program goals and funding sources. The Laguna Beach Unified School District LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve the vision and goals. The District has obtained input from various stakeholder groups, including parents, educators, and employees, to create this plan. The LCAP Planning Team has collected, reviewed, and analyzed data and the proposed 2015-18 LCAP and Annual Review is hereby being presented for public hearing on June 9, 2015.

b. Presentation of the 2015-2016 District Budget

The preliminary budget is presented to allow the Board of Education to review the budget before it is agendized for approval in June.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is monitored and updated for the Board of Education as conditions change.

c. **Presentation of 2015-2016 Assigned and Unassigned Reserves**
Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of twice the minimum reserve. Laguna Beach Unified School District is required to maintain a 3% reserve; therefore, the maximum assigned and unassigned reserves would be 6%. Up until the State contributes to the State rainy day fund, the cap does not apply. However, a requirement for public hearing on the Budget and more specifically the assigned and unassigned balances exists. The District assigned and unassigned reserves are projected at 6.6% in the 2015-16 Budget. The amount exceeding 6% is identified in an assigned reserve for potential onetime expenditures for: District Goals, GASB 45, textbooks, special education, litigation, furniture & equipment, and facilities.

d. Public Disclosure and Ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA). (Item brought for approval under Action Item 21).

e. Public Disclosure and Ratification of Proposal in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Proposal with Non-Represented Classified and Certificated Employees. (Item brought for approval under Action Item 22).

13. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion as listed below. The Superintendent and the Staff recommend approval and or ratification of all Consent Calendar items. Any item may be removed from the Consent Calendar at the request of a Board member and acted on separately.

a. Approval of Minutes – May 26, 2015 Regular Minutes

b. Approval/Ratification of Personnel Report

c. Approval of Conference/Workshop Attendance

d. Approval of Fieldtrips

e. Approval of Interdistrict Attendance Agreements –Students to Other District(s)

f. Approval of Interdistrict Attendance Agreements –Students from Other District(s)

g. Approval of Agreements for Contracted Services – Special Education

h. Approval/Ratification of Warrants #383143 through #383308 in the amount of $1,115,009.69 Dates: 05/19/15 through 06/02/15

i. Approval/Ratification of Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling $953.75

j. Approval of Designation of Principal Chris Herzfeld and Athletic Director Ted Clarke as Representatives to the League of the California Interscholastic Federation (CIF) for the 2015-16 School Year

k. Approval of Contract for Educational and Instructional Programs with Loma Linda University

l. Approval of Common Core State Standards Expenditure Update

INFORMATION ITEMS

14. END-OF-THE-YEAR OVERVIEW OF THE CALIFORNIA STATE STANDARDS IN LAGUNA BEACH UNIFIED SCHOOL DISTRICT

- Darlene Messinger, Assistant Superintendent, Instructional Services
- Linda Barker, TOSA

Staff will provide an overview of Local Control Accountability Plan and District Goals for the 2015-18 LCAP and Annual Review.

15. BOARD POLICIES – FIRST READING OF BOARD POLICIES

– Sherine Smith, Ed.D., Superintendent

The Consolidated Application (ConAPP) is used by the California Department of Education to distribute funds from various state and federal programs to school districts throughout California. Annually, in June, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements in each program.

One such requirement is the District must have a policy in place for the Education of Homeless Children. The policy must be Board approved prior to the June 30 deadline for submission.

		Number	Description	Status
a.	BP	6173	Education for Homeless Children	First Reading New Policy

16. REVIEW OF APPROVED SUPPLEMENTARY MATERIALS FOR 2015/16

- Darlene Messinger, Assistant Superintendent, Instructional Services

Staff will give an overview of Curriculum Committee approvals of Supplementary Materials for the 2015/16 school year. This report is for information purposes only.

17. JOINT FISCAL MANAGEMENT COMMITTEE REPORT

- Dean West, Assistant Superintendent, Business Services

Presentation of the Joint Fiscal Management Committee Reports is hereby presented to the Board of Education for review/information purposes only.

ACTION ITEMS

18. RECONSIDERATION FOR THE REMOVAL OF ALL, OR SOME, OF THE TWENTY-EIGHT (28) RECENTLY PLANTED EUCALYPTUS TREES ALONG THE LAGUNA BEACH HIGH SCHOOL ATHLETIC FIELD SLOPES

- Dean West, Assistant Superintendent, Business Services
- Jeff Dixon, Director, Facilities

Reconsider whether to authorize the removal of all, or some, of the twenty-eight (28) recently planted Eucalyptus trees along the Laguna Beach High School athletic field slopes.

19. APPROVAL OF CURRICULUM COMMITTEE RECOMMENDATIONS FOR TEXTBOOK ADOPTIONS

- Darlene Messinger, Assistant Superintendent, Instructional Services

It is proposed that the Board of Education approve the textbook adoptions that were presented to the Curriculum Committee on May 15, 2015, by Jim Garvey on behalf of the Foreign Language Department at LBHS. The Curriculum Committee gave preliminary approval for the adoption of textbooks. We are presenting the requests to the School Board for final approval.

20. APPROVAL OF CURRICULUM COMMITTEE RECOMMENDATIONS FOR COURSE TITLE CHANGES/ADDITIONS

- Darlene Messinger, Assistant Superintendent, Instructional Services

It is proposed that the Board of Education approve the curriculum requests which were presented to the Curriculum Committee on May 15, 2015, by Scott Wittkop, Jun Shen and Bridget Beaudry-Porter. The Curriculum Committee gave preliminary approval and is presenting the request to the School Board for final approval.

21. APPROVAL/RATIFICATION OF PUBLIC DISCLOSURE AND RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT IN ACCORDANCE WITH AB 1200 (CHAPTER 1213/1991), GOVERNMENT CODE 3547.5 AND CCR, TITLE V, SECTION 15449; AND 2015-16 NEGOTIATED AGREEMENT WITH LAGUNA BEACH UNIFIED FACULTY ASSOCIATION (LABUFA)

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education ratify the 2015-16 Agreement re-opener negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

22. APPROVAL/RATIFICATION OF PUBLIC DISCLOSURE AND RATIFICATION OF PROPOSAL IN ACCORDANCE WITH AB 1200 (CHAPTER 1213/1991), GOVERNMENT CODE 3547.5 AND CCR, TITLE V, SECTION 15449; AND 2015-16 PROPOSAL WITH NON-REPRESENTED CLASSIFIED AND CERTIFICATED EMPLOYEES

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education approve the 2015-2016 agreements with non-represented Classified and Certificated Employees. The twenty-five (25) employees represented in this group are classified management, certificated administrators, school psychologists, and confidential employees.

23. APPROVAL OF CONTRACT AMENDMENT FOR SUPERINTENDENT OF SCHOOLS

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education review, modify, amend and/or approve the attached amendment to the employment agreement with Dr. Sherine Smith.

24. APPROVAL OF REVISED JOB DESCRIPTION: TEACHER ON SPECIAL ASSIGNMENT, ELEMENTARY INSTRUCTIONAL COACH

– Leisa Winston, Director, Human Resources and Public Communications

It is proposed that the Board of Education approve revisions to the job description of Teacher on Special Assignment, Elementary Instructional Coach.

25. APPROVE RESOLUTION 15-06: THE USE OF PROPOSITION 30 EDUCATION PROTECTION ACT FUNDS FOR 2015-2016 FOR DIRECT INSTRUCTION SALARIES AND BENEFITS

- Dean West, Assistant Superintendent, Business Services

- Shannon Soto, Director, Fiscal

It is proposed that the Board of Education approve Resolution 15-06: Regarding the use of Proposition 30 Education Protection Act funds for 2015-2016 direct instruction salaries and benefits.

26. APPROVAL OF DISPOSAL OF SURPLUS PROPERTY

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director, Facilities

It is proposed that the Board of Education authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade and/or disposal as per Education Code Sections 17545 and 17546.

27. RATIFICATION OF AWARD OF CONTRACT FOR GEOTECHNICAL, STRUCTURAL, MATERIALS AND SPECIAL INSPECTION OBSERVATION AND TESTING FOR LAGUNA BEACH HIGH SCHOOL TENNIS COURT NO. 6 SOIL NAIL REINFORCED SLOPE IN THE AMOUNT NOT-TO-EXCEED $55,000

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director, Facilities

Award a contract for Geotechnical, Structural, Materials and Special Inspection Observation and Testing for Laguna Beach High School Tennis Court No. 6 Soil Nail Reinforced Slope to GMU Geotechnical, Inc. in the amount not-to-exceed $55,000.

28. APPROVAL OF AWARD OF CONTRACT FOR MAINTENANCE/REPAIRS TO EXISTING TENNIS COURTS AT LAGUNA BEACH HIGH SCHOOL TO J.C. BALDWIN CONSTRUCTION COMPANY IN THE AMOUNT OF $52,940

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director, Facilities

Award a Contract for Maintenance/Repairs to Existing Tennis Courts at Laguna Beach High School to J.C. Baldwin Construction Company in the Amount of $52,940.

29. APPROVAL OF AWARD OF CONTRACT FOR PURCHASE, WARRANTY, AND INSTALLATION OF ROOFING MATERIALS AND RELATED PRODUCTS FROM THE GARLAND COMPANY, INC. BASED ON CONTRACT NUMBER 4-01-56-0006A OF THE STATE OF CALIFORNIA MULTIPLE AWARD SCHEDULE

- Dean West, Assistant Superintendent, Business Services

- Jeff Dixon, Director, Facilities

Award a contract for purchase, warranty, and installation of roofing materials and related products from The Garland Company, Inc. based on contract number 4-01-56-0006A of the State of California Multiple Award Schedule.

30. ADJOURNMENT – Ketta Brown, President, Board of Education

The next Regular Meeting of the Board of Education is **Tuesday, June 23, 2015, 6:00 PM**
at the Laguna Beach Unified School District Office Board Room
550 Blumont St., Laguna Beach, California

For information regarding Laguna Beach Unified School District, please visit our website: www.lbusd.org

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS PRESENT AT THIS MEETING

We are pleased you have joined us for this meeting. Community interest in our schools is welcome and valued.

The members of the LBUSD Board of Education are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, grades kindergarten through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Education.

Materials that are public records related to open session agenda items are occasionally distributed to Board members after the agenda has been posted. These materials will be available for public inspection in the Office of the Superintendent between the hours of 7:30 a.m. and 4:30 p.m.

WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

ITEMS ON THE AGENDA: Members of the public may address the Board of Education on agenda items during consideration of that item. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit is waived by a majority of the Board.

Persons wishing to address the Board should complete and submit a public comment card, available on the information table.

PUBLIC COMMENT (Non-Agenda Items): Members of the public may address the Board of Education regarding items not on the agenda, yet within the Board's subject matter jurisdiction during public comment. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic, unless the time limit waived by a majority of the Board. Legally, the Board cannot take action on topics raised by speakers and discussion may not be held by the Board. The Board may ask staff to research and respond accordingly.

REASONABLE ACCOMMODATION

In accordance with the Americans with Disability Act, members of the public who require disability accommodation to participate in the meeting should contact the Office of the Superintendent in writing by noon on the Friday before the scheduled meeting.

Laguna Beach Unified School District

12.a. PUBLIC HEARING **June 9, 2015**

Local Control Accountability Plan (LCAP) Progress

Proposal

Staff will provide an overview of Local Control Accountability Plan and District Goals for the 2015-18 LCAP and Annual Review.

Background

Staff will present the Local Control Accountability Plan (LCAP) to the Board of Education to meet the statutory public hearing requirement. The LCAP is a mandated plan designed to account for the funding that school districts, other than basic aid districts, are receiving as a result of the passage of Assembly Bill 97, which created the Local Control Funding Formula (LCFF). The LCFF represents the most significant change in California's funding system for K-12 schools in four decades. One goal of the new law is to improve academic outcomes by providing more money to school districts that serve high-needs students. Another goal is to give local school district more authority to decide how to spend education dollars and hold them accountable for getting results.

Although basic aid districts do not receive funding through the LCFF and have been the model of local control since they were established, they still must create an LCAP that describes program goals and funding sources. The Laguna Beach Unified School District LCAP describes the District's overall vision for students, annual goals, and specific actions the District will take to achieve the vision and goals. The District has obtained input from various stakeholder groups, including parents, educators, and employees, to create this plan. The LCAP Planning Team has collected, reviewed, and analyzed data and the proposed 2015-18 LCAP and Annual Review is hereby presented for public hearing on June 9, 2015.

Budget Impact

There is no budget impact as this is a public hearing on the LCAP prior to formal approval on June 23, 2015.

Recommended Action

This is an information item, so no action is needed at this time.

Prepared by:	Approved by:	Submitted by:
Amy Kernan Coordinator, Assessment, Accountability & Special Projects	Darlene Messinger Assistant Superintendent Instructional Services	Sherine Smith, Ed.D. Superintendent of Schools

LEA: Laguna Beach Unified School District Contact (Name, Title, Email, Phone Number): Darlene Messinger, Assistant Superintendent, Instruction, dmessinger@lbusd.org, 949-497-7700 LCAP Year: 2015

Local Control and Accountability Plan and Annual Update Template

The Local Control and Accountability Plan (LCAP) and Annual Update Template shall be used to provide details regarding local educational agencies' (LEAs) actions and expenditures to support pupil outcomes and overall performance pursuant to Education Code sections 52060, 52066, 47605, 47605.5, and 47606.5. The LCAP and Annual Update Template must be completed by all LEAs each year.

For school districts, pursuant to Education Code section 52060, the LCAP must describe, for the school district and each school within the district, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities and any locally identified priorities.

For county offices of education, pursuant to Education Code section 52066, the LCAP must describe, for each county office of education-operated school and program, goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, who are funded through the county office of education Local Control Funding Formula as identified in Education Code section 2574 (pupils attending juvenile court schools, on probation or parole, or mandatorily expelled) for each of the state priorities and any locally identified priorities. School districts and county offices of education may additionally coordinate and describe in their LCAPs services provided to pupils funded by a school district but attending county-operated schools and programs, including special education programs.

Charter schools, pursuant to Education Code sections 47605, 47605.5, and 47606.5, must describe goals and specific actions to achieve those goals for all pupils and each subgroup of pupils identified in Education Code section 52052, including pupils with disabilities, for each of the state priorities as applicable and any locally identified priorities. For charter schools, the inclusion and description of goals for state priorities in the LCAP may be modified to meet the grade levels served and the nature of the programs provided, including modifications to reflect only the statutory requirements explicitly applicable to charter schools in the Education Code.

The LCAP is intended to be a comprehensive planning tool. Accordingly, in developing goals, specific actions, and expenditures, LEAs should carefully consider how to reflect the services and related expenses for their basic instructional program in relationship to the state priorities. LEAs may reference and describe actions and expenditures in other plans and funded by a variety of other fund sources when detailing goals, actions, and expenditures related to the state and local priorities. LCAPs must be consistent with school plans submitted pursuant to Education Code section 64001. The information contained in the LCAP, or annual update, may be supplemented by information contained in other plans (including the LEA plan pursuant to Section 1112 of Subpart 1 of Part A of Title I of Public Law 107-110) that are incorporated or referenced as relevant in this document.

For each section of the template, LEAs shall comply with instructions and should use the guiding questions as prompts (but not limits) for completing the information as required by statute. Guiding questions do not require separate narrative responses. However, the narrative response and goals and actions should demonstrate each guiding question was considered during the development of the plan. Data referenced in the LCAP must be consistent with the school accountability report card where appropriate. LEAs may resize pages or attach additional pages as necessary to facilitate completion of the LCAP.

DRAFT

State Priorities

The state priorities listed in Education Code sections 52060 and 52066 can be categorized as specified below for planning purposes, however, school districts and county offices of education must address each of the state priorities in their LCAP. Charter schools must address the priorities in Education Code section 52060(d) that apply to the grade levels served, or the nature of the program operated, by the charter school.

A. Conditions of Learning:

Basic: *degree to which teachers are appropriately assigned pursuant to Education Code section 44258.9, and fully credentialed in the subject areas and for the pupils they are teaching; pupils have access to standards-aligned instructional materials pursuant to Education Code section 60119; and school facilities are maintained in good repair pursuant to Education Code section 17002(d). (Priority 1)*

Implementation of State Standards: *implementation of academic content and performance standards and English language development standards adopted by the state board for all pupils, including English learners. (Priority 2)*

Course access: *pupil enrollment in a broad course of study that includes all of the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable. (Priority 7)*

Expelled pupils (for county offices of education only): *coordination of instruction of expelled pupils pursuant to Education Code section 48926. (Priority 9)*

Foster youth (for county offices of education only): *coordination of services, including working with the county child welfare agency to share information, responding to the needs of the juvenile court system, and ensuring transfer of health and education records. (Priority 10)*

B. Pupil Outcomes:

Pupil achievement: *performance on standardized tests, score on Academic Performance Index, share of pupils that are college and career ready, share of English learners that become English proficient, English learner reclassification rate, share of pupils that pass Advanced Placement exams with 3 or higher, share of pupils determined prepared for college by the Early Assessment Program. (Priority 4)*

Other pupil outcomes: *pupil outcomes in the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Education Code section 51220, as applicable. (Priority 8)*

C. Engagement:

Parental involvement: *efforts to seek parent input in decision making at the district and each schoolsite, promotion of parent participation in programs for unduplicated pupils and special need subgroups. (Priority 3)*

Pupil engagement: *school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, high school graduations rates. (Priority 5)*

School climate: *pupil suspension rates, pupil expulsion rates, other local measures including surveys of pupils, parents and teachers on the sense of safety and school connectedness. (Priority 6)*

DRAFT

Section 1: Stakeholder Engagement

Meaningful engagement of parents, pupils, and other stakeholders, including those representing the subgroups identified in Education Code section 52052, is critical to the LCAP and budget process. Education Code sections 52060(g), 52062 and 52063 specify the minimum requirements for school districts; Education Code sections 52066(g), 52068 and 52069 specify the minimum requirements for county offices of education, and Education Code section 47606.5 specifies the minimum requirements for charter schools. In addition, Education Code section 48985 specifies the requirements for translation of documents.

Instructions: Describe the process used to consult with parents, pupils, school personnel, local bargaining units as applicable, and the community and how this consultation contributed to development of the LCAP or annual update. Note that the LEA's goals, actions, services and expenditures related to the state priority of parental involvement are to be described separately in Section 2. In the annual update boxes, describe the stakeholder involvement process for the review, and describe its impact on, the development of the annual update to LCAP goals, actions, services, and expenditures.

Guiding Questions:

1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in Education Code section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to Education Code sections 52062, 52068, and 47606.5, including engagement with representatives of parents and guardians of pupils identified in Education Code section 42238.01?
6) What specific actions were taken to consult with pupils to meet the requirements 5 CCR 15495(a)?
7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

Involvement Process	Impact on LCAP
Laguna Beach Unified School District has actively engaged in a Strategic Priorities planning process. The process includes the Superintendent and District Leaders who meet annually in August to review Strategic Goals, progress to date and establish priorities. A draft of key Strategic Priorities was created and agreed upon and provided to the Board of Education. The Board reviewed/modified and took action. This process has become ingrained in the District culture and will continue as a part of the development, monitoring and revision of the District's LCAP.	The 2010-2015 Strategic Priorities encompass five Strategic Goals which will continue for the 2014-17 LCAP: 1. Student Achievement (State Priority: 1, 2, 4, 5, 6, 7, 8) 2. School Culture (State Priority: 3, 5, 6) 3. Learning Environment (State Priority 1, 5, 6) 4. Staffing (State Priority 1, 5, 6) 5. Fiscal Responsibility (State Priority 1, 2, 7) The five goals are reviewed twice annually with the Board of Education. Achievement/implementation data are presented regularly by the Superintendent and staff.
In September and October, 2014, District Leaders met to evaluate the LCAP and determine next steps for updating, determining progress, and eliciting stakeholder involvement in the LCAP.	LCAP Advisory Committee revised the current LCAP goals to better address student needs. A plan was created to facilitate stakeholder involvement in the LCAP revision process, including the alignment of SPSAs to the LCAP and an annual stakeholder survey
An Executive Summary of the LCAP was created.	A brief, informative Executive Summary was passed out to stakeholder groups to improve understanding of the LCAP and the district goals and action steps.
Throughout November and December, 2014, District LCAP Leadership went to each school site staff meeting and PTA meeting to present an overview of the LCAP and discuss progress on LCAP goals. Stakeholder groups were given the opportunity to comment on LCAP goals and progress.	Synthesized data from stakeholder engagement meetings assisted with the revision and update of the LCAP. During stakeholder meetings, teachers, staff, and parents provided input regarding the progress toward the 2014-15 LCAP goals. It was also determined that there were too many LCAP goals and many could be combined to make more targeted, student-centered goals, including the budget/ fiscal responsibility goal. After listening to these suggestions, district personnel used the input to create five new LCAP goals. One area of concern with the stakeholder groups was meeting the needs of all student groups. This concern was addressed through the School Advisory Process. During the school site SAC meetings, each school worked to develop goals and actions to meet the needs of each subgroup, including students with exceptional needs and English Learners. The school site actions were then used to determine actions and areas of need for the districtwide LCAP.

School Advisory Committees were formed to create the Single Plans for Student Achievement (SPSAs) which align to District LCAP goals. School Site Advisory Committees received input from stakeholder groups to create site goals and action plans. A stakeholder LCAP survey was created and posted ion English and Spanish on site and district websites to provide stakeholder input regarding progress toward LCAP goals and ideas for improvement in the 8 state priority areas. The survey was taken by all stakeholder groups including community members, staff, and parents. Student surveys were also created and given to students at all four sites. Over 1000 students in grades 4-12 responded to the student survey. Information was received from parents and students representing all LCAP priority groups including foster youth, English Learners, Redesignated English Proficient students, and low socioeconomic students and students with exceptional needs. Results from the survey were disaggregated and analyzed by district and school site staff. This information was shared out in SAC meetings, staff meetings, and to the Board of Education in public session. The LCAP was presented at a DELAC meeting and parent input was received regarding goals and progress. Each Local Bargaining Unit, LaBUFA and CSEA, assigned members to sit on the LCAP Advisory Committee. The LCAP was also discussed during contract negotiations. School Site Advisory Committees presented Single Plans for Student Achievement and LCAP aligned Site Goals to the district LCAP Committee which consists of administrators, teachers, parents, school board members, and other school staff. The school goals and action plans were used to revise/update the district LCAP to ensure that all stakeholders from all district sites had input. Updated LCAP goals and progress presented at the regular session of the Board of Education Meeting. LCAP Annual Update presented to the Board of Education and Public Hearing on LCAP held. Laguna Beach Board of Education adopted the 2015-2018 LCAP and Annual LCAP Revision.	School goals were aligned to LCAP goals and individual site needs were assessed. Site goals and action steps were incorporated into the LCAP. Continuing community input and information gained regarding progress toward previous goals, action plan areas completed or still in progress, new district goals, areas of need and district strengths, and school climate. The data was disaggregated and sent out to each school site to discuss with site stakeholder groups. One area of concern mentioned in the survey was student engagement and differentiation. This input was used to create action steps in the school plans and the LCAP regarding providing opportunities for increased student engagement. Additional staff development was also added regarding differentiation and Universal Design for Learning. Input from English Learner stakeholder group regarding impact of EL programs, including Juntos and ELD. As a result of the input regarding English Learners, we are piloting a new ELD program during summer school for possible use in the 2015-16 school year. Bargaining Units provided input on the LCAP including feedback on the SPSAs and feedback from negotiations was used in the Annual Update and new action steps. Also, the CSEA president was assigned to the LCAP Advisory after it was suggested during CSEA negotiations. Input from all school sites used to create action steps for updated LCAP. After each school presented their Single Plan for Student Achievement, the LCAP Advisory Committee gave input to assure that all student groups were addressed. The group also gave input on ways to improve communication between the school and the parents/community. Input from all school sites used to create action steps for updated LCAP. After the LCAP Advisory Committee provided input on the Single Plans, the plans were compiled to create the action steps and expenditures for the LCAP.
Annual Update: Throughout November and December, 2014, District LCAP Leadership went to each school site staff meeting and PTA meeting to present an overview of the LCAP and discuss progress on LCAP goals. Stakeholder groups were given the opportunity to comment on LCAP goals and progress. Each school site created a School Site Advisory Council to assess progress towards LCAP goals, create LCAP aligned school goals, and assess school site data. A stakeholder survey was created to elicit stakeholder input regarding progress toward LCAP goals and areas of need. 1296 students, parents, staff, and community members responded to the survey. Results from the survey were disaggregated and analyzed by district and school site staff. This information was shared out in SAC meetings, staff meetings, and to the Board of Education in public session. The LCAP was presented at a DELAC meeting and parent input was received regarding goals and progress.	**Annual Update:** School staff and parents gave feedback regarding progress toward goals and possible areas of improvement. After listening to these suggestions, district personnel used the input to create five new LCAP goals. It was also determined that there were too many LCAP goals and many could be combined to make more targeted, student-centered goals, One example of this was the deletion of the budget/ fiscal responsibility goal and the actions were placed throughout the LCAP where applicable. The school sites created school specific goals based on their individual areas of strength and need. School sites also determined fiscal needs. These were used to review and update the district LCAP. Over 1000 students provided first-hand information regarding the LCAP goals including ways to improve academic achievement and student engagement. An area of concern from the survey was the amount of communication and parental involvement. This was addressed through the Annual Update by creating a new LCAP goal regarding communication. Through the addition of this new goal, stakeholders were able to provide more input during the SPSA process on ways to improve communication and parent/community involvement for the updated LCAP. The results from the LCAP survey were used to update and assess progress toward the action steps for each goal. New action steps were created based on this information and several action steps were modified. English Learner parents provided input on ways to improve academic success and engagement of EL students.

Section 2: Goals, Actions, Expenditures, and Progress Indicators

Instructions:

All LEAs must complete the LCAP and Annual Update Template each year. The LCAP is a three-year plan for the upcoming school year and the two years that follow. In this way, the program and goals contained in the LCAP align with the term of a school district and county office of education budget and multiyear budget projections. The Annual Update section of the template reviews progress made for each stated goal in the school year that is coming to a close, assesses the effectiveness of actions and services provided, and describes the changes made in the LCAP for the next three years that are based on this review and assessment.

Charter schools may adjust the table below to align with the term of the charter school's budget that is submitted to the school's authorizer pursuant to Education Code section 47604.33.

For school districts, Education Code sections 52060 and 52061, for county offices of education, Education Code sections 52066 and 52067, and for charter schools, Education Code section 47606.5 require(s) the LCAP to include a description of the annual goals, for all pupils and each subgroup of pupils, to be achieved for each state priority as defined in 5 CCR 15495(i) and any local priorities; a description of the specific actions an LEA will take to meet the identified goals; a description of the expenditures required to implement the specific actions; and an annual update to include a review of progress towards the goals and describe any changes to the goals.

To facilitate alignment between the LCAP and school plans, the LCAP shall identify and incorporate school-specific goals related to the state and local priorities from the school plans submitted pursuant to Education Code section 64001. Furthermore, the LCAP should be shared with, and input requested from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, pupil advisory groups, etc.) to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet the goal.

Using the following instructions and guiding questions, complete a goal table (see below) for each of the LEA's goals. Duplicate and expand the fields as necessary.

Goal: Describe the goal:

When completing the goal tables, include goals for all pupils and specific goals for schoolsites and specific subgroups, including pupils with disabilities, both at the LEA level and, where applicable, at the schoolsite level. The LEA may identify which schoolsites and subgroups have the same goals, and group and describe those goals together. The LEA may also indicate those goals that are not applicable to a specific subgroup or schoolsite.

Related State and/or Local Priorities: Identify the state and/or local priorities addressed by the goal by placing a check mark next to the applicable priority or priorities. The LCAP must include goals that address each of the state priorities, as defined in 5 CCR 15495(i), and any additional local priorities; however, one goal may address multiple priorities.

Identified Need: Describe the need(s) identified by the LEA that this goal addresses, including a description of the supporting data used to identify the need(s).

Schools: Identify the schoolsites to which the goal applies. LEAs may indicate "all" for all schools, specify an individual school or a subset of schools, or specify grade spans (e.g., all high schools or grades K-5).

Applicable Pupil Subgroups: Identify the pupil subgroups as defined in Education Code section 52052 to which the goal applies, or indicate "all" for all pupils.

Expected Annual Measurable Outcomes: For each LCAP year, identify and describe specific expected measurable outcomes for all pupils using, at minimum, the applicable required metrics for the related state priorities. Where applicable, include descriptions of specific expected measurable outcomes for schoolsites and specific subgroups, including pupils with disabilities, both at the LEA level and at the schoolsite level.

The metrics used to describe the expected measurable outcomes may be quantitative or qualitative, although the goal tables must address all required metrics for every state priority in each LCAP year. The required metrics are the specified measures and objectives for each state priority as set forth in Education Code sections 52060(d) and 52066(d). For the pupil engagement priority metrics, LEAs must calculate the rates specified in Education Code sections 52060(d)(5)(B), (C), (D) and (E) as described in the Local Control Accountability Plan and Annual Update Template Appendix, sections (a) through (d).

Action/Services: For each LCAP year, identify all annual actions to be performed and services provided to meet the described goal. Actions may describe a group of services that are implemented to achieve the identified goal.

Scope of Service: Describe the scope of each action/service by identifying the schoolsites covered. LEAs may indicate "all" for all schools, specify an individual school or a subset of schools, or specify grade spans (e.g., all high schools or grades K-5). If supplemental and concentration funds are used to support the action/service, the LEA must identify if the scope of service is districtwide, schoolwide, countywide, or charterwide.

Pupils to be served within identified scope of service: For each action/service, identify the pupils to be served within the identified scope of service. If the action to be performed or the service to be provided is for all pupils, place a check mark next to "ALL."

For each action and/or service to be provided above what is being provided for all pupils, place a check mark next to the applicable unduplicated pupil subgroup(s) and/or other pupil subgroup(s) that will benefit from the additional action, and/or will receive the additional service. Identify, as applicable, additional actions and services for unduplicated pupil subgroup(s) as defined in Education Code section 42238.01, pupils redesignated fluent English proficient, and/or pupils subgroup(s) as defined in Education Code section 52052.

Budgeted Expenditures: For each action/service, list and describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA's budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the California School Accounting Manual as required by Education Code sections 52061, 52067, and 47606.5.

Guiding Questions:

1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning"?
2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes"?
3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement" (e.g., parent involvement, pupil engagement, and school climate)?
4) What are the LEA's goal(s) to address any locally-identified priorities?
5) How have the unique needs of individual schoolsites been evaluated to inform the development of meaningful district and/or individual schoolsite goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
6) What are the unique goals for unduplicated pupils as defined in Education Code sections 42238.01 and subgroups as defined in section 52052 that are different from the LEA's goals for all pupils?
7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
8) What information (e.g., quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
9) What information was considered/reviewed for individual schoolsites?
10) What information was considered/reviewed for subgroups identified in Education Code section 52052?
11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to Education Code section 52052, to specific schoolsites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
12) How do these actions/services link to identified goals and expected measurable outcomes?
13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

DRAFT

GOAL 1:	Increase student academic achievement through collaboration, critical thinking, creativity, and communication.	Related State and/or Local Priorities: 1 _ 2 X 3 _ 4 X 5 X 6 X 7 _ 8 X COE only: 9 _ 10 _ Local : Specify
Identified Need :	To create systems to support academic growth across all subject areas and student subgroups by implementing California State Standards and 21st century teaching and learning. To continue to close the achievement gap and to increase college and career readiness opportunities and prepare all students to be successful high school graduates. Student subgroup CAHSEE, CST, AP, grade, EAP, SAT/ACT, and district assessment results show an achievement gap between EL, Low Socioeconomic, and Special Education students and the rest of the student population across schools and grade levels. EAP results showed a decrease in both Math and ELA college readiness for all students and subgroups. There is no CAASPP data for ELA or mathematics, however, teacher observations, formative assessments, and feedback suggest that students need more support to be successful with the new California Common Core State Standards and the new SBAC assessments Percent of redesignated students passing the ELA CAHSEE decreased from 100% in 2013 to 83% in 2014. Percentage passing the math CAHSEE decreased from 100% to 92%. Percentage of redesignated students scoring proficient or above on the CAHSEE decreased from 89% to 67% in ELA and decreased from 78% to 75% in math. The percentage of English Learners completing UC/CSU requirements has remained 0% from 2013 to 2014. The number of reclassified graduates meeting UC/CSU requirements decreased from 7 in 2013 to 5 in 2014. Number of reclassified students at LBHS with Ds or Fs has increased by 4% since 2013.	
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students	

DRAFT

Expected Annual Measurable Outcomes	Increased student achievement in math and language arts as evidenced by CAASPP results, CAHSEE Results, CELDT Results, EAP results, Advanced Placement exam scores of 3 or higher, and other district and site assessment results. Instructional materials and classroom instruction aligned with California State Standards. Increased numbers of English Learners and at-risk students will successfully complete approved UC/CSU a-g courses. Increased number of students reclassified fluent English proficient. Students will demonstrate proficiency in the three writing types (information, argument/opinion, and narrative), evidenced by District benchmarks and CAASPP results. Increase attendance rate by .5% (2013-14 - 95.76%). Increase each school's attendance rate by .5% (2013-14: EL Morro - 95.6%, Top of the World - 95.66%, Thurston - 95.79%, LBHS - 95.76%) Maintain low rate of chronic absenteeism at the elementary schools (2013-14 - EL Morro .3%, Top of the World .5%). Decrease chronic absenteeism rate by .5% at Thurston Middle School (2013-14 - 2%) Decrease chronic absenteeism rate at Laguna Beach High School from 11% in 2013-14 to 8% in 2014-15. Increase or maintain current graduation rates (2013-14 - 98%). Decrease high school dropout rates from 2.8% to less than 1%. Maintain 0% middle school dropout rate. Continue to decrease student discipline as measured by SWIS and AERIES discipline entries. Decrease suspension rates from 1.4% to 1% district-wide. Decrease suspension rates at Thurston Middle School from 2.4% to 2.0% and at Laguna Beach High School from 1.7% to 1.0%. Maintain expulsion rates (0% in 2013-14) Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community and increases college and career readiness. Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations. Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Increased Academic Support Systems	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures for students to demonstrate growth across content areas 1000-1999: Certificated Personnel Salaries Base $4,000,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000 Provide professional development for all teachers and support staff, including instructional aides for English Learners, regarding the CA CCSS, NGSS, and ELD standards. 1000-1999: Certificated Personnel Salaries Base $100,000 Refine after-school tutoring/mentoring for English Learners, including Juntos 1000-1999: Certificated Personnel Salaries Supplemental $20,000 Provide bus transportation for extended day and additional support classes 5000-5999: Services And Other Operating Expenditures Supplemental $20,000 Develop and implement a system for identifying and placing underperforming students including all subgroups. 1000-1999: Certificated Personnel Salaries Base $5,000 Purchase MyAccess for high school teachers to provide writing feedback instantly. Provide professional development for implementation of the program. 5000-5999: Services And Other Operating Expenditures Base $15,000

			Expenditures for students to demonstrate growth across content areas 3000-3999: Employee Benefits Base $1,000,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $800,000 Purchase computers for the Juntos after school program 6000-6999: Capital Outlay Supplemental $15,000
Increase the use of Common Core State Standards aligned materials	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase Common Core instructional materials 4000-4999: Books And Supplies Base $100,000 Provide planning and release time for teachers to develop Common Core units of study 1000-1999: Certificated Personnel Salaries Base $10,000 Purchase new CCSS aligned Geometry books 4000-4999: Books And Supplies Base $5,000
Students will develop skills in the 4 C's: communication, collaboration, critical thinking and creativity, across all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation that integrate the 4Cs. 1000-1999: Certificated Personnel Salaries Base $10,000 Provide opportunity for teachers to participate in the 4CLE committee to determine the best way to incorporate the 4CLE classrooms and technology. 1000-1999: Certificated Personnel Salaries Base $5,000 Professional development opportunities for teachers to incorporate PBL(Project-Based Learning) and UDL (Universal Design for Learning) 1000-1999: Certificated Personnel Salaries Base $5,000
Create and implement a system of formative assessments to monitor student progress	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups (Specify)	Utiliza Illuminate to create and administer common formative assessments to all students in math, language arts, and writing and analyze student performance data,. 4000-4999: Books And Supplies Base $20,000 Assess reading fluency twice per year for all elementary student using DIBELS Next and 3 times per year for those involved in intervention. 4000-4999: Books And Supplies Base $1,000 Utilize the DAZE assessment to evaluate comprehension for grades 3-5 4000-4999: Books And Supplies Base $500 SRI used in the elementary schools to assess reading comprehension and determine reading levels and progress. 4000-4999: Books And Supplies Base $4,000
Students will have access to high quality art instruction across all grade levels	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Students at all grade levels will have access to high quality art instruction, including a-g art electives at Laguna Beach High School, STEAM and art electives at the middle school, and standards-based enrichment activities at the elementary schools. 1000-1999: Certificated Personnel Salaries Base $15,000
Students will have access to 21st Century real-world technology tools.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase and maintain technology tools necessary for 21st century teaching and learning / BYOD Program 5000-5999: Services And Other Operating Expenditures Base $200,000
Students will be taught by 100% highly qualified teachers.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to ensure that all teachers are highly qualified and meet credential requirements for their assignment. 1000-1999: Certificated Personnel Salaries Base $4,000,000 Continue to ensure that all teachers are highly qualified and meet credential requirements for their assignment. 3000-3999: Employee Benefits Base $800,000

Students will develop greater depth of knowledge due to increased rigor across all grade levels and in all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development to assist teachers in integrating opportunities for students to engage in rigorous learning through lessons that deliberately employ depth of knowledge strategies. 1000-1999: Certificated Personnel Salaries Base $10,000
An integrated instructional ELA / ELD framework will be implemented.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups. (Specify)	EL TOSA provide professional development for teachers on supporting English Learners and monitor English Learner programs and supports. 1000-1999. Certificated Personnel Salaries Supplemental $31,734 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Base $5,000

DRAFT

Expected Annual Measurable Outcomes	Increased student achievement in math and language arts as evidenced by CAASPP results, CAHSEE Results, CELDT Results, EAP results, Advanced Placement exam scores of 3 or higher, and other district and site assessment results. Instructional materials and classroom instruction aligned with California State Standards. Increased numbers of English Learners and at-risk students will successfully complete approved UC/CSU a-g courses. Increased number of students reclassified fluent English proficient. Students will demonstrate proficiency in the three writing types (Information, argument/opinion, and narrative), evidenced by District benchmarks and CAASPP results. Increase attendance rate. Maintain low rate of chronic absenteeism at the elementary schools (2013-14 - EL Morro .3%, Top of the World .5%) Decrease chronic absenteeism rate at Thurston Middle School (2013-14 - 2%) Decrease chronic absenteeism rate at Laguna Beach High School. Increase or maintain current graduation rates (2013-14 - 98%) Decrease high school dropout rates from 2.8% to less than 1%. Maintain 0% middle school dropout rate. Continue to decrease student discipline as measured by SWIS and AERIES discipline entries. Decrease suspension rates. Maintain expulsion rates (0% in 2013-14) Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community and increases college and career readiness. Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations. Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Increased Academic Support Systems	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures for students to demonstrate growth across content areas 1000-1999: Certificated Personnel Salaries Base $4,000,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000 Provide professional development for all teachers and support staff, including instructional aides for English Learners, regarding the CA CCSS, NGSS, and ELD standards. 1000-1999: Certificated Personnel Salaries Base $100,000 Refine after-school tutoring/mentoring for English Learners, including Juntos 1000-1999: Certificated Personnel Salaries Supplemental $20,000 Provide bus transportation for extended day and additional support classes 5000-5999: Services And Other Operating Expenditures Supplemental $25,000 Maintain MyAccess for high school teachers to provide writing feedback instantly. 5000-5999: Services And Other Operating Expenditures Base $15,000 Expenditures for students to demonstrate growth across content areas 3000-3999: Employee Benefits Base $1,000,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination

Increase the use of Common Core State Standards aligned materials.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups (Specify)	and support 3000-3999: Employee Benefits Base $800,000 Purchase Common Core instructional materials for ELA and NGSS 4000-4999: Books And Supplies Base $100,000 Provide planning and release time for teachers to develop Common Core units of study 1000-1999: Certificated Personnel Salaries Base $10,000
Students will develop skills in the 4 C's: communication, collaboration, critical thinking and creativity, across all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups. (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation that integrate the 4Cs. 1000-1999. Certificated Personnel Salaries Base $40,000 Provide opportunity for teachers to participate in the 4CLE committee to determine the best way to incorporate the 4CLE classrooms and technology. 1000-1999: Certificated Personnel Salaries Base $5,000 Professional development opportunities for teachers to incorporate PBL(Project-Based Learning) and UDL (Universal Design for Learning) 1000-1999: Certificated Personnel Salaries Base $5,000
Create and implement a system of formative assessments to monitor student progress	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Utiliza Illuminate to create and administer common formative assessments to all students in math, language arts, and writing and analyze student performance data.. 4000-4999. Books And Supplies Base $20,000 Assess reading fluency twice per year for all elementary student using DIBELS Next and 3 times per year for those involved in intervention. 4000-4999: Books And Supplies Base $1,000 Utilize the DAZE assessment to evaluate comprehension for grades 3-5 4000-4999: Books And Supplies Base $500 SRI used in the elementary schools to assess reading comprehension and determine reading levels and progress. 4000-4999: Books And Supplies Base $2,000
Students will have access to high quality art instruction across all grade levels	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Students at all grade levels will have access to high quality art instruction, including a-g art electives at Laguna Beach High School, STEAM and art electives at the middle school, and standards-based, enrichment activities at the elementary schools. 1000-1999: Certificated Personnel Salaries Base $40,000
Students will have access to 21st Century real-world technology tools.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase and maintain technology tools necessary for 21st century teaching and learning / BYOD Program 5000-5999: Services And Other Operating Expenditures Base $50,000
Students will be taught by 100% highly qualified teachers.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to ensure that all teachers are highly qualified and meet credential requirements for their assignment. 1000-1999: Certificated Personnel Salaries Base 4,020,000 Continue to ensure that all teachers are highly qualified and meet credential requirements for their assignment. 3000-3999. Employee Benefits Base $810,000
Students will develop greater depth of knowledge due to increased rigor across all grade levels and in all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners	Provide professional development to assist teachers in integrating opportunities for students to engage in rigorous learning through lessons that deliberately employ depth of knowledge strategies. 1000-1999. Certificated Personnel Salaries Base $10,000

		_ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
An integrated instructional ELA / ELD framework will be implemented.	LEA-Wide	_All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA will provide professional development for teachers on supporting English Learners and monitor English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,734 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Base $2,000

LCAP Year 3: 2017-18

Expected Annual Measurable Outcomes

Increased student achievement in math and language arts as evidenced by CAASPP results, CAHSEE Results, CELDT Results, EAP results, Advanced Placement exam scores of 3 or higher, and other district and site assessment results.

Instructional materials and classroom instruction aligned with California State Standards.

Increased numbers of English Learners and at-risk students will successfully complete approved UC/CSU a-g courses.

Increased number of students reclassified fluent English proficient.

Students will demonstrate proficiency in the three writing types (information, argument/opinion, and narrative), evidenced by District benchmarks and CAASPP results.

Increase attendance rate.

Maintain low rate of chronic absenteeism at the elementary schools (2013-14 - EL Morro .3%, Top of the World .5%)

Decrease chronic absenteeism rate at Thurston Middle School (2013-14 - 2%)

Decrease chronic absenteeism rate at Laguna Beach High School.

Increase or maintain current graduation rates (2013-14 - 98%)

Decrease high school dropout rates from 2.8% to less than 1%.

Maintain 0% middle school dropout rate.

Continue to decrease student discipline as measured by SWIS and AERIES discipline entries.

Decrease suspension rates.

Maintain expulsion rates (0% in 2013-14)

Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community and increases college and career readiness.

Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations.

Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Increased Academic Support Systems	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth	Expenditures for students to demonstrate growth across content areas 1000-1999: Certificated Personnel Salaries Base $4,000,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000

DRAFT

		_ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides for English Learners, regarding the CA CCSS, NGSS, and ELD standards. 1000-1999: Certificated Personnel Salaries Base $100,000 Refine after-school tutoring/mentoring for English Learners, including Juntos 1000-1999: Certificated Personnel Salaries Supplemental $20,000 Provide bus transportation for extended day and additional support classes 5000-5999: Services And Other Operating Expenditures Supplemental $20,000 Maintain MyAccess for high school teachers to provide writing feedback instantly 5000-5999: Services And Other Operating Expenditures Base $15,000 Expenditures for students to demonstrate growth across content areas 3000-3999: Employee Benefits Base $1,060,000 Refine Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $960,000
Increase the use of Common Core State Standards aligned materials	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase Common Core instructional materials 4000-4999: Books And Supplies Base $10,000 Provide planning and release time for teachers to develop Common Core units of study 1000-1999: Certificated Personnel Salaries Base $10,000
Students will develop skills in the 4 C's: communication, collaboration, critical thinking and creativity, across all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation that integrate the 4Cs. 1000-1999: Certificated Personnel Salaries Base $10,000 Provide opportunity for teachers to participate in the 4CLE committee to determine the best way to incorporate the 4CLE classrooms and technology. 1000-1999: Certificated Personnel Salaries Base $5,000 Professional development opportunities for teachers to incorporate PBL(Project-Based Learning) and UDL (Universal Design for Learning) 1000-1999: Certificated Personnel Salaries Base $5,000
Create and implement a system of formative assessments to monitor student progress	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Utilize Illuminate to create and administer common formative assessments to all students in math, language arts, and writing and analyze student performance data.. 4000-4999: Books And Supplies Base $20,000 Assess reading fluency twice per year for all elementary student using DIBELS Next and 3 times per year for those involved in intervention 4000-4999: Books And Supplies Base $1,000 Utilize the DAZE assessment to evaluate comprehension for grades 3-5 4000-4999: Books And Supplies Base $500 SRI used in the elementary schools to assess reading comprehension and determine reading levels and progress. 4000-4999: Books And Supplies Base $2,000
Students will have access to high quality art instruction across all grade levels	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Students at all grade levels will have access to high quality art instruction, including a-g art electives at Laguna Beach High School, STEAM and art electives at the middle school, and standards-based, enrichment activities at the elementary schools. 1000-1999: Certificated Personnel Salaries Base $15,000
Students will have access to 21st Century real-world technology tools.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase and maintain tools technology necessary for 21st century teaching and learning / BYOD Program 5000-5999: Services And Other Operating Expenditures Base $50,000

Students will be taught by 100% highly qualified teachers.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to ensure that all teachers are highly qualified and meet credential requirements for their assignment. 1000-1999: Certificated Personnel Salaries Base 4,820,000
Students will develop greater depth of knowledge due to increased rigor across all grade levels and in all subject areas.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development to assist teachers in integrating opportunities for students to engage in rigorous learning through lessons that deliberately employ depth of knowledge strategies. 1000-1999: Certificated Personnel Salaries Base $10,000
An integrated instructional ELA / ELD framework will be implemented.	LEA-Wide	_ All OR _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA will provide professional development for teachers on supporting English Learners and monitor English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,800 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Base $2,000

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

DRAFT

GOAL 2:	Increase student achievement by providing quality first instruction, intervention, support, and enrichment through multi-tiered support systems.	Related State and/or Local Priorities: 1 _ 2 X 3 _ 4 X 5 X 6 X 7 X 8 X COE only: 9 _ 10 _ Local : Specify
Identified Need	To ensure that all students have the academic and social/emotional skills to be college and career ready. To improve school climate to support student learning. To ensure that there are intervention and enrichment opportunities to meet the needs of all students and increase student achievement among all subgroups across all subject areas. Student subgroup CAHSEE, CST, AP, grade, EAP, SAT/ACT, and district assessment results show an achievement gap between EL, Low Socioeconomic, and Special Education students and the rest of the student population across schools and grade levels. EAP results showed a decrease in both Math and ELA college readiness for all students and subgroups. There is no CAASPP data for ELA or mathematics but teacher observations, formative assessments, and feedback suggest that students need more support to be successful with the new California Common Core State Standards and the new SBAC assessments. Percent of redesignated students passing the ELA CAHSEE decreased from 100% in 2013 to 83% in 2014. Percentage passing the math CAHSEE decreased from 100% to 92%. Percentage of redesignated students scoring proficient or above on the CAHSEE decreased from 89% to 67% in ELA and decreased from 78% to 75% in math. The percentage of English Learners completing UC/CSU requirements has remained 0% from 2013 to 2014. The number of reclassified graduates meeting UC/CSU requirements decreased from 7 in 2013 to 5 in 2014. Number of reclassified students at LBHS with Ds or Fs has increased by 4% since 2013.	
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students	

DRAFT

Expected Annual Measurable Outcomes	All students demonstrate improved achievement in 4 C's as measured by CAASPP results, EAP, AP, District and local assessments, and CELDT results. Increase the academic success of underperforming students and subgroups as measured by CAASPP results, District and local assessments, API, and CELDT results. Increase the number of English Learners and reclassified students completing UC/CSU graduation requirements by 10%. Increase the number of English Learners and reclassified students scoring proficient on the CAHSEE by 10%. Increase the reclassification rate of English Learners. Increase attendance rate. Maintain chronic absenteeism rate at the elementary schools (2013-14 - El Morro .3%, Top of the World .5%) Decrease chronic absenteeism at Thurston Middle School (2013-14 - 2%). Decrease chronic absenteeism rate at Laguna Beach High School. Increase or maintain current graduation rates (2013-14 - 98%). Decrease high school dropout rates from 2.8% to less than 1%. Maintain 0% middle school dropout rate. Continue to decrease student discipline as measured by SWIS and AERIES discipline entries. Decrease suspension rates. Maintain expulsion rates (0% in 2013-14) Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community. Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations. Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Strengthen School and Community Connectedness	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures to promote school and community connectedness, including parent information nights, community events, etc. 5000-5999: Services And Other Operating Expenditures Base $15,000
School sites will continue to implement PBIS, which includes pro-active teaching strategies and supporting appropriate student behaviors to create positive school environments.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Participate in District and County sustainability activities for PBIS 5000-5999: Services And Other Operating Expenditures Base $8,600 SWIS and AERIES data used at each site to determine discipline trends and student needs. 5000-5999: Services And Other Operating Expenditures Base $5,000
School sites will continue to implement programs that build character, increase school connectedness, and provide mentorship opportunities.	LEA-Wide	X All OR:	School sites will continue to offer Peer Assistance Leadership (PAL). 1000-1999: Certificated Personnel Salaries Base $4,000

		_ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups. (Specify)	Secondary schools will continue to implement ASB or Leadership. 1000-1999: Certificated Personnel Salaries Base $6,800 Laguna Beach High School will implement Link Crew 1000-1999: Certificated Personnel Salaries Base $15,000 Opportunities for during and after school involvement in clubs and other activities will continue 1000-1999: Certificated Personnel Salaries Base $4,500. Elementary schools participate in Character Counts and Rachel's Challenge 4000-4999: Books And Supplies Base $2,000
Improved school climate will result from greater understanding and responsiveness to student and parent responses to the School Climate Survey.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase, administer and analyze California School Climate, and the Heath and Learning Survey to parents and students 5000-5999: Services And Other Operating Expenditures Base $5,000
Increased opportunities for intervention and support at all school sites for all students, including English Learners, Special Education Students, and students struggling in core academics.	LEA-Wide	_ All OR: _ Low Income pupils _ English Learners X Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $2,500,000 Provide free bus transportation for identified low-income students, as well as general education students for extended day and additional support classes. 5000-5999: Services And Other Operating Expenditures Supplemental $5,000 CORE Academy at Thurston Middle School to provide academic support. 1000-1999: Certificated Personnel Salaries Base $80,000 Academic Intervention classes offered to support all core academic areas at Laguna Beach High School. 1000-1999: Certificated Personnel Salaries Base $120,000 After school tutoring or support provided at each school at least once per week. 1000-1999: Certificated Personnel Salaries Base $6,500 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $1,000,000
Supports for English Learners and Reclassified English Proficient students to increase academic achievement.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL Committee, with District and site administrators and EL TOSA, will refine reclassification process to ensure appropriate monitoring after students have been reclassified. 1000-1999: Certificated Personnel Salaries Base $4,000 EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,734 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Supplemental $5,000 EL Instructional Assistants at all sites 2000-2999: Classified Personnel Salaries Supplemental $150,000 Community liaison to increase student and community involvement in English Learner Programs. 2000-2999: Classified Personnel Salaries Supplemental $76,834
Students will benefit from targeted support through MTSS systems so that all students have access to rigorous academic content and are able to master the California State Standards for their grade level. Academic content that is differentiated to allow access to the California State Standards at grade level by all students including special education students and English learners.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000 Provide Project-Based Learning and enrichment opportunities in Science and Social Studies across all grade levels 1000-1999: Certificated Personnel Salaries Base $30,000 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $600,000
An integrated Instructional ELA / ELD framework will be implemented.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners	EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,734

		_ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Supplemental $10,000
Provide English Language Development courses for all English Learners	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	ELD courses at all school sites 1000-1999: Certificated Personnel Salaries Supplemental $180,000
Support Foster Youth / McKinney-Vento academic support systems	LEA-Wide	_ All OR: X Low Income pupils _ English Learners X Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Allocate funds for support and intervention 4000-4999: Books And Supplies Supplemental $50,000 District Homeless Liaison 1000-1999: Certificated Personnel Salaries Supplemental $10,000
Provide counseling programs and alternative discipline programs	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	JADE Program 5000-5999: Services And Other Operating Expenditures Base $5,000 TUPE 5000-5999: Services And Other Operating Expenditures Base $20,000 Gold Coast Youth Services 5000-5999: Services And Other Operating Expenditures Base $4,000 Western Youth Services 5000-5999: Services And Other Operating Expenditures Base $20,000 Princeton Health Press 5000-5999: Services And Other Operating Expenditures Base $3,000
Increased opportunities for enrichment at each school site.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Zero period offered at Thurston and LBHS so that students can participate in additional electives or other classes during the regular school day. 1000-1999: Certificated Personnel Salaries Base $30,000 Site GATE Advisory Meetings 1000-1999: Certificated Personnel Salaries Base $5,000 Regularly scheduled District GATE Committee meetings to discuss enrichment opportunities and best practices. 1000-1999: Certificated Personnel Salaries Base $5,000 6th grade summer math bridge class 1000-1999: Certificated Personnel Salaries Base $6,000 Model United Nations Summer Bridge class 1000-1999: Certificated Personnel Salaries Base $6,000
Provide supports to ensure all students are able to pass the CAHSEE and increase the CAHSEE proficiency rate.	High School	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	CAHSEE support classes 1000-1999: Certificated Personnel Salaries Base $20,000
Provide summer school programs for English Learners, Students with Exceptional Needs, and Remediation for struggling learners.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Extended school year program for students with exceptional needs 1000-1999: Certificated Personnel Salaries Base $20,000 ELD Support Summer program 1000-1999: Certificated Personnel Salaries Supplemental $18,000 Remediation summer school programs for grades 1-12 1000-1999: Certificated Personnel Salaries Base $162,000

Expected Annual Measurable Outcomes	All students demonstrate improved achievement in 4 C's as measured by CAASPP results, EAP, AP, District and local assessments, and CELDT results. Increase the academic success of underperforming students and subgroups as measured by CAASPP results, District and local assessments, API, and CELDT results. Increase the number of English Learners and reclassified students completing UC/CSU graduation requirements by 10%. Increase the number of English Learners and reclassified students scoring proficient on the CAHSEE by 10%. Increase the reclassification rate of English Learners. Increase attendance rate. Maintain chronic absenteeism rate at the elementary schools (2013-14 - EL Morro .3%, Top of the World .5%) Decrease chronic absenteeism at Thurston Middle School (2013-14 - 2%) Decrease chronic absenteeism rate at Laguna Beach High School Increase or maintain current graduation rates (2013-14 - 98%) Decrease high school dropout rates from 2.8% to less than 1%. Maintain 0% middle school dropout rate. Continue to decrease student discipline as measured by SWIS and AERIES discipline entries. Decrease suspension rates. Maintain expulsion rates (0% in 2013-14) Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community. Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations. Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Strengthen School and Community Connectedness	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures to promote school and community connectedness, including parent information nights, community events, etc. 1000-1999: Certificated Personnel Salaries Base $15,000
School sites will continue to implement PBIS, which includes pro-active teaching strategies and supporting appropriate student behaviors to create positive school environments.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Participate in District and County sustainability activities for PBIS 5000-5999: Services And Other Operating Expenditures Base $8,600 SWIS and AERIES data used at each site to determine discipline trends and student needs. 5000-5999: Services And Other Operating Expenditures Base $5,000
School sites will continue to implement programs that build character, increase school connectedness, and provide mentorship opportunities.	LEA-Wide	X All OR:	School sites will continue to offer Peer Assistance Leadership (PAL). 1000-1999: Certificated Personnel Salaries Base $4,000

		_ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Secondary schools will continue to implement ASB or Leadership. 1000-1999: Certificated Personnel Salaries Base $6,800 Laguna Beach High School will implement Link Crew 1000-1999: Certificated Personnel Salaries Base $15,000 Opportunities for during and after school involvement in clubs and other activities will continue 1000-1999: Certificated Personnel Salaries Base $4,500 Elementary schools participate in Character Counts and Rachel's Challenge 4000-4999: Books And Supplies Base $2,000
Provide supports to ensure all students are able to pass the CAHSEE and increase the CAHSEE proficiency rate.	High School	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	CAHSEE Support Classes 1000-1999: Certificated Personnel Salaries Base $20,000
Increased opportunities for intervention and support at all school sites for all students, including English Learners, Special Education Students, and students struggling in core academics.	LEA-Wide	X All OR _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $2,500,000 Provide free bus transportation for identified low-income students, as well as general education students for extended day and additional support classes. 5000-5999: Services And Other Operating Expenditures Supplemental $5,000 CORE Academy at Thurston Middle School to provide academic support. 1000-1999: Certificated Personnel Salaries Base $60,000 Academic intervention classes offered to support all core academic areas at Laguna Beach High School. 1000-1999: Certificated Personnel Salaries Base $120,000 After school tutoring or support provided at each school at least once per week. 1000-1999: Certificated Personnel Salaries Base $6,500 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $1,400,000
Supports for English Learners and Reclassified English Proficient students to increase academic achievement.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Community liaison to increase student and community involvement in English Learner Programs. 2000-2999: Classified Personnel Salaries Supplemental $76,834 EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,800 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Supplemental $5,000 EL Instructional Assistants at all sites 2000-2999: Classified Personnel Salaries Supplemental $150,000
Students will benefit from targeted support through MTSS systems so that all students have access to rigorous academic content and are able to master the California State Standards for their grade level. Academic content that is differentiated to allow access to the California State Standards at grade level by all students including special education students and English learners.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000 Provide Project-Based Learning and enrichment opportunities in Science and Social Studies across all grade levels. 1000-1999: Certificated Personnel Salaries Base $35,000 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $840,000
An integrated instructional ELA / ELD framework will be utilized across all grade levels.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $31,800 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Supplemental $5,000

English Language development for all ELs	LEA-Wide	_ All OR: _ Low income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide English Language Development classes at all school sites 1000-1999: Certificated Personnel Salaries Supplemental $180,000
Support Foster Youth / McKinney-Vento academic support systems	LEA-Wide	_ All OR: X Low income pupils _ English Learners X Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Allocate funds for support and intervention 4000-4999: Books And Supplies Supplemental $50,000 District homeless/foster student liaison 1000-1999: Certificated Personnel Salaries Supplemental $10,000
Provide counseling programs and alternative discipline programs	LEA-Wide	X All OR: _ Low income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	JADE Program 5000-5999: Services And Other Operating Expenditures Base $5,000 TUPE 5000-5999: Services And Other Operating Expenditures Base $20,000 Gold Coast Youth Services 5000-5999: Services And Other Operating Expenditures Base $4,000 Western Youth Services 5000-5999: Services And Other Operating Expenditures Base $20,000 Princeton Health Press 5000-5999: Services And Other Operating Expenditures Base $3,000
Increased opportunities for enrichment at each school site.	LEA-Wide	X All OR: _ Low income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Zero period offered at Thurston and LBHS so that students can participate in additional electives or other classes during the regular school day. 1000-1999: Certificated Personnel Salaries Base $30,000 Site GATE Advisory Meetings 1000-1999: Certificated Personnel Salaries Base $5,000 Regularly scheduled District GATE Committee meetings to discuss enrichment opportunities and best practices. 1000-1999: Certificated Personnel Salaries Base $5,000

DRAFT

Expected Annual Measurable Outcomes	All students demonstrate improved achievement in 4 C's as measured by CAASPP results, EAP, AP, District and local assessments, and CELDT results. Increase the academic success of underperforming students and subgroups as measured by CAASPP results, District and local assessments, API, and CELDT results. Increase the number of English Learners and reclassified students completing UC/CSU graduation requirements by 10%. Increase the number of English Learners and reclassified students scoring proficient on the CAHSEE by 10%. Increase the reclassification rate of English Learners. Increase attendance rate. Maintain chronic absenteeism rate at the elementary schools (2013-14 - EL Morro .3%, Top of the World .5%) Decrease chronic absenteeism at Thurston Middle School (2013-14 - 2%) Decrease chronic absenteeism rate at Laguna Beach High School Increase or maintain current graduation rates (2013-14 - 98%) Decrease high school dropout rates from 2.8% to less than 1%. Maintain 0% middle school dropout rate. Continue to decrease student discipline as measured by SWIS and AERIES discipline entries. Decrease suspension rates. Maintain expulsion rates (0% in 2013-14) Increased numbers of students participating in Career Technical Education (CTE) and Regional Occupation Program (ROP) pathways, which strengthens their connections to the business community. Decrease the achievement gap between our general student population and our English Learner, low income, and McKinney Vento/Foster Youth populations. Improved school connectedness and meaningful participation by all student groups as measured by California Healthy Kids Survey and School Climate Survey results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Strengthen School and Community Connectedness	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures to promote school and community connectedness, including parent information nights, community events, etc. 5000-5999: Services And Other Operating Expenditures Base $15,000
School sites will continue to implement PBIS, which includes pro-active teaching strategies and supporting appropriate student behaviors to create positive school environments.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Participate in District and County sustainability activities for PBIS 5000-5999: Services And Other Operating Expenditures Base $8,600 SWIS and AERIES data used at each site to determine discipline trends and student needs. 5000-5999: Services And Other Operating Expenditures Base $5,000
School sites will continue to implement programs that build character, increase school	LEA-Wide	X All	School sites will continue to offer Peer Assistance Leadership (PAL). 1000-1999: Certificated

connectedness, and provide mentorship opportunities.		OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Personnel Salaries Base $4,000 Secondary schools will continue to implement ASB or Leadership. 1000-1999: Certificated Personnel Salaries Base $6,800 Laguna Beach High School will implement Link Crew 1000-1999: Certificated Personnel Salaries Base $1,500 Opportunities for during and after school involvement in clubs and other activities will continue 1000-1999: Certificated Personnel Salaries Base $4,500 Elementary schools participate in Character Counts and Rachel's Challenge 4000-4999: Books And Supplies Base $2,000
Improved school climate will result from greater understanding and responsiveness to student and parent responses to the School Climate Survey.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase, administer and analyze California School Climate, and the Health and Learning Survey to parents and students 5000-5999: Services And Other Operating Expenditures Base $5,000
Increased opportunities for intervention and support at all school sites for all students, including English Learners, Special Education Students, and students struggling in core academics.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $2,500,000 Provide free bus transportation for identified low-income students, as well as general education students for extended day and additional support classes. 5000-5999: Services And Other Operating Expenditures Supplemental $5,000 CORE Academy at Thurston Middle School to provide academic support. 1000-1999: Certificated Personnel Salaries Base $80,000 Academic Intervention classes offered to support all core academic areas at Laguna Beach High School. 1000-1999: Certificated Personnel Salaries Base $120,000 After school tutoring or support provided at each school at least once per week. 1000-1999: Certificated Personnel Salaries Base $4,500 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $880,000
Supports for English Learners and Reclassified English Proficient students to increase academic achievement.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Community liaison to increase student and community involvement in English Learner Programs. 2000-2999: Classified Personnel Salaries Supplemental $96,000 EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $32,000 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And Supplies Supplemental $50,000 EL Instructional Assistants at all sites 2000-2999: Classified Personnel Salaries Supplemental $150,000
Students will benefit from targeted support through MTSS systems so that all students have access to rigorous academic content and are able to master the California State Standards for their grade level. Academic content that is differentiated to allow access to the California State Standards at grade level by all students including special education students and English learners.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $1,200,000 Provide Project-Based Learning and enrichment opportunities in Science and Social Studies across all grade levels 1000-1999: Certificated Personnel Salaries Base $35,000 Continue to expand Multi-Tiered Systems of Support (MTSS), including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $880,000
An integrated instructional ELA / ELD framework will be implemented.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient	EL TOSA to provide professional development for teachers on supporting English Learners and to monitoring English Learner programs and supports. 1000-1999: Certificated Personnel Salaries Supplemental $32,000 An English Language Development program will be implemented at each school site for purposes of gaining academic content knowledge and English language proficiency. 4000-4999: Books And

		_ Other Subgroups: (Specify)	Supplies Base $5,000
Provide English Language Development to all English Learners	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide ELD courses at all school sites 1000-1999: Certificated Personnel Salaries Supplemental $180,000
Support Foster Youth / McKinney-Vento academic support systems	LEA-Wide	_ All OR: X Low Income pupils _ English Learners X Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Allocate funds for support and intervention 4000-4999: Books And Supplies Supplemental $50,000 District homeless/foster student liaison 1000-1999: Certificated Personnel Salaries Supplemental $10,000
Provide counseling programs and alternative discipline programs	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	JADE Program 5000-5999: Services And Other Operating Expenditures Base $5,000 TUPE 5000-5999: Services And Other Operating Expenditures Base $20,000 Gold Coast Youth Services 5000-5999 Services And Other Operating Expenditures Base $4,000 Western Youth Services 5000-5999: Services And Other Operating Expenditures Base $20,000 Princeton Health Press 5000-5999: Services And Other Operating Expenditures Base $3,000
Increased opportunities for enrichment at each school site.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Zero period offered at Thurston and LBHS so that students can participate in additional electives or other classes during the regular school day. 1000-1999: Certificated Personnel Salaries Base $30,000 Site GATE Advisory Meetings 1000-1999: Certificated Personnel Salaries Base $5,000 Regularly scheduled District GATE Committee meetings to discuss enrichment opportunities and best practices. 1000-1999: Certificated Personnel Salaries Base $5,000
Provide supports to ensure all students are able to pass the CAHSEE and increase the CAHSEE proficiency rate.	High School	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	CAHSEE support classes 1000-1999: Certificated Personnel Salaries Base $20,000

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

GOAL 3	All students will gain the knowledge and skills to be college and career ready through a wide variety of academic and enrichment opportunities.	Related State and/or Local Priorities: 1 _ 2 X 3 _ 4 X 5 _ 6 _ 7 X 8 X COE only: 9 _ 10 _ Local : Specify

Identified Need

Increase college and career readiness opportunities and prepare students to successfully graduate from high school.

Improve academic success of underperforming subgroups

Student subgroup CAHSEE, CST, Advanced Placement, grade, EAP, SAT/ACT, and local assessment results show an achievement gap between EL, Low Socioeconomic, and Special Education students and the rest of the student population across schools and grade levels. EAP results showed a decrease in both Math and ELA college readiness for all students and subgroups.

There is no CAASPP data for ELA or mathematics but teacher observations, formative assessments, and feedback suggest that students need more support to be successful with the new California Common Core State Standards and the new SBAC assessments

EAP English data shows a decline in "ready for college" from 53% in 2013 to 47% in 2014, however the percent "not ready" remained at 27%. The "conditionally ready" group grew from 21-27% in the same time frame.

EAP Math data show a steady 18% "Ready for college" from 2012, 2013 and 2014. The "not ready for college" group grew from 18% in 2013 to 38% in 2014. It is worth noting that only about 30 students took the EAP in 2014 compared to over 240 the two years prior.

Advanced Placement participation rate and test taking rate dropped from 2012 to 2014. 549 students were enrolled in AP courses in 2011/12 and 525 tests were administered. In 2013/14, 506 were enrolled and 452 tests were given. The AP passing rate has increased from 85% to 89%.

SAT scores have declined in critical reading (576-558), math (589-564) and Writing (585-561). ACT scores went up from 25.7 in 2012 to 28.5 in 2013 and back down to 25.8 in 2014. In almost all measures, the data for 2013 scored better than the classes of 2012 and 2014.

The number of CTE courses remained the same from 2013 to 2014 (4).

The percentage of English Learners completing UC/CSU requirements has remained 0% from 2013 to 2014.

The number of reclassified graduates meeting UC/CSU requirements decreased from 7 in 2013 to 5 in 2014.

78% of stakeholders surveyed agreed that LBUSD provides access to college and career opportunities.

56% of students surveyed said that their school provides access to college and career opportunities all the time or often.

Goal Applies to	Schools: All
	Applicable Pupil Subgroups: English Learners and Redesignated Students

LCAP Year 1: 2015-16

Expected Annual Measurable Outcomes

More students college and career ready as measured by EAP results, CAASPP Results, AP scores, and API.

More students enrolled in UC/CSU a-g, Advanced Placement, STEM, ROP and CTE courses.

Increase the number of English Learners and reclassified students in UC/CSU a-g, Advanced Placement, STEM, and CTE courses.

Increased academic achievement in reading, writing, speaking, and listening as measured by CAASPP, CAHSEE, CELDT, district, and local exam results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Expand UC/CSU a-g, ROP, CTE, and STEM course offerings and encourage more participation by English Learners, Special Education students, and redesignated students.	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth	Implement and expand CTE pathways, ROP courses, UC/CSU a-g courses, and STEM elective courses 1000-1999: Certificated Personnel Salaries Base $80,000 Purchase materials to support CTE, ROP, UC/CSU a-g, and STEM courses at the high school 4000-4999: Books And Supplies Base $5,000

		_ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide materials for 2 STEAM classes and a coding class at the middle school 4000-4999: Books And Supplies Base $5,000
Increase participation and success in the AP program and on SAT/ACT testing	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Increase Advanced Placement course enrollment 1000-1999: Certificated Personnel Salaries Base $20,000 Provide access to mock ACT and SAT exams 4000-4999: Books And Supplies Base $2,000 Administer PSAT to all juniors during the school day 4000-4999: Books And Supplies Base $1,500
Students instructed by teachers who engage in a wide variety of professional development opportunities to enhance 21st Century teaching and learning	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units that incorporate 21st century teaching and learning practices. 1000-1999: Certificated Personnel Salaries Base $10,000 Provide 2 additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000
Implementation of 4Cs learning environments that promote collaboration, communication, creativity, critical thinking, and problem-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide classroom furniture to support 4Cs learning environments (4CLE) 4000-4999: Books And Supplies Base $300,000 Purchase computers to supplement the BYOD program 4000-4999: Books And Supplies Base $150,000 Provide Chromebooks or iPads for K-5 classrooms 4000-4999: Books And Supplies Base $200,000 Create Destination Imagination Teams at the elementary schools 5000-5999: Services And Other Operating Expenditures Base $500
Students will learn to apply mathematical practices and language arts habits of mind.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation 1000-1999: Certificated Personnel Salaries Base $10,000
Implement college exploration activities using Naviance and other means	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide Naviance to EBHS students 5000-5999: Services And Other Operating Expenditures Base $5,244

LCAP Year 2: 2016-17

Expected Annual Measurable Outcomes	More students college and career ready as measured by EAP results, CAASPP Results, AP scores, and API. More students enrolled in UC/CSU a-g, Advanced Placement, STEM, ROP and CTE courses. Increase the number of English Learners and reclassified students in UC/CSU a-g, Advanced Placement, STEM, and CTE courses. Increased academic achievement in reading, writing, speaking, and listening as measured by CAASPP, CAHSEE, CELDT, district, and local exam results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Expand UC/CSU a-g, ROP, CTE, and STEM course offerings and encourage more participation by English Learners, Special Education students, and redesignated students.	Secondary Schools	X All OR:	Implement and expand CTE pathways, ROP courses, UC/CSU a-g courses, and STEM elective courses 1000-1999: Certificated Personnel Salaries Base $80,000

		_ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase materials to support CTE, ROP, UC/CSU a-g, and STEM courses at the high school 4000-4999: Books And Supplies Base $5,000 Provide materials for 2 STEAM classes and a coding class at the middle school 4000-4999: Books And Supplies Base $5,000
Increase participation and success in the AP program and on SAT/ACT testing	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to increase Advanced Placement course enrollment 1000-1999: Certificated Personnel Salaries Base $20,000 Provide access to mock ACT and SAT exams 4000-4999: Books And Supplies Base $2,000 Administer PSAT to all juniors during the school day 4000-4999: Books And Supplies Base $1,500
Students instructed by teachers who engage in a wide variety of professional development opportunities to enhance 21st Century teaching and learning	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units that incorporate 21st century teaching and learning practices. 1000-1999: Certificated Personnel Salaries Base $10,000 Provide 2 additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000 Provide 2 additional professional development days 3000-3999: Employee Benefits Base $15,000
Implementation of 4Cs learning environments that promote collaboration, communication, creativity, critical thinking, and problem-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide classroom furniture to support 4Cs learning environments (4CLE) 6000-6999: Capital Outlay Base $16,000 Purchase computers to supplement the BYOD program 6000-6999: Capital Outlay Base $10,000 Destination Imagination Teams at the elementary schools 5000-5999: Services And Other Operating Expenditures Base $500
Students will learn to apply mathematical practices and language arts habits of mind.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation 1000-1999: Certificated Personnel Salaries Base $10,000
Implement college exploration activities using Naviance and other means	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide Naviance to LBHS students 5000-5999: Services And Other Operating Expenditures Base $5,244

Expected Annual Measurable Outcomes	More students college and career ready as measured by EAP results, CAASPP Results, AP scores, and API. More students enrolled in UC/CSU a-g, Advanced Placement, STEM, ROP and CTE courses. Increase the number of English Learners and reclassified students in UC/CSU a-g, Advanced Placement, STEM, and CTE courses. Increased academic achievement in reading, writing, speaking, and listening as measured by CAASPP, CAHSEE, CELDT, district, and local exam results.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Expand UC/CSU a-g, ROP, CTE, and STEM course offerings and encourage more participation by English Learners, Special Education students, and redesignated students	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Implement and expand CTE pathways, ROP courses, UC/CSU a-g courses, and STEM elective courses 1000-1999: Certificated Personnel Salaries Base $80,000 Purchase materials to support CTE, ROP, UC/CSU a-g, and STEM courses at the high school 4000-4999: Books And Supplies Base $5,000 Provide materials for 2 STEAM classes and a coding class at the middle school 4000-4999: Books And Supplies Base $5,000
Increase participation and success in the AP program and on SAT/ACT testing	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Maintain or increase Advanced Placement course enrollment 1000-1999: Certificated Personnel Salaries Base $10,000 Provide access to mock ACT and SAT exams 4000-4999: Books And Supplies Base $2,000 Administer PSAT to all juniors during the school day 4000-4999: Books And Supplies Base $1,500
Students instructed by teachers who engage in a wide variety of professional development opportunities to enhance 21st Century teaching and learning	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units that incorporate 21st century teaching and learning practices. 1000-1999: Certificated Personnel Salaries Base $10,000 Provide 2 additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000 Provide 2 additional professional development days 3000-3999: Employee Benefits Base $15,000
Implementation of 4Cs learning environments that promote collaboration, communication, creativity, critical thinking, and problem-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide classroom furniture to support 4Cs learning environments (4CLE) 6000-6999: Capital Outlay Base $15,000 Maintain computers to supplement the BYOD program 6000-6999: Capital Outlay Base $10,000 Create Destination Imagination Teams at the elementary schools 5000-5999: Services And Other Operating Expenditures Base $500
Students will learn to apply mathematical practices and language arts habits of mind.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide professional development for all teachers and support staff, including instructional aides, for English Learners, as well as release time and additional hours for planning and developing units for Common Core implementation 1000-1999: Certificated Personnel Salaries Base $10,000
Implement college exploration activities using Naviance and other means	Secondary Schools	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient	Provide Naviance to LBHS students 5000-5999: Services And Other Operating Expenditures Base $5,244

		Other Subgroups (Specify)	

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

DRAFT

GOAL 4:	Professional Development focused on 21st Century teaching and learning.	Related State and/or Local Priorities: 1 X 2 X 3 _ 4 _ 5 _ 6 _ 7 _ 8 X COE only: 9 _ 10 _ Local : Specify

Identified Need	Credentialled, highly qualified staff appropriately assigned for all core courses, including Special Education and English Language Development. Develop and appropriately compensate a strong cadre of certificated and classified staff who are supported in their efforts to use and apply best practices in order to innovate and improve teaching methods to meet the needs of our varied learners. Teachers need professional development regarding ELD/ELA standards. No comprehensive training has occurred since new ELD standards were adopted. Teachers need professional development regarding NGSS since only 1 day of NGSS training occurred in 2014-15. Secondary teachers have had no formal writing professional development in 2014-15
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students

LCAP Year 1: 2015-16

Expected Annual Measurable Outcomes	Students will have access to CCSS aligned lessons and instruction by teachers who have participated in comprehensive professional development and who have strong support in implementing Common Core in the classroom. Students will become proficient in narrative, informative, and argument writing. Increased use of 21st Century teaching practices: engagement, use of technology, communication, collaboration, critical thinking, creativity, and project-based learning. 100% highly qualified teachers appropriately assigned at each school site.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Students are instructed by teachers who engage in a variety of professional development opportunities to enhance 21st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000 Fund Common Core Technology Site Leads and District Technology TOSA's 1000-1999: Certificated Personnel Salaries Base $130,000 Fund Common Core TOSAs 1000-1999: Certificated Personnel Salaries Base $100,000 Increase the number of GATE certified teachers in the district 1000-1999: Certificated Personnel Salaries Base $30,000 Train all elementary teachers in Factwise 1000-1999: Certificated Personnel Salaries Base $5,000 Continue to train teachers in Thinking Maps 1000-1999: Certificated Personnel Salaries Base $5,000 Provide PBL training for cohort of teachers 1000-1999 Certificated Personnel Salaries Base $5,000 Provide CA Common Core Math training for math teachers 1000-1999: Certificated Personnel Salaries Base $5,000
Increase the use of Common Core State Standards aligned materials and instructional practices.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase instructional materials aligned to the CCSS to ensure that all student have access to California Common Core State Standards aligned materials. 4000-4999: Books And Supplies Base $5,000 Provide professional development for all teachers and support staff as well as release time and additional hours for planning and developing practices and units for common core implementation. 1000-1999: Certificated Personnel Salaries Base $10,000
The district will recruit, hire, train, and retain high performing staff who are appropriately assigned and credentials.	LEA-Wide	X All OR:	Competitive salaries to recruit and maintain high performing staff 1000-1999: Certificated Personnel Salaries Base $6,000,000

		_ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Competitive salaries to recruit and maintain high performing staff 3000-3999: Employee Benefits Base $2,000,000
Students are instructed by teachers who participate in a District-wide professional development that focuses on the implementation of the CCSS ELA/ELD frameworks	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA to provide professional development to teachers regarding CCSS ELA/ELD frameworks 1000-1999: Certificated Personnel Salaries Supplemental $30,000 Site administrators will participate in ELD/ELA professional development. 5000-5999: Services And Other Operating Expenditures Supplemental $2,000
Teachers and administrators will participate in learning walks.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide release time for Common Core Site Leads and other participating teachers to implement learning walks 1000-1999: Certificated Personnel Salaries Base $5,000
Administrators will engage in a variety of professional development opportunities to support teachers to enhance 2st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Administrator participation in Professional Learning opportunities 1000-1999: Certificated Personnel Salaries Base $10,000

LCAP Year 2: 2016-17

Expected Annual Measurable Outcomes	Students will have access to CCSS aligned lessons and instruction by teachers who have participated in comprehensive professional development and who have strong support in implementing Common Core in the classroom. Students will become proficient in narrative, informative, and argument writing. Increased use of 21st Century teaching practices: engagement, use of technology, communication, collaboration, critical thinking, creativity, and project-based learning. 100% highly qualified teachers appropriately assigned at each school site.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Students are instructed by teachers who engage in a variety of professional development opportunities to enhance 21st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000 Fund Common Core, Technology Site Leads and District Technology TOSA's 1000-1999: Certificated Personnel Salaries Base $130,000 Fund Common Core TOSAs 1000-1999: Certificated Personnel Salaries Base $100,000 Continue to train teachers in Thinking Maps 1000-1999: Certificated Personnel Salaries Base $5,000 Provide PBL training for cohort of teachers 1000-1999: Certificated Personnel Salaries Base $5,000
Increase the use of Common Core State Standards aligned materials and instructional practices.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase instructional materials aligned to the CCSS to ensure that all student have access to California Common Core State Standards aligned materials. 4000-4999: Books And Supplies Base $5,000 Provide professional development for all teachers and support staff as well as release time and additional hours for planning and developing practices and units for common core implementation. 1000-1999: Certificated Personnel Salaries Base $10,000

The district will recruit, hire, train, and retain high performing staff who are appropriately assigned and credentials.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Competitive salaries to recruit and maintain high performing staff 1000-1999: Certificated Personnel Salaries Base $6,120,000 Competitive salaries to recruit and maintain high performing staff 3000-3999: Employee Benefits Base $2,200,000
Students are instructed by teachers who participate in a District-wide professional development that focuses on the implementation of the CCSS ELA/ELD frameworks	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA to provide professional development to teachers regarding CCSS ELA/ELD frameworks 1000-1999: Certificated Personnel Salaries Supplemental $30,000 Site administrators will participate in ELD/ELA professional development. 5000-5999: Services And Other Operating Expenditures Supplemental $2,000
Teachers and administrators will participate in learning walks.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide release time for Common Core Site Leads and other participating teachers to implement learning walks 1000-1999: Certificated Personnel Salaries Base $5,000
Administrators will engage in a variety of professional development opportunities to support teachers to enhance 2st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Administrator participation in Professional Learning opportunities 1000-1999: Certificated Personnel Salaries Base $5,000

LCAP Year 3: 2017-18

Expected Annual Measurable Outcomes:	Students will have access to CCSS aligned lessons and instruction by teachers who have participated in comprehensive professional development and who have strong support in implementing Common Core in the classroom. Students will become proficient in narrative, informative, and argument writing. Increased use of 21st Century teaching practices: engagement, use of technology, communication, collaboration, critical thinking, creativity, and project-based learning. 100% highly qualified teachers appropriately assigned at each school site.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Students are instructed by teachers who engage in a variety of professional development opportunities to enhance 21st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $90,000 Fund Common Core, Technology Site Leads and District Technology TOSA's 1000-1999: Certificated Personnel Salaries Base $130,000 Fund Common Core TOSAs 1000-1999: Certificated Personnel Salaries Base $100,000
Increase the use of Common Core State Standards aligned materials and instructional practices.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners	Purchase and maintain instructional materials aligned to the CCSS to ensure that all student have access to California Common Core State Standards aligned materials. 4000-4999: Books And Supplies Base $5,000 Provide professional development for all teachers and support staff as well as release time and

		_ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	additional hours for planning and developing practices and units for common core implementation. 1000-1999: Certificated Personnel Salaries Base $10,000
The district will recruit, hire, train, and retain high performing staff who are appropriately assigned and credentials.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Competitive salaries to recruit and maintain high performing staff 1000-1999: Certificated Personnel Salaries Base $6,250,000 Competitive salaries to recruit and maintain high performing staff 3000-3999: Employee Benefits Base $2,450,000
Students are instructed by teachers who participate in a District-wide professional development that focuses on the implementation of the CCSS ELA/ELD frameworks.	LEA-Wide	_ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	EL TOSA to provide professional development to teachers regarding CCSS ELA/ELD frameworks 1000-1999: Certificated Personnel Salaries Supplemental $30,000 Site administrators will participate in ELD/ELA professional development. 5000-5999: Services And Other Operating Expenditures Supplemental $2,000
Teachers and administrators will participate in learning walks.	LEA-Wide	X All OR _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Provide release time for Common Core Site Leads and other participating teachers to implement learning walks 1000-1999: Certificated Personnel Salaries Base $5,000
Administrators will engage in a variety of professional development opportunities to support teachers to enhance 2st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	LEA-wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Administrator participation in Professional Learning opportunities 1000-1999: Certificated Personnel Salaries Base $5,000

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

GOAL 5	Safe, attractive, clean, well equipped learning environments for all students that promote critical thinking, collaboration, creativity, and communication.	Related State and/or Local Priorities: 1 X 2 _ 3 _ 4 _ 5 _ 6 X 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Identified Need	Ensure that schools are safe and conducive to learning. Ensure that all students have access to learning environments that promote collaboration, communication, critical thinking, and creativity. Ensure that there is financial ability to maintain and upgrade facilities as necessary to improve student achievement. 85% of staff and parents feel that schools are clean and well maintained 67% of students surveyed stated that LBUSD school provide safe, attractive, clean, and well-maintained learning environments.	
Goal Applies to:	Schools: All Applicable Pupil Subgroups: All Students	

LCAP Year 1: 2015-16

Expected Annual Measurable Outcomes:	Increased technology in all classrooms Safe, clean, attractive facilities as measured by the FIT Williams Facilities Report and the California Healthy Kids and school Climate survey results. Unqualified Audit opinion, positive interim reports, and approved budget

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
4CLE - Learning Environment that promotes collaboration, communication, creativity, and critical thinking and includes use of technology.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase and maintain technology necessary for 21st Century learning and teaching 4000-4999: Books And Supplies Base $100,000 Classroom furniture to support 4Cs Learning Environment 4000-4999: Books And Supplies Base $80,000 Maintain wireless communication and District-wide technology infrastructure. 5000-5999: Services And Other Operating Expenditures Base $120,000
Continued prioritization and funding of Capital Improvement Plan.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Capital Improvemet Plan 7000-7439: Other Outgo Base $1,300,000
Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Facilities Repair and Replacement Plan (FRRP) 7000-7439: Other Outgo Base $250,550 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 2000-2999: Classified Personnel Salaries Base $1,500,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 3000-3999: Employee Benefits Base $500,000

			Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 5000-5999: Services And Other Operating Expenditures Base $600,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 6000-6999: Capital Outlay Base $700,000
Comprehensive School Safety Plans	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Comprehensive school safety plans will be created for each site with input from city emergency management stakeholders, district personnel, staff, and parents. 1000-1999: Certificated Personnel Salaries Base $5,000 Various school staff will be C.E.R.T. trained 5000-5999: Services And Other Operating Expenditures Base $5,000

LCAP Year 2: 2016-17

Expected Annual Measurable Outcomes	Increased technology in all classrooms Safe, clean, attractive facilities as measured by the FIT Williams Facilities Report and the California Healthy Kids and school Climate survey results. Unqualified Audit opinion, positive interim reports, and approved budget.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
4CLE - Learning Environment that promotes collaboration, communication, creativity, and critical thinking and includes use of technology.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups (Specify)	Purchase and maintain technology necessary for 21st Century learning and teaching 5000-5999: Services And Other Operating Expenditures Base $50,000 Classroom furniture to support 4Cs Learning Environment 5000-5999: Services And Other Operating Expenditures Base $8,000 Maintain wireless communication and District-wide technology infrastructure. 5000-5999: Services And Other Operating Expenditures Base $120,000
Continued prioritization and funding of Capital Improvement Plan.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups (Specify)	Support and maintain Capital Improvemet Plan 7000-7439: Other Outgo Base $1,300,000
Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Facilities Repair and Replacement Plan (FRRP) 7000-7439: Other Outgo Base $250,550 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 5000-5999: Services And Other Operating Expenditures Base $1,550,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 3000-3999: Employee Benefits Base $550,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 5000-5999: Services And Other Operating Expenditures Base $800,000

			Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 6000-6999: Capital Outlay Base $700,000
Comprehensive School Safety Plans	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Comprehensive school safety plans will be created for each site with input from city emergency management stakeholders, district personnel, staff, and parents. 1000-1999: Certificated Personnel Salaries Base $5,000 Various school staff will be C.E.R.T. trained 5000-5999: Services And Other Operating Expenditures Base $5,000

LCAP Year 3: 2017-18

Expected Annual Measurable Outcomes.

Increased technology in all classrooms

Safe, clean, attractive facilities as measured by the FIT Williams Facilities Report and the California Healthy Kids and school Climate survey results.

Unqualified Audit opinion, positive interim reports, and approved budget.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
4CLE - Learning Environment that promotes collaboration, communication, creativity and critical thinking and includes use of technology.	LEA-Wide.	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups (Specify)	Purchase and maintain technology necessary for 21st Century learning and teaching 5000-5999: Services And Other Operating Expenditures Base $50,000 Classroom furniture to support 4Cs Learning Environment 5000-5999: Services And Other Operating Expenditures Base $8,000 Maintain wireless communication and District-wide technology infrastructure. 5000-5999: Services And Other Operating Expenditures Base $120,000
Continued prioritization and funding of Capital Improvement Plan.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Capital Improvemet Plan 7000-7439: Other Outgo Base $1,700,000
Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Facilities Repair and Replacement Plan (FRRP) 7000-7439: Other Outgo Base $250,550 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 2000-2999: Classified Personnel Salaries Base $1,580,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 3000-3999: Employee Benefits Base $600,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 5000-5999: Services And Other Operating Expenditures Base $800,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities. 6000-6999: Capital Outlay Base $300,000

Comprehensive School Safety Plans	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Comprehensive school safety plans will be created for each site with input from city emergency management stakeholders, district personnel, staff, and parents. 1000-1999: Certificated Personnel Salaries Base $5,000 Various school staff will be C.E.R.T. trained 5000-5999: Services And Other Operating Expenditures Base $5,000

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

DRAFT

GOAL 6.	All stakeholders will be engaged in the learning process by promoting a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation.	Related State and/or Local Priorities: 1 _ 2 _ 3 X 4 _ 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Identified Need	Increased parent involvement their child's academic and social progress. Continue to provide opportunities for all stakeholders to have meaningful participation in district and site decision-making. 16% of Parents, staff and the community disagree that the district provides a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation. 86% of secondary school parents feel that the schools keep parents well informed according to the 2014 California School Climate Survey. 20% of parents do not feel that the secondary schools encourage active parent participation and partnership according to the 2014 California School Climate Survey. Only 23% of secondary students and 13% of elementary student reported that the school promotes high levels of meaningful participation according to the 2014 California Healthy Kids Survey.	
Goal Applies to:	Schools: All Applicable Pupil Subgroups: All Students	

LCAP Year 1: 2015-16

Expected Annual Measurable Outcomes	More opportunities for parents to get involved in school and district activities. Increased satisfaction rates on the California School Climate Survey regarding parent involvement, communication, and meaningful participation. More community involvement in school and district activities.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide a variety of opportunities for parents to get involved in school and district activities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase, administer and analyze California School Climate, and the Heath and Learning Survey to parents and students 5000-5999: Services And Other Operating Expenditures Base $5,000
Increase partnerships with local businesses and community organizations.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups. (Specify)	Continue to participate in the Laguna Beach Community Coalition 5000-5999: Services And Other Operating Expenditures Other $0 Partnership with Boys and Girls Club of Laguna Beach for pre-school and other student activities 5000-5999: Services And Other Operating Expenditures Base $20,000 Partnership with Orange County Cross Cultural Council 5000-5999: Services And Other Operating Expenditures Other $0 Continue partnership with School Power 5000-5999: Services And Other Operating Expenditures Other $0 Maintain relationship with Laguna Beach Police Department and increase opportunities for collaboration. 5000-5999: Services And Other Operating Expenditures Other $0 Partnerships with Hurley and Laguna Outreach for Community Arts 5000-5999: Services And Other Operating Expenditures Other $0
Expand parent education programs.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners	Parent Education Classes 5000-5999: Services And Other Operating Expenditures Base $15,000 Parent Drop-in Program 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide parent-student drug/alcohol/and substance abuse presentations 5000-5999: Services And

		_ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Other Operating Expenditures Base $5,000 Provide parent social/emotional health presentations 5000-5999: Services And Other Operating Expenditures Base $7,000 Provide Parent Information Nights regarding academic programs. 5000-5999: Services And Other Operating Expenditures Base $3,000
Parent and community involvement in alignment of school goals (SPSAs) and action plans to District Goals.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to implement School Advisory Councils to provide stakeholder input on the School SPSAs. 1000-1999: Certificated Personnel Salaries Base $6,800 Continue to utilize the LCAP Advisory Committee to provide stakeholder input for the LCAP. 1000-1999: Certificated Personnel Salaries Base $3,000
Expanding involvement opportunities for low income and English Learner parents	LEA-Wide	_ All OR: X Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Hold regular DELAC meetings to inform EL parents of district programs and solicit feedback 1000-1999: Certificated Personnel Salaries Supplemental $5,000 ESL program to be provided through AB86 funding for parents. 2000-2999: Classified Personnel Salaries Base $45,000
Continue to expand communication with parents and the community	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Create new, more user-friendly school and district websites 5000-5999: Services And Other Operating Expenditures Base $20,000 Continue to utilize the Blackboard Connect parent information system 5000-5999: Services And Other Operating Expenditures Base $13,000 Utilize the AERIES portal system, including AERIES AIR, AERIES Parent Portal, AERIES gradebook, AERIES.net at all grade levels and school sites. 5000-5999: Services And Other Operating Expenditures Base $18,000 Communications Committee to investigate ways to improve district-wide communication 1000-1999: Certificated Personnel Salaries Base $2,000
Community Advisory Committee and Parent Mentor Program to promote communication, education, and awareness for parents of students with exceptional needs.	LEA-Wide	_ All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient X Other Subgroups: (Specify) Students with exceptional needs	Welcome letters for all new families of students with exceptional needs 4000-4999: Books And Supplies Base $500 Coffee talks on specific topics related to special education 1000-1999: Certificated Personnel Salaries Base $2,000 Parent outreach and mentoring including phone calls, one-on-one talks, and assistance with IEPs. 5000-5999: Services And Other Operating Expenditures Base $1,000 Mentor newsletter 4000-4999: Books And Supplies Base $1,000

LCAP Year 2: 2016-17

Expected Annual Measurable Outcomes	More opportunities for parents to get involved in school and district activities. Increased satisfaction rates on the California School Climate Survey regarding parent involvement, communication, and meaningful participation. More community involvement in school and district activities.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide a variety of opportunities for parents to get involved in school and district activities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Create, administer, and analyze the annual LCAP and School Climate Surveys on Survey Monkey 4000-4999: Books And Supplies Base $3,000

Increase partnerships with local businesses and community organizations.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to participate in the Laguna Beach Community Coalition 5000-5999: Services And Other Operating Expenditures Other $0 Partnership with Boys and Girls Club of Laguna Beach for pre-school and student activities 5000-5999: Services And Other Operating Expenditures Base $20,000 Partnership with Orange County Cross Cultural Council 5000-5999: Services And Other Operating Expenditures Other $0 Continue partnership with School Power 5000-5999: Services And Other Operating Expenditures Other $0 Maintain relationship with Laguna Beach Police Department and increase opportunities for collaboration. 5000-5999: Services And Other Operating Expenditures Other $0 Partnerships with Hurley and Laguna Outreach for Community Arts 5000-5999: Services And Other Operating Expenditures Other $0
Expand parent education programs.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Parent Education Classes 5000-5999: Services And Other Operating Expenditures Base $15,000 Parent Drop-in Program 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide parent-student drug/alcohol/and substance abuse presentations 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide parent social/emotional health presentations 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide Parent Information Nights regarding academic programs. 5000-5999: Services And Other Operating Expenditures Base $3,000
Parent and community involvement in alignment of school goals (SPSAs) and action plans to District Goals.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to implement School Advisory Councils to provide stakeholder input on the School SPSAs. 1000-1999: Certificated Personnel Salaries Base $6,800 Continue to utilize the LCAP Advisory Committee to provide stakeholder input for the LCAP 1000-1999: Certificated Personnel Salaries Base $3,000
Expanding involvement opportunities for low income and English Learner parents.	LEA-Wide	_ All OR: X Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Hold regular DELAC meetings to inform EL parents of district programs and solicit feedback 1000-1999: Certificated Personnel Salaries Supplemental $5,000 ESL program to be provided through AB86 funding for parents. 2000-2999: Classified Personnel Salaries Base $45,000
Continue to expand communication with parents and the community	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Maintain school and district websites 5000-5999: Services And Other Operating Expenditures Base $15,000 Continue to utilize the Blackboard Connect parent information system 5000-5999: Services And Other Operating Expenditures Base $13,000 Utilize the AERIES portal system, including AERIES AIR, AIERIES Parent Portal, AERIES gradebook, AERIES net at all grade levels and school sites. 5000-5999: Services And Other Operating Expenditures Base $18,000 Communications Committee to investigate ways to improve district-wide communication 1000-1999: Certificated Personnel Salaries Base $2,000
Community Advisory Committee and Parent Mentor Program to promote communication, education, and awareness for parents of students with exceptional needs.	LEA-Wide	_ All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient X Other Subgroups: (Specify) Students with exceptional needs	Welcome letters for all new families of students with exceptional needs 4000-4999: Books And Supplies Base $500 Coffee talks on specific topics related to special education 1000-1999: Certificated Personnel Salaries Base $2,000 Parent outreach and mentoring including phone calls, one-on-one talks, and assistance with IEPs. 5000-5999: Services And Other Operating Expenditures Base $1,000 Mentor newsletter 4000-4999: Books And Supplies Base $1,000

Expected Annual Measurable Outcomes	More opportunities for parents to get involved in school and district activities. Increased satisfaction rates on the California School Climate Survey regarding parent involvement, communication, and meaningful participation. More community involvement in school and district activities.

Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide a variety of opportunities for parents to get involved in school and district activities.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Purchase, administer and analyze California School Climate, and the Heath and Learning Survey to parents and students 4000-4999: Books And Supplies Base $5,000
Increase partnerships with local businesses and community organizations.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to participate in the Laguna Beach Community Coalition 5000-5999: Services And Other Operating Expenditures Other $0 Partnership with Boys and Girls Club of Laguna Beach for pre-school and student activities. 5000-5999: Services And Other Operating Expenditures Base $20.00 Partnership with Orange County Cross Cultural Council 5000-5999: Services And Other Operating Expenditures Other $0 Continue partnership with School Power 5000-5999: Services And Other Operating Expenditures Other $0 Maintain relationship with Laguna Beach Police Department and increase opportunities for collaboration. 5000-5999: Services And Other Operating Expenditures Other $0 Partnerships with Hurley and Laguna Outreach for Community Arts 5000-5999: Services And Other Operating Expenditures Other $0
Expand parent education programs.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Parent Education Classes 5000-5999: Services And Other Operating Expenditures Base $15,000 Parent Drop-in Program 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide parent-student drug/alcohol/and substance abuse presentations 5000-5999: Services And Other Operating Expenditures Base $5,000 Provide parent social/emotional health presentations 5000-5999: Services And Other Operating Expenditures Base $6,000 Provide Parent Information Nights regarding academic programs. 5000-5999: Services And Other Operating Expenditures Base $3,000
Parent and community involvement in alignment of school goals (SPSAs) and action plans to District Goals.	LEA-Wide	X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Continue to implement School Advisory Councils to provide stakeholder input on the School SPSAs. 1000-1999: Certificated Personnel Salaries Base $6,800 Continue to utilize the LCAP Advisory Committee to provide stakeholder input for the LCAP 1000-1999: Certificated Personnel Salaries Base $3,000
Expanding involvement opportunities for low income and English Learner parents.	LEA-Wide	_ All OR: X Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	Hold regular DELAC meetings to inform EL parents of district programs and solicit feedback 1000-1999: Certificated Personnel Salaries Supplemental $5,000 ESL program to be provided through AB86 funding for parents. 2000-2999: Classified Personnel Salaries Base $45,000
Continue to expand communication with parents and the community	LEA-Wide	X All	Maintain school and district websites 5000-5999: Services And Other Operating Expenditures Base

		OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	$15,000 Continue to utilize the Blackboard Connect parent information system 5000-5999: Services And Other Operating Expenditures Base $13,000 Utilize the AERIES portal system, including AERIES AIR, AERIES Parent Portal, AERIES gradebook, AERIES.net at all grade levels and school sites. 5000-5999: Services And Other Operating Expenditures Base $18,000 Communications Committee to investigate ways to improve district-wide communication 5000-5999: Services And Other Operating Expenditures Base $2,000
Community Advisory Committee and Parent Mentor Program to promote communication, education, and awareness for parents of students with exceptional needs.	LEA-Wide	_All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient X Other Subgroups: (Specify) Students with exceptional needs	Welcome letters for all new families of students with exceptional needs 4000-4999: Books And Supplies Base $500 Coffee talks on specific topics related to special education 1000-1999: Certificated Personnel Salaries Base $2,000 Parent outreach and mentoring including phone calls, one-on-one talks, and assistance with IEPs. 5000-5999: Services And Other Operating Expenditures Base $1,000 Mentor newsletter 4000-4999: Books And Supplies Base $1,000

Complete a copy of this table for each of the LEA's goals. Duplicate and expand the fields as necessary.

DRAFT

Annual Update

Annual Update Instructions: For each goal in the prior year LCAP, review the progress toward the expected annual outcome(s) based on, at a minimum, the required metrics pursuant to Education Code sections 52060 and 52066. The review must include an assessment of the effectiveness of the specific actions. Describe any changes to the actions or goals the LEA will take as a result of the review and assessment. In addition, review the applicability of each goal in the LCAP.

Guiding Questions:

1) How have the actions/services addressed the needs of all pupils and did the provisions of those services result in the desired outcomes?
2) How have the actions/services addressed the needs of all subgroups of pupils identified pursuant to Education Code section 52052, including, but not limited to, English learners, low-income pupils, and foster youth; and did the provision of those actions/services result in the desired outcomes?
3) How have the actions/services addressed the identified needs and goals of specific schoolsites and were these actions/services effective in achieving the desired outcomes?
4) What information (e.g., quantitative and qualitative data/metrics) was examined to review progress toward goals in the annual update?
5) What progress has been achieved toward the goal and expected measurable outcome(s)? How effective were the actions and services in making progress toward the goal? What changes to goals, actions, services, and expenditures are being made in the LCAP as a result of the review of progress and assessment of the effectiveness of the actions and services?
6) What differences are there between budgeted expenditures and estimated actual annual expenditures? What were the reasons for any differences?

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 1 from prior year LCAP	Increase student academic growth.	Related State and/or Local Priorities: 1 X 2 X 3 _ 4 X 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students	

Expected Annual Measurable Outcomes	Improved results on standardized testing including CAASPP, CELDT, EAP, and CAHSEE	Actual Annual Measurable Outcomes	EAP English percentage of students ready for college decreased from 53% to 47%. EAP math percentage of students not ready for college increased from 17% to 38%. In general, EAP results showed less students ready for college in 2014 than in 2013. CAHSEE English percent passed was 98% in both 2013 and 2014, percent proficient dropped from 89% to 85%. CAHSEE math percent passed increased from 97% in 2013 to 98% in 2014. However, CAHSEE math percent proficient decreased from 88% in 2013 to 84% in 2014. All subgroups decreased in percent proficient in both ELA and Math from 2013 to 2014. No EL students were perficient in either math or ELA in 2013 or 2014. CST science scores for 5th grade increased 3% from 2013-2014. Grade 8 decreased 3% and grade 11 decreased 4%. There were no other CAASPP results available for other subjects. Stakeholder survey results show 88% of staff and parents feel that LBUSD provides opportunities for students to achieve academically and 78% of students surveys stated that the schools provide opportunities for academic growth all of the time or often. D and F rates declined from 2013-2014. Ds dropped from about 6% of all grades issued (semester 2, 2013) to about 4.9% (semester 2, 2014). Fs dropped from 2% of all grades issued to 1.7%. (Using 5700 grades issued as the divisor for a rough estimate). The percentage of students meeting AMAO 1, Annual progress in learning English increased from 69.6% in 2013 to 82.1% in 2014. The percentage of student meeting AMAO 2, attaining English proficiency on the CELDT, increased from 41.2% to 47% (AMAO 2A) and 70% to 74.3%(AMAO 2B) SAT scores have declined in critical reading (576-556), math (589-554) and Writing (585-561). These scores are well above state and national averages. ACT scores went up from 25.7 in 2012 to 26.5 in 2013 and back down to 25.8 in 2014. In almost all measures, the data for 2013 scored better than the classes of 2012 and 2014. UC Qualification rate increased from 62% in 2012-13 to 72% in 2013-14.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Common Core and local funding resources identified to purchase instructional materials to support Common Core implementation.	Expenditures for students to demonstrate growth across content areas 1000-1999: Certificated Personnel Salaries Base $12,500,000 Expenditures for students to demonstrate growth across content areas 3000-3999: Employee Benefits Base	Common Core and local funding resources identified to purchase instructional materials to support Common Core implementation.	Math pilot in elementary and middle grades 4000-4999: Books And Supplies Base $57,000 AP Spanish materials 4000-4999: Books And Supplies Base $25,600

	$4,000,000		AP Government materials 4000-4999: Books And Supplies Base $17,400 Paxton Patterson science materials 4000-4999: Books And Supplies Base $80,000 Environmental Science materials 4000-4999: Books And Supplies Base $20,000 AP Biology Materials 4000-4999: Books And Supplies Base $12,000 Expenditures for students to demonstrate growth across content areas 1000-1999: Certificated Personnel Salaries Base $12,500,000 Expenditures for students to demonstrate growth across content areas 3000-3999: Employee Benefits Base $4,000,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
TOSA will assist teachers with classroom implementation of the Common Core State Standards and prepare teachers and students for CAASPP administration.	Common Core TOSA to assist teachers with implementation of CCSS and prepare teachers and students for CAASPP 1000-1999: Certificated Personnel Salaries Base $130,000	TOSA assisted teachers with classroom implementation of the Common Core State Standards and prepared teachers and students for CAASPP administration.	CCSS TOSA provided professional development in writing, science, STEM, Thinking Maps, and curriculum design. 1000-1999: Certificated Personnel Salaries Base 130,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
Secondary non-math teachers will continue to learn and apply literacy competencies and standards.	Provide professional development for all teachers and support staff, including instructional aides, for English Learners as well as release time and additional hours for planning and developing units for Common Core implementation 1000-1999: Certificated Personnel Salaries Base $40,000	Secondary non-math teachers continued to learn and apply literacy competencies and standards.	Provided professional development for all teachers and support staff, including instructional aides, for English Learners as well as release time and additional hours for planning and developing units for Common Core implementation 1000-1999: Certificated Personnel Salaries Base $40,000
Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	

What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	We modified our LCAP goals to make them more measurable and aligned with district strategic goals and stakeholder input. Actions and services will remain generally the same except for the addition of an EL TOSA which was determined to be crucial after analyzing district-wide English Learner data regarding CAHSEE proficiency rates, redesignation rates, graduation rates, and English Learner academic success. ANother additional action added to the new LCAP Goal 1 was the purchase and implementation of Illuminate. As the data was compiled and analyzed, it was very apparent that we needed a system for compiling student information and disaggregating the data. In addition, an assessment system is necessary to create benchmarks and compile student assessment data. Additionally, actions, expenditures, and services for several of the other old LCAP goals will now be incorporated into the new Goal 1 in 2015. This consolidation was started by the LCAP Advisory Committee. The committee looked at the current 11 goals and began combining them once the data was analyzed. The proposed new goals were then sent out in a survey to elicit stakeholder input. The results of the survey were used to modify the proposed goals. These were then presented to PTA groups, school staffs, and the Board of Trustees for further input and modification. Once all of the goals were finalized, they were presented to stakeholder groups, posted on the district website, and presented at a School Board Meeting.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 2 from prior year LCAP	Increase access to college and career opportunities for students.	Related State and/or Local Priorities: 1 _ 2 _ 3 X 4 X 5 _ 6 _ 7 X 8 _ COE only: 9 _ 10 _ Local: Specify
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students	

Expected Annual Measurable Outcomes	Increased enrollment in UC/CSU a-g courses, ROP courses, CTE pathways More students graduating with UC/CSU a-g requirements met	Actual Annual Measurable Outcomes	EAP English data shows a decline in "ready for college" from 53% in 2013 to 47% in 2014, however the percent "not ready" remained at 27%. The "conditionally ready" group grew from 21-27% in the same time frame. EAP Math data show a steady 18% "Ready for college" from 2012, 2013 and 2014. The "not ready for college" group grew from 18% in 2013 to 38% in 2014. It is worth noting that only about 30 students took the EAP in 2014 compared to over 240 the two years prior. AP participation rate and test taking rate dropped from 2012 to 2014. 549 students were enrolled in AP courses in 2011/12 and 525 tests were administered. In 2013/14, 506 were enrolled and 452 tests were given. At the same time, the school's enrollment has increased. The AP passing rate has increased from 85% to 89%. SAT scores have declined in critical reading (576-558), math (589-554) and Writing (585-561). These scores are well above state and national averages. ACT scores went up from 25.7 in 2012 to 28.5 in 2013 and back down to 25.8 in 2014. In almost all measures, the data for 2013 scored better than the classes of 2012 and 2014. UC Qualification rate increased from 62% in 2012-13 to 72% in 2013-14. The total number of students in ROP courses after school is 68 in Spring 2015. It was 37 in fall 2014 and 28 in fall 2013. Total students in ROP (both during and after school) is has increased to (Spring 2015) 238. In fall 2014 it was 214 and in fall 2013 it was 191. The number of CTE courses remained the same from 2013 to 2014 (4). 233 students were enrolled in CTE courses in 2013 and 227 students were enrolled in CTE courses in 2014. 78% of stakeholders surveyed agreed that LBUSD provides access to college and career opportunities. 56% of students surveyed said that their school provides access to college and career opportunities all the time or often. 16% of Parents, staff and the community disagree that the district provides a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation. 86% of secondary school parents feel that the schools keep parents well informed according to the 2014 California School Climate Survey. 20% of parents do not feel that the secondary schools encourage active parent participation and partnership according to the 2014 California School Climate Survey.

			According to the district LCAP survey, only 19% of students stated that their school provides opportunities for meaningful participation often or most of the time.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Increase number of students enrolled in UC/CSU a-g, ROP, CTE, and STEM classes Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Implement and expand CTE pathways, ROP courses, UC/CSU a-g courses, and STEM elective courses 1000-1999: Certificated Personnel Salaries Base $100,000 Purchase materials to support CTE, UC/CSU a-g, ROP, and electives 4000-4999: Books And Supplies Base $5,000	Increased number of students enrolled in UC/CSU a-g, ROP, CTE, and STEM classes Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Implemented and expanded CTE pathways, ROP courses, UC/CSU a-g courses, and STEM elective courses 1000-1999: Certificated Personnel Salaries Base $100,000 Purchased materials to support CTE, UC/CSU a-g, ROP, and electives 4000-4999: Books And Supplies Base $5,000
Three year plan outlining District math pathways developed and communicated Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Fund a committee to develop and implement a three-year Math Pathways Plan 1000-1999: Certificated Personnel Salaries Base $10,000	Three year plan outlining District math pathways developed and communicated Scope of Service: Secondary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Math pathways leadership committee meetings 1000-1999: Certificated Personnel Salaries Base $10,000

What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has been modified to form the new LCAP goal 3. After reviewing the current goal, metrics, and action steps it was determined that more focus should be placed on actual student outcomes rather that access to college and career opportunities. Therefore, the new goal is to increase knowledge and skills to be college and career ready through academic and enrichment activities. One of the actions that was added was to increase access to mock SAT, ACT, and PSAT materials for students to prepare for assessments. Also, we have increased our technology to extend the BYOD program and have 1:1 devices K-12.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 3 from prior year LCAP	Refine reclassification process for our EL students.	Related State and/or Local Priorities: 1 _ 2 _ 3 X 4 X 5 _ 6 _ 7 X 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All	
	Applicable Pupil Subgroups: English Learners and Redesignated Students	

Expected Annual Measurable Outcomes	Academic success of students after redesignation as measured by CAASPP results, student grades, and other district and site level assessments.	Actual Annual Measurable Outcomes	The number of reclassified students has increased from 3.8% in 2013 to 5.4% in 2014. The percentage of students meeting AMAO1, annual progress in learning English increased from 69.6% in 2013 to 82.1% in 2014. The percentage of students meeting AMAO 2, attaining English proficiency on the CELDT, increased from 41.2% to 47% (AMAO 2A) and 70% to 74.3%(AMAO 2B) Percent of redesignated students passing the ELA CAHSEE decreased from 100% in 2013 to 83% in 2014. Percentage passing the math CASEE decreased fro 00% to 92%. Precentage of redesignated students scoring proficient or above on the CAHSEE decreased from 89% to 67% in ELA and decreased from 78% to 75% in math. The percentage of English Learners completing UC/CSU requirements has remained 0% from 2013 to 2014. The number of reclassified graduates meeting UC/CSU requirements decreased from 7 in 2013 to 5 in 2014. Number of reclassified students at LBHS with Ds or Fs has increased by 4% since 2013.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
An EL Committee, with district and site leaders, will refine the reclassification process to ensure appropriate monitoring after students have been reclassified.	Continue and expand MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after students have been reclassified. 1000-1999: Certificated Personnel Salaries Supplemental $2,000,000 Continue and expand support for English Learners, including Community Liaison, Bilingual and instructional aides, EL Committee Members, and EL Site Coordinators. 1000-1999: Certificated Personnel Salaries Supplemental $365,000	An EL Committee, with district and site leaders, refined the reclassification process to ensure appropriate monitoring after students have been reclassified.	Funded EL TOSA 1000-1999: Certificated Personnel Salaries Supplemental $95,202 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after students have been reclassified. 1000-1999: Certificated Personnel Salaries Base $1,200,000 Continued and expanded support for English Learners, including Community Liaison, Bilingual and instructional aides, EL Committee Members, and EL Site Coordinators. 2000-2999: Classified Personnel Salaries Supplemental $365,000 Purchase instructional materials to support English Learners 4000-4999: Books And Supplies Supplemental $5,000 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after

				students have been reclassified. 3000-3999: Employee Benefits Base $300,000 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after students have been reclassified. 2000-2999: Classified Personnel Salaries Supplemental $400,000 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after students have been reclassified. 3000-3999: Employee Benefits Supplemental $100,000
Scope of Service: LEA-Wide _ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide _ All OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)		
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	We combined this goal with several other goals to create an academic growth goal related to intervention, support, and enrichment. The new goal will address academic improvement for all subgroups and struggling students to decrease achievement gaps. The current goal only addressed one metric for one subgroup and we are almost finished updating our reclassification procedures. With input from the English Learner Committee, it was therefore determined that this goal should be added as an action step to the new goal 2. The new goal is able to expand the current goal to provide services and supports to all subgroups.			

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 4 from prior year LCAP	Focus professional development on 21st Century teaching and learning.	Related State and/or Local Priorities: 1 _ 2 X 3 _ 4 _ 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All Applicable Pupil Subgroups: All Students	

Expected Annual Measurable Outcomes	Increased graduation rates. Increased academic performance on CAASPP, CELDT, local assessments, and CAHSEE	Actual Annual Measurable Outcomes	Graduation rates have decreased from 98% in 2013 to 97.7% in 2014 EAP English data shows a decline in "ready for college" from 53% in 2013 to 47% in 2014, however the percent "not ready" remained at 27%. The "conditionally ready" group grew from 21-27% in the same time frame. EAP Math data show a steady 18% "Ready for college" from 2012, 2013 and 2014. The "not ready for college" group grew from 18% in 2013 to 38% in 2014. It is worth noting that only about 30 students took the EAP in 2014 compared to over 240 the two years prior. AP participation rate and test taking rate dropped from 2012 to 2014. 549 students were enrolled in AP courses in 2011/12 and 525 tests were administered. In 2013/14, 506 were enrolled and 452 tests were given. At the same time, the school's enrollment has increased. The AP passing rate has increased from 85% to 89%. SAT scores have declined in critical reading (576-558), math (589-554) and Writing (585-561). These scores are well above state and national averages. ACT scores went up from 25.7 in 2012 to 26.5 in 2013 and back down to 25.8 in 2014. In almost all measures, the data for 2013 scored better than the classes of 2012 and 2014. UC Qualification rate increased from 62% in 2012-13 to 72% in 2013-14. CAHSEE English percent passed was 98% in both 2013 and 2014, percent proficient dropped from 89% to 85 percent. CAHSEE math percent passed increased from 97% in 2013 to 98% in 2014. However, CAHSEE math percent proficient decreased from 88% in 2013 to 84% in 2014. All subgroups decreased in percent proficient in both ELA and Math from 2013 to 2014. No EL students were perficient in either math or ELA in 2013 or 2014. CST science scores for 5th grade increased 3% from 2013-2014. Grade 8 decreased 3% and grade 11 decreased 4%. There were no other CAASPP results available for other subjects. The percentage of students meeting AMAO 1, Annual progress in learning English increased from 69.6% in 2013 to 82.1% in 2014. The percentage of student meeting AMAO 2, attaining English proficiency on the CELDT, increased from 41.2% to 47% (AMAO 2A) and 70% to 74.3%(AMAO 2B). 84% of staff members surveyed feel that professional development is focused on 21st Century teaching and learning.

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students are instructed by teachers who engage in a variety of professional development opportunities to enhance 2st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $225,000 Fund Common Core TOSA 1000-1999: Certificated Personnel Salaries Base $130,000 Purchase and maintain technology necessary for 21st Century teaching and learning 4000-4999: Books And Supplies Base $850,000 Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Supplemental $40,000	Students were instructed by teachers who engaged in a variety of professional development opportunities to enhance 2st Century instruction utilizing technology, communication, collaboration, critical thinking, creativity, and project-based learning.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $225,000 Funded Common Core TOSA 1000-1999: Certificated Personnel Salaries Base $130,000 Purchased and maintained technology necessary for 21st Century teaching and learning 4000-4999: Books And Supplies Base $850,000 Provided two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Supplemental $40,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has been changed to incorporate LCAP goal 5 as well. The focus is on all professional development to be focused on 21st century teaching and learning, the CA CCSS, ELD Frameworks, and NGSS. By combining goals 4 and 5, the focus of all professional development is more clear. Additionally, there is now more of a focus on beginning implementation of the Next Generation Science Standards (NGSS) across all grade levels. We also added an action step relating to professional development of administrators after receiving stakeholder input and reviewing the lack of professional development currently for site level administrators.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 5 from prior year LCAP.	Focus professional development on CCSS and ELD standards.	Related State and/or Local Priorities: 1 _ 2 X 3 _ 4 _ 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All schools Applicable Pupil Subgroups: All Students	
Expected Annual Measurable Outcomes	Increased academic achievement as measured by CAASPP and local assessments Amount of professional development sessions focused on CCSS and ELD standards.	Actual Annual Measurable Outcomes: Elementary teachers participated in 3 days of training involving CCSS writing in the 2014-15 school year. Elementary teachers participated in 4 days of CCSS math training. Elementary teachers participated in 1 days of NGSS Training. Middle and high school math teachers participated in 4 days of CCSS math training. Middle and high school science teachers participated in 1 day of NGSS training. CST science scores for 5th grade increased 3% from 2013-2014. Grade 8 decreased 3% and grade 11 decreased 4%. There were no other CAASPP results available for other subjects. The percentage of students meeting AMAO 1, Annual progress in learning English increased from 69.6% in 2013 to 82.1% in 2014. The percentage of student meeting AMAO 2, attaining English proficiency on the CELDT, increased from 41.2% to 47% (AMAO 2A) and 70% to 74.3%(AMAO 2B)

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students are instructed by teachers that participate in a district-wide PD that focuses on the introduction of the CCSS EL/ELD frameworks	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000 Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Supplemental $174,348 Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $40,000	Students were instructed by teachers that participated in a district-wide PD that focused on the introduction of the CCSS EL/ELD frameworks	EL TOSA 1000-1999: Certificated Personnel Salaries Supplemental $95,202 EL Site Leads 1000-1999: Certificated Personnel Salaries Supplemental $5,000 Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $40,000
Scope of Service: LEA-Wide _All		Scope of Service: LEA-Wide _All	

OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)		OR: _ Low Income pupils X English Learners _ Foster Youth X Redesignated fluent English proficient _ Other Subgroups: (Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has been changed to incorporate LCAP goal 5 as well. The focus is on all professional development to be focused on 21st century teaching and learning, the CA CCSS, ELD Frameworks, and NGSS. By combining goals 4 and 5, the focus of all professional development is more clear. When analyzing the data on professional development opportunities, it was determined that more focus needs to be placed on the ELD standards and on ELA and Writing standards in the secondary schools.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 6 from prior year LCAP	Prepare K-5 students to demonstrate proficiency in writing	Related State and/or Local Priorities: 1 _ 2 _ 3 X 4 X 5 _ 6 _ 7 X 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All elementary schools Applicable Pupil Subgroups: All Students	
Expected Annual Measurable Outcomes	Students will demonstrate proficiency in the three writing types - information, argument/opinion, and narrative.	Actual Annual Measurable Outcomes: Data regarding the elementary writing benchmarks will not be available until June 2015. CAASPP writing data will not be available until July 2015. Elementary teachers participated in 4 days of CCSS writing training.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Provide opportunities and supports to improve elementary writing proficiency	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000 Provide two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing units for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $40,000	Provided opportunities and supports to improve elementary writing proficiency	Intensive writing PD for all elementary teachers 1000-1999: Certificated Personnel Salaries Base $5,000 Common Core TOSA 1000-1999: Certificated Personnel Salaries Base $130,000 Instructional materials to support CCSS implementation 4000-4999: Books And Supplies Base $5,000
Scope of Service: Elementary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: Elementary Schools X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	

What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal was incorporated as an action step and metric in the new LCAP goals 1 and 3. Instead of having writing stand alone as a unique goal, it was determined that it was part of academic achievement and college and career readiness. Additionally, with input from secondary teachers, it was determined that writing should be a focus K-12 rather than just in elementary grades. Therefore, writing assessments and writing professional development are action steps in the new 2015 LCAP. MyAccess was also purchased to increase writing at the secondary level and provide timely writing feedback.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 7 from prior year LCAP	Increase student achievement from targeted support through MTSS systems.	Related State and/or Local Priorities: 1 _ 2 X 3 X 4 X 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All schools Applicable Pupil Subgroups: All Students, English Learners, Socioeconomically Disadvantaged, Foster Youth	
Expected Annual Measurable Outcomes	Student academic achievement will increase as measured by CAASPP results, CAHSEE, CELDT, DIBELS, and District and site assessment results. Increased attendance rates and decreased absenteeism. Decreased discipline as measured by suspension/expulsion data, SWIS data, intervention data. Increased high school graduation rate.	
Actual Annual Measurable Outcomes	Attendance rates have increased by .22% K-8, but decreased by .17% at the high school. The number of student suspensions has decreased from 88 in 2013 to 41 in 2014. Graduation rates have remained constant from 2013-2014 (98%) D and F rates declined from 2013-2014. Ds dropped from about 6% of all grades issued (semester 2, 2013) to about 4.9% (semester 2, 2014). Fs dropped from 2% of all grades issued to 1.7% (Using 5700 grades issued as the divisor for a rough estimate). LBHS students and parents report (via survey) a desire for special interest and challenging electives and after school programs for academics, arts, athletics and activities. Parents also report being highly satisfied with the quality of the programs offered (51% agree and 42% strongly agree). EAP English percentage of students ready for college decreased from 53% to 47%. EAP math percentage of students not ready for college increased from 17% to 38%. In general, EAP results showed less students ready for college in 2014 than in 2013. CAHSEE English percent passed was 98% in both 2013 and 2014, percent proficient dropped from 89% to 85 percent. CAHSEE math percent passed increased from 97% in 2013 to 98% in 2014. However, CAHSEE math percent proficient decreased from 88% in 2013 to 84% in 2014. All subgroups decreased in percent proficient in both ELA and Math from 2013 to 2014. No EL students were proficient in either mather ELA in 2013 or 2014. For students with special needs in 2014, 78% passed the CAHSEE ELA (33% proficient or above) and 63% passed the CAHSEE math (22% proficient or above). The number passing decreased since 2013 by 8% for CAHSEE ELA (the number proficient or above increased by 21%, though). The number passing decreased by 4% since 2013 (the number proficient or above increased by 35%). 5 students with special needs passed AP exams in 2014 with a score of 3 or higher. 191 total high school students passed an AP exam with a score of 3 or higher. No EL students passed an AP exam. CST science scores for 5th grade increased 3% from 2013-2014. Grade 8 decreased 3% and grade 11 decreased 4%. There were no other CAASPP results available for other subjects. The percentage of students meeting AMAO 1, Annual progress in learning English increased from 69.6% in 2013 to 82.1% in 2014. The percentage of student meeting AMAO 2, attaining English proficiency on the CELDT, increased from 41.2% to 47% (AMAO 2A) and 70% to 74.3%(AMAO 2B). 96% of staff and 73% of parents surveyed feel that LBUSD provides opportunities to increase student achievement through interventions, support, and enrichment classes and activities.	

		64% of students surveyed stated that they felt that their school provided opportunities for increased academic achievement through interventions, supports, and enrichment. 78% of stakeholders surveyed agreed that LBUSD provides access to college and career opportunities. 56% of students surveyed said that their school provides access to college and career opportunities all the time or often. According to the district LCAP survey, 79% of parents, staff and community agreed that the district promotes a variety of opportunities for parents, students, staff, and the community that strengthen communication and meaningful participation. At the secondary schools, approximately 23% of parents disagreed or strongly disagreed that the school promoted opportunities for parental involvement. According to the district LCAP survey, only 19% of students stated that their school provides opportunities for meaningful participation often or most of the time.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students will benefit from targeted support through MTSS provided by certificated and classified staff	Continue and expand MTSS, including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $5,000,000 Continue and expand MTSS, including intervention classes and RtI coordination and support, as well as refining the reclassification process to ensure appropriate monitoring after students have been reclassified 1000-1999: Certificated Personnel Salaries Supplemental $2,000,000 Provide free bus transportation for identified low-income students, as well as general education students for extended day and support classes 5000-5999: Services And Other Operating Expenditures Supplemental $25,000 Allocate funds for academic support and intervention for foster youth/McKinney Vento identified students 4000-4999: Books And Supplies Supplemental $50,000 Continue and expand MTSS, including intervention classes and RtI coordination and support 3000-3999: Employee Benefits Base $2,500,000	Students benefitted from targeted support through MTSS provided by certificated and classified staff	CORE Academy of Thurston Middle School 5000-5999: Services And Other Operating Expenditures Supplemental $25,000 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refined the reclassification process to ensure appropriate monitoring after students have been reclassified 1000-1999: Certificated Personnel Salaries Supplemental $2,000,000 Provided free bus transportation for identified low-income students, as well as general education students for extended day and support classes 5000-5999: Services And Other Operating Expenditures Supplemental $25,000 Allocated funds for academic support and intervention for foster youth/McKinney Vento identified students 4000-4999: Books And Supplies Supplemental $5,000 JADE Program referrals for Substance abuse 5000-5999: Services And Other Operating Expenditures Base $5,000 Botvins Life Skills Curriculum 5000-5999: Services And Other Operating Expenditures Base 27,000 Provide Counseling services and referrals 5000-5999: Services And Other Operating Expenditures Base $23,000 Continue and expand MTSS, including intervention classes and RtI coordination and support 2000-2999: Classified Personnel Salaries Base $4,000,000 Continued and expanded MTSS, including intervention classes and RtI coordination and support, as well as refined the reclassification process to ensure appropriate monitoring after students have been reclassified 3000-3999: Employee Benefits Base $2,800,000

DRAFT

Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
Students will benefit from targeted support through MTSS provided by certificated and classified staff		Students benefitted from targeted support through MTSS provided by certificated and classified staff	Community Advisory Committee and Parent Mentor Program to promote communication, education, and support for parents of students with exceptional needs 1000-1999: Certificated Personnel Salaries Base $5,000 Supplemental classes for students with exceptional needs who are not able to access the regular curriculum without academic support 1000-1999: Certificated Personnel Salaries Base $500,000 IEP teams consisting of all team members (parents, teachers, specialists, district and site staff) for all IEP and SST meetings. 1000-1999: Certificated Personnel Salaries Base $200,000
Scope of Service: All Schools _ All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient X Other Subgroups: (Specify) Students with exceptional needs		Scope of Service: All Schools _ All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient X Other Subgroups: (Specify) Students with exceptional needs	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has become the new LCAP goal 2, which incorporates MTSS for intervention as well as quality first instruction, enrichment, and support. After analyzing the data on MTSS, it was determined that we needed to measure the success of our overall instruction, supports, and enrichment opportunities for all students and for our underperforming subgroups. Additionally, we added supports for students with exceptional needs as well as education, communication, and awareness actions for parents of students with exceptional needs after receiving input from our special education staff and Community Advisory Committee. After analyzinf ur English Learner and redesignated student academic, graduation, and reclassification data, we also determined that there needed to be more focus on ELD support across all grade levels so ELD support programs have been added as an action step.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 8 from prior year LCAP	Strengthen connections to the school, the community, and the world by engaging in activities that build skills and responsibility.	Related State and/or Local Priorities: 1 _ 2 _ 3 _ 4 _ 5 _ 6 X 7 X 8 X COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All schools Applicable Pupil Subgroups: All Students, English Learners, Socioeconomically Disadvantaged, Foster Youth	

Expected Annual Measurable Outcomes	Student academic achievement will increase as measured by CAASPP results, CAHSEE, CELDT, DIBELS, and District and site assessment results. Increased attendance rates and decreased absenteeism. Decreased discipline as measured by suspension/expulsion data, SWIS data, intervention data. Increased high school graduation rate.	Actual Annual Measurable Outcomes.	Attendance rates have increased by .22% k-8, but decreased by .17% at the high school. However, according to the CHKS, truancy rates have increased since 2012 at the middle and high school levels. The number of student suspensions has decreased from 88 in 2013 to 41 in 2014. Graduation rates have remained constant from 2013- 2014 (98%). According to the CHKS, bullying and cyberbullying are not significant issues and have gone down since 2012 at both the middle and high school level. Students who report having high levels of meaningful participation has gone down since 2013. Student feelings of chronic hopelessness and those who have considered suicide had increased since 2012. D and F rates declined from 2013-2014. Ds dropped from about 6% of all grades issued (semester 2, 2013) to about 4.9% (semester 2, 2014). Fs dropped from 2% of all grades issued to 1.7%. (Using 5700 grades issued as the divisor for a rough estimate). Severe discipline offenses declined from 60 incidences in 2012-13 to 21 incidences in 2013-14 using CALPADS data. Students and parents report (via survey) a desire for special interest and challenging electives and after school programs for academics, arts, athletics and activities. Parents also report being highly satisfied with the quality of the programs offered (51% agree and 42% strongly agree). CAHSEE English percent passed was 98% in both 2013 and 2014, percent proficient dropped from 89% to 85 percent. CAHSEE math percent passed increased from 97% in 2013 to 98% in 2014. However, CAHSEE math percent proficient decreased from 88% in 2013 to 84% in 2014. All subgroups decreased in percent proficient in both ELA and Math from 2013 to 2014. No EL students were perficient in either math or ELA in 2013 or 2014 The percentage of students meeting AMAO 1, Annual progress in learning English, increased from 69.6% in 2013 to 82.1% in 2014.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
District-wide collaboration to sustain the student support systems Positive Behavioral Interventions and Support (PBIS)	Participate in District and County sustainability activities for PBIS 5000-5999: Services And Other Operating Expenditures Base $6,600 Purchase, administer, and analyze the California Healthy Kids and School Climate surveys for parents, staff, and students 5000-5999: Services And Other Operating	District-wide collaboration to sustain the student support systems Positive Behavioral Interventions and Support (PBIS)	Participated in District and County sustainability activities for PBIS 5000-5999: Services And Other Operating Expenditures Base $6,600

Scope of Service	LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Expenditures Base $5,000	Scope of Service	LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal was determined to be too broad. The action steps were incorporated into several other goals including the new goals 2 and 3 which relate to MTSS and college and career readiness. Additionally, after analyzing the survey data, it was determined that there needed to be more focus on communication and opportunities for meaningful participation, so we added a new goal addressing those areas specifically for students, parents, and the community.				

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 9 from prior year LCAP	Safe, attractive, well-equipped learning environments will be provided for each student.	Related State and/or Local Priorities: 1 X 2 _ 3 _ 4 _ 5 _ 6 _ 7 _ 8 X COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools _ _ _ All schools Applicable Pupil Subgroups: All Students, English Learners, Socioeconomically Disadvantaged, Foster Youth	
Expected Annual Measurable Outcomes	Positive FIT Williams Facilities Report. Positive California Healthy Kids Survey results.	Actual Annual Measurable Outcomes: The district and all schools had a positive FIT Williams Facilities Report. CHKS results showed that students and parents feel safe at schools and feel that schools are a supportive and inviting place to learn. 85% of staff and parents feel that schools are clean and well maintained. 67% of students surveyed stated that LBUSD school provide safe, attractive, clean, and well-maintained learning environments.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities.	Install and maintain wireless communication and district-wide technology infrastructure 6000-6999: Capital Outlay Base $250,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities 5000-5999: Services And Other Operating Expenditures Base $3,500,000 Support and maintain Facilities Repair and Replacement Plan FRRP) 6000-6999: Capital Outlay Base $250,550	Students benefitted from a facilities condition assessment that provided a systematic approach to upgrading and maintaining facilities	Installed and maintained wireless communication and district-wide technology infrastructure 6000-6999: Capital Outlay Base 250,000 Support and maintain Facilities Repair and Replacement Plan FRRP) 6000-6999: Capital Outlay Base $250,550 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities 2000-2999: Classified Personnel Salaries Base $1,000,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities 3000-3999: Employee Benefits Base $500,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities 5000-5999: Services And Other Operating Expenditures Base $1,300,000 Students will benefit from a facilities condition assessment that will provide a systematic approach to upgrading and maintaining facilities 6000-6999: Capital Outlay Base $700,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient	

_ Other Subgroups: (Specify)		_ Other Subgroups: (Specify)	
Prioritization and funding of Capital Improvement Plan	Support and maintain Capital Improvement Plan 6000-6999: Capital Outlay Base $1,000,000	Prioritization and funding of Capital Improvement Plan	Supported and maintained Capital Improvement Plan 6000-6999: Capital Outlay Base $1,000,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
4CLE - Learning environments that promote collaboration, communication, critical thinking, and creativity and include the use of technology	Purchase and maintain technology necessary for 21st Century teaching and learning 4000-4999: Books And Supplies Base $850,000 Classroom furniture to support four Cs learning environments 4000-4999: Books And Supplies Base $380,000	4CLE - Learning environments that promote collaboration, communication, critical thinking, and creativity and include the use of technology	Purchased and maintained technology necessary for 21st Century teaching and learning 4000-4999: Books And Supplies Base $850,000 Classroom furniture to support four Cs learning environments 4000-4999: Books And Supplies Base $380,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has been modified slightly to become the new goal 5. The goal has been updated to include a focus on technology access and 4CLE classrooms and furniture. The goal now relates to learning environments that facilitate communication, creativity, collaboration, and critical thinking. The action steps have remained the same, however, the expenditures have decreased slightly as we come closer to reaching our goals with the 4CLE classroom furniture.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 10 from prior year LCAP	The district will recruit, hire, train, and retain high performing staff who are appropriately assigned and fully credentialed.	Related State and/or Local Priorities: 1 X 2 X 3 _ 4 _ 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local : Specify
Goal Applies to	Schools: All schools Applicable Pupil Subgroups: All Students	
Expected Annual Measurable Outcomes:	100% Highly qualified teachers as measured by OCDE credential audit findings. CCSS professional development for all teachers to support student learning and academic achievement.	Actual Annual Measurable Outcomes: 100% Highly qualified teachers as measured by OCDE credential audit findings. CCSS professional development for all elementary teachers and Middle and High school math and science teachers to support student learning and academic achievement.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students will have access to CCSS aligned curriculum and instruction from teachers who have participated in comprehensive professional development and who have strong support in implementing the CCSS.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000 Two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Continue and expand support for English Learners including community liaison, bilingual ind instructional aides, EI Committee members, and EL Site Coordinators. 2000-2999: Classified Personnel Salaries Supplemental $365,000	Students had access to CCSS aligned curriculum and instruction from teachers who participated in comprehensive professional development and who had strong support in implementing the CCSS.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000 Two additional professional development days 1000-1999: Certificated Personnel Salaries Base $174,348 Continued and expanded support for English Learners, including community liaison, bilingual ind instructional aides, EI Committee members, and EL Site Coordinators. 2000-2999: Classified Personnel Salaries Supplemental $365,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
Students will learn to apply mathematical practices in reasoning, modeling, critical thinking, and precision.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000	Students began to learn to apply mathematical practices in reasoning, modeling, critical thinking, and precision.	Professional development for all teachers and support staff, including teachers and instructional aides for English Learners, as well as release time and additional hours for planning and developing untis for CCSS implementation 1000-1999: Certificated Personnel Salaries Base $255,000
Scope of Service: LEA-Wide X All OR: _ Low Income pupils		Scope of Service: LEA-Wide X All OR: _ Low Income pupils	

_ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)		_ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal has been incorporated as an action step in the new goal 4 regarding professional development focused on 21st century teaching and learning because we already have 100% highly qualified teachers. Through our needs assessments, it was determined that focusing on professional development rather than credentialing would be a more beneficial action.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

DRAFT

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Original GOAL 11 from prior year LCAP.	The district will maintain fiscal solvency and transparency to ensure support of student learning.		Related State and/or Local Priorities: 1 X 2 _ 3 _ 4 _ 5 _ 6 _ 7 _ 8 _ COE only: 9 _ 10 _ Local ; Specify
Goal Applies to:	Schools: All Applicable Pupil Subgroups:	All students, English Learners, Low income pupils, foster youth	
Expected Annual Measurable Outcomes	Positive district budget.	Actual Annual Measurable Outcomes	Positive, unqualified district budget in for the first interim in 2014.

LCAP Year: 2014-15

Planned Actions/Services	Budgeted Expenditures	Actual Actions/Services	Estimated Actual Annual Expenditures
Students will benefit from a fiscally sound district that is able to support and expand services and limit any disruption of educational programs for students, thus enhancing learning Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Capital Improvement Plan (CIP) 7000-7439: Other Outgo Base $1,000,000	Students benefited from a fiscally sound district that is able to support and expand services and limit any disruption of educational programs for students, thus enhancing learning Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Supported and maintained Capital Improvement Plan (CIP) 7000-7439. Other Outgo Base $1,000,000
Budget will include maintainance of existing operations and plan and adjust for the future program improvements, staff compensation needs, and one time and future contingencies. Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Support and maintain Facilities Repair and Replacement Plan (FRRP) 7000-7439: Other Outgo Base $250,550	Budget included maintainance of existing operations and planned and adjusted for the future program improvements, staff compensation needs, and one time and future contingencies. Scope of Service: LEA-Wide X All OR: _ Low Income pupils _ English Learners _ Foster Youth _ Redesignated fluent English proficient _ Other Subgroups: (Specify)	Supported and maintained Facilities Repair and Replacement Plan (FRRP) 7000-7439. Other Outgo Base $250,550
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	This goal was removed after determining that it was woven through all goals but did not directly affect the eight priority areas. Fiscal responsibility will be assessed through expenditures on the new LCAP goals 1-6.		

Complete a copy of this table for each of the LEA's goals in the prior year LCAP. Duplicate and expand the fields as necessary.

Section 3: Use of Supplemental and Concentration Grant funds and Proportionality

A. In the box below, identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner pupils as determined pursuant to 5 CCR 15496(a)(5).

Describe how the LEA is expending these funds in the LCAP year. Include a description of, and justification for, the use of any funds in a districtwide, schoolwide, countywide, or charterwide manner as specified in 5 CCR 15496.

For school districts with below 55 percent of enrollment of unduplicated pupils in the district or below 40 percent of enrollment of unduplicated pupils at a schoolsite in the LCAP year, when using supplemental and concentration funds in a districtwide or schoolwide manner, the school district must additionally describe how the services provided are the most effective use of funds to meet the district's goals for unduplicated pupils in the state and any local priority areas. (See 5 CCR 15496(b) for guidance.)

Total amount of Supplemental and Concentration grant funds calculated:	$692,036.00

Laguna Beach Unified School District has budgeted $692,036 of the LCFF Supplemental funds to improve student achievement. The District provides an additional $159,000 base funding in direct services for English Learners, low income, and foster youth. Some of the direct services to provide support and foster academic success for English Learners and reclassified English Learners at each school site are the Juntos after school program ($20,000), computer for the Juntos program and parent education ($15,000), an EL TOSA to provide support for teachers and oversight of the site EL programs and target students for additional support ($127,000), a community liaison to provide support for students and parents ($76,834), an after school bus for tutoring ($20,000), English Learner instructional assistants at all sites to directly support ELs ($150,000), implementation of a new ELD program for all ELs ($15,000), English Language Development classes at all school sites ($180,000), a summer ELD program ($18,000), and parent education and involvement opportunities including DELAC and ESL classes ($50,000). These direct services are designated specifically for English Learners and redesignated students.
Laguna Beach USD is also using $50,000 to support Foster Youth and low income students. These funds support a distnct homeless liaison ($10,000) and part of the after school tutoring bus ($5,000) to provide access to support programs and activities at the school sites after school hours. Summer school is also provided for these students who need extra support ($20,000).
The district is also using base funding to buy computers to supplement the BYOD program for unduplicated pupils who cannot afford to bring their own devices ($150,000).
These services are meant to increase student achievement across all content areas and provide equal access to 21st century learning and teaching. The expected annual outcomes are increased CELDT scores, CAHSEE proficiency, state testing proficiency, graduation rates, engagement (attendance), and reclassification rates.

B. In the box below, identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all pupils in the LCAP year as calculated pursuant to 5 CCR 15496(a).

Consistent with the requirements of 5 CCR 15496, demonstrate how the services provided in the LCAP year for low income pupils, foster youth, and English learners provide for increased or improved services for these pupils in proportion to the increase in funding provided for such pupils in that year as calculated pursuant to 5 CCR 15496(a)(7). An LEA shall describe how the proportionality percentage is met using a quantitative and/or qualitative description of the increased and/or improved services for unduplicated pupils as compared to the services provided to all pupils.

2.47	%

The total unduplicated pupil percentage for Laguna Beach Unified School district is 11.3%, which calculates to an LCFF supplemental grant allocation of $482,906 on a LCFF base of $19,566,758. This supplemental grant allocation represents 2.47% of total LCFF entitlement which represents the district's minimum proportionality percentage (MPP). Laguna Beach Unified School District has developed a plan to utilize LCFF Supplemental Funds specifically to increase or improve services to meet the needs of the English Learners, low income and foster youth students by allocating $692,036 for a variety of programs and services. These specific services are outlined below:

- The Juntos after school program ($20,000)
- Computer for the Juntos program and parent education ($15,000)
- An EL TOSA to provide support for teachers and oversight of the site EL programs and target students for additional support ($127,000)
- A community liaison to provide support for students and parents ($76,834)
- An after school bus for tutoring ($25,000)
- English Learner instructional assistants at all sites to directly support ELs ($150,000)
- Implementation of a new ELD program for all ELs ($15,000)
- A summer ELD program ($18,000)
- English Language Development classes at all school sites ($180,000)
- Parent education and involvement opportunities including DELAC and ESL classes ($50,000)
- A district homeless liaison ($10,000)
- Summer school for students who need extra support ($18,000).
- The district is also using base funding to buy computers to supplement the BYOD program for unduplicated pupils who cannot afford to bring their own devices ($150,000)

DRAFT

Section 4: Expenditure Summary

Total Expenditures by Funding Source

Funding Source	Annual Update Budgeted	Annual Update Actual	Year 1	Year 2	Year 3	Year 1-3 Total
All Funding Sources	39,627,092.00	39,490,148.00	33,927,030.00	33,692,162.00	33,749,294.00	101,368,486.00
Base	34,607,744.00	35,964,744.00	33,234,994.00	33,032,994.00	33,035,494.00	99,303,482.00
Other	0.00	0.00	0.00	0.00	0.00	0.00
Supplemental	5,019,348.00	3,525,404.00	692,036.00	659,168.00	713,800.00	2,065,004.00

Total Expenditures by Object Type

Object Type	Annual Update Budgeted	Annual Update Actual	Year 1	Year 2	Year 3	Year 1-3 Total
All Expenditure Types	39,627,092.00	39,490,148.00	33,927,030.00	33,692,162.00	33,749,294.00	101,368,486.00
1000-1999: Certificated Personnel Salaries	19,397,392.00	18,488,448.00	15,666,802.00	15,615,934.00	16,438,900.00	47,721,636.00
2000-2999: Classified Personnel Salaries	5,365,000.00	6,130,000.00	6,671,834.00	5,171,834.00	6,771,000.00	18,614,668.00
3000-3999: Employee Benefits	6,500,000.00	7,700,000.00	6,900,000.00	7,615,000.00	6,845,000.00	21,360,000.00
4000-4999: Books And Supplies	2,135,000.00	2,312,000.00	1,052,500.00	210,500.00	167,500.00	1,430,500.00
5000-5999: Services And Other Operating Expenditures	3,538,600.00	1,413,600.00	1,370,344.00	2,802,344.00	1,251,344.00	5,424,032.00
6000-6999: Capital Outlay	1,500,550.00	2,200,550.00	715,000.00	726,000.00	325,000.00	1,766,000.00
7000-7439: Other Outgo	1,250,550.00	1,250,550.00	1,550,550.00	1,550,550.00	1,950,550.00	5,051,650.00

Total Expenditures by Object Type and Funding Source

Object Type	Funding Source	Annual Update Budgeted	Annual Update Actual	Year 1	Year 2	Year 3	Year 1-3 Total
All Expenditure Types	All Funding Sources	39,627,092.00	39,490,148.00	33,927,030.00	33,692,162.00	33,749,294.00	101,368,486.00
1000-1999: Certificated Personnel Salaries	Base	14,758,044.00	16,248,044.00	15,308,600.00	15,275,600.00	16,098,100.00	46,682,300.00
1000-1999: Certificated Personnel Salaries	Supplemental	4,579,348.00	2,235,404.00	358,202.00	340,334.00	340,800.00	1,039,336.00
2000-2999: Classified Personnel Salaries	Base	5,000,000.00	5,000,000.00	6,445,000.00	4,945,000.00	6,525,000.00	17,915,000.00
2000-2999: Classified Personnel Salaries	Supplemental	365,000.00	1,130,000.00	226,834.00	226,834.00	246,000.00	699,668.00
3000-3999: Employee Benefits	Base	6,500,000.00	7,600,000.00	6,900,000.00	7,615,000.00	6,845,000.00	21,360,000.00
3000-3999: Employee Benefits	Supplemental	0.00	100,000.00	0.00	0.00	0.00	0.00
4000-4999: Books And Supplies	Base	2,085,000.00	2,302,000.00	987,500.00	150,500.00	67,500.00	1,205,500.00
4000-4999: Books And Supplies	Supplemental	50,000.00	10,000.00	65,000.00	60,000.00	100,000.00	225,000.00
5000-5999: Services And Other Operating Expenditures	Base	3,513,600.00	1,363,600.00	1,343,344.00	2,770,344.00	1,224,344.00	5,338,032.00
5000-5999: Services And Other Operating Expenditures	Other	0.00	0.00	0.00	0.00	0.00	0.00
5000-5999: Services And Other Operating Expenditures	Supplemental	25,000.00	50,000.00	27,000.00	32,000.00	27,000.00	86,000.00
6000-6999: Capital Outlay	Base	1,500,550.00	2,200,550.00	700,000.00	726,000.00	325,000.00	1,751,000.00
6000-6999: Capital Outlay	Supplemental	0.00	0.00	15,000.00	0.00	0.00	15,000.00
7000-7439: Other Outgo	Base	1,250,550.00	1,250,550.00	1,550,550.00	1,550,550.00	1,950,550.00	5,051,650.00

For the purposes of completing the LCAP in reference to the state priorities under Education Code sections 52060 and 52066, the following shall apply:

(a) "Chronic absenteeism rate" shall be calculated as follows:

(1) The number of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30) who are chronically absent where "chronic absentee" means a pupil who is absent 10 percent or more of the schooldays in the school year when the total number of days a pupil is absent is divided by the total number of days the pupil is enrolled and school was actually taught in the regular day schools of the district, exclusive of Saturdays and Sundays.

(2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).

(3) Divide (1) by (2).

(b) "Middle School dropout rate" shall be calculated as set forth in California Code of Regulations, title 5, section 1039.1.

(c) "High school dropout rate" shall be calculated as follows:

(1) The number of cohort members who dropout by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.

(2) The total number of cohort members.

(3) Divide (1) by (2).

(d) "High school graduation rate" shall be calculated as follows:

(1) The number of cohort members who earned a regular high school diploma [or earned an adult education high school diploma or passed the California High School Proficiency Exam] by the end of year 4 in the cohort where "cohort" is defined as the number of first-time grade 9 pupils in year 1 (starting cohort) plus pupils who transfer in, minus pupils who transfer out, emigrate, or die during school years 1, 2, 3, and 4.

(2) The total number of cohort members.

(3) Divide (1) by (2).

(e) "Suspension rate" shall be calculated as follows:

(1) The unduplicated count of pupils involved in one or more incidents for which the pupil was suspended during the academic year (July 1 – June 30)

(2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).

(3) Divide (1) by (2).

(f) "Expulsion rate" shall be calculated as follows:

(1) The unduplicated count of pupils involved in one or more incidents for which the pupil was expelled during the academic year (July 1 – June 30)

(2) The unduplicated count of pupils with a primary, secondary, or short-term enrollment during the academic year (July 1 – June 30).

(3) Divide (1) by (2).

01-13-15 [California Department of Education]

DRAFT

Laguna Beach Unified School District

12.b. PUBLIC HEARING **June 9, 2015**

Approval: Preliminary 2015-2016 All Funds Budget

Proposal

Presentation of the preliminary 2015-2016 All Funds Budget is hereby presented to the Board of Education for review/information purposes only.

Background

The budget document resulted from a process that included a variety of sources to determine best estimates of annual income and expenditures. This budget was developed using prior year's allocations and presently known legally required or contractually required expenditures.

The preliminary budget is presented to allow the Board of Education to review the budget and ask clarifying questions prior to approval at the June 23 Board meeting.

The annual budget is a significant part of the overall planning process for the District. The District budget is more than an accounting tool; it is the educational program of the District expressed in dollars. The District's budget is a year-long plan that is constantly monitored and updated for the Board of Education as conditions change.

Budget Impact

After review of the preliminary budget, the approval of the final budget by the Board of Education will establish the expenditure limits within budgeted categories for the 2015-2016 All Funds Budget.

Recommended Action

No action is required. The preliminary budget is presented for the review by the Board of Education.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

550 Blumont Street, Laguna Beach, California 92651
Dean West, Assistant Superintendent Business Services

Telephone: (949) 497-7700 x5214 Fax: (949) 497-8343
Email: dwest@lbusd.org

Each student gains the knowledge, experience, world perspectives, and skills needed to become a lifelong learner and producer in a competitive and interconnected world.

Board of Education
Ketta Brown, President
William Landsiedel, Clerk
Carol Normandin, Member
Dee Perry, Member
Jan Vickers, Member

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
2015/2016 All Funds Final Budget

I am pleased to present a balanced final budget for the Laguna Beach Unified School District for fiscal year 2015/2016.

This document has been prepared for the Board of Education's review.

The document that will be presented for adoption will include:

- Program detail
- All standardized account code financial statements
- State criteria and standards
- LCAP
- Multi-year budget
- Technical review checklist

The attached budget contains the most up-to-date information available from the State Department of Education, Orange County Office of Education and the Orange County Tax Assessor.

While this budget is based on current information, the Governor and legislature continue to work on finalizing the State Budget. Paying down State debt and funding the LCFF will be the main priorities.

Throughout the summer months, the local property tax rolls will be completed, the State will adopt a budget, and more information will become available.

Laguna Beach Unified School District is in strong financial condition with prudent reserves and a conservative balanced budget. Our budget is not a static document and the Board of Education will be regularly apprised of forthcoming information with accompanying recommendations for appropriate revisions.

Respectfully Submitted,

Dean West
Assistant Superintendent, Business Services

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
2015-16 All Funds Final Budget

Table of Contents

	SECTION
Budget Criteria	A
Major State and Local Factors	B
General Fund Summary	C
Budget Displayed by Object Code (Summary)	D
Components of Ending Fund Balance	E
Budget Displayed by Object Code (Detail)	F
Budget Displayed in Restricted/Unrestricted Format	G
Other Funds Detail and All Funds Summary	H

BUDGET CRITERIA

The criteria for the 2015-16 Budget are as follows:

1. The Local Control Funding Formula (LCFF) changed the primary funding model for California K-12 Education in 2015-16. The Laguna Beach Unified School District components under the LCFF include property taxes, Proposition 30 Education Protection Act, and funding from a "Hold Harmless" provision related to 2012-13 state categorical program funding for programs rolled into the LCFF.

2. The 2015-16 Budget is exclusive of all carryover funds.

3. Revenue from local taxes for the General Fund is based upon the most current projections as provided by the County Assessor, reviewed by the Orange County Department of Education-Business Services Division and validated by District staff.

4. Amounts reserved for economic uncertainties from all legally available sources will be a minimum of three percent of the total General Fund expenditures and in accordance with the provisions of AB 1200. An additional one percent will be reserved as directed by the Laguna Beach Unified School District Board of Education.

5. Amounts appropriated for salaries and benefits for classroom teachers and aides will be contained within the appropriate General Fund budget categories in an amount of at least 55 percent of the District's current expense for education and in compliance with Education Code Sections 41011 and 41372.

6. Salaries, benefits, and related costs will be charged to the appropriate fund and budgeted in accordance with Collective Bargaining Agreements, Board Policy, and previous Board action.

7. Categorically funded programs will budget for and absorb increased costs including, but not limited to, salaries and benefits. Authorized indirect cost will be charged to the appropriate categorically funded programs.

8. Only the revenue received for a categorical program will be expended for that program unless other funds are authorized by Board approval.

9. General Fund support of Special Education and Home to School Transportation will be budgeted as legally required.

10. Revenue and expenditures in the General Fund for the Regional Occupational Program (ROP) will be budgeted in accordance with the provisions of agreements and contracts between the ROP and the District.

11. General Fund expenditures for non-personnel items at the District level will be reduced by non-reoccurring items and unused variances, then budgeted as recommended by the appropriate administrator and approved by the Superintendent or designee.

12. The enrollment count for purposes of staffing units will be based upon the projected enrollment as of October 2015. Staffing allocations for schools will be at a ratio not in excess of the LaBUFA contract and in accordance with guidelines determined by the Board of Education.

13. General Fund allocations to schools for instructional support and operational costs are on a per pupil formula.

14. Statutory benefits for the purpose of payroll expense rates are based upon the most current rates as distributed by the Orange County Department of Education. Other Benefits (workers' compensation) will be established based on actual cost. All benefit rates are subject to change during the year.

15. The Governmental Accounting Standards Board (GASB) issued Statement No. 54 requiring the change in terminology, identification, and reporting of fund balances. In compliance with GASB 54 and in alignment with Generally Accepted Accounting Principles (GAAP), the LBUSD Board of Education adopted Board Policy No. 3003 committing the fund balances in the Adult Education Fund (11) and the Special Reserve Funds (17 and 40). Fund balances in the Cafeteria Fund (13) and the Capital Facilities Fund (25) are classified as "Restricted" under GASB 54 based on the revenues received in these funds.

16. The Adult Education Fund (11) funding was eliminated in 2013-14 and the maintenance of effort requirement, to allow for transition of services, ended in 2014-15. This fund will no longer be used. Any continuance of similar services will be reported in the General Fund.

17. The Cafeteria Fund (13) is used to report costs for salaries, employee benefits and other operating costs to provide meals to students. Current and future projections include General Fund support to the Cafeteria Fund.

18. The Special Reserve Fund for Other Than Capital Outlay Projects (17) is used primarily to provide for the accumulation of General Fund money for the Basic Aid differential.

19. The Capital Facilities Fund (25) is intended to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property.

20. The Special Reserve Fund – Capital Projects (40) is intended to account for monies designated for special capital outlay purposes.

    A. Funds reserved in accordance with the twenty year program for the Facility Repair and Replacement Program (FRRP) will be deposited into this subfund 4040;

    B. The Aliso Property Reserve established in 2013-14 based on the amendment to the option to repurchase, is maintained in subfund 4041;

    C. Funds for the Capital Improvement Plan (CIP), are maintained in subfund 4042, to meet needs above and beyond the Routine Maintenance and FRRP funding levels.

ASSUMPTIONS

The initial steps of the budget development process are devoted to establishing base-line assumptions for enrollment and the major revenue, expenditure and interfund transfer categories.

Base line assumptions are made based on all available information. An evaluation of each assumption is made with careful attention to trends, economic climate, and program needs.

Major State and Local Factors

Property Taxes: The real estate market and home prices are related to property valuation changes which ultimately affect property taxes received by local agencies for operational expenditures. Since Laguna Beach Unified School District receives more property taxes than the State of California Local Control Funding Formula (LCFF) target funding, the increase in taxes directly affect revenues available for educational programs.

Median existing single-family home prices in Orange County rose 5.9% in 2012, 20.1% in 2013 and 5.6% in 2014. This three-year increase of over 30% will be a driving force in assessed values on sales in the near term. Proposition 13 caps the annual increase at 2%; however, recovery of assessed value (AV) from lower recession AV and the AV adjustment from sales of existing homes can obtain full valuation.

LBUSD Year	Assessed Valuation Growth Rate
2002	12.58%
2003	11.01%
2004	10.95%
2005	14.11%
2006	14.13%
2007	11.96%
2008	10.24%
2009	9.03%
2010	4.35%
2011	1.34%
2012	1.52%
2013	2.16%
2014	4.55%
2015	6.26%

Median Existing Single-Family Home Prices

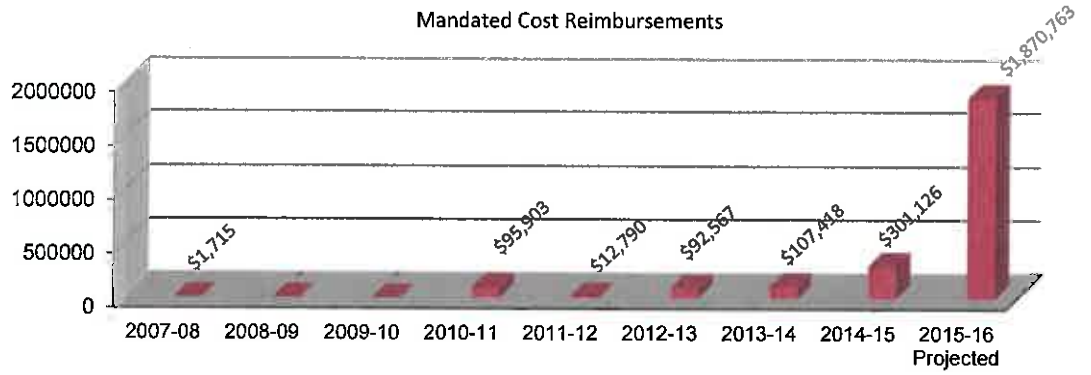
Year	L.A. County	Orange County	Inland Empire	Ventura County
2004	435,954	642,577	295,173	599,282
2005	517,853	706,555	364,407	668,138
2006	577,147	732,517	383,580	685,957
2007	589,166	727,570	367,248	673,940
2008	382,714	540,650	230,710	463,560
2009	299,268	505,589	161,114	416,770
2010	323,290	546,385	179,268	442,820
2011	307,660	512,500	172,280	418,270
2012	327,470	542,700	189,300	427,000
2013	405,630	651,640	241,410	516,470
2014	449,510	687,930	273,890	573,560

Annual % Change

Year	L.A. County	Orange County	Inland Empire	Ventura County
2004	25.1%	31.6%	35.4%	29.6%
2005	18.8%	10.0%	23.5%	11.5%
2006	11.4%	3.7%	5.3%	2.7%
2007	2.1%	-0.7%	-4.3%	-1.8%
2008	-35.0%	-25.7%	-37.2%	-31.2%
2009	-21.8%	-6.5%	-30.2%	-10.1%
2010	8.0%	8.1%	11.3%	6.3%
2011	-4.8%	-6.2%	-3.9%	-5.5%
2012	6.4%	5.9%	9.9%	2.1%
2013	23.9%	20.1%	27.5%	21.0%
2014	10.8%	5.6%	13.5%	11.1%

The secured tax receipts are projected at a 7% increase in the 2015-16 Budget.

State and Local Debt: The State of California continues to use State revenue to pay down California debt, while education funding guaranteed increases under Proposition 98 is driven in 2014-15 and 2015-16 primarily by property tax growth. However, it was Proposition 30, the Education Protection Act, which saved California public schools, when the State was ready to institute another round of cuts to K-12 public education. In 2015-16, the Governor plans to allocate $600 per pupil by paying down the debt to schools owed for mandated activity.



Laguna Beach Unified School District has two primary long-term debt obligations. Both of these are assessed to taxpayer. The first based on the voter approved General Obligation (G.O.) Bonds authorized in 2001; and the second a Community Facilities District (CFD) or Mello-Roos tax for affected residents in the Newport Coast area. The G.O. bonds were refunded (refinanced) in 2010 and CFD bonds were refunded in 2012. The refunding saved residents about two million dollars on each transaction, similar to the way a homeowner would save on a home refinance. The chart below shows the G.O. bond estimates at the time voters authorized the sale in 2001, compared to the actual debt assessed for each year.

Laguna Beach Unified School District

Tax Rate Comparison of Estimates from Measure R Election of 2001
and Actual Series 2001, Series 2003 and 2010 Refunding Bonds

Tax per $100,000 of Assessed Valuation

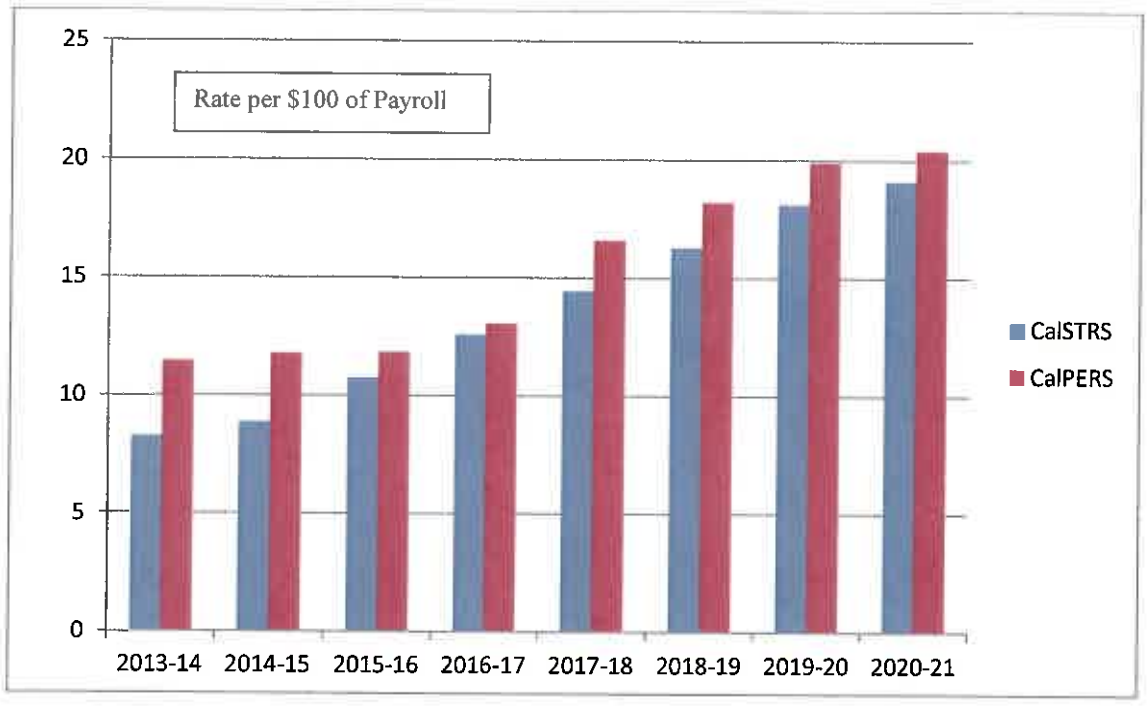
Year	Bond Election Estimates (1)	Actual Bonds				Difference
		Series 2001	Series 2003	2010 Refunding	Total	
2002	$37.09	$37.63	-	-	$37.63	$0.54
2003	37.81	28.97	-	-	28.97	(8.84)
2004	37.92	14.60	$11.34	-	25.94	(11.98)
2005	37.50	11.43	8.77	-	20.20	(17.30)
2006	37.49	10.71	8.26	-	18.97	(18.52)
2007	37.49	9.91	7.29	-	17.20	(20.29)
2008	37.43	10.20	7.88	-	18.08	(19.35)
2009	37.43	8.73	6.71	-	15.44	(21.99)
2010	37.41	9.48	7.35	-	16.83	(20.58)
2011	37.31	3.41	2.29	$10.12	15.82	(21.49)
2012	37.31	-	2.77	13.24	16.01	(21.30)
2013	37.25	-	-	16.94	16.94	(20.31)
2014	37.26	-	-	15.67	15.67	(21.59)
2015	37.26	-	-	14.61	14.61	(22.65)

Pension Cost: The Governmental Accounting Standards Board (GASB) has issued Statement No. 67 and 68 which now require the debt of CalSTRS and CalPERS pensions to be reported on the District audit report as of June 30, 2015. The pension funds were required to lower investment return forecasting estimates and subsequently the unfunded status of the funds increased substantially.

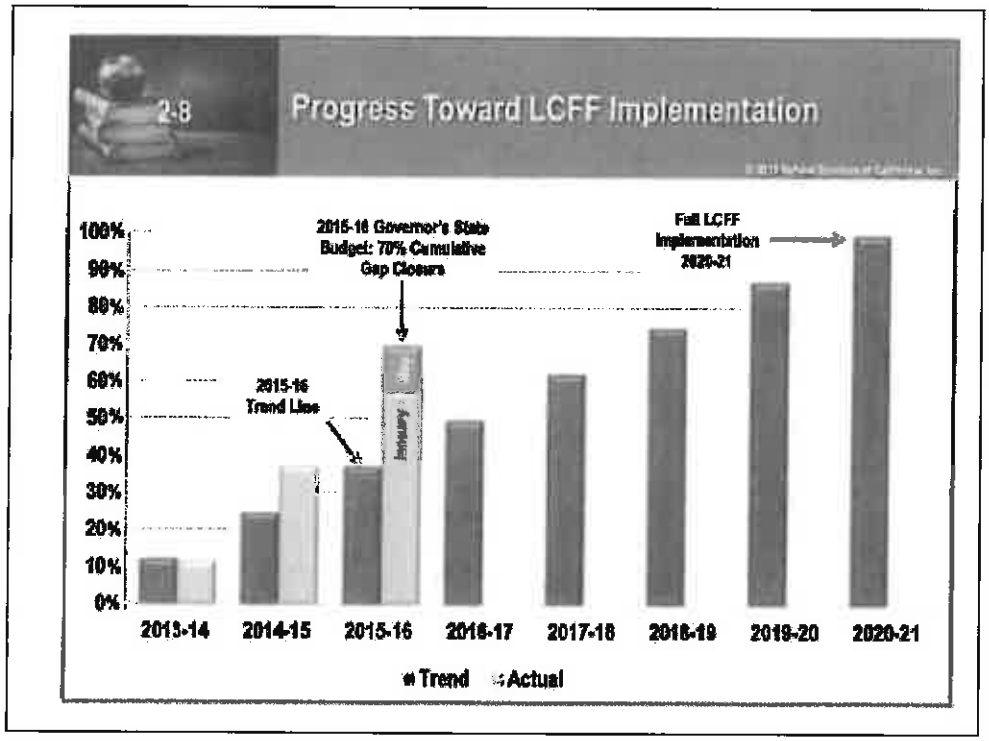
	% Funded	Pension Unfunded Liability	District share of debt	Laguna Beach USD Estimated Liability at June 30, 2014
CalSTRS	77%	$58.4 billion	0.042%	$24.5 million

	CalSTRS	CalPERS
2020-21 Estimated Rate	19.10%	20.400%
2013-14 Rate	8.25%	11.442%
Rate Increase	10.85%	8.958%
Percentage Increase for the cost of Pensions from 2013-14 to 2020-21	**56%**	**44%**

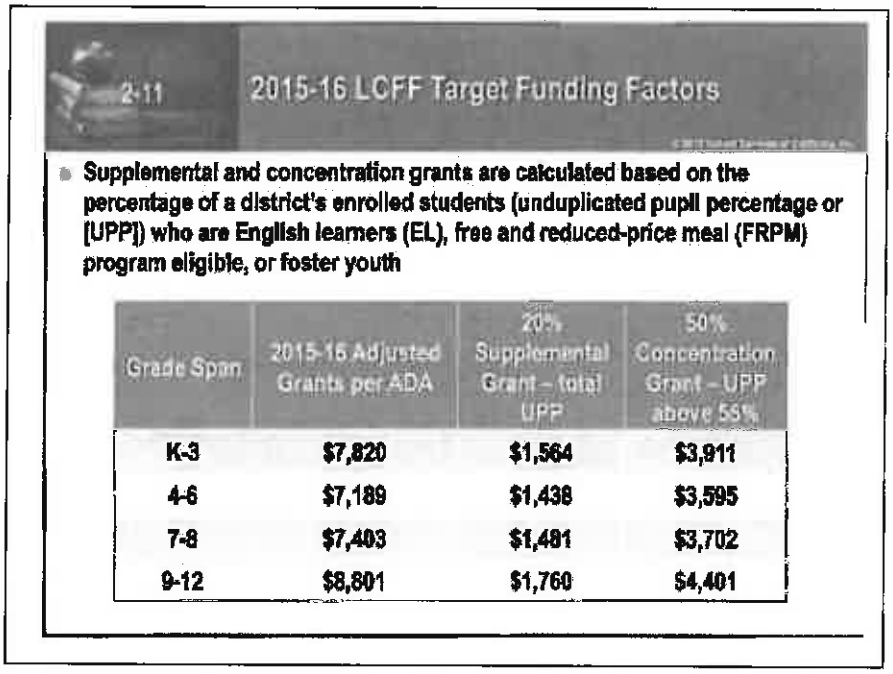
The State Legislature has increased funding rates to refortify the funding status for pensions and passed most of the rate increase burden onto local agencies. The chart below displays the rate increases projected for CalPERS and CalSTRS:



State focus on the Achievement Gap: The Governor has proposed an increase in funding the gap of the Local Control Funding Formula (LCFF) Target. The target provides a base amount per grade span, and then enhances funding with supplemental and concentration grant. These targeted funds are intended to close the achievement gap by focusing on English language learners, students from low income families and foster youth.



Charts provided by School Services of California



Grade Span	2015-16 Adjusted Grants per ADA	20% Supplemental Grant – total UPP	50% Concentration Grant – UPP above 55%
K-3	$7,820	$1,564	$3,911
4-6	$7,189	$1,438	$3,595
7-8	$7,403	$1,481	$3,702
9-12	$8,801	$1,760	$4,401

FACILITIES PLAN SUMMARY

The following information provides a very brief overview of the information and proposed projects contained within the current (2015) facilities master plan. It should be noted that while the plan intends to be comprehensive and complete, it will evolve over time and likely be updated and modified on an annual basis to reflect the changing and unforeseen needs facing our facilities, and more specifically, our learning environments.

Demographics

Laguna Beach Unified School District has seen steady growth in enrollment since 1996. However, ever since 2010 enrollment has been fairly stable, maintaining a total student population of roughly 3,025 K-12 students. When looking ahead, it is important for facilities to rely on an aggressive projection model to insure we have enough capacity to support the highest population of students. This model is called the Moderate Enrollment Projection (in contrast to a Conservative model). The current enrollment projection shows the following for the next 5-years:

School Year	El Morro	TOW	Thurston	LBHS	Total
2014-15 (Current)	557	665	777	1,039	3,001
2015-16	547	673	729	1,153	3,102
2016-17	536	674	735	1,183	3,127
2017-18	540	681	760	1,192	3,173
2018-19	553	707	750	1,176	3,185
2019-20	575	732	693	1,134	3,134

2014 Facilities Condition Assessment

A comprehensive facilities assessment of all major systems (mechanical, electrical, plumbing, finishes, etc…) was completed in August of 2014. The focus of the study was on existing systems and it identified nearly $9.5M in need for 2015 and an additional $17M in need by 2019. The costs are based on the typical life expectancies of the systems analyzed and projected based on the time in which they would typically need replacement.

Additional Feedback

Weekly meetings are held at each site to discuss facilities issues and ideas between the facilities department, Principals, and on-site maintenance staff. In addition, a survey has been published on the facilities department's main home page that allows community members, school staff, and students the opportunity to identify facilities issues, as well as share some ideas on how better to equip their site. To date, this feedback has resulted in the identification of multiple projects beyond the scope of the facilities condition assessment and they have been incorporated into the facilities master plan.

Overview of Major Projects

The vast majority of projects identified in the facilities master plan are related to general maintenance and system replacement. However, there are a number of projects at each site that are large in nature and represent an opportunity to greatly enhance the operational efficiency and maximize learning environments that are also included in the plan. The below summarizes the major projects that have been identified:

El Morro

- Add air conditioning to buildings that currently don't have it (Summer of 2015)
- Upgrade lighting (LED) and controls (Summer 2016)
- Upgrade mechanical systems and controls (Summer 2016)
- Renovate existing playfield (Summer 2018)

Top of the World

- Renovate existing playfield (Summer 2015)
- Replace CLC portables (Summer 2015)
- Upgrade lighting (LED) and controls (Summer 2016)
- Upgrade mechanical systems and controls (Summer 2016)
- Replace woodchips at play equipment with rubberized play surface (Summer 2016)

Thurston

- Add artificial turf to quad area (Spring 2015)
- Renovate existing playfield (Summer 2015)
- Upgrade lighting (LED) and controls (Summer 2016)
- Upgrade mechanical systems and controls (Summer 2016)
- Add classroom space(s) (Summer 2016)

Laguna Beach High School

- Improve Dugger Gym ventilation / add air conditioning (Summer 2015)
- Stadium renovation and drainage improvements (Summer 2016)
- Add classroom space(s) (Summer 2016)
- Theatre modernization and improvements (Summer 2016)
- Upgrade lighting (LED) and controls (Summer 2016)
- Upgrade mechanical systems and controls (Summer 2016)
- Baseball field improvements (TBD)

District Office & Warehouse

- Upgrade lighting (LED) and controls (Summer 2016)
- Upgrade mechanical systems and controls (Summer 2016)

Other Considerations

Implementation of the facilities plan also includes district-wide considerations related to facilities that are summarized below:

- Improved slope maintenance and erosion control district-wide
- Regular scheduled termite and pest control services
- Continuous seeking of outside funding sources to help offset total project costs
- Installation and use of security cameras
- Development of internal capacity to complete construction projects using in-house labor
- Maintenance of reserves to address unforeseen and/or emergency situations

GENERAL FUND SUMMARY

Summary

The following narrative is divided into the major categories of the budget and is a comparison of the Fiscal Year 2014-15 Estimated Actuals and the 2015-16 Budget. Actual revenue and expenditures for 2014-15 were considered in the development of this budget. The account code structure is designed to be in compliance with the State Standardized Account Code Structure as well as to be a more effective monitoring/reporting tool.

Revenue

- LCFF Sources increased by $2,828,992. 2015-16 Secured Property Tax revenue is projected at an increase of 7% over the 2014-15 Second Interim Report level.

- Federal revenue shows an increase of $13,177 due to federal projections for IDEA Mental Health and other federal programs.

- Other State Revenue increased $1,555,623 primarily as a result of one-time revenues that offset state obligations for outstanding mandate reimbursement claims.

- Local revenue has a decrease of $451,993. Donation revenue is excluded at Budget Adoption and budgeted when received, except for the annual donation of $300,000 from SchoolPower.

Expenditures

- 1000 – Certificated Salaries
  Certificated salary costs have an increase of $1,332,927 primarily due to negotiated salary settlement agreements, changes in certificated personnel and step and column.

- 2000 – Classified Salaries
  Classified salaries have an increase of $275,827 due to negotiated salary settlement agreements, classified personnel adjustments and step and column.

- 3000 – Benefits
  The category of Benefits has an increase of $228,910 and includes both statutory and health and welfare benefits. The cost for retirement incentive offered to certificated staff estimated at $500,000 was budgeted in 2014-15, but does not exist in the 2015-16 budget. Health and Welfare has been projected with a negotiated cap amount of $4,500,000 for all district employees. Employer contributions for CalSTRS and the Public Employees' Retirement System have increased respectively to 10.73% and 11.847% of salary. State Unemployment Insurance rates are set at 0.05% of payroll. The workers' compensation rate is budgeted at 1.67%.

- 4000 – Books & Supplies
  Books and Supplies have a net decrease of $1,153,656 due to the exclusion of carryover and prior year one-time expenditures for non-capitalized equipment (i.e. furniture, monitors, computers & tablets).

GENERAL FUND SUMMARY

- 5000 – Contracted Services & Other Operating Expenses
  The net increase of $139,802 for Contracted Services & Other Operating Expenses is based on projected expenditures for routine maintenance. Prior budgets plus 2.4% CPI were carried forward for insurance, pupil transportation and utility cost.

- 6000 – Capital Outlay
  The net decrease of $353,030 for Capital Outlay is a result of elimination of 2014-15 facility projects, net of new projects for 2015-16.

- 7000 – Other Outgo
  Other Outgo has a net decrease of $344,616 primarily due to elimination of $415,000 transfer to special reserve for the basic aid differential in 2014-15, net of increased contribution to the facilities repair & replacement program (FRRP) reserve based on the scheduled 20-year plan contributions.

Encroachments

When the operation of a categorical program requires additional revenue beyond what is funded by the State or Federal Government, it is considered to "encroach" upon the General Fund or general operating revenue of the District.

Support to the Food Service Fund (13) is continuing at $165,000. This amount is shown as a transfer out of the General Fund to the Food Service Fund. The focus on nutrition services is to provide high quality, attractive, nutritious options to students. Due to the low portion of federal and state meal reimbursements, the state model for cafeteria services does not work well in Laguna Beach USD; therefore, the structural support for the program is expected to continue.

Program	Support
Inter-Fund	
Food Service	$ 165,000

Program	Support
Contributions	
Special Education	$ 4,300,652
Routine Restricted Maintenance	3,637,169
Contributions	$ 7,937,821

Within the General Fund, $7,937,821 of unrestricted resources are contributed to the restricted side of the General Fund. Special Education and Routine Restricted Maintenance are the largest programs receiving these contributions.

Special Education is traditionally the largest unfunded federal and state mandated program. Expenditures for Special Education of $6,072,873 exceed the revenue of $1,772,221, which requires a contribution of $4,300,652. Routine Restricted Maintenance has intensified, and is expected to continue for the next three years, to address expiring systems identified through the facilities condition assessment conducted in 2014.

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (SUMMARY)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
	REVENUE			
8011-8099	PROPERTY TAXES / LCFF SOURCES	42,967,127	45,796,119	2,828,992
8100-8299	FEDERAL REVENUE	909,303	922,480	13,177
8300-8599	OTHER STATE REVENUE	1,210,540	2,766,163	1,555,623
8600-8799	OTHER LOCAL REVENUE	3,865,072	3,413,079	(451,993)
8900-8919	IFT BETWEEN GEN FUND & SPEC RES FUND	-	-	-
	Total for Major: 8000 REVENUE	48,952,042	52,897,841	3,945,799
	EXPENDITURES			
1100	TEACHER SALARIES	15,852,126	16,995,153	1,143,027
1200	CERTIFICATED SUPPORT SALARIES	1,558,929	1,629,215	70,286
1300	CERTIFICATED ADMINISTATORS	2,070,611	2,190,225	119,614
	Total for Major: 1000 CERTIFICATED	19,481,666	20,814,593	1,332,927
2100	INSTRUCTIONAL AIDES	2,014,389	2,083,447	69,058
2200	CLASSIFIED SUPPORT	1,629,074	1,601,478	(27,596)
2300	CLASSIFIED ADMINISTRATORS	1,100,202	1,181,880	81,678
2400	CLERICAL / OFFICE SALARIES	1,770,709	1,895,513	124,804
2900	OTHER CLASSIFIED SALARIES	554,487	582,370	27,883
	Total for Major: 2000 CLASSIFIED SALARIES	7,068,861	7,344,688	275,827
3100	STRS	1,785,807	2,315,311	529,504
3200	PERS	657,779	700,275	42,496
3300	OASDI / MEDICARE	764,910	802,195	37,285
3400	HEALTH & WELFARE	4,500,000	4,500,000	-
3500	STATE UNEMPLOYMENT INSURANCE	16,257	17,060	803
3600	WORKERS' COMPENSATION	476,976	470,443	(6,533)
3700	RETIREE BENEFITS	276,895	327,250	50,355
3900	OTHER EMPLOYEE BENEFITS	520,023	95,023	(425,000)
	Total for Major: 3000 EMPLOYEE BENEFITS	8,998,647	9,227,557	228,910
4100	TEXTBOOKS	383,162	296,610	(86,552)
4200	OTHER BOOKS	35,181	8,610	(26,571)
4300	MATERIALS & SUPPLIES	1,172,672	870,026	(302,646)
4400	EQUIPMENT: NON-CAPITAL	1,846,154	1,108,267	(737,887)
	Total for Major: 4000 BOOKS & SUPPLIES	3,437,169	2,283,513	(1,153,656)
5100	SUBAGREEMENTS FOR SERVICES	1,699,480	1,740,000	40,520
5200	TRAVEL & CONFERENCE	173,060	130,350	(42,710)
5300	DUES & MEMBERSHIPS	35,800	38,743	2,943
5400	OTHER INSURANCE	293,000	300,000	7,000
5500	UTILITIES	904,431	928,600	24,169
5600	REPAIRS AND OTHER SERVICES	1,679,916	1,720,183	40,267
5700	CATERING - FOOD SERVICES	22,800	20,000	(2,800)
5800	CONTRACTS / FEES / LICENSES	3,008,078	3,074,491	66,413
5900	COMMUNICATIONS	193,461	197,461	4,000
	Total for Major: 5000 CONTRACTED SERVICES	8,010,026	8,149,828	139,802

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (SUMMARY)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
6100	SITE IMPROVEMENTS	1,516,769	1,058,000	(458,769)
6200	BUILDING IMPROVEMENTS	675,400	1,281,320	605,920
6400	NEW EQUIPMENT: CAPITAL	600,181	150,000	(450,181)
6500	REPLACEMENT EQUIPMENT	110,000	60,000	(50,000)
	Total for Major: 6000 CAPITAL OUTLAY	2,902,350	2,549,320	(353,030)
7100	TUITION & EXCESS COST	361,195	367,195	6,000
7200	TRANSFER OF APPORTONMENT	38,697	56,114	17,417
7400	DEBT SERVICE	-	-	-
7612	IFT-TRFS OUT TO SPECIAL RES	1,665,550	1,342,517	(323,033)
7615	IFT-TRFS OUT TO DEFERRED MAINT	-	-	-
7619	IFT-TRFS OUT ALL OTHER IFTs	210,000	165,000	(45,000)
	Total for Major: 7000 OTHER OUTGO	2,275,442	1,930,826	(344,616)
	TOTAL EXPENDITURES	**52,174,161**	**52,300,325**	**126,164**
	NET CHANGE IN FUND BALANCE	**(3,222,119)**	**597,516**	**3,819,635**

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2015-16
PRELIMINARY BUDGET
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54 TERMINOLOGY
COMPONENTS OF ENDING FUND BALANCE

General Fund

ENDING FUND BALANCE		$ 5,569,844
Nonspendable - (Revolving Cash)	$ 50,000	
Restricted - (Categorical Programs)		
Routine Restricted Maintenance (4%)	2,092,000	
Committed		
Assigned		
Potential Onetime Expenditures District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities	812,844	
Unassigned / Unappropriated		
Reserve for Economic Uncertainties = 5% State required reserve for economic uncertainty 3% Local requirement under Policy 3101: Financial Reserves 2%	2,615,000	
Fund Balance		$ 5,569,844

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	50,792,808		
General Fund Transfers Out to Other Funds	1,507,517		
General Fund Expenditures and Transfers	52,300,325		
Assigned			
Potential Onetime Expenditures District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		1.6%	812,844
Unassigned			
State Minimum Reserve Level		3.0%	1,569,010
District Minimum Reserve Level		2.0%	1,045,990
Assigned and Unassigned Balances		6.6%	$ 3,427,844

REVENUE (WHERE DOES THE MONEY COME FROM?)

General Fund revenues come from four major sources:

LCFF Revenue Sources – This category includes funds from local property taxes, LCFF hold harmless provision and Proposition 30, the Education Protection Act (EPA). Property taxes consisting of secured and unsecured taxes, homeowner's subventions, trailer coach fees and other subventions account for 84.4 percent of the District's total revenue.

Federal Revenue Sources – Federal assistance funds provide for specific categorical programs. Categorical programs are designed to augment/supplement the regular education programs of the District. Federal Revenue accounts for 1.7 percent of the District's total revenue.

State Revenue Sources – State funds that are allocated to the District for state categorical programs awarded to the District for which the state serves as the grantor agency. State revenue accounts for 5.2 percent of the District's total revenue. The Governor's 2015-16 budget includes discretionary one-time Proposition 98 funding for school districts that offsets state obligations for any applicable mandate reimbursement claims.

Local Revenue Sources – Revenues that are received from interest earnings, donations, local grant/awards, leases and rental income, transportation fees, and other local sources. A major portion includes pass-through revenue for special education from the Special Educational Local Plan Area (SELPA). Local revenues account for 6.5 percent of the District's total revenue.

Chart 1 graphically displays a detail listing of each of the District's revenue sources together with the projected revenue for 2015-16.

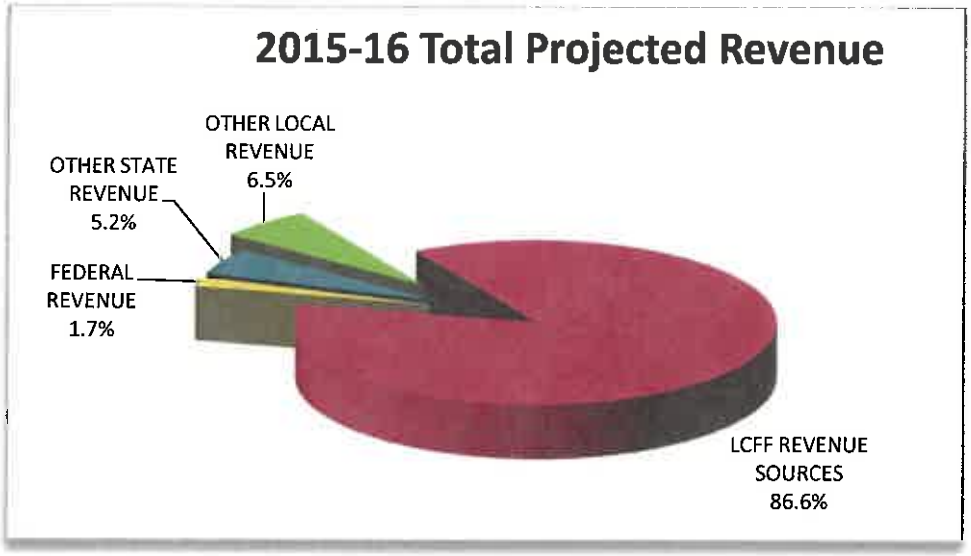


Chart 1

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
8011	PRIN APPORT STATE AID-CUR YEAR	548,204	548,204	-
8012	EDUCATION PROTECTION	581,654	592,400	10,746
8019	PRIN APPORT STATE AID-PR YEAR	-	-	-
8021	TRS-HOMEOWNERS' EXEMPTIONS	285,930	300,000	14,070
8041	SECURED TAX ROLLS	39,444,407	42,205,515	2,761,108
8042	UNSECURED ROLL TAXES	1,457,063	1,500,000	42,937
8043	PRIOR YEARS' TAXES	649,869	650,000	131
8096	IN LIEU PROP TAX TRANSFER	-	-	-
8181	SPEC EDUC ENTITLEMENT	436,669	436,669	-
8182	SPEC EDUC DISCRETIONARY GRANTS	56,012	69,189	13,177
8290	ALL OTHER FEDERAL REVENUE	416,622	416,622	-
8311	APPORTIONMENTS CURRENT YEAR	-	-	-
8319	APPORTIONMENTS PRIOR YEAR	-	-	-
8550	MANDATED COST REIMBURSEMENTS	301,126	1,870,763	1,569,637
8560	STATE LOTTERY REVENUE	518,342	502,524	(15,818)
8590	ALL OTHER STATE REVENUE	391,072	392,876	1,804
8631	SALE OF EQUIPMENT/SUPPLIES	4,000	4,000	-
8650	LEASES AND RENTALS	99,700	99,700	-
8660	INTEREST	40,000	40,000	-
8662	NET CHANGE IN VALUE OF INVEST.	10,321	-	(10,321)
8675	FEES TRANSPORTATION FR INDIV	310,000	310,000	-
8689	ALL OTHER FEES & CONTRACTS	428,280	428,280	-
8699	ALL OTHER LOCAL REVENUE	1,527,954	975,934	(552,020)
8791	ALL OTHER TRANSFERS IN FR-SD	1,444,817	1,555,165	110,348
8792	ALL OTHER TRANSFERS IN FR-CO	-	-	-
8912	IFT BETWEEN GEN FUND & SPEC RES FUND	-	-	-
8919	IFT-IN OTHER AUTHORIZED IFT	-	-	-
	Total for Major: 8000	**48,952,042**	**52,897,841**	**3,945,799**

EXPENDITURES (WHERE DOES THE MONEY GO?)

The budget consists of seven expenditure areas:

1. Certificated Salaries
2. Classified Salaries
3. Employee Benefits
4. Books and Supplies
5. Capital Outlay
6. Contract and Operating
7. Other Outgo (inter-fund transfers, inter-agency tuition, etc.)

Expenditures related to employee compensation represent 71.4 percent of the general fund. The remaining 28.6 percent is spent on books and supplies, other services, capital outlay, and payments to other educational agencies. Chart 2 graphically displays this data.

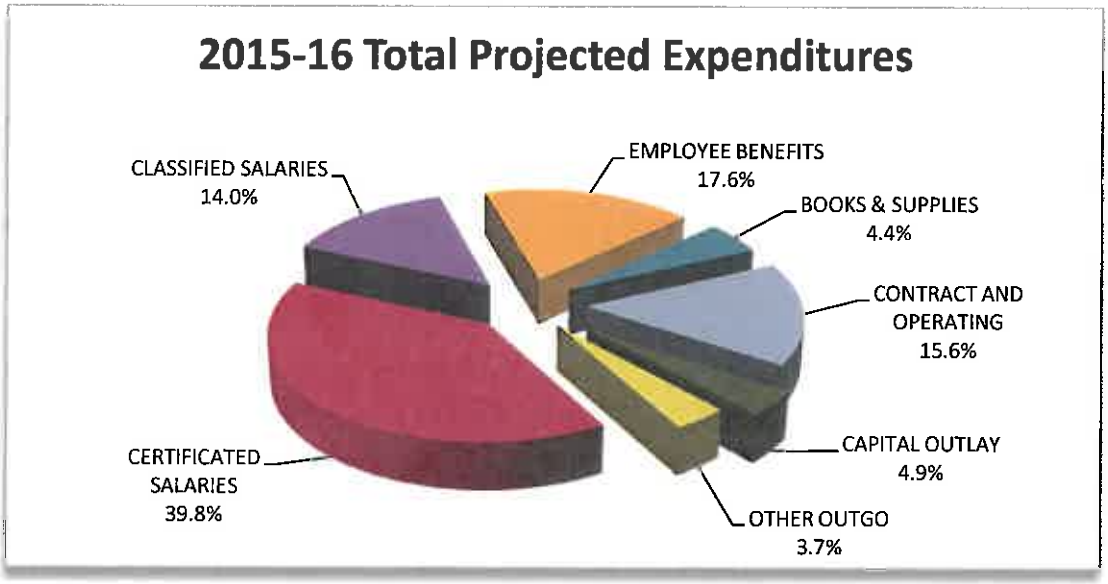


Chart 2

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
1110	REGULAR TEACHER	14,429,064	15,440,261	1,011,197
1130	HOURLY TEACHER	238,871	257,742	18,871
1135	TEACHERS-TECHNOLOGY LEAD	1,000	1,000	-
1170	STIPENDS	123,391	97,217	(26,174)
1180	EXTRA DUTY TEACHER	730,383	878,101	147,718
1185	COACHES	111,854	111,854	-
1190	SUBSTITUTE	217,563	208,978	(8,585)
	Total for: 1100	**15,852,126**	**16,995,153**	**1,143,027**
1230	COUNSELOR	614,929	644,341	29,412
1240	PSYCHOLOGIST	486,641	500,020	13,379
1250	SPEECH SPECIALIST	302,652	322,531	19,879
1260	NURSE	138,861	146,477	7,616
1270	STIPENDS	10,846	10,846	-
1280	HOURLY PUPIL SUPPORT	5,000	5,000	-
	Total for: 1200	**1,558,929**	**1,629,215**	**70,286**
1310	SUPERINTENDENT	244,250	254,020	9,770
1320	ASSISTANT SUPERINTENDENT	169,230	179,917	10,687
1330	PRINCIPAL	676,145	693,531	17,386
1340	ASSISTANT PRINCIPAL	421,724	444,760	23,036
1350	DIRECTOR	458,345	514,505	56,160
1360	CERTIFICATED TECH LEAD	30,965	33,540	2,575
1370	SUPERVISOR & ADMIN - STIPENDS	69,952	69,952	-
	Total for: 1300	**2,070,611**	**2,190,225**	**119,614**
	Total for Major: 1000	**19,481,666**	**20,814,593**	**1,332,927**
2105	TECHNOLOGY AIDE	79,760	82,827	3,067
2110	INSTRUCTINAL AIDE	511,979	517,061	5,082
2115	INSTRUCTIONAL AIDE-SPECIAL ED	972,460	1,082,064	109,604
2125	CLASSROOM TECH, CLASSIFIED	117,638	97,918	(19,720)
2140	COACH, CLASSIFIED AFTER SCHOOL	186,099	186,099	-
2145	INSTRUCTIONAL, CL (AFTER SCH)	19,625	15,950	(3,675)
2150	INSTRUCTIONAL AIDE-EXTRA EARN	4,500	4,500	-
2170	INSTRUCTIONAL AIDES STIPENDS	25,328	25,028	(300)
2190	INSTRUCTIONAL AIDE SUBSTITUTE	97,000	72,000	(25,000)
	Total for: 2100	**2,014,389**	**2,083,447**	**69,058**
2210	MAINTENANCE	313,714	306,314	(7,400)
2215	CUSTODIAN	747,324	731,719	(15,605)
2220	DELIVERY DRIVER	22,512	23,742	1,230
2225	LIBRARY MEDIA	214,893	226,748	11,855
2230	HEALTH CLERK	147,127	149,971	2,844
2255	OTHER PROFESSIONAL SUPPORT	20,485	18,965	(1,520)
2280	CLASSIFIED SUPPORT OVERTIME	43,023	43,023	-
2290	CLASSIFIED SUPPORT SUBSTITUTE	119,996	100,996	(19,000)
	Total for: 2200	**1,629,074**	**1,601,478**	**(27,596)**
2310	ASSISTANT SUPERINTENDENT	202,760	211,117	8,357
2320	CLASSIFIED MANAGEMENT	465,636	492,534	26,898
2330	CONFIDENTAL	326,477	324,400	(2,077)
2340	DIRECTOR	96,829	145,329	48,500
2380	SUPERVISION & ADMIN OVERTIME	8,500	8,500	-
	Total for: 2300	**1,100,202**	**1,181,880**	**81,678**

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
2420	GENERAL ADMINISTRATION-CLASSFD	1,697,176	1,821,980	124,804
2450	CLASSIFIED EXTRA DUTY	1,000	1,000	-
2470	ADMINISTRATIVE STIPENDS	3,576	3,576	-
2480	CLERICAL & OFFICE OVERTIME	20,250	20,250	-
2490	CLERICAL SUBSTITUTE	48,707	48,707	-
	Total for: 2400	**1,770,709**	**1,895,513**	**124,804**
2910	NOON DUTY SUPERVISORS	231,756	243,242	11,486
2920	JOB COACH-SPECIAL ED TECHNICIAN	13,545	14,452	907
2950	OTHER CLASSIFIED SALARIES	247,264	264,253	16,989
2960	STUDENT WORKER	2,000	1,000	(1,000)
2970	OTHER CLASSIFIED STIPENDS	45,822	45,823	1
2980	OTHER CLASS OVERTIME	500	-	(500)
2990	OTHER CLASSIFIED SUBS	13,600	13,600	-
	Total for: 2900	**554,487**	**582,370**	**27,883**
	Total for Major: 2000	**7,068,861**	**7,344,688**	**275,827**
3101	STRS,CERTIFICATED	1,727,332	2,233,267	505,935
3102	STRS,CLASSIFIED	58,475	82,044	23,569
	Total for: 3100	**1,785,807**	**2,315,311**	**529,504**
3201	PERS,CERTIFICATED	11	10	(1)
3202	PERS,CLASSIFIED	657,768	700,265	42,497
	Total for: 3200	**657,779**	**700,275**	**42,496**
3313	MEDICARE,CERTIFICATED	281,852	298,891	17,039
3314	MEDICARE,CLASSIFIED	100,447	105,328	4,881
3355	OASDI,CERTIFICATED	225	225	-
3356	OASDI,CLASSIFIED	382,386	397,751	15,365
	Total for: 3300	**764,910**	**802,195**	**37,285**
3401	HEALTH & WELFARE, CERTIFICATED	2,825,776	2,894,562	68,786
3402	HEALTH & WELFARE,CLASSIFIED	1,674,224	1,605,438	(68,786)
	Total for: 3400	**4,500,000**	**4,500,000**	**-**
3501	SUI,CERTIFICATED	12,662	13,306	644
3502	SUI,CLASSIFIED	3,595	3,754	159
	Total for: 3500	**16,257**	**17,060**	**803**
3601	WORKERS'COMP,CERTIFICATED	352,281	349,113	(3,168)
3602	WORKERS'COMP,CLASSIFIED	124,695	121,330	(3,365)
	Total for: 3600	**476,976**	**470,443**	**(6,533)**
3701	RETIREE BENEFITS,CERTIFICATED	151,558	187,400	35,842
3702	RETIREE BENEFITS,CLASSIFIED	125,337	139,850	14,513
	Total for: 3700	**276,895**	**327,250**	**50,355**
3901	OTHER BENEFITS,CERTIFICATED	520,023	20,023	(500,000)
3902	OTHER BENEFITS,CLASSIFIED	-	75,000	75,000
	Total for: 3900	**520,023**	**95,023**	**(425,000)**
	Total for Major: 3000	**8,998,647**	**9,227,557**	**228,910**
4100	TEXTBOOKS	383,162	296,610	(86,552)
	Total for: 4100	**383,162**	**296,610**	**(86,552)**
4210	LIBRARY BOOKS	25,871	1,500	(24,371)
4220	OTHER BOOKS	9,310	7,110	(2,200)
	Total for: 4200	**35,181**	**8,610**	**(26,571)**

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
4310	MATERIALS & SUPPLIES-INSTRUCT	681,322	396,290	(285,032)
4312	COPIER PAPER	42,426	42,426	-
4315	SOFTWARE - INSTRUCTIONAL	8,665	19,890	11,225
4320	COMPUTER SUPPLIES	25,820	35,820	10,000
4322	PRINTER INK/SUPPLIES	22,638	22,638	-
4325	REFRESHMENTS - NOT FOOD SERV	22,564	16,304	(6,260)
4330	TESTS/SCORING	83,176	71,003	(12,173)
4340	GENERAL SUPPLIES-NON INSTRUCT	105,741	91,563	(14,178)
4350	SOFTWARE - NON INSTRUCTIONAL	8,505	8,505	-
4355	COPIER SUPPLIES	11,990	11,990	-
4360	CUSTODIAL CONSUMABLES(PAPER)	34,078	34,078	-
4361	OTHER CUSTODIAL SUPPLIES	47,269	47,269	-
4362	MAINTENANCE SUPPLIES	51,625	51,625	-
4365	PUBLICATIONS & JOURNALS	8,052	7,250	(802)
4368	SUBSCRIPTIONS	11,201	5,775	(5,426)
4375	FUEL FOR VEHICLES	7,600	7,600	-
	Total for: 4300	**1,172,672**	**870,026**	**(302,646)**
4410	EQUIPMENT - NEW	1,223,047	610,708	(612,339)
4460	EQUIPMENT-COMPUTER	598,735	447,146	(151,589)
4462	COMPUTER PRINTERS	18,322	17,363	(959)
4465	COMPUTER EQUIP IN FA	500	500	-
4470	SOFTWARE>$500 PER ITEM	5,550	32,550	27,000
	Total for: 4400	**1,846,154**	**1,108,267**	**(737,887)**
	Total for Major: 4000	**3,437,169**	**2,283,513**	**(1,153,656)**
5100	SUBAGREEMENTS FOR SERVICES	1,699,480	1,740,000	40,520
	Total for: 5100	**1,699,480**	**1,740,000**	**40,520**
5210	MILEAGE REIMBURSEMENT	11,409	9,015	(2,394)
5220	TRAVEL & CONFERENCE	158,978	118,662	(40,316)
5230	MEETING EXPENSE-NON FOOD	200	200	-
5240	RECRUITING	2,473	2,473	-
	Total for: 5200	**173,060**	**130,350**	**(42,710)**
5310	DUES & MEMBERSHIPS	35,800	38,743	2,943
	Total for: 5300	**35,800**	**38,743**	**2,943**
5450	OTHER INSURANCE	293,000	300,000	7,000
	Total for: 5400	**293,000**	**300,000**	**7,000**
5510	UTILITIES - HEAT	31,930	32,000	70
5520	LIGHT & POWER	466,272	478,000	11,728
5530	WATER - UTILITIES	122,600	126,000	3,400
5540	TRASH - UTILITIES	55,573	58,000	2,427
5545	TREE TRIMMING	29,600	30,300	700
5550	PEST CONTROL	22,485	23,300	815
5555	SEWER FEES	61,040	62,000	960
5560	ALARM MONITORING	67,431	70,000	2,569
5580	POOL COSTS	47,500	49,000	1,500
	Total for: 5500	**904,431**	**928,600**	**24,169**

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
5601	ASBESTOS	13,835	-	(13,835)
5604	FLOOR COVERING	156,496	-	(156,496)
5607	PAVING	150,400	-	(150,400)
5609	ROOFING	2,404	-	(2,404)
5610	CONTRACT SERVICES	663,193	926,000	262,807
5612	WALL SYSTEMS	7,500	-	(7,500)
5620	RENTAL EXPENSE	56,982	56,982	-
5630	COMPUTER REPAIRS/MAINTENANCE	7,000	7,000	-
5640	VEHICLE REPAIR	4,000	4,000	-
5650	SOFTWARE/COPIER MAINTENANCE FEE	57,038	57,038	-
5660	HVAC	75,205	80,000	4,795
5661	ELECTRICAL REPAIRS	102,811	108,000	5,189
5662	PLUMBING REPAIRS	168,048	175,000	6,952
5670	RISK MANAGEMENT	20,989	39,160	18,171
5675	PAINTING	53,680	121,000	67,320
5680	LANDSCAPE/IRRIGATION	71,670	73,550	1,880
5685	ATHLETIC FIELD SUPPLIES	539	539	-
5690	MISC REPAIR	56,350	55,473	(877)
5692	OTHER MAINTENANCE SERVICES	11,776	16,441	4,665
	Total for: 5600	**1,679,916**	**1,720,183**	**40,267**
5760	CATERING - FOOD SERVICES	22,800	20,000	(2,800)
	Total for: 5700	**22,800**	**20,000**	**(2,800)**
5805	ANNUAL SOFTWARE LICENSE FEE	275,096	285,926	10,830
5815	ADVERTISING	16,770	31,550	14,780
5820	BANKING SERVICES	32,500	33,300	800
5825	ADMIN FEE COUNTY TREASURER	3,400	3,400	-
5830	CONSULTANTS-INSTRUCTIONAL	114,087	65,687	(48,400)
5831	CONSULTANTS-OTHER	309,794	212,639	(97,155)
5832	CONSULTANTS-COMPUTER SERVICES	40,760	33,260	(7,500)
5835	LEGAL EXPENSE	241,030	251,030	10,000
5838	INSPECTION SERVICES	3,450	3,450	-
5840	AUDITS	37,000	37,000	-
5845	FINGER PRINTING	5,000	5,000	-
5850	REGULATORY FEES	250	250	-
5852	OTHER LOCAL AGENCY FEES	264,500	278,990	14,490
5855	CHARTER BUS-HOME TO SCHOOL	94,250	94,000	(250)
5860	MISC OUTSIDE VENDOR	265,063	400,750	135,687
5861	COPIER MAINTENANCE FEES	1,000	1,000	-
5865	CHARTER BUS-ATHLETIC/FIELD TRP	97,990	97,460	(530)
5870	OUTSIDE PRINTING	28,120	27,090	(1,030)
5875	TUITION	390,920	400,000	9,080
5877	PRESCHOOL TUITION	37,598	38,198	600
5878	PARENT REIMBURSEMENT (LEGAL)	245,000	250,800	5,800
5880	TRANSPORTATION-IN LIEU	12,480	12,800	320
5881	NPS TRANSPORTATION-IN LIEU	11,000	11,300	300
5885	OCCUPATIONAL THERAPY	49,832	51,000	1,168
5886	PHYSICAL THERAPY	37,020	37,900	880
5887	SPEECH THERAPY	63,450	65,000	1,550
5888	VISION THERAPY	3,600	3,700	100
5889	OTHER THERAPY	164,843	176,011	11,168

Laguna Beach Unified School District
Final Budget 2015-2016
BY OBJECT CODE (DETAIL)

		ESTIMATED Actuals 2014-2015	FINAL Budget 2015-2016	Increase / (Decrease)
5890	OTHER EXPENSE	1,000	1,000	-
5894	IBI SUPERVISION	3,610	3,600	(10)
5895	OUTSIDE ASSESSMENT FEES	38,525	39,400	875
5898	AB3632 ROOM & BOARD	119,140	122,000	2,860
	Total for: 5800	**3,008,078**	**3,074,491**	**66,413**
5910	POSTAGE	31,600	31,600	-
5920	TELEPHONE SERVICE	79,066	79,066	-
5930	MOBILE COMMUNICATIONS	21,795	21,795	-
5940	INTERNET CONNECTIVITY	61,000	65,000	4,000
	Total for: 5900	**193,461**	**197,461**	**4,000**
	Total for Major: 5000	**8,010,026**	**8,149,828**	**139,802**
6107	PAVING	213,440	-	(213,440)
6110	SITE IMPROVEMENT	873,329	628,000	(245,329)
6135	SITE IMPROVEMNT-OTHER(SPECIFY)	430,000	430,000	-
	Total for: 6100	**1,516,769**	**1,058,000**	**(458,769)**
6204	FLOOR COVERING	-	335,000	335,000
6205	HVAC	202,400	67,320	(135,080)
6209	ROOFING	253,000	410,000	157,000
6210	BUILDING CAPITAL OUTLAY	130,000	54,000	(76,000)
6212	WALL SYSTEMS	15,000	100,000	85,000
6230	BUILDING IMPROVEMENTS	75,000	315,000	240,000
	Total for: 6200	**675,400**	**1,281,320**	**605,920**
6410	EQUIPMENT - NEW	360,152	150,000	(210,152)
6460	COMPUTER EQUIPMENT	220,029	-	(220,029)
6470	SOFTWARE - $5,000 + PER ITEM	20,000	-	(20,000)
	Total for: 6400	**600,181**	**150,000**	**(450,181)**
6520	REPLACE NON-INSTRUCT EQUIPMENT	110,000	60,000	(50,000)
	Total for: 6500	**110,000**	**60,000**	**(50,000)**
	Total for Major: 6000	**2,902,350**	**2,549,320**	**(353,030)**
7142	IAA-PAYMENTS TO COUNTY OFFICES	361,195	367,195	6,000
	Total for: 7100	**361,195**	**367,195**	**6,000**
7223	TRANSFERS OF APPORT TO JPA	8,430	8,430	-
7283	ALL OTHER TRANSFERS TO JPA	30,267	47,684	17,417
	Total for: 7200	**38,697**	**56,114**	**17,417**
7612	IFT-TRFS OUT TO SPECIAL RES	1,665,550	1,342,517	(323,033)
7615	IFT-TRFS OUT TO DEFERRED MAINT	-	-	-
7619	IFT-TRFS OUT ALL OTHER IFTs	210,000	165,000	(45,000)
	Total for: 7600	**1,875,550**	**1,507,517**	**(368,033)**
	Total for Major: 7000	**2,275,442**	**1,930,826**	**(344,616)**
	TOTAL EXPENDITURES	**52,174,161**	**52,300,325**	**126,164**
	NET CHANGE IN FUND BALANCE	**(3,222,119)**	**597,516**	**3,819,635**

FISCAL YEAR 2015-16

Budget Detail Displayed in Unrestricted/ Restricted Format

Unrestricted Funds

The Local Control Funding Formula (LCFF) replaces the old revenue limit funding system and more than 40 categorical programs by consolidating them into one revenue stream on a permanent basis. Under the "revenue limit and categorical-funded programs" model, revenues were typically divided between unrestricted and restricted. Accountability for the use of the funds was lower on unrestricted dollars and tight on restricted dollars, and rule-based compliance was the norm. Under the LCFF model, revenues are treated differently. Accountability for the use of funds extends to all LCFF dollars.

In addition, accountability is linked to a locally developed plan designed to achieve identified goals – the LCAP. The planning process is intended to be transparent and engage the school community. The LBUSD budget is explicitly linked to LCAP goals and activities and aligns financial resources to a local plan for student achievement. The Board of Education ultimately approves the LCAP in conjunction with the annual budget. In the standardized account code structure (SACS), all LCFF funding is accounted for as an unrestricted resource. LEAs have the option of defining local codes in tracking expenditures.

Presently, 94.4 percent of the total General Fund Budget is comprised of unrestricted revenues. As discussed earlier, the major source of funding for Laguna Beach Unified School District is derived from the District's LCFF sources made up of local property taxes. Only a small percentage is derived from state apportionments and other local income sources. Chart 3 graphically displays the proportional unrestricted revenue received from each funding source. Chart 5 graphically displays the proportional unrestricted expenses.

Restricted Funds

School districts also receive funds from federal and state agencies for categorical programs. Categorical programs are bound by various restrictions on how funds may be used, therefore, are categorized as restricted funds. Often, programs are designed to "augment" those services which are provided to all students. By law, districts must use categorical funds to "supplement, not supplant" the already available services. Districts must comply with fiscal and program requirements in administering categorical programs. In some programs, districts have some latitude in deciding how funds are spent. In other programs, federal and state laws and regulations, as well as court mandates, result in extremely complicated requirements and severely restrict the operating environment for districts.

In addition to funding received from state and federal sources, the educational programs of the district are enhanced by grants, awards, and/or donations received from the local community, corporations, school foundations, and other agencies. Generally, the donor stipulates the purpose for which the funds are to be used; therefore, these funds are also categorized as restricted funds.

Of the total General Fund Budget, 5.6 percent is comprised of restricted revenues received from state, federal, and local sources as depicted on Chart 4.

Of the total General Fund Budget, 20.8 percent is comprised of restricted expenses as depicted on Chart 6.

2015-16 General Fund Revenues
Unrestricted / Restricted Charts

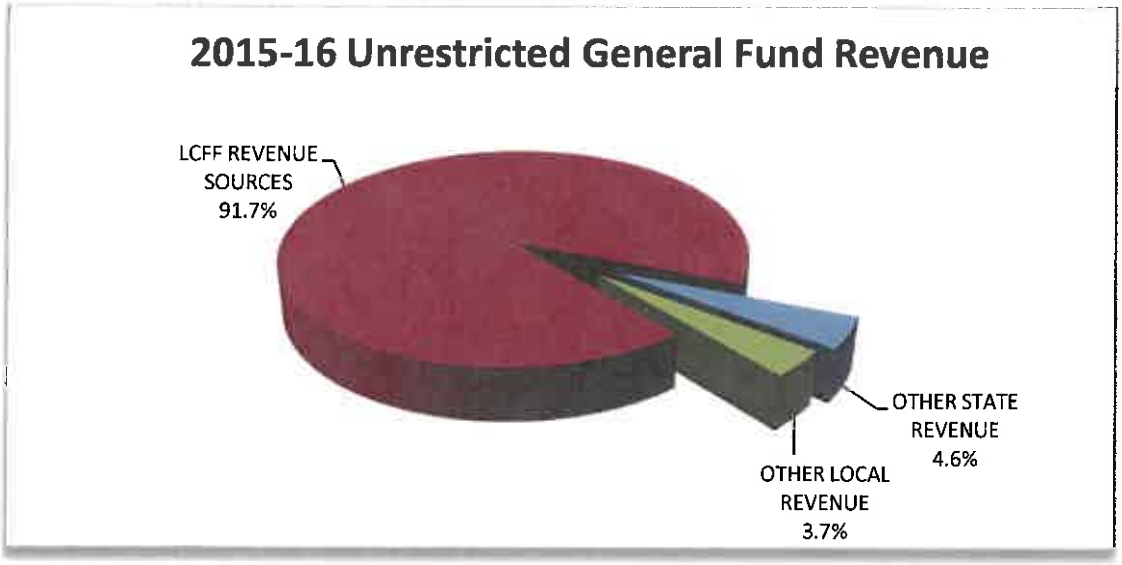


Chart 3

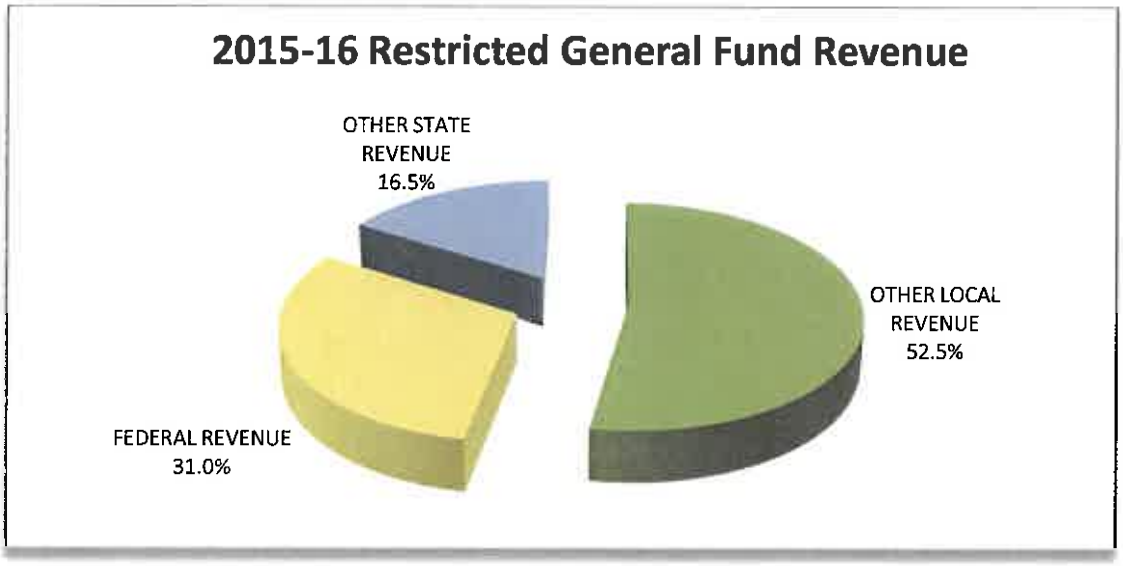


Chart 4

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
	REVENUE			
8011	PRIN APPORT STATE AID-CUR YEAR	548,204	-	548,204
8012	EDUCATION PROTECTION	592,400	-	592,400
8019	PRIN APPORT STATE AID-PR YEAR	-	-	-
8021	TRS-HOMEOWNERS' EXEMPTIONS	300,000	-	300,000
8041	SECURED TAX ROLLS	42,205,515	-	42,205,515
8042	UNSECURED ROLL TAXES	1,500,000	-	1,500,000
8043	PRIOR YEARS' TAXES	650,000	-	650,000
8096	IN LIEU PROP TAX TRANSFER	-	-	-
8181	SPEC EDUC ENTITLEMENT	-	436,669	436,669
8182	SPEC EDUC DISCRETIONARY GRANTS	-	69,189	69,189
8290	ALL OTHER FEDERAL REVENUE	-	416,622	416,622
8311	APPORTIONMENTS CURRENT YEAR	-	-	-
8319	APPORTIONMENTS PRIOR YEAR	-	-	-
8550	MANDATED COST REIMBURSEMENTS	1,870,763	-	1,870,763
8560	STATE LOTTERY REVENUE	397,056	105,468	502,524
8590	ALL OTHER STATE REVENUE	7,500	385,376	392,876
8631	SALE OF EQUIPMENT/SUPPLIES	4,000	-	4,000
8650	LEASES AND RENTALS	99,700	-	99,700
8660	INTEREST	40,000	-	40,000
8662	NET CHANGE IN VALUE OF INVEST.	-	-	-
8675	FEES TRANSPORTATION FR INDIV	310,000	-	310,000
8689	ALL OTHER FEES & CONTRACTS	428,280	-	428,280
8699	ALL OTHER LOCAL REVENUE	964,934	11,000	975,934
8791	ALL OTHER TRANSFERS IN FR-SD	-	1,555,165	1,555,165
8792	ALL OTHER TRANSFERS IN FR-CO	-	-	-
8912	IFT BETWEEN GEN FUND & SPEC RES FUND	-	-	-
8919	IFT-IN OTHER AUTHORIZED IFT	-	-	-
8980	CONTRIBUTION FR UNRESTRICT REV	(7,937,821)	7,937,821	-
8990	CONTRIBUTION FR RESTRICTED REV	-	-	-
	TOTAL REVENUES	**41,980,531**	**10,917,310**	**52,897,841**

2015-16 General Fund Expenditures
Unrestricted / Restricted Charts

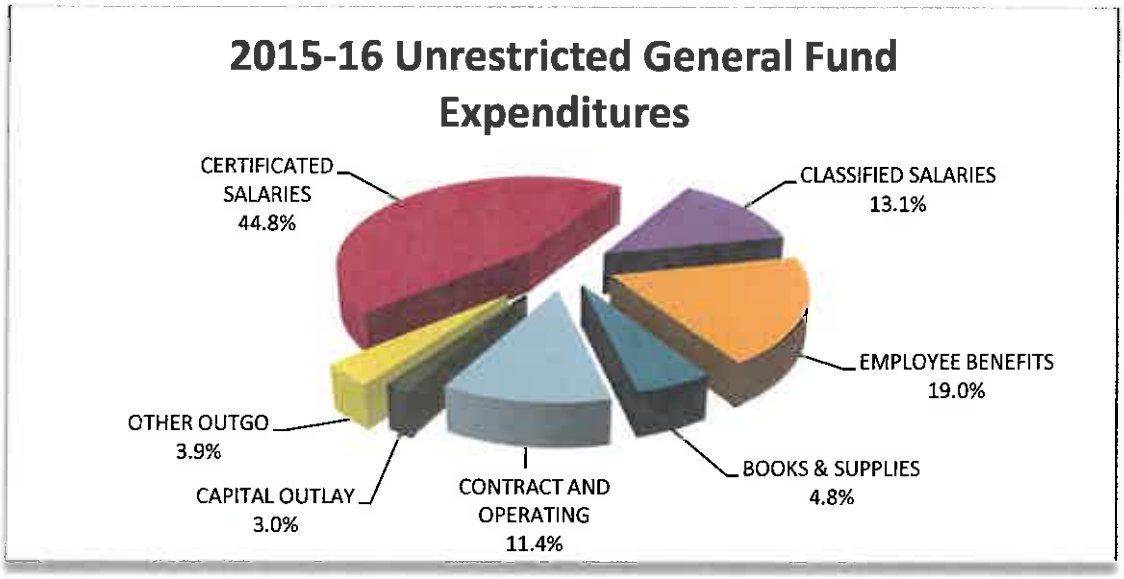


Chart 5

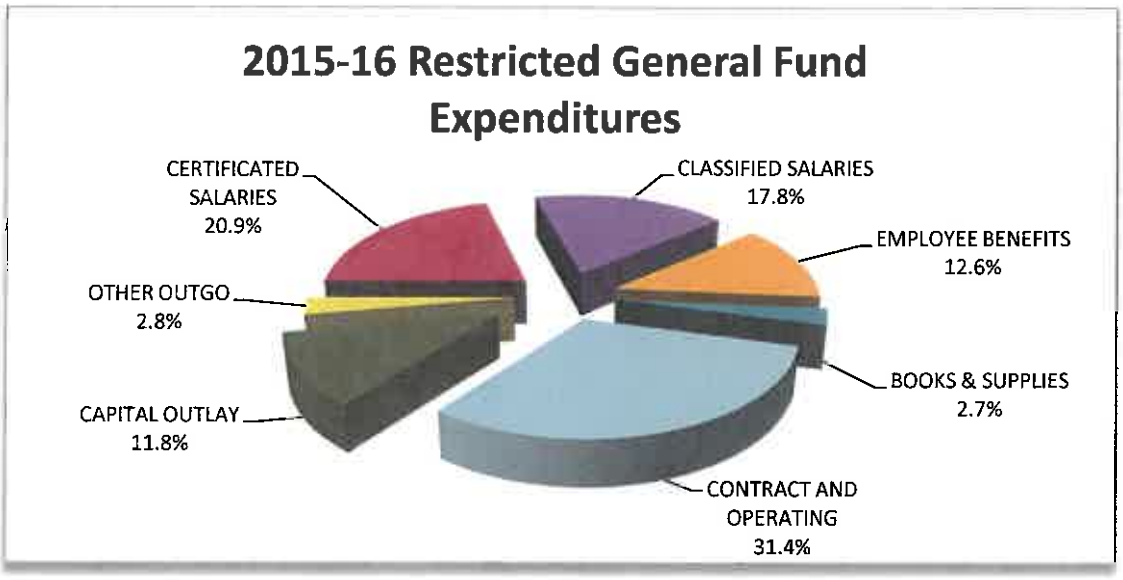


Chart 6

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
1110	REGULAR TEACHER	14,224,761	1,215,500	15,440,261
1130	HOURLY TEACHER	204,568	53,174	257,742
1135	TEACHERS-TECHNOLOGY LEAD	1,000	-	1,000
1170	STIPENDS	96,028	1,189	97,217
1180	EXTRA DUTY TEACHER	878,101	-	878,101
1185	COACHES	111,854	-	111,854
1190	SUBSTITUTE	187,402	21,576	208,978
	Total for: 1100	**15,703,714**	**1,291,439**	**16,995,153**
1230	COUNSELOR	644,341	-	644,341
1240	PSYCHOLOGIST	83,295	416,725	500,020
1250	SPEECH SPECIALIST	-	322,531	322,531
1260	NURSE	102,872	43,605	146,477
1270	STIPENDS	10,846	-	10,846
1280	HOURLY PUPIL SUPPORT	4,000	1,000	5,000
	Total for: 1200	**845,354**	**783,861**	**1,629,215**
1310	SUPERINTENDENT	254,020	-	254,020
1320	ASSISTANT SUPERINTENDENT	179,917	-	179,917
1330	PRINCIPAL	693,531	-	693,531
1340	ASSISTANT PRINCIPAL	444,760	-	444,760
1350	DIRECTOR	317,945	196,560	514,505
1360	CERTIFICATED TECH LEAD	33,540	-	33,540
1370	SUPERVISOR & ADMIN - STIPENDS	63,952	6,000	69,952
	Total for: 1300	**1,987,665**	**202,560**	**2,190,225**
	Total for Major: 1000	**18,536,733**	**2,277,860**	**20,814,593**
2105	TECHNOLOGY AIDE	82,827	-	82,827
2110	INSTRUCTINAL AIDE	455,103	61,958	517,061
2115	INSTRUCTIONAL AIDE-SPECIAL ED	-	1,082,064	1,082,064
2125	CLASSROOM TECH, CLASSIFIED	97,918	-	97,918
2140	COACH, CLASSIFIED AFTER SCHOOL	186,099	-	186,099
2145	INSTRUCTIONAL, CL (AFTER SCH)	15,950	-	15,950
2150	INSTRUCTIONAL AIDE-EXTRA EARN	500	4,000	4,500
2170	INSTRUCTIONAL AIDES STIPENDS	16,028	9,000	25,028
2190	INSTRUCTIONAL AIDE SUBSTITUTE	29,500	42,500	72,000
	Total for: 2100	**883,925**	**1,199,522**	**2,083,447**
2210	MAINTENANCE	-	306,314	306,314
2215	CUSTODIAN	731,719	-	731,719
2220	DELIVERY DRIVER	23,742	-	23,742
2225	LIBRARY MEDIA	226,748	-	226,748
2230	HEALTH CLERK	149,971	-	149,971
2255	OTHER PROFESSIONAL SUPPORT	18,965	-	18,965
2280	CLASSIFIED SUPPORT OVERTIME	20,023	23,000	43,023
2290	CLASSIFIED SUPPORT SUBSTITUTE	88,996	12,000	100,996
	Total for: 2200	**1,260,164**	**341,314**	**1,601,478**
2310	ASSISTANT SUPERINTENDENT	211,117	-	211,117
2320	CLASSIFIED MANAGEMENT	492,534	-	492,534
2330	CONFIDENTAL	324,400	-	324,400
2340	DIRECTOR	36,332	108,997	145,329
2380	SUPERVISION & ADMIN OVERTIME	8,500	-	8,500
	Total for: 2300	**1,072,883**	**108,997**	**1,181,880**

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
2420	GENERAL ADMINISTRATION-CLASSFD	1,638,783	183,197	1,821,980
2450	CLASSIFIED EXTRA DUTY	-	1,000	1,000
2470	ADMINISTRATIVE STIPENDS	3,576	-	3,576
2480	CLERICAL & OFFICE OVERTIME	13,250	7,000	20,250
2490	CLERICAL SUBSTITUTE	48,457	250	48,707
	Total for: 2400	**1,704,066**	**191,447**	**1,895,513**
2910	NOON DUTY SUPERVISORS	243,242	-	243,242
2920	JOB COACH-SPECIAL ED TECHNICIAN	-	14,452	14,452
2950	OTHER CLASSIFIED SALARIES	187,971	76,282	264,253
2960	STUDENT WORKER	-	1,000	1,000
2970	OTHER CLASSIFIED STIPENDS	43,953	1,870	45,823
2990	OTHER CLASSIFIED SUBS	13,600	-	13,600
	Total for: 2900	**488,766**	**93,604**	**582,370**
	Total for Major: 2000	**5,409,804**	**1,934,884**	**7,344,688**
3101	STRS,CERTIFICATED	1,986,930	246,337	2,233,267
3102	STRS,CLASSIFIED	65,533	16,511	82,044
	Total for: 3100	**2,052,463**	**262,848**	**2,315,311**
3201	PERS,CERTIFICATED	10	-	10
3202	PERS,CLASSIFIED	501,718	198,547	700,265
	Total for: 3200	**501,728**	**198,547**	**700,275**
3313	MEDICARE,CERTIFICATED	265,402	33,489	298,891
3314	MEDICARE,CLASSIFIED	77,576	27,752	105,328
3355	OASDI,CERTIFICATED	70	155	225
3356	OASDI,CLASSIFIED	288,518	109,233	397,751
	Total for: 3300	**631,566**	**170,629**	**802,195**
3401	HEALTH & WELFARE, CERTIFICATED	2,603,065	291,497	2,894,562
3402	HEALTH & WELFARE,CLASSIFIED	1,228,655	376,783	1,605,438
	Total for: 3400	**3,831,720**	**668,280**	**4,500,000**
3501	SUI,CERTIFICATED	11,336	1,970	13,306
3502	SUI,CLASSIFIED	2,763	991	3,754
	Total for: 3500	**14,099**	**2,961**	**17,060**
3601	WORKERS'COMP,CERTIFICATED	310,952	38,161	349,113
3602	WORKERS'COMP,CLASSIFIED	89,381	31,949	121,330
	Total for: 3600	**400,333**	**70,110**	**470,443**
3701	RETIREE BENEFITS,CERTIFICATED	187,400	-	187,400
3702	RETIREE BENEFITS,CLASSIFIED	139,850	-	139,850
	Total for: 3700	**327,250**	**-**	**327,250**
3901	OTHER BENEFITS,CERTIFICATED	20,023	-	20,023
3902	OTHER BENEFITS,CLASSIFIED	75,000	-	75,000
	Total for: 3900	**95,023**	**-**	**95,023**
	Total for Major: 3000	**7,854,182**	**1,373,375**	**9,227,557**
4100	TEXTBOOKS	231,610	65,000	296,610
	Total for: 4100	**231,610**	**65,000**	**296,610**
4210	LIBRARY BOOKS	1,500	-	1,500
4220	OTHER BOOKS	6,010	1,100	7,110
	Total for: 4200	**7,510**	**1,100**	**8,610**

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
4310	MATERIALS & SUPPLIES-INSTRUCT	344,240	52,050	396,290
4312	COPIER PAPER	42,426	-	42,426
4315	SOFTWARE - INSTRUCTIONAL	19,890	-	19,890
4320	COMPUTER SUPPLIES	35,200	620	35,820
4322	PRINTER INK/SUPPLIES	22,638	-	22,638
4325	REFRESHMENTS - NOT FOOD SERV	14,225	2,079	16,304
4330	TESTS/SCORING	62,076	8,927	71,003
4340	GENERAL SUPPLIES-NON INSTRUCT	82,815	8,748	91,563
4350	SOFTWARE - NON INSTRUCTIONAL	5,135	3,370	8,505
4355	COPIER SUPPLIES	11,990	-	11,990
4360	CUSTODIAL CONSUMABLES(PAPER)	34,078	-	34,078
4361	OTHER CUSTODIAL SUPPLIES	43,269	4,000	47,269
4362	MAINTENANCE SUPPLIES	-	51,625	51,625
4365	PUBLICATIONS & JOURNALS	6,100	1,150	7,250
4368	SUBSCRIPTIONS	4,705	1,070	5,775
4375	FUEL FOR VEHICLES	-	7,600	7,600
	Total for: 4300	**728,787**	**141,239**	**870,026**
4410	EQUIPMENT - NEW	537,923	72,785	610,708
4460	EQUIPMENT-COMPUTER	433,555	13,591	447,146
4462	COMPUTER PRINTERS	16,363	1,000	17,363
4465	COMPUTER EQUIP IN FA	500	-	500
4470	SOFTWARE>$500 PER ITEM	32,350	200	32,550
	Total for: 4400	**1,020,691**	**87,576**	**1,108,267**
	Total for Major: 4000	**1,988,598**	**294,915**	**2,283,513**
5100	SUBAGREEMENTS FOR SERVICES	1,450,000	290,000	1,740,000
	Total for: 5100	**1,450,000**	**290,000**	**1,740,000**
5210	MILEAGE REIMBURSEMENT	6,065	2,950	9,015
5220	TRAVEL & CONFERENCE	101,086	17,576	118,662
5230	MEETING EXPENSE-NON FOOD	200	-	200
5240	RECRUITING	2,473	-	2,473
	Total for: 5200	**109,824**	**20,526**	**130,350**
5310	DUES & MEMBERSHIPS	37,843	900	38,743
	Total for: 5300	**37,843**	**900**	**38,743**
5450	OTHER INSURANCE	300,000	-	300,000
	Total for: 5400	**300,000**	**-**	**300,000**
5510	UTILITIES - HEAT	32,000	-	32,000
5520	LIGHT & POWER	478,000	-	478,000
5530	WATER - UTILITIES	126,000	-	126,000
5540	TRASH - UTILITIES	58,000	-	58,000
5545	TREE TRIMMING	8,700	21,600	30,300
5550	PEST CONTROL	20,300	3,000	23,300
5555	SEWER FEES	62,000	-	62,000
5560	ALARM MONITORING	52,000	18,000	70,000
5580	POOL COSTS	-	49,000	49,000
	Total for: 5500	**837,000**	**91,600**	**928,600**

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
5610	CONTRACT SERVICES	189,000	737,000	926,000
5620	RENTAL EXPENSE	48,000	8,982	56,982
5630	COMPUTER REPAIRS/MAINTENANCE	7,000	-	7,000
5640	VEHICLE REPAIR	-	4,000	4,000
5650	SOFTWARE/COPIER MAINTENANCE FEE	57,038	-	57,038
5660	HVAC	-	80,000	80,000
5661	ELECTRICAL REPAIRS	-	108,000	108,000
5662	PLUMBING REPAIRS	-	175,000	175,000
5670	RISK MANAGEMENT	10,160	29,000	39,160
5675	PAINTING	-	121,000	121,000
5680	LANDSCAPE/IRRIGATION	3,250	70,300	73,550
5685	ATHLETIC FIELD SUPPLIES	539	-	539
5690	MISC REPAIR	19,573	35,900	55,473
5692	OTHER MAINTENANCE SERVICES	941	15,500	16,441
	Total for: 5600	**335,501**	**1,384,682**	**1,720,183**
5760	CATERING - FOOD SERVICES	16,638	3,362	20,000
	Total for: 5700	**16,638**	**3,362**	**20,000**
5805	ANNUAL SOFTWARE LICENSE FEE	261,426	24,500	285,926
5815	ADVERTISING	6,550	25,000	31,550
5820	BANKING SERVICES	33,300	-	33,300
5825	ADMIN FEE COUNTY TREASURER	3,400	-	3,400
5830	CONSULTANTS-INSTRUCTIONAL	60,500	5,187	65,687
5831	CONSULTANTS-OTHER	157,639	55,000	212,639
5832	CONSULTANTS-COMPUTER SERVICES	33,260	-	33,260
5835	LEGAL EXPENSE	191,030	60,000	251,030
5838	INSPECTION SERVICES	-	3,450	3,450
5840	AUDITS	37,000	-	37,000
5845	FINGER PRINTING	5,000	-	5,000
5850	REGULATORY FEES	-	250	250
5852	OTHER LOCAL AGENCY FEES	35,000	243,990	278,990
5855	CHARTER BUS-HOME TO SCHOOL	94,000	-	94,000
5860	MISC OUTSIDE VENDOR	367,760	32,990	400,750
5861	COPIER MAINTENANCE FEES	1,000	-	1,000
5865	CHARTER BUS-ATHLETIC/FIELD TRP	96,960	500	97,460
5870	OUTSIDE PRINTING	26,790	300	27,090
5875	TUITION	-	400,000	400,000
5877	PRESCHOOL TUITION	-	38,198	38,198
5878	PARENT REIMBURSEMENT (LEGAL)	-	250,800	250,800
5880	TRANSPORTATION-IN LIEU	12,800	-	12,800
5881	NPS TRANSPORTATION-IN LIEU	8,200	3,100	11,300
5885	OCCUPATIONAL THERAPY	-	51,000	51,000
5886	PHYSICAL THERAPY	-	37,900	37,900
5887	SPEECH THERAPY	-	65,000	65,000
5888	VISION THERAPY	-	3,700	3,700
5889	OTHER THERAPY	-	176,011	176,011
5890	OTHER EXPENSE	1,000	-	1,000
5894	IBI SUPERVISION	-	3,600	3,600
5895	OUTSIDE ASSESSMENT FEES	21,500	17,900	39,400
5898	AB3632 ROOM & BOARD	-	122,000	122,000
	Total for: 5800	**1,454,115**	**1,620,376**	**3,074,491**

Laguna Beach Unified School District
Final Budget 2015-2016
UNRESTRICTED / RESTRICTED

		2015-2016 General Fund Final Budget		
		Unrestricted	Restricted	Combined
5910	POSTAGE	31,450	150	31,600
5920	TELEPHONE SERVICE	79,066	-	79,066
5930	MOBILE COMMUNICATIONS	20,075	1,720	21,795
5940	INTERNET CONNECTIVITY	65,000	-	65,000
	Total for: 5900	**195,591**	**1,870**	**197,461**
	Total for Major: 5000	**4,736,512**	**3,413,316**	**8,149,828**
6110	SITE IMPROVEMENT	620,000	8,000	628,000
6135	SITE IMPROVEMNT-OTHER(SPECIFY)	430,000	-	430,000
	Total for: 6100	**1,050,000**	**8,000**	**1,058,000**
6204	FLOOR COVERING	-	335,000	335,000
6205	HVAC	-	67,320	67,320
6209	ROOFING	-	410,000	410,000
6210	BUILDING CAPITAL OUTLAY	-	54,000	54,000
6212	WALL SYSTEMS	-	100,000	100,000
6230	BUILDING IMPROVEMENTS	-	315,000	315,000
	Total for: 6200	**-**	**1,281,320**	**1,281,320**
6410	EQUIPMENT - NEW	150,000	-	150,000
6470	SOFTWARE - $5,000 + PER ITEM	-	-	-
	Total for: 6400	**150,000**	**-**	**150,000**
6520	REPLACE NON-INSTRUCT EQUIPMENT	60,000	-	60,000
	Total for: 6500	**60,000**	**-**	**60,000**
	Total for Major: 6000	**1,260,000**	**1,289,320**	**2,549,320**
7142	IAA-PAYMENTS TO COUNTY OFFICES	110,195	257,000	367,195
	Total for: 7100	**110,195**	**257,000**	**367,195**
7221	TO-TRF OUT DIST	-	-	-
7223	TRANSFERS OF APPORT TO JPA	8,430	-	8,430
7283	ALL OTHER TRANSFERS TO JPA	47,684	-	47,684
	Total for: 7200	**56,114**	**-**	**56,114**
7310	TRANSFER OF INDIRECT COSTS	(44,640)	44,640	-
	Total for: 7300	**(44,640)**	**44,640**	**-**
7612	IFT-TRFS OUT TO SPECIAL RES	1,342,517	-	1,342,517
7615	IFT-TRFS OUT TO DEFERRED MAINT	-	-	-
7619	IFT-TRFS OUT ALL OTHER IFTs	165,000	-	165,000
	Total for: 7600	**1,507,517**	**-**	**1,507,517**
	Total for Major: 7000	**1,629,186**	**301,640**	**1,930,826**
	TOTAL EXPENDITURES	**41,415,015**	**10,885,310**	**52,300,325**
	NET CHANGE IN FUND BALANCE	**565,516**	**32,000**	**597,516**

FISCAL YEAR 2015-16

OTHER FUNDS DETAIL AND ALL FUNDS SUMMARY

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FUND DESCRIPTIONS

FUND 01 **The General Fund** is the chief operating fund for Laguna Beach USD. It is used to account for the ordinary operations of the district. All transactions except those required or permitted by law to be in another fund are accounted for in this fund. Restricted projects or activities within the general fund must be identified and reported separately from unrestricted projects or activities.

FUND 11 **The Adult Education Fund** is a separate fund used to account for state appropriations and to finance specific programs for the education of adults. Funds can be expended on salaries, benefits, supplies, books, services, and equipment related to adult education programs (Education Code Section 52616.4).

FUND 13 **The Cafeteria Fund (Nutrition Services)** is used to account separately for federal, state, and local resources to operate the food service program (Education Code sections 38090-38093). The purpose of the food service program is to provide nutritious meals to the students. The District participates in the National School Lunch Program and the School Breakfast Program. The District serves approximately 500-550 lunches and 200-230 breakfasts to the students from kindergarten through twelfth grade on a daily basis.

FUND 17 **The Special Reserve Fund for Other Than Capital Outlay Projects** is used primarily to provide for the accumulation of moneys for general operating purposes other than for capital outlay (Education Code Section 42840). On May 11, 2004 the Board of Education approved the target of reserving two-thirds of the basic aid differential (the difference between Revenue Limit funding and Basic Aid funding) to be achieved by June 30, 2009. Funds reserved for the Basic Aid differential are deposited into this fund.

FUND 25 **The Capital Facilities Fund (Developer Fees)** exists to account for monies received as mitigation fees levied on developers, property owners or other agencies as a condition of approving new development or additions to existing real property. The authority for these levies may be local government ordinances (GC 65970-65981) or private agreements between a school district and the developer. Expenditures from this fund are to be used for the purpose of funding the construction or reconstruction of school facilities (Education Code sections 17620-17626).

FUND 40 **The Special Reserve Fund for Capital Outlay Projects** exists to account for the accumulation of moneys for capital outlay purposes (Education Code Section 42840). This fund is separated into three sub-funds in accordance to with resolutions #01-02, #14-02 and #14-03.

Sub-fund 4040 exists to account for the **Facility Repair and Replacement Program (FRRP)**.

Sub-fund 4041 exists to account for the **Vista Aliso property reserve**. The District holds a re-purchase agreement on the property.

Sub-fund 4042 exists to account for the **Capital Improvement Plan (CIP)** that goes above and beyond prior commitments for repair and replacement needs, but extends to improvements of facilities for program and enrollment growth. A ten-year plan will be developed and revised, at least annually, to prioritize major projects.

ADULT EDUCATION (11)

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
	Adult Education Maintenance of Effort Requirement for 2013-14 and 2014-15		Adult Education funding expired June 30, 2013 Maintenance of effort requirement expired June 30, 2015. State no longer funds Adult Education under K-12 agencies; therefore, no justification for special fund. Any future Adult Education activities will be reported in the General Fund		
BEGINNING BALANCE	-	-	-	-	-
REVENUE					
8311 Prin Apportionment - Current Year	-	-	-	-	-
8319 Prin Apportionment - Prior Yr	-	-	-	-	-
Total State Revenues	-	-	-	-	-
8662 Net Change in Value of Investment	-	-	-	-	-
8660 Interest	34	50	-	-	-
8671 Fees - Adult Education	-	-	-	-	-
8699 All Other Local Revenue	-	-	-	-	-
8919 Transfers In from General Fund	46,122	45,000	-	-	-
	46,156	45,050	-	-	-
TOTAL REVENUE	46,156	45,050	-	-	-
EXPENDITURES					
1xxx Certificated Salaries	41,410	40,000	-	-	-
2xxx Classified Salaries	-	-	-	-	-
3xxx Employee Benefits	4,746	4,640	-	-	-
Sub-Total Personnel Expenses	46,156	44,640	-	-	-
4xxx Books and Supplies	-	92	-	-	-
5xxx Contr Serv & Op Exp	-	318	-	-	-
6xxx Sites, Buildings, Equipment	-	-	-	-	-
Total Non-Personnel Items	-	410	-	-	-
TOTAL EXPENDITURES AND OTHER	46,156	45,050	-	-	-
NET INCREASE/(DECREASE) IN FUND	-	-	-	-	-
Total Ending Fund Balance	-	-	-	-	-

CAFETERIA FUND (13)
Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	24,550	45,629	64,296	51,692	54,992
REVENUE					
8220 Child Nutrition Programs	140,740	133,000	136,000	138,000	141,000
Total Federal Revenues	140,740	133,000	136,000	138,000	141,000
8520 Child Nutrition Programs	7,499	9,000	9,200	9,000	9,000
Total State Revenues	7,499	9,000	9,200	9,000	9,000
8634 Food Service Sales	515,507	538,667	530,000	557,000	585,000
8660 Interest	170	500	500	1,000	1,000
8662 Net Change in Value of Investment	-	-	-	-	-
8699 All Other Local Revenue	1,726	1,930	1,700	2,000	2,000
8919 Transfers In from General Fund	-	-	-	-	-
	517,403	541,097	532,200	560,000	588,000
TOTAL REVENUE	665,642	683,097	677,400	707,000	738,000
EXPENDITURES					
2xxx Classified Salaries	427,097	433,065	438,435	445,400	456,400
3xxx Employee Benefits	80,778	81,205	85,717	87,100	89,300
Sub-Total Personnel Expenses	507,875	514,270	524,152	532,500	545,700
4xxx Food and Supplies	299,016	313,957	325,067	330,300	338,500
5xxx Contr Serv & Op Exp	(4,328)	1,203	5,785	5,900	6,000
6xxx Sites, Buildings, Equipment	-	-	-	-	-
Total Non-Personnel Items	294,688	315,160	330,852	336,200	344,500
OTHER SOURCES/USES					
7619 Transfers Out	-	-	-	-	-
8919 Transfers In	158,000	165,000	165,000	165,000	165,000
TOTAL EXPENDITURES AND OTHER	802,563	829,430	855,004	868,700	890,200
NET INCREASE/(DECREASE) IN FUND	21,078	18,667	(12,604)	3,300	12,800
Total Ending Fund Balance	45,629	64,296	51,692	54,992	67,792

SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY PROJECTS (17)

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	16,875,031	16,937,085	17,437,085	17,487,085	7,517,085
REVENUE & OTHER SOURCES					
8660 Interest	43,039	85,000	50,000	30,000	35,000
8662 Net Change in Value of Investment	19,016	-	-	-	-
8912 Transfers In from General Fund	-	415,000	-	-	-
TOTAL REVENUE	62,054	500,000	50,000	30,000	35,000
EXPENDITURES					
5xxx Contr Serv & Op Exp	-	-	-	-	-
6xxx Sites, Buildings, Equipment	-	-	-	-	-
Total Non-Personnel Items	-	-	-	-	-
OTHER USES					
7619 Transfers Out to Capital Improvement Plan (CIP) Fund 4042	-	-	-	10,000,000	-
TOTAL EXPENDITURES AND OTHER	-	-	-	10,000,000	-
NET INCREASE/(DECREASE) IN FUND	62,054	500,000	50,000	(9,970,000)	35,000
Total Ending Fund Balance	16,937,085	17,437,085	17,487,085	7,517,085	7,552,085

CAPITAL FACILITIES FUND (25)

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	443,556	446,757	246,757	13,209	13,209
REVENUE					
8660 Interest	1,195	2,000	2,000	2,000	2,000
8662 Net Change in Value of Investment	553	-	-	-	-
8681 Fees Mitigation/Developer	148,667	165,000	165,000	165,000	165,000
8699 All Othe Local Revenue	-	-	-	-	-
TOTAL REVENUE	150,416	167,000	167,000	167,000	167,000
EXPENDITURES					
4xxx Books and Supplies	-	-	30,000	-	-
5xxx Contr Serv & Op Exp	120,584	20,000	30,548	-	-
6xxx Sites, Buildings, Equipment	26,630	347,000	340,000	167,000	167,000
Total Non-Personnel Items	147,215	367,000	400,548	167,000	167,000
OTHER SOURCES/USES					
7619 Transfers Out	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER	147,215	367,000	400,548	167,000	167,000
NET INCREASE/(DECREASE) IN FUND	3,201	(200,000)	(233,548)	-	-
Total Ending Fund Balance	446,757	246,757	13,209	13,209	13,209

SPECIAL RESERVE FUND - CAPITAL PROJECTS (40)

SUBFUND (4040) - FACILITIES REPAIR & REPLACEMENT PROGRAM (FRRP)

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	10,514,195	5,469,506	5,748,056	6,120,573	6,401,123
REVENUE					
8660 Interest	13,674	28,000	30,000	30,000	35,000
8662 Net Change in Value of Investment	217				
8912 Transfers In	553,184	250,550	342,517	250,550	330,369
TOTAL REVENUE	567,075	278,550	372,517	280,550	365,369
EXPENDITURES					
4xxx Books and Supplies	-	-	-	-	-
5xxx Contr Serv & Op Exp	-	-	-	-	-
6xxx Sites, Buildings, Equipment	-	-	-	-	-
Total Non-Personnel Items	-	-	-	-	-
OTHER SOURCES/USES					
7619 Transfers Out	5,611,764	-	-	-	-
7639 Debt Service-Other Debt	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER	5,611,764	-	-	-	-
NET INCREASE/(DECREASE) IN FUND	(5,044,689)	278,550	372,517	280,550	365,369
Total Ending Fund Balance	5,469,506	5,748,056	6,120,573	6,401,123	6,766,492

SPECIAL RESERVE FUND - CAPITAL PROJECTS (40)

SUBFUND (4041) - ALISO PROPERTY RESERVE

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	-	5,626,040	5,656,040	5,686,040	5,716,040
REVENUE					
8660 Interest	14,177	30,000	30,000	30,000	35,000
8662 Net Change in Value of Investment	99	-	-	-	-
8912 Transfers In	5,611,764	-	-	-	-
TOTAL REVENUE	5,626,040	30,000	30,000	30,000	35,000
EXPENDITURES					
4xxx Books and Supplies	-	-	-	-	-
5xxx Contr Serv & Op Exp	-	-	-	-	-
6xxx Sites, Buildings, Equipment	-	-	-	-	-
Total Non-Personnel Items	-	-	-	-	-
OTHER SOURCES/USES					
7619 Transfers Out	-	-	-	-	-
7639 Debt Service-Other Debt	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER	-	-	-	-	-
NET INCREASE/(DECREASE) IN FUND	5,626,040	30,000	30,000	30,000	35,000
Total Ending Fund Balance	5,626,040	5,656,040	5,686,040	5,716,040	5,751,040

SPECIAL RESERVE FUND - CAPITAL PROJECTS (40)

SUBFUND (4042) - CAPITAL IMPROVEMENT PLAN (CIP)

Fund Summary

	2013-14 Actuals	2014-15 Est. Actuals	2015-16 Budget	2016-17 Projection	2017-18 Projection
BEGINNING BALANCE	-	3,200,870	1,620,870	240,870	5,590,870
REVENUE					
8660 Interest	870	20,000	20,000	50,000	55,000
8662 Net Change in Value of Investment	-				
8912 Transfers In from General Fund	3,200,000	1,000,000	1,000,000	1,300,000	1,700,000
8912 Transfers In from Special Reserve for Basic Aid Differencial (Fund 17)				10,000,000	
TOTAL REVENUE	3,200,870	1,020,000	1,020,000	11,350,000	1,755,000
EXPENDITURES					
4xxx Books and Supplies	-	-	-	-	-
5xxx Contr Serv & Op Exp	-	-	-	-	-
6xxx Sites, Buildings, Equipment	-	2,600,000	2,400,000	6,000,000	4,000,000
Total Non-Personnel Items	-	2,600,000	2,400,000	6,000,000	4,000,000
OTHER SOURCES/USES					
7619 Transfers Out	-	-	-	-	-
7639 Debt Service-Other Debt	-	-	-	-	-
TOTAL EXPENDITURES AND OTHER	-	2,600,000	2,400,000	6,000,000	4,000,000
NET INCREASE/(DECREASE) IN FUND	3,200,870	(1,580,000)	(1,380,000)	5,350,000	(2,245,000)
Total Ending Fund Balance	3,200,870	1,620,870	240,870	5,590,870	3,345,870

Laguna Beach Unified School District
2015-16 Preliminary Budget
(In Millions)

	General	Nutrition	Special Reserve Non-Capital	Building Developer Fees	Repair/Replacement (FRRP)	Aliso Property Reserve	Capital Improvement (CIP)	All Funds
Fund	01	13	17	25	40 Special Reserves-Facilities			
SubFund	0101	1313	1717	2525	4040	4041	4042	
Revenue								
Property Taxes/LCFF/EPA	$ 45.80							$ 45.80
Federal Revenue	0.92	$ 0.14						1.06
State Revenue	2.77	0.01						2.78
Local Revenue	3.41	0.53	$ 0.05	$ 0.17	$ 0.03	$ 0.03	$ 0.02	4.24
Total Revenue	$ 52.90	$ 0.68	$ 0.05	$ 0.17	$ 0.03	$ 0.03	$ 0.02	$ 53.87
Expenditures								
Certificated Salaries	$ 20.81							$ 20.81
Classsified Salaries	7.34	$ 0.44						7.78
Employee Benefits	9.23	0.09						9.31
Books and Supplies	2.28	0.33		$ 0.03				2.64
Contracted Services	8.15	0.01		0.03	-			8.19
Capital Outlay	2.55	-		0.34	-		$ 2.40	5.29
Other Outgo	0.42							0.42
Total Expenditures	$ 50.79	$ 0.86	$ -	$ 0.40	$ -	$ -	$ 2.40	$ 54.45
Revenue less Expenditures	$ 2.11	$ (0.18)	$ 0.05	$ (0.23)	$ 0.03	$ 0.03	$ (2.38)	$ (0.58)
Other Financing Sources / (Uses)								
Interfund Transfers IN	$ -	$ 0.17	$ -	$ -	$ 0.34	$ -	$ 1.00	$ 1.51
Interfund Transfers OUT	(1.51)	-	-	-	-	-	-	(1.51)
Total Net Transfers	$ (1.51)	$ 0.17	$ -	$ -	$ 0.34	$ -	$ 1.00	$ -
Net Change in Fund Balance	$ 0.60	$ (0.01)	$ 0.05	$ (0.23)	$ 0.37	$ 0.03	$ (1.38)	$ (0.58)
Beginning Fund Balance	$ 4.97	$ 0.05	$ 17.44	$ 0.25	$ 5.75	$ 5.66	$ 1.62	$ 35.73
Ending Fund Balance	$ 5.57	$ 0.03	$ 17.49	$ 0.01	$ 6.12	$ 5.69	$ 0.24	$ 35.15
Reserves								
Nonspendable	$ 0.05	$ 0.01						$ 0.06
Restricted	2.09	0.02		$ 0.01	-			2.13
Committed	-		$ 17.49		$ 6.12	$ 5.69	$ 0.24	29.53
Assigned	0.81							0.81
Unassigned	2.62							2.62
Total Reserve	$ 5.57	$ 0.03	$ 17.49	$ 0.01	$ 6.12	$ 5.69	$ 0.24	$ 35.15

Laguna Beach Unified School District

12.c. PUBLIC HEARING **June 9, 2015**

Presentation: 2015-2016 Assigned and Unassigned Reserves

Proposal

Presentation of the 2015-2016 Assigned and Unassigned Reserves are hereby presented to the Board of Education for review/information purposes only.

Background

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of twice the minimum reserve. Laguna Beach Unified School District is required to maintain a 3% reserve; therefore, the maximum assigned and unassigned reserves would be 6%. Until the State contributes to the State rainy day fund, the cap does not apply; however, the District is required to conduct a public hearing on the Budget and the assigned and unassigned balances exists.

The District assigned and unassigned reserves are projected at 6.6% in the 2015-16 Budget. The amount exceeding 6% is identified in an assigned reserve for potential one-time expenditures for District Goals, GASB 45, textbooks, special education, litigation, furniture and equipment, and facilities.

Budget Impact

After review of the preliminary budget and related reserves, the approval of the 2015-2016 All Funds Budget by the Board of Education contains the categorized components of the 2015-2016 ending balance reserve, including the assigned and unassigned classifications.

Recommended Action

No action is required. The preliminary budget is presented for the review by the Board of Education.

Prepared by:

Shannon Soto
Director of Fiscal Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
FISCAL YEAR 2015-16
PRELIMINARY BUDGET
GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) 54 TERMINOLOGY
COMPONENTS OF ENDING FUND BALANCE

	General Fund	
ENDING FUND BALANCE		$ 5,569,844
Nonspendable - (Revolving Cash)	$ 50,000	
Restricted - (Categorical Programs)		
Routine Restricted Maintenance (4%)	2,092,000	
Committed		
Assigned		
Potential Onetime Expenditures District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities	812,844	
Unassigned / Unappropriated		
Reserve for Economic Uncertainties = 5% State required reserve for economic uncertainty 3% Local requirement under Policy 3101: Financial Reserves 2%	2,615,000	
Fund Balance		$ 5,569,844

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiate the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

General Fund Expenditures	50,792,808		
General Fund Transfers Out to Other Funds	1,507,517		
General Fund Expenditures and Transfers	52,300,325		
Assigned			
Potential Onetime Expenditures District Goals, GASB 45, Textbooks, Special Education, Litigation, Furniture & Equipment, and Facilities		1.6%	812,844
Unassigned			
State Minimum Reserve Level		3.0%	1,569,010
District Minimum Reserve Level		2.0%	1,045,990
	Assigned and Unassigned Balances	6.6%	$ 3,427,844

Laguna Beach Unified School District
2015-16 Preliminary Budget
(In Millions)

	General	Nutrition	Special Reserve Non-Capital	Building Developer Fees	Repair/Replacement (FRRP)	Aliso Property Reserve	Capital Improvement (CIP)	All Funds
Fund	01	13	17	25	40 Special Reserves-Facilities			
SubFund	0101	1313	1717	2525	4040	4041	4042	
Revenue								
Property Taxes/LCFF/EPA	$ 45.80							$ 45.80
Federal Revenue	0.92	$ 0.14						1.06
State Revenue	2.77	0.01						2.78
Local Revenue	3.41	0.53	$ 0.05	$ 0.17	$ 0.03	$ 0.03	$ 0.02	4.24
Total Revenue	$ 52.90	$ 0.68	$ 0.05	$ 0.17	$ 0.03	$ 0.03	$ 0.02	$ 53.87
Expenditures								
Certificated Salaries	$ 20.81							$ 20.81
Classsified Salaries	7.34	$ 0.44						7.78
Employee Benefits	9.23	0.09						9.31
Books and Supplies	2.28	0.33		$ 0.03				2.64
Contracted Services	8.15	0.01		0.03	-			8.19
Capital Outlay	2.55	-		0.34	-		$ 2.40	5.29
Other Outgo	0.42							0.42
Total Expenditures	$ 50.79	$ 0.86	$ -	$ 0.40	$ -	$ -	$ 2.40	$ 54.45
Revenue less Expenditures	$ 2.11	$ (0.18)	$ 0.05	$ (0.23)	$ 0.03	$ 0.03	$ (2.38)	$ (0.58)
Other Financing Sources / (Uses)								
Interfund Transfers IN	$ -	$ 0.17	$ -	$ -	$ 0.34	$ -	$ 1.00	$ 1.51
Interfund Transfers OUT	(1.51)	-	-	-	-	-	-	(1.51)
Total Net Transfers	$ (1.51)	$ 0.17	$ -	$ -	$ 0.34	$ -	$ 1.00	$ -
Net Change in Fund Balance	$ 0.60	$ (0.01)	$ 0.05	$ (0.23)	$ 0.37	$ 0.03	$ (1.38)	$ (0.58)
Beginning Fund Balance	$ 4.97	$ 0.05	$ 17.44	$ 0.25	$ 5.75	$ 5.66	$ 1.62	$ 35.73
Ending Fund Balance	$ 5.57	$ 0.03	$ 17.49	$ 0.01	$ 6.12	$ 5.69	$ 0.24	$ 35.15
Reserves								
Nonspendable	$ 0.05	$ 0.01						$ 0.06
Restricted	2.09	0.02		$ 0.01				2.13
Committed	-		$ 17.49		$ 6.12	$ 5.69	$ 0.24	29.53
Assigned	0.81							0.81
Unassigned	2.62							2.62
Total Reserve	$ 5.57	$ 0.03	$ 17.49	$ 0.01	$ 6.12	$ 5.69	$ 0.24	$ 35.15

Laguna Beach Unified School District

12.d. PUBLIC HEARING/ACTION **June 9, 2015**

Approval: **Public Disclosure and ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)**

Proposal

It is proposed that the Board of Education ratify the 2015-16 Agreement re-opener negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

Background

The Association and the District reached Tentative Agreement for the 2015-2016 school year. Major provisions remained in place and established practices were followed.

The Tentative Agreement attached includes changes in total compensation.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The cost for 2015-2016 is $765,023. The agreement includes: 1) a 4% salary increase.

Recommendation

It is recommended that the Board of Education ratify the 2015-16 Collective Bargaining Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District and its impact on the budget as presented.

Prepared by:

Leisa Winston
Director, Human Resources &
Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Orange County Department of Education
District Fiscal Services

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	Laguna Beach Unified School District
Name of Bargaining Unit:	Laguna Beach Unified Faculty Association (LaBUFA)
Certificated, Classified, Other:	Certificated

The proposed agreement covers the period beginning: July 1, 2015 (date) and ending: June 30, 2016 (date)

The Governing Board will act upon this agreement on: June 9, 2015 (date)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 2015-16	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 2015-16	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease) FY
1	**Salary Schedule** Increase (Decrease)	$ 16,772,400	$ 670,896	$ -	$ -
			4.0%	0.0%	0.0%
2	**Step and Column** - Increase (Decrease) Due to movement plus any changes due to settlement	$	$ -	$ -	$
			%	%	%
3	**Other Compensation** - Increase (Decrease)(Stipends, Bonuses, Longevity, Overtime, etc.)	$	$ -	$ -	$ -
	Description of other compensation:		$ -	$ -	$ -
4	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicate etc.	$ 2,353,200	$ 94,128	$ -	$ -
			4.0%	0.0%	%
5	**Health/Welfare Plans**	$ 2,688,889	$ -	$ -	$ -
			0.0%	0.0%	%
6	**Total Compensation** - Increase (Decrease) (Total Lines 1-5)	$ 21,814,489	$ 765,024	$ -	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	164.0			
8	**Total Compensation Average Cost per Employee**	$ 133,015	$ 4,665	$ -	$
			3.5%	0.0%	%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

   4.0% on salary schedule for 2015/16.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

    N/A

11. Please include comments and explanations as necessary.

    The retiree in-lieu of health benefits amount was increased to $10,000 and the decision to take the annual payment until age 65 is irrevocable.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefits' Yes [X] No [ ]

    If yes, please describe the cap amount.

    The Districtwide CAP is $4,500,000. It is expressly understood that the CAP of $4,500,000 remains in force unless otherwise expressly agreed to.

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing rations, etc.)

N/A

C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.
This concludes negotiations for 2015-16.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s)? "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Ongoing expenditures after settlement are within available ongoing revenue.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Propose Agreement

1. Current Year

Receipt of additional property tax revenue

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Property tax revenue is an on-going source to support salaries.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: **Laguna Beach Unified Faculty Association (LaBUFA)**

	Column 1 Latest Board-Approved Budget Before Settlement (As of 2015-16)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2÷3)
REVENUES				
LCFF / Property Tax (8010-8099)	$ 45,796,119	$ -		$ 45,796,119
Remaining Revenues (8100-8799)	$ 4,122,233	$ -	$ -	$ 4,122,233
TOTAL REVENUES	$ 49,918,352	$ -	$ -	$ 49,918,352
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 17,887,432	$ 597,097	$ 52,204	$ 18,536,733
Classified Salaries (2000-2999)	$ 5,217,789	$ -	$ 192,015	$ 5,409,804
Employee Benefits (3000-3999)	$ 7,723,273	$ 83,773	$ 47,136	$ 7,854,182
Books and Supplies (4000-4999)	$ 1,988,598	$ -	$ -	$ 1,988,598
Services, Other Operating Expenses (5000-5999)	$ 4,736,512	$ -	$ -	$ 4,736,512
Capital Outlay (6000-6599)	$ 1,260,000	$ -	$ -	$ 1,260,000
Other Outgo (7100-7299) (7400-7499)	$ 166,309	$ -	$ -	$ 166,309
Direct Support/Indirect Cost (7300-7399)	$ (44,640)	$ -	$ -	$ (44,640)
Other Adjustments				
TOTAL EXPENDITURES	$ 38,935,273	$ 680,870	$ 291,355	$ 39,907,498
OPERATING SURPLUS (DEFICIT)	$ 10,983,079	$ (680,870)	$ (291,355)	$ 10,010,854
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ -	$ -	$ 1,507,517
CONTRIBUTIONS (8980-8999)	$ (7,688,436)	$ (84,153)	$ (165,232)	$ (7,937,821)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 1,787,126	$ (765,023) *	$ (456,587)	$ 565,516
BEGINNING BALANCE	$ 2,912,328			$ 2,912,328
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 4,699,454	$ (765,023)	$ (456,587)	$ 3,477,844
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 50,000	$ -	$ -	$ 50,000
Reserved for Economic Uncertainties (9789)	$ 2,553,919	$ 38,251	$ 22,830	$ 2,615,000
Committed and Assigned (9750-9780)	$ 2,095,535	$ (803,274)	$ (479,417)	$ 812,844
Unappropriated Amount (9790)	$ -	$ -	$ -	$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: **Laguna Beach Unified Faculty Association (LaBUFA)**

	Column 1 Latest Board-Approved Budget Before Settlement (As of 2015-16)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF / Property Tax (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 2,979,489	$ -	$ -	$ 2,979,489
TOTAL REVENUES	$ 2,979,489	$ -	$ -	$ 2,979,489
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 2,151,857	$ 73,799	$ 52,204	$ 2,277,860
Classified Salaries (2000-2999)	$ 1,848,167	$ -	$ 86,717	$ 1,934,884
Employee Benefits (3000-3999)	$ 1,336,710	$ 10,354	$ 26,311	$ 1,373,375
Books and Supplies (4000-4999)	$ 294,915	$ -	$ -	$ 294,915
Services, Other Operating Expenses (5000-5999)	$ 3,413,316	$ -	$ -	$ 3,413,316
Capital Outlay (6000-6599)	$ 1,289,320	$ -	$ -	$ 1,289,320
Other Outgo (7100-7299) (7400-7499)	$ 257,000	$ -	$ -	$ 257,000
Direct Support/Indirect Cost (7300-7399)	$ 44,640	$ -	$ -	$ 44,640
Other Adjustments				
TOTAL EXPENDITURES	$ 10,635,925	$ 84,153	$ 165,232	$ 10,885,310
OPERATING SURPLUS (DEFICIT)	$ (7,656,436)	$ (84,153)	$ (165,232)	$ (7,905,821)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ -	$ -	$ -	$ -
CONTRIBUTIONS (8980-8999)	$ 7,688,436	$ 84,153	$ 165,232	$ 7,937,821
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 32,000	$ * -	$ -	$ 32,000
BEGINNING BALANCE	$ 2,060,000			$ 2,060,000
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 2,092,000	$ -	$ -	$ 2,092,000
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 2,092,000	$ -	$ -	$ 2,092,000
Reserved for Economic Uncertainties (9789)	$ -	$ -	$ -	$ -
Committed and Assigned (9750-9780)	$ -	$ -	$ -	$ -
Unappropriated Amount (9790)	$ -	$ -	$ -	$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit. **Laguna Beach Unified Faculty Association (LaBUFA)**

	Column 1 Latest Board-Approved Budget Before Settlement (As of 2015-16)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 45,796,119	$ -	$ -	$ 45,796,119
Remaining Revenues (8100-8799)	$ 7,101,722	$ -	$ -	$ 7,101,722
TOTAL REVENUES	$ 52,897,841	$ -	$ -	$ 52,897,841
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 20,039,289	$ 670,896	$ 104,408	$ 20,814,593
Classified Salaries (2000-2999)	$ 7,065,956	$ -	$ 278,732	$ 7,344,688
Employee Benefits (3000-3999)	$ 9,059,983	$ 94,127	$ 73,447	$ 9,227,557
Books and Supplies (4000-4999)	$ 2,283,513	$ -	$ -	$ 2,283,513
Services, Other Operating Expenses (5000-5999)	$ 8,149,828	$ -	$ -	$ 8,149,828
Capital Outlay (6000-6599)	$ 2,549,320	$ -	$ -	$ 2,549,320
Other Outgo (7100-7299) (7400-7499)	$ 423,309	$ -	$ -	$ 423,309
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
Other Adjustments				
TOTAL EXPENDITURES	$ 49,571,198	$ 765,023	$ 456,587	$ 50,792,808
OPERATING SURPLUS (DEFICIT)	$ 3,326,643	$ (765,023)	$ (456,587)	$ 2,105,033
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ -	$ -	$ 1,507,517
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 1,819,126	$ * (765,023)	$ (456,587)	$ 597,516
BEGINNING BALANCE	$ 4,972,328			$ 4,972,328
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 6,791,454	$ (765,023)	$ (456,587)	$ 5,569,844
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 2,142,000	$ -	$ -	$ 2,142,000
Reserved for Economic Uncertainties (9789)	$ 2,553,919	$ 38,251	$ 22,830	$ 2,615,000
Committed and Assigned (9750-9780)	$ 2,095,535	$ (803,274)	$ (479,417)	$ 812,844
Unappropriated Amount - Unrestricted (9790)	$ -	$ -	$ -	$ -
Unappropriated Amount - Restricted (9790)	$ -	$ -	$ -	$ -
Reserve for Economic Uncertainties Percentage	5%			5%

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Combined General Fund

Enter Bargaining Unit: **Laguna Beach Unified Faculty Association (LaBUFA)**

	2015-16 Total Current Budget After Settlement	2016-17 First Subsequent Year After Settlement	2017-18 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 45,796,119	$ 48,085,925	$ 50,490,221
Remaining Revenues (8100-8799)	$ 7,101,722	$ 4,593,442	$ 4,593,442
TOTAL REVENUES	$ 52,897,841	$ 52,679,367	$ 55,083,663
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 20,814,593	$ 21,230,885	$ 21,655,503
Classified Salaries (2000-2999)	$ 7,344,688	$ 7,403,446	$ 7,462,673
Employee Benefits (3000-3999)	$ 9,227,557	$ 9,337,108	$ 9,523,850
Books and Supplies (4000-4999)	$ 2,283,513	$ 2,338,317	$ 2,399,114
Services, Other Operating Expenses (5000-5999)	$ 8,149,828	$ 8,345,424	$ 8,562,405
Capital Outlay (6000-6999)	$ 2,549,320	$ 1,535,304	$ 1,575,222
Other Outgo (7100-7299) (7400-7499)	$ 423,309	$ 433,468	$ 444,739
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 50,792,808	$ 50,623,952	$ 51,623,505
OPERATING SURPLUS (DEFICIT)	$ 2,105,033	$ 2,055,415	$ 3,460,159
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ 1,715,550	$ 2,195,369
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 597,516	$ 339,865	$ 1,264,790
BEGINNING BALANCE	$ 4,972,328	$ 5,569,844	$ 5,909,709
CURRENT-YEAR ENDING BALANCE	$ 5,569,844	$ 5,909,709	$ 7,174,499
COMPONENTS OF ENDING BALANCE:			
Nonspendable and Restricted (9711-9740)	$ 2,142,000	$ 2,144,000	$ 2,203,000
Reserved for Economic Uncertainties (9789)	$ 2,615,000	$ 2,617,000	$ 2,691,000
Committed and Assigned (9750-9780)	$ 812,844	$ 1,148,709	$ 2,280,499
Unappropriated Amounts - Unrestricted (9790)	$ -	$ -	$ -
Unappropriated Amounts - Restricted (9790)	$ -	$ -	$ -

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2015-16	2016-17	2017-18
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 52,300,325	$ 52,339,502	$ 53,818,874
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a. times Line b. OR $50,000	$ 1,569,010	$ 1,570,185	$ 1,614,566

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	$ 2,615,000	$ 2,617,000	$ 2,691,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ -	$ -	$ -
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	$	$	$
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	$	$	$
g.	Total Available Reserves	$ 2,615,000	$ 2,617,000	$ 2,691,000
h.	Reserve for Economic Uncertainties Percentage	5.00%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	x	No	
2016-17	Yes	x	No	
2017-18	Yes	x	No	

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain variance below:

   N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Laguna Beach Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Laguna Beach Unified Faculty Association Bargaining Unit, during the term of the agreement from July 1, 2015 to June 30, 2016.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	**Budget Adjustment Increase (Decrease)**
Revenues/Other Financing Sources	*0*
Expenditures/Other Financing Uses	*765,023*
Ending Balance Increase (Decrease)	*-765,023*

___ (No budget revisions necessary)

	5/26/2015
District Superintendent (Signature)	**Date**
	5/26/2015
Chief Business Officer (Signature)	**Date**

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

	6/9/2015
District Superintendent (or Designee) (Signature)	**Date**
Dean West, Assistant Superintendent, Business	949-497-7700, ext 5214
Contact Person	**Phone**
	6/9/2015
President or Clerk of the Governing Board	**Date**

May 12, 2015

TENTATIVE AGREEMENT 2015-2016
Between
Laguna Beach Unified School District
And
Laguna Beach Unified Faculty Association/CTA/NEA (LaBUFA)

The Laguna Beach Unified School District and the Laguna Beach Unified Faculty Association/CTA/NEA (LaBUFA) have reached a Tentative Agreement for 2015-2016 that provides for:

Article 7 – HOURS

7.6 Professional Responsibilities

7.6.1 Professional Responsibilities required of all unit members shall include attendance at Back-to-School Night, Open House **(Elementary/Middle only)**, Graduation (High School only) and Parent/Teacher Conferences (K-5).

7.6.3 Professional Responsibilities Inclusive of the School Day

c) Effective communications with students, parents, and District personnel concerning individual student needs shall be continuously maintained. This includes timely responses to phone calls, emails, and written correspondence or requests as well as availability for individual student and/or parent conferences as appropriate. **Electronic communications, including use of the District-adopted learning management system and/or student information system, shall be updated in a timely manner.** Specific definitions of "timely" and "appropriate" shall be determined by the principal in consultation with the site staff and/or departments at the beginning of each school year.

d) Evaluations of student work shall be reported to students in a timely manner, and when grade level appropriate, the online grading system shall be used to regularly communicate student performance. **Each unit member will utilize and regularly update the District-adopted learning management system.** Specific definitions of "timely" and "regularly" shall be determined by the principal in consultation with the site staff and/or departments at the beginning of each school year.

e) Unit members will continue to participate in research, planning, design implementation, and providing feedback for 4CLE (4Cs Learning Environments), including participation in training, visitations, and application of 4CLE principles in classroom instruction. This process will be scheduled by the site administrator on a voluntary basis with unit members until all volunteers have participated, at which time all other unit members will be assigned to the implementation schedule.

f) Unit members will continue to design and implement lessons and units inherent in implementing the California State Standards, recognizing

the change in standards requires adaptation of curriculum design and classroom instruction.

7.6.4 Mandated Training

Each unit member is required to participate in Mandated Reporting of Child Abuse Training annually within the first six weeks of the school year in accordance with AB 1432. The District will offer multiple training opportunities within the unit member's contracted work day. Should a unit member not attend a training, the unit member will be required to complete the online training module on a date and/or time that does not interfere with the student instructional day.

Article 11 – EVALUATION

11.5.4 Permanent/Tenured Teachers

The schedule for the District's selected CSTP focus standards for formal evaluations is as follows:

2014-2015	CSTP 3 & 7
2015-2016	CSTP 3 & 7
2016-2017	CSTP 4 & 7
2017-2018	CSTP 4 & 7
2018-2019	CSTP 5 & 7
2019-2020	CSTP 5 & 7
2020-2021	CSTP 6 & 7
2021-2022	CSTP 6 & 7
2022-2023	CSTP 1 & 7
2023-2024	CSTP 1 & 7
2024-2025	CSTP 2 & 7
2025-2026	CSTP 2 & 7

Article 12 - LEAVES

12.8 Personal Necessity Leave

12.8.1 **Of the 10 days of sick leave earned annually, a** unit member may elect to use up to eight (8) days of accrued sick leave per year in cases of personal necessity. Any of the eight (8) days may be used for reasons of compelling personal importance which cannot reasonably be expected to be taken care of outside the regular workday. However, in no case shall this leave be used for recreational purposes or an extension of District holidays or vacations**, without advance approval of immediate supervisor**.

12.8.5 ~~Allowable~~ **The annual designation of** personal necessity leave **as described in 12.8.1** is not cumulative from year to year. **Unused days of sick leave shall be accumulated from year to year without limitation, as specified in Education Code 44978.**

Article 18 – SALARY SCHEDULE

18.3 The basis of the salary schedule is a point system. The value of ~~$182.330~~ **$189.623** shall be awarded for school year ~~2014-2015~~ **2015-2016**. (refer to Appendix A). On the Counselor Salary Schedule (refer to Appendix A), the value of ~~$192.183~~ **$199.870** shall be awarded for school year ~~2014-2015~~ **2015-2016**. An additional $1,000 will be added to a unit member's salary after completion of 16 years of service.

18.3.1 An additional $2,500 will be added to a unit member's salary upon completion of National Teacher Board Certification, National Counselor Board Certification, or Certification of Clinical Competence. When earned mid-year, the amount shall be pro-rated.

18.7.1 Department and Grade Level Chairpersons shall be assigned on a rotation cycle of no more than two (2) years. A unit member may decline the rotation. Department and Grade Level Chair meetings may occur up to twice per month.

Article 19 – FRINGE BENEFITS

19.1 For the ~~2014-2015~~ **2015-2016** school year, the District agrees to provide certificated employees and their dependents with existing insurance coverage for medical, dental, life and vision (life and vision for employees only). For the ~~2014-2015~~ **2015-2016** school year, the District will provide insurance coverage, subject to the following limitations on the District's obligation to pay for benefits.

~~2014-2015~~ **2015-2016** Health Benefits:
The total dollars budgeted for all District employee benefits in the ~~2014-15~~ **2015-16** school year, $4,500,000. (The cap as detailed in the attached Appendix page 9 and 10.) It is expressly understood that the cap of $4,500,000 remains in force unless otherwise expressly agreed to.

The total dollars budgeted for all District employee benefits in ~~2014-15~~ **2015-16** shall be adjusted for net employee loss or gain in ~~2013-14~~ **2014-15**.

In the case of employee loss, the amount(s) subtracted shall be equal to the actual District premiums paid on behalf of the former employee(s) in ~~2013-14~~ **2014-15**. In the case of employee gain, the amount(s) added shall be equal to the actual District premiums paid on behalf of the new employee(s) in ~~2014-15~~ **2015-16**. If the District and the Association are unable to reach a settlement on health benefits prior to October 1, ~~2015~~ **2016**, then it may be necessary for the District to initiate employee payroll deductions to cover LaBUFA bargaining unit members' pro rata share of the increased premium costs. If the District initiates payroll deductions, it will notify the Association and LaBUFA unit members at least thirty (30) days in advance of starting deductions, and will make the appropriate deductions based on the Association's confirmation of the amount(s) to be

deducted from the affected unit members' paychecks. No payroll deductions will occur before November 1, ~~2015~~ **2016**.

19.2 The health and welfare benefits for eligible unit members shall be as currently provided. During the term of the contract, employees will be eligible to enroll in the Blue Shield Preferred Provider Plan (PPO), **Blue Shield HMO,** or the Kaiser Permanente HMO.

19.6 Early Retirees

19.6.3 For any retiree who waives the right to participate in the early retirement health benefit program, he or she shall receive ~~three thousand five hundred ($3,500)~~ **ten thousand ($10,000)** dollars annually until he or she meets one of the conditions in 19.6.6 below. If the retirement health benefit is waived for any eligible year, the retiree may not apply for benefit reinstatement. ~~except at the Open Enrollment period or an eligible "life event" per the District's health carrier definition of that term.~~

19.6.4 It shall be the unit member's responsibility to make the **over-the-cap fee and** dependent premium payment to the Business Office by the 10th of each school month. Default of two consecutive monthly payments shall result in the immediate termination of dependent coverage. The District shall not assume the responsibility of reminding the retiree of premiums due.

Article 21 – SUMMER SCHOOL AND ADDITIONAL ASSIGNMENTS

21.2 Enhanced/Extended Hiring Protocols

a) Every department will provide a list of teachers willing to accept an enhanced/extended assignment (e.g. 6/5ths).

b) Applicants will be evaluated by the following non-ranked criteria (listed alphabetically):

Credential
Expertise
Flexibility of Schedule
Prior 6/5th Assignments
Seniority
Training or Special Qualifications

c) Positions outside the purview of the site administrator (e.g. ROP) are not subject to this protocol.

Appendix A - see attached Stipend Schedules

Other Tentative Agreement Provisions

The District and LaBUFA shall establish a joint committee composed of up to six representatives each to evaluate and recommend appropriate revisions to the teacher duty day described in Articles 7.1, 7.2 and 7.3, as they relate to the state-required instructional minutes and preparation time for unit members. The Committee will initially convene by October 2015, and shall make any necessary recommendations to the District and Association bargaining teams for review and approval by March 1, 2016

Agreed to this 20th day of May, 2015

On behalf of:

The Laguna Beach United Faculty Association/CTA/NEA

Linda Barker

Linda Barker, President, LaBUFA

The Laguna Beach Unified School District

Leisa Winston, Director, Human Resources & Public Communications, LBUSD

Laguna Beach Unified School District
Athletic Coaching Stipend List – 2015/2016

Coaching Stipends	Stipend Amount
FOOTBALL	
Head Varsity	$4,282
Assistant Coaches	NTE $15,919
WATER POLO	
Head Varsity **Boys**	$3,734
Assistant Coaches	NTE $4,941
Head Varsity **Girls**	$3,734
Assistant Coaches	NTE $4,941
TRACK	
Varsity **Boys**	$3,734
Assistant Coaches	NTE $5,489
Varsity **Girls**	$3,734
Assistant Coaches	NTE $5,489
SOCCER	
Head Varsity **Boys**	$3,294
Assistant Coaches	NTE $5,819
Head Varsity **Girls**	$3,294
Assistant Coaches	NTE $5,819
VOLLEYBALL	
Head Varsity **Boys**	$3,734
Assistant Coaches	NTE $7,136
Head Varsity **Girls**	$3,734
Assistant Coaches	NTE $7,136
BEACH VOLLEYBALL	
Head Varsity Boys	$3,734
Assistant Coach	$2,500
Head Varsity Girls	$3,734
Assistant Coach	$2,500
BASKETBALL	
Head Varsity **Boys**	$3,734
Assistant Coaches	NTE $7,356
Head Varsity **Girls**	$3,734
Assistant Coaches	NTE $7,356
TENNIS	
Head Varsity **Boys**	$3,294
Assistant Coaches	NTE $1,977
Head Varsity **Girls**	$3,294

Coaching Stipends	Stipend Amount
BASEBALL	
Head Varsity	$3,734
Assistant Coaches	NTE $6,807
SOFTBALL	
Head Varsity	$3,734
Assistant Coaches	NTE $6,807
CROSS COUNTRY	
Head Varsity, **Boys**	$3,294
Assistant Coaches	NTE $2,306
Head Varsity, **Girls**	$3,294
Assistant Coaches	NTE $2,306
GOLF	
Head Varsity **Boys**	$3,294
Assistant Coaches	NTE $1,977
Head Varsity **Girls**	$3,294
Assistant Coaches	NTE $1,977
SWIMMING	
Head Varsity **Boys**	$3,294
Assistant Coaches	NTE $2,217
Head Varsity **Girls**	$3,294
Assistant Coaches	NTE $2,217
SURF TEAM	
Head Coach	$3,294
Assistant Coaches	NTE $1,977
Lifeguard	$1,318

NOTATIONS to Salary Schedule: 1) No assistant's stipend may exceed the head coach stipend.
2) Three (3) points at current point value of $189.623 for regular season coaching for current certificated employees of LBUSD
3) Longevity Step: Two (2) points at current point value of $189.623 for head varsity coaches for pre-season and regular season, commencing with the fourth consecutive year of coaching in LBUSD.

Board Approved:
Effective: July 1, 2015

Laguna Beach Unified School District

Extra Duty/Academic Stipend List – 2015/2016

Position	Stipend Amount		Position	Stipend Amount
High School			**District-Wide Positions**	
Site Test Coordinator	$708		District GATE Coordinator	$3,657
Mock Trial or Student Congress Advisor	$1,414		Health Insurance Committee (4)	$1,098
~~SIP/SSC~~ SAC Coordinator	$1,414		**BTSA Coordinator**	$4,160
Division Chairpersons (~~7~~8)	~~$1,701~~ $2,000		**BTSA/PAR Mentors**	$2,080
~~Site GATE Coordinator~~	~~$1,701~~			
~~Student Services Division Chair~~	~~$1,701~~			
Academic ~~Decathlon~~ Competitions	$2,828			
Band Director	$2,828			
Choral Director	$2,828			
Dance Productions Adv.	$2,828			
Drama Productions Adv.	$2,828			
Model UN Advisor (2)	$2,828			
Newspaper Advisor	$2,828			
Pageantry Core	$2,828			
Yearbook Advisor	$2,828			
Pep Team Advisor	$5,090			
Activities Director	$5,725			
Athletic Director	$5,725			
Counseling Coordination and Events (3)	$2,500			
Drivers Education	$5,725			
Middle School				
Awards Ceremony	$355			
Oral History Project	$355			
Outdoor Science Coord.	$355			
Site Testing Coord.	$708			
~~Academic Pentathlon (3)~~	~~$1,360~~			
Destination Imagination (2)	$1,769			
History Day (2)	$1,769			
Model UN Advisor	$1,769		**Elementary**	
MS Band Director	$1,414		Site Testing Coord. (2)	$708
MS Choir Director	$1,414		Elem. District Music (~~2~~3)	$991
MS Drama Director	$1,414		~~SSC~~ SAC Chairperson (2)	$1,414
~~SIP/SSC~~ SAC Coordinator	$1,414		Student Council Advisor (2)	$1,414
Yearbook Advisor	$1,414		GATE ~~Program~~ Site Coord. (2)	$1,769
ASB Advisor (2)	$1,769		Grade Level Repres. (~~12~~14)	~~$1,701~~ $2,000
Division Chairpersons (~~7~~8)	~~$1,701~~ $2,000		Elementary Teacher-in-Charge (2)	$1,769
GATE Site Coordinator	$1,769		Elementary Combination Class	$6,385
PAL Advisor (2)	$1,769			
~~Student Services Division Chair~~	~~$1,701~~			
Outdoor Science School	$437		**Board Approved:**	
Geography Bee	$355		**Effective:**	**July 1, 2015**
Spelling Bee	$355			

Laguna Beach Unified School District

12.e. PUBLIC HEARING/ACTION **June 9, 2015**

Approval: **Public Disclosure and Ratification of Proposal in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Proposal with Non-Represented Classified and Certificated Employees**

Proposal

It is proposed that the Board of Education approve the 2015-2016 agreements with non-represented Classified and Certificated Employees. The twenty-five (25) employees represented in this group are classified management, certificated administrators, school psychologists, and confidential employees.

Background

These employees are not members of either LaBUFA or CSEA and include twenty-five staff members. The following proposal is recommended for approval by the Board of Education at a cost of $197,538.

For the 2015-2016 school year, a 4% salary increase will be granted to certificated management, classified management, and confidential employees.

Classified Management and Confidential employees are eligible for the Early Retirement Incentive per the terms of the classified bargaining unit agreement, should it be ratified by the association and approved by the Board on June 23, 2015.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991) Government Code Section 3547.5 and CCR, Title V, Section 15449, require that the costs associated with this agreement must be publicly disclosed and approved by the Board of Education.

Recommendation

The administration recommends that the Board of Education approve the 2015-2016 proposal for the classified and certificated non-represented employees and the impact on the budget as presented.

Prepared by:

Leisa Winston
Director, Human Resources &
Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Orange County Department of Education
District Fiscal Services

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District:	Laguna Beach Unified School District
Name of Bargaining Unit:	Management / Unrepresented
Certificated, Classified, Other:	Other

The proposed agreement covers the period beginning: July 1, 2015 (date) and ending: June 30, 2016 (date)

The Governing Board will act upon this agreement on: June 9, 2015 (date)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 2015-16	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 2015-16	Year 2 Increase/(Decrease)	Year 3 Increase/(Decrease) FY
1	**Salary Schedule** Increase (Decrease)	$ 3,794,300	$ 151,772	$ -	$ -
			4.0%	0.0%	0.0%
2	**Step and Column** - Increase (Decrease) Due to movement plus any changes due to settlement	$	$ -	$ -	$
			0.0%	%	%
3	**Other Compensation** - Increase (Decrease)(Stipends, Bonuses, Longevity, Overtime, etc.) Increase Master's Degree Stipends and Special Certification Stipends	$	$ 20,800	$ -	$ -
	Description of other compensation:		$ -	$ -	$ -
4	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicate etc.	$ 627,900	$ 24,966	$ -	$ -
			4.0%	0.0%	%
5	**Health/Welfare Plans**	$ 477,396		$ -	$ -
			%	%	%
6	**Total Compensation** - Increase (Decrease) (Total Lines 1-5)	$ 4,899,596	$ 197,538	$ -	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	28.0			
8	**Total Compensation Average Cost per Employee**	$ 174,986	$ 7,055	$ -	$
			4.0%	0.0%	%

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

   4% on salary schedule for 2015/16.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

    N/A

11. Please include comments and explanations as necessary.

    The retiree in-lieu of health benefits amount was increased to $10,000 and the decision to take the annual payment until age 65 is irrevocable. Stipend for Masters' Degree increased to $3,050 and CPA recognized equivalent.

12. Does this bargaining unit have a negotiated cap for Health and Welfare benefi Yes [X] No [ ]

    If yes, please describe the cap amount.

    The Districtwide CAP is $4,500,000. It is expressly understood that the CAP of $4,500,000 remains in force unless otherwise expressly agreed to.

B. Proposed Negotiated Changes in Noncompensation Items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing rations, etc.)

N/A

C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, eliminati or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

None

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.
This concludes negotiations for 2015-16.

E. Will this agreement create, increase or decrease deficit financing in the current or subsequent year(s) "Deficit Financing" is defined to exist when a fund's expenditures and other financing uses exceed its revenu and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Ongoing expenditures after settlement are within available ongoing revenue.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Propose Agreement

1. Current Year

Receipt of additional property tax revenue

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

Property tax revenue is an on-going source to support salaries.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit: **Unrestricted General Fund Management / Unrepresented**

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 2015-16)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF / Property Tax (8010-8099)	$ 45,796,119	$ -		$ 45,796,119
Remaining Revenues (8100-8799)	$ 4,122,233	$ -	$ -	$ 4,122,233
TOTAL REVENUES	$ 49,918,352	$ -	$ -	$ 49,918,352
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 17,866,632	$ 73,004	$ 597,097	$ 18,536,733
Classified Salaries (2000-2999)	$ 5,217,789	$ 39,312	$ 152,703	$ 5,409,804
Employee Benefits (3000-3999)	$ 7,720,621	$ 16,041	$ 117,520	$ 7,854,182
Books and Supplies (4000-4999)	$ 1,988,598	$ -	$ -	$ 1,988,598
Services, Other Operating Expenses (5000-5999)	$ 4,736,512	$ -	$ -	$ 4,736,512
Capital Outlay (6000-6599)	$ 1,260,000	$ -	$ -	$ 1,260,000
Other Outgo (7100-7299) (7400-7499)	$ 166,309	$ -	$ -	$ 166,309
Direct Support/Indirect Cost (7300-7399)	$ (44,640)	$ -	$ -	$ (44,640)
Other Adjustments				
TOTAL EXPENDITURES	$ 38,911,821	$ 128,357	$ 867,320	$ 39,907,498
OPERATING SURPLUS (DEFICIT)	$ 11,006,531	$ (128,357)	$ (867,320)	$ 10,010,854
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ -	$ -	$ 1,507,517
CONTRIBUTIONS (8980-8999)	$ (7,688,436)	$ (69,181)	$ (180,204)	$ (7,937,821)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 1,810,578	$ (197,538) *	$ (1,047,524)	$ 565,516
BEGINNING BALANCE	$ 2,912,328			$ 2,912,328
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 4,722,906	$ (197,538)	$ (1,047,524)	$ 3,477,844
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 50,000	$ -	$ -	$ 50,000
Reserved for Economic Uncertainties (9789)	$ 2,553,919	$ 9,878	$ 52,376	$ 2,616,173
Committed and Assigned (9750-9780)	$ 2,095,535	$ (207,416)	$ (1,099,900)	$ 788,219
Unappropriated Amount (9790)	$ -	$ -	$ -	$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit: **Restricted General Fund Management / Unrepresented**

	Column 1 Latest Board-Approved Budget Before Settlement (As of 2015-16)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions LaBUFA	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF / Property Tax (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 2,979,489	$ -	$ -	$ 2,979,489
TOTAL REVENUES	$ 2,979,489	$ -	$ -	$ 2,979,489
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 2,151,857	$ 52,204	$ 73,799	$ 2,277,860
Classified Salaries (2000-2999)	$ 1,848,167	$ 8,052	$ 78,665	$ 1,934,884
Employee Benefits (3000-3999)	$ 1,336,710	$ 8,925	$ 27,740	$ 1,373,375
Books and Supplies (4000-4999)	$ 294,915	$ -	$ -	$ 294,915
Services, Other Operating Expenses (5000-5999)	$ 3,413,316	$ -	$ -	$ 3,413,316
Capital Outlay (6000-6599)	$ 1,289,320	$ -	$ -	$ 1,289,320
Other Outgo (7100-7299) (7400-7499)	$ 257,000	$ -	$ -	$ 257,000
Direct Support/Indirect Cost (7300-7399)	$ 44,640	$ -	$ -	$ 44,640
Other Adjustments				
TOTAL EXPENDITURES	$ 10,635,925	$ 69,181	$ 180,204	$ 10,885,310
OPERATING SURPLUS (DEFICIT)	$ (7,656,436)	$ (69,181)	$ (180,204)	$ (7,905,821)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ -	$ -	$ -	$ -
CONTRIBUTIONS (8980-8999)	$ 7,688,436	$ 69,181	$ 180,204	$ 7,937,821
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 32,000	* $ -	$ -	$ 32,000
BEGINNING BALANCE	$ 2,060,000			$ 2,060,000
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 2,092,000	$ -	$ -	$ 2,092,000
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 2,092,000	$ -	$ -	$ 2,092,000
Reserved for Economic Uncertainties (9789)	$ -	$ -	$ -	$ -
Committed and Assigned (9750-9780)	$ -	$ -	$ -	$ -
Unappropriated Amount (9790)	$ -	$ -	$ -	$ -

* Please see question on page 7.

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Bargaining Unit: **Combined General Fund Management / Unrepresented**

	Column 1 Latest Board-Approved Budget Before Settlement (As of 2015-16)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 45,796,119	$ -	$ -	$ 45,796,119
Remaining Revenues (8100-8799)	$ 7,101,722	$ -	$ -	$ 7,101,722
TOTAL REVENUES	$ 52,897,841	$ -	$ -	$ 52,897,841
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 20,018,489	$ 125,208	$ 670,896	$ 20,814,593
Classified Salaries (2000-2999)	$ 7,065,956	$ 47,364	$ 231,368	$ 7,344,688
Employee Benefits (3000-3999)	$ 9,057,331	$ 24,966	$ 145,260	$ 9,227,557
Books and Supplies (4000-4999)	$ 2,283,513	$ -	$ -	$ 2,283,513
Services, Other Operating Expenses (5000-5999)	$ 8,149,828	$ -	$ -	$ 8,149,828
Capital Outlay (6000-6599)	$ 2,549,320	$ -	$ -	$ 2,549,320
Other Outgo (7100-7299) (7400-7499)	$ 423,309	$ -	$ -	$ 423,309
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
Other Adjustments				
TOTAL EXPENDITURES	$ 49,547,746	$ 197,538	$ 1,047,524	$ 50,792,808
OPERATING SURPLUS (DEFICIT)	$ 3,350,095	$ (197,538)	$ (1,047,524)	$ 2,105,033
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ -	$ -	$ 1,507,517
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 1,842,578	$ * (197,538)	$ (1,047,524)	$ 597,516
BEGINNING BALANCE	$ 4,972,328			$ 4,972,328
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 6,814,906	$ (197,538)	$ (1,047,524)	$ 5,569,844
COMPONENTS OF ENDING BALANCE:				
Nonspendable and Restricted (9711-9740)	$ 2,142,000	$ -	$ -	$ 2,142,000
Reserved for Economic Uncertainties (9789)	$ 2,553,919	$ 9,878	$ 52,376	$ 2,616,173
Committed and Assigned (9750-9780)	$ 2,095,535	$ (207,416)	$ (1,099,900)	$ 788,219
Unappropriated Amount - Unrestricted (9790)	$ -	$ -	$ -	$ -
Unappropriated Amount - Restricted (9790)	$ -	$ -	$ -	$ -
Reserve for Economic Uncertainties Percentage	5%			5%

* Please see question on page 7.

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS

Enter Bargaining Unit: **Combined General Fund Management / Unrepresented**

	2015-16 Total Current Budget After Settlement	2016-17 First Subsequent Year After Settlement	2017-18 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 45,796,119	$ 48,085,925	$ 50,490,221
Remaining Revenues (8100-8799)	$ 7,101,722	$ 4,593,442	$ 4,593,442
TOTAL REVENUES	$ 52,897,841	$ 52,679,367	$ 55,083,663
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 20,814,593	$ 21,230,885	$ 21,655,503
Classified Salaries (2000-2999)	$ 7,344,688	$ 7,403,446	$ 7,462,673
Employee Benefits (3000-3999)	$ 9,227,557	$ 9,337,108	$ 9,523,850
Books and Supplies (4000-4999)	$ 2,283,513	$ 2,338,317	$ 2,399,114
Services, Other Operating Expenses (5000-5999)	$ 8,149,828	$ 8,345,424	$ 8,562,405
Capital Outlay (6000-6999)	$ 2,549,320	$ 1,535,304	$ 1,575,222
Other Outgo (7100-7299) (7400-7499)	$ 423,309	$ 433,468	$ 444,739
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 50,792,808	$ 50,623,952	$ 51,623,505
OPERATING SURPLUS (DEFICIT)	$ 2,105,033	$ 2,055,415	$ 3,460,158
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 1,507,517	$ 1,715,550	$ 2,195,369
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 597,516	$ 339,865	$ 1,264,789
BEGINNING BALANCE	$ 4,972,328	$ 5,569,844	$ 5,909,709
CURRENT-YEAR ENDING BALANCE	$ 5,569,844	$ 5,909,709	$ 7,174,499
COMPONENTS OF ENDING BALANCE:			
Nonspendable and Restricted (9711-9740)	$ 2,142,000	$ 2,144,000	$ 2,203,000
Reserved for Economic Uncertainties (9789)	$ 2,616,173	$ 2,617,000	$ 2,691,000
Committed and Assigned (9750-9780)	$ 788,219	$ 1,148,709	$ 2,280,499
Unappropriated Amounts - Unrestricted (9790)	$ -	$ -	$ -
Unappropriated Amounts - Restricted (9790)	$ -	$ -	$ -

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		2014-15	2015-16	2016-17
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 52,300,325	$ 52,339,502	$ 53,818,874
b.	State Standard Minimum Reserve Percentage for this District enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR $50,000	$ 1,268,933	$ 1,286,930	$ 1,306,949

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	$ 2,616,173	$ 2,617,000	$ 2,691,000
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ -	$ -	$ -
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	$	$	$
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	$	$	$
g.	Total Available Reserves	$ 2,616,173	$ 2,617,000	$ 2,691,000
h.	Reserve for Economic Uncertainties Percentage	5.00%	5.00%	5.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

2015-16	Yes	x	No	
2016-17	Yes	x	No	
2017-18	Yes	x	No	

4. If no, how do you plan to restore your reserves?

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Compensation Increase in Section A, Line 6, Page 1 (i.e., increase was partially budgeted), explain variance below:

   N/A

6. Please include any additional comments and explanations of Page 4 as necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Officer of Laguna Beach Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Management / Unrepresented, during the term of the agreement from July 1, 2015 to June 30, 2016.

The budget revisions necessary to meet the costs of the agreement in each year of its term are as follows:

Budget Adjustment Categories:	**Budget Adjustment Increase (Decrease)**
Revenues/Other Financing Sources	*0*
Expenditures/Other Financing Uses	*197,538*
Ending Balance Increase (Decrease)	*-197,538*

____ (No budget revisions necessary)

District Superintendent (Signature)	5/26/2015 **Date**
Chief Business Officer (Signature)	5/26/2015 **Date**

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee) (Signature)	6/9/2015 **Date**
Dean West, Assistant Superintendent, Business **Contact Person**	949-497-7700, ext 5214 **Phone**
President or Clerk of the Governing Board	6/9/2015 **Date**

Laguna Beach Unified School District
Assistant Superintendent Salary Schedule - 2015-2016

	Assistant Superintendent, Instructional Services *Certificated Mgmt.*	Assistant Superintendent, Business Services *Classified Mgmt.*
	12 months/25 vacation days	12 months/25 vacation days
Step 1	$170,123	$170,123
Step 2	$174,179	$174,179
Step 3	$178,254	$178,254
Step 4	$182,434	$182,434
Step 5	$186,713	$186,713
Step 6	$192,743	$192,743

Longevity Pay:
A four (4%) longevity increase of the employee's base salary is granted the first of the month following the completion of five (5) years experience as an Assistant Superintendent in the Laguna Beach Unified School District and has reached the top step of the Administrative Assistant Salary Schedule.

Additional Stipends:

$3050 per year - Master's Degree or CPA License $2,500 per year - 2nd Master's Degree $2,500 per year - Doctorate Degree

Notes:

$200 per month for twelve months standard mileage is incorporated into above salaries for travel within Orange County; mileage beyond the boundaries of Orange County to be reimbursed at most recently published standard IRS rate.

Base Pay Definition: Base Pay is defined as Steps 1-6 of the Assistant Superintendent's Schedule for the purpose of calculating longevity and/or performance pay.

Performance Pay: Performance pay is part of pay increase in salary. Performance pay may be rescinded for failure to meet annual criteria or if annual evaluation of performance is satisfactory or below.

1) Administrators with a minimum of ten (10) years in education or related professional field who have reached the top step of their salary schedule may request a goal-setting meeting with a concurrent annual evaluation with the Superintendent. If those goals are met or exceeded and are reviewed in conjunction with a better than satisfactory evaluation, a performance pay of five (5) percent of current base salary may be awarded for the following year. In order for the pay to remain in effect, annual evaluations must continue to be better than satisfactory. Satisfactory or below evaluations will result in discontinuing the performance pay for the following year.

2) Administrators must meet the requirements in paragraph 1 for one (1) year in order to qualify for the additional performance pay. Upon serving one year on top step of the salary schedule and attaining seven (7) years of administrative experience in the Laguna Beach Unified School District or service in the same position outside the District or a combination of the two, the following may be granted: If goals are met or exceeded and are reviewed in conjunction with a better than satisfactory evaluation, an additional performance pay of four (4) percent of current base salary may be awarded. In order for the pay to remain in effect, annual evaluations must continue to be better than satisfactory. Satisfactory or below evaluations will result in discontinuing the performance pay for the following year.

3) Performance Pay: Assistant Superintendents with an effective original hire date in LBUSD on or after July 1, 2012, are not eligible for performance pay. Assistant Superintendents who were employed in LBUSD prior to July 1, 2012 who were eligible for and receiving performance pay are eligible to receive performance pay as follows: Performance Pay is awarded for a combination of excellent execution of the duties and responsibilities associated with the assigned job description AND clearly visible district-level leadership resulting in significant and meaningful contributions to the continuous improvement of LBUSD.

Board Approved:

Effective Date: July 1, 2015

Laguna Beach Unified School District
Certificated Management Salary Schedule - 2015-2016

	Middle School Asst. Principal	High School Asst. Principal	Elementary Principal	Middle School Principal	High School Principal	Director, Special Education	Director, HR/Public Communications	Coordinator, Assessment, Accountability & Special Projects
Days:	212	212	212	212	225	12 months**	12 months**	12 months**
Step 1	$125,529	$130,722	$141,848	$145,844	$159,566	$157,582	$157,582	$145,844
Step 2	$128,620	$133,800	$145,231	$149,408	$163,406	$161,371	$161,371	$149,408
Step 3	$131,790	$136,994	$148,639	$152,905	$167,266	$165,180	$165,180	$152,905
Step 4	$134,933	$140,265	$152,167	$156,516	$171,221	$169,078	$169,078	$156,516
Step 5	$138,155	$143,754	$155,954	$160,410	$175,267	$173,071	$173,071	$160,410
Step 6	$142,613	$148,393	$160,989	$165,591	$180,929	$178,660	$178,660	$165,591

Additional Stipends:

$3,050 per year - Master's Degree $2,500 per year - 2nd Master's Degree $2,500 per year - Doctorate Degree

Notes:

$150 per month for ten months standard mileage is incorporated into above principals and assistant principals salaries for travel within Orange County; mileage beyond the boundaries of Orange County to be reimbursed at most recently published standard IRS rate.

$200 per month for twelve months standard mileage is incorporated into above Director of Special Education, Director of HR/Public Communications, and Coordinator salary for travel within Orange County, mileage beyond the boundaries of Orange County to be reimbursed at most recently published standard IRS rate.

**Vacation days for Certificated Directors and the Coordinator of Assessment, Accountability, & Special Projects are earned at 24 days per year.

Base Pay Definition: Base Pay is defined as Steps 1-6 of the Certificated Management Schedule for the purpose of calculating longevity and/or performance pay.

Longevity Pay: A four (4%) longevity increase of the employee's base salary is granted the first of the month following the completion of five (5) years administrative experience in the Laguna Beach Unified School District and has reached the top step of the Certificated Management Salary Schedule.

Performance Pay: Performance pay is a part of pay increase in salary. Performance pay may be rescinded for failure to meet annual criteria or if annual evaluation of performance is satisfactory or below. Administrators with a minimum of ten (10) years in education or related professional field who have reached the top step of their salary schedule may request a goal setting meeting with a concurrent annual evaluation with the Superintendent or Superintendent's designee. If those goals are met or exceeded and are reviewed in conjunction with a better than satisfactory evaluation, a performance pay of five (5) percent of current base salary may be awarded for the following year. In order for the pay to remain in effect, annual evaluations must continue to be better than satisfactory. Satisfactory or below evaluations will result in discontinuing the performance pay for the following year.

Performance Pay is awarded for a combination of excellent execution of the duties and responsibilities associated with the assigned job description AND clearly visible district-level leadership resulting in significant and meaningful contributions to the continuous improvement of Laguna Beach Unified School District. Employees on this schedule with an effective original hire date in LBUSD on or after July 1, 2012 are not eligible for performance pay. Certificated managers employed in LBUSD and eligible for performance pay prior to July 1, 2012 are eligible to receive performance pay as described herein.

Board Approved:

Effective Date: July 1, 2015

Laguna Beach Unified School District
Classified Management Salary Schedule - 2015-2016

	Director, Facilities	Chief Technology Officer	Director, Fiscal Services	Staff Accountant	Supervisor, Nutrition Services	Manager, Artists' Theater
Step 1	$115,562	$157,581	$105,787	$86,408	$69,625	$61,970
Step 2	$121,596	$161,370	$111,070	$90,742	$73,103	$65,067
Step 3	$127,945	$165,180	$116,629	$95,326	$76,488	$68,426
Step 4	$134,269	$169,079	$122,452	$100,043	$80,309	$71,850
Step 5	$140,632	$173,071	$128,577	$105,062	$83,971	$75,487
Step 6	$148,931	$178,660	$141,831	$111,320	$88,819	$79,993

Additional Stipends:

$750 per year - Specialized Certification $3,050 per year - Master's Degree $2,500 per year - Doctorate Degree

Notes:

Director of Facilities,Chief Technology Officer, and Supervisor, Nutrition Services have a mileage allowance of $200 per month for twelve (12) months for travel within Orange County. Mileage beyond Orange County to be reimbursed at the most recently published rate.

Vacation: Vacation days are earned at 22 days per year.

Base Pay Definition: Base Pay is defined as Steps 1-6 of the Classified Management Schedule for the purpose of calculating longevity and/or performance pay.

Longevity Pay: A four (4%) longevity increase of the employee's base salary is granted the first of the month following the completion of five (5) years administrative experience in the Laguna Beach Unified School District and has reached the top step of the Classified Management Salary Schedule.

Performance Pay: Performance pay is a part of pay increase in salary. Performance pay may be rescinded for failure to meet annual criteria or if annual evaluation of performance is satisfactory or below. Administrators with a minimum of ten (10) years in education or related professional field who have reached the top step of their salary schedule may request a goal setting meeting with a concurrent annual evaluation with the Superintendent or Superintendent's designee. If those goals are met or exceeded and are reviewed in conjunction with a better than satisfactory evaluation, a performance pay of five (5) percent of current base salary may be awarded for the following year. In order for the pay to remain in effect, annual evaluations must continue to be better than satisfactory. Satisfactory or below evaluations will result in discontinuing the performance pay for the following year.

Performance Pay is awarded for a combination of excellent execution of the duties and responsibilities associated with the assigned job description AND clearly visible district-level leadership resulting in significant and meaningful contributions to the continuous improvement of Laguna Beach Unified School District. Employees on this schedule with an effective original hire date in LBUSD on or after July 1, 2012 are not eligible for performance pay. Certificated managers employed in LBUSD and eligible for performance pay prior to July 1, 2012 are eligible to receive performance pay as described herein.

Board Approved:

Effective Date: July 1, 2015

Laguna Beach Unified School District
Confidential Employee Salary Schedule - 2015-2016

	Executive Assistant	Human Resources Technician	Administrative Assistant, Business Services	Administrative Assistant, Human Resources & Public Communications
Step 1	$67,766	$62,655	$59,770	$59,770
Step 2	$71,231	$65,817	$62,734	$62,734
Step 3	$74,709	$69,268	$65,922	$65,922
Step 4	$78,424	$71,205	$69,374	$69,374
Step 5	$82,508	$76,474	$72,931	$72,931
Step 6	$87,409	$81,033	$77,291	$77,291

Additional Stipends:

$750 per year - Master's Degree or Specialized Certification

Notes:

In order for any increase to be effective, annual evaluations must be better than satisfactory. Employees with annual evaluations which are not better than satisfactory will be afforded 90 days to achieve better than satisfactory assessments.

Mileage: Mileage will be reimbursed at most recently published standard IRS rate.

Vacation days earned as follows:

0-9 years of experience will earn 16 days of vacation annually
10-14 years of experience will earn 19 days of vacation annually
15+ years of experience will earn 20 days of vacation annually

Base Pay Definition: Base Pay is defined as Steps 1-6 of the Confidential Salary Schedule for the purpose of calculating longevity and/or performance pay.

Longevity Pay: A four (4%) longevity increase of the employee's base salary is granted the first of the month following the completion of five (5) years experience in a confidential position in the Laguna Beach Unified School District and has reached the top step of the Confidential Salary Schedule.

Performance Pay: Performance pay is a part of pay increase in salary. Performance pay may be rescinded for failure to meet annual criteria or if annual evaluation of performance is satisfactory or below. Administrators with a minimum of ten (10) years in education or related professional field who have reached the top step of their salary schedule may request a goal setting meeting with a concurrent annual evaluation with the Superintendent or Superintendent's designee. If those goals are met or exceeded and are reviewed in conjunction with a better than satisfactory evaluation, a performance pay of five (5) percent of current base salary may be awarded for the following year. In order for the pay to remain in effect, annual evaluations must continue to be better than satisfactory. Satisfactory or below evaluations will result in discontinuing the performance pay for the following year.

Performance Pay is awarded for a combination of excellent execution of the duties and responsibilities associated with the assigned job description AND clearly visible district-level leadership resulting in significant and meaningful contributions to the continuous improvement of Laguna Beach Unified School District. Employees on this schedule with an effective original hire date in LBUSD on or after July 1, 2012 are not eligible for performance pay. Certificated managers employed in LBUSD and eligible for performance pay prior to July 1, 2012 are eligible to receive performance pay as described herein.

Professional Development: Employees shall each be granted a one percent (1%) (of their base salary) stipend for completion of four (4) hours before June 15 of each fiscal year, of District approved professional development, training, or workshops taken outside the regular work day and related to improvement of their specific job performance. The employee must be employed through June 30 to become eligible for payment. Employees who started the school year after the regular start date will be compensated on a prorated basis. Applications for the stipend must be submitted by June 15 (for July 10 payment) of that year and approved by the immediate supervisor and the Superintendent or designee.

Board Approved:

Effective Date: July 1, 2015

Laguna Beach Unified School District
School Psychologist Salary Schedule - 2015-2016

School Psychologist	
Step 1	$104,729
Step 2	$107,429
Step 3	$110,196
Step 4	$113,033
Step 5	$115,940
Step 6	$121,120
Step 10	$127,463
Step 15	$131,710
Step 20	$134,803

Board Approved:
Effective: July 1, 2015
201 day contract

Additional Stipends:
$3,050 per year, Master's Degree **$2,500 per year - 2nd Master's Degree** **$2,500 per year - Doctorate Degree**
$4,000 per year Longevity at 23 years*

Notes:

Mileage: Mileage will be reimbursed at most recently published standard IRS rate.

***Longevity:**
A longevity stipend of $4,000 per year will be awarded after 23 years of service, a minimum of 60 graduate units, and a conferred Master's Degree

Board Approved:
Effective Date: July 1, 2015

13.a. CONSENT/ACTION **June 9, 2015**

Approval: Minutes – May 26, 2015

Laguna Beach Unified School District

Board of Education
Minutes of Regular Meeting
May 26, 2015

Call to Order

The Regular Meeting of the Board of Education was called to order by Board President Brown at 5:30p.m., at the Central Offices for Laguna Beach Unified, 550 Blumont, Laguna Beach, California.

Roll Call to Establish Quorum

Quorum was established.

Members Present: Ketta Brown
William Landsiedel - absent
Jan Vickers
Dee Perry
Carol Normandin - absent

Public Comment on Closed Session Items

None.

Adjourn to Closed Session

It was moved by Member Vickers and seconded by Member Perry to adjourn to Closed Session. President Brown called for the vote. Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to adjourn to Closed Session. The meeting adjourned to Closed Session at 5:30 p.m. to discuss the following:

A. NEGOTIATIONS
(Pursuant to Government Code §54957.6)

i. Employee Organization: LaBUFA
District Negotiator: Leisa Winston
ii. Employee Organization: CSEA
District Negotiator: Leisa Winston
iii. Employee Organization: Unrepresented Employees
District Negotiator: Leisa Winston

It was moved by Member Vickers and seconded by Member Perry to adjourn Closed Session.

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to adjourn Closed Session. The Board adjourned Closed Session at 5:55 p.m.
Open Session reconvened at 6:00 p.m.

Present at Board Meeting

Members Present:	Ketta Brown William Landsiedel - absent Jan Vickers Dee Perry Carol Normandin - absent
Employee Group Representatives:	Linda Barker, President LaBUFA Margaret Warder, President, CSEA
Staff:	Sherine Smith, Ed.D., Superintendent Darlene Messinger, Assistant Superintendent, Instructional Services Dean West, Assistant Superintendent of Business Services Leisa Winston, Director, Human Resources and Public Communications Victoria Webber, Executive Assistant Irene White, Director, Special Education/Student Services Shannon Soto, Director Fiscal Services Jeff Dixon, Director of Facilities Mike Morrison, Chief Technology Officer Amy Kernan, Coordinator, Assessment and Accountability Chris Duddy, Principal, El Morro Mike Conlon, Principal, Top of the World Jenny Salberg, Principal, Thurston Middle School Christopher Herzfeld, Principal, LBHS Kevin Yates, Public Communications and Relations Liaison
Student Representatives:	Collette Hammett

Pledge of Allegiance

President Brown led the Board, staff, and members of the audience in the Pledge of Allegiance to the Flag of the United States of America.

Report of Closed Session Action

President Brown stated there was nothing to report from Closed Session.

Adoption of Agenda

It was moved by Member Vickers and seconded by Member Perry to adopt the agenda.

Discussion: None.

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to adopt the agenda.

Special Recognitions

JUNTOS Mentors
Yadira Rojas and Johnny Vasquez presented the following students with certificates of appreciation for their outstanding contributions and service as student mentors to students of LBUSD:

Charlotte Andrews	Nolan Gunsolley
Brooke Borges	Katrina Hynson
Caspian Brock	Lauren McKeehan
Tobie Grierson	

Destination Imagination
Top of the World Principal Mike Conlon and Thurston Middle School Teachers Bjorn Avila and Ina Wu presented the following students with certificates of recognition for their participation in Destination Imagination:

Top of the World Elementary Teams

Swift Snow Leopards	TOW Tech	Team - HW – Got the Shades
Keira Hundhausen	Abigail Williams	Liam Huhn
Ayu Burchman	Katy Belle Sauers	Reed Franz
Olivia Tigner	Noah Lessard	Chase Williams
May Chapman	Ziggy Molteni	Ruby Samson
Hannah Kaiser	Alan You	Hadley Hunt
	Major Sammons	Max Sauer
	Mercer Janssen	Declan Murray
		Nils Dahle

Thurston Middle School Teams

The 4 Technoteers

Sophia Hussman
Carmen O'Connor
Claire Tigner
Grace Wilson

Brilliant Boom Bam Bananas

Mateo Bianchi
Evan Henry
Joseph Hovanesian
Lucas Ishizaki
Jared Moy
Max O'Connor
Brandon Thede

Sassy Sassafras

Laila Cruz
Julia Henry
Annamarie McIntosh
Tatiana Moore

Technical Difficulties

Kenneth Chu
Sebastian Fernandez
Kyle Herkins
Trevor Richardson

UCSD Honors Math Contest

Principal Chris Herzfeld introduced LBHS Teacher, Steve Sogo, who provided some background information on the UCSD Honors Math Contest and presented the following students with certificates of recognition for their participation (not all students were in attendance):

11th Grade Students

Tamara Houalla
Katie McCombs
Molly McMillen
Alden Stoneman

10th Grade Students

Emily Addis
Connor Coscion
Timothee Galmiche
Autumn Geil
Kirsten Landsiedel
Joe Laptin
Danny Levinstein
Nadeem Maida
Olivia Vera

8th Grade Student

Gretchen Webb

ocMaker Challenge

LBHS Teacher Carrie Denton gave an overview of the ocMaker Challenge and presented certificates of recognition to the following students for their participation in the ocMaker Challenge:

Nils Nietsch
Olivia Polins Jones
Shannon Siegrist
Joey Ravenna
Willie Shea

SchoolPower and Endowment Presentations

- SchoolPower President, Tom Motherway, stated that contributions to SchoolPower have increased through a record number of donors, which is a testament to the level of commitment by the community to our schools. Mr. Motherway presented the District with a check for $376,117.00, which included the second installment of the annual $300,000 gift and money raised through the Fund-a-Need. Superintendent Smith thanked Mr. Motherway and SchoolPower for their dedication and support to LBUSD.

- SchoolPower Endowment President, Tom Addis, presented the District with a check in the amount of $184,684. The check represents $50,000 for strings, $50,000 for elementary foreign language, and 84,684 for teacher grants. The 27 teacher grants awarded are as follows:

SchoolPower Endowment Teacher Grants for 2015-16
Total Amount Awarded: $84,684

Besecker	EMS	Heather Besecker and the fourth grade team	Happiest Place On Earth	$700.00
Besecker	EMS	Heather Besecker and the fourth grade team	Watch Out!	$450.00
Adams	EMS	Kim Adams and the special education team	Learn to Learn Education - SDC	$787.00
Jameson	EMS	Jamie Jameson and the third grade team	FOSS Next Generation Forces and Matter	$3,488.00
Velotta-Grasso	EMS	Shannon Velotta-Grasso and the third grade team	TFK- Time For Kids	$601.00
Finnerty	EMS	Cheri David and the first grade team; Debbie Finnerty and the second grade team	Arts in Schools	$4,500.00
Beauchemin	EMS	Marilyn Beachemin and the second grade team	Factwise	$580.00
Besecker	EMS	Heather Besecker and the fourth grade team	Germs Make Me Sick	$363.00
			EMS Total	**$11,469.00**
Thomas	TOW	Maryann Thomas and the fourth grade team	STEM Stations	$750.00
Dick	TOW	Susan Dick and the fifth grade team	TOW Grade 5 STEM Science Kits	$1,963.00
Haynes	TOW	Rosie Haynes and the second grade team	Empowering Science and Literature	$1,400.00

Conlon	TOW	Top of the World Principal, Micheal Conlon	Reading Counts	$5,000.00
Gowan	TOW	Dustin Gowan	Socialization Curriculum	$1,750.00
Mattson	TOW	Kimberly Mattson	SMART Board Software	$500.00
			TOW Total	**$11,363.00**
Dippel	TMS	Jeff Dippel	Project Talk Abroad	$1,000.00
Martinez	TMS	Michelle Martinez, Megan Matthias and Darci Anderson	Footprints through History	$8,000.00
Skon	TMS	Kelly Skon and Michelle Martinez	Murder Mystery Trial	$5,000.00
MATHESON	TMS	Paul Matheson	Smartboard	$8,265.00
Inouye (Wu)	TMS	Ina Inouye (Wu)	Destination Imagination	$1,000.00
Selin	TMS	Richard Selin and the sixth grade science team	NGSS implementation of Outdoor Science School (Catalina) curriculum	$2,400.00
Herrick-Dressler	TMS	Penny Herrick-Dressler	Reality Works Real Care Babies	$2,596.00
			TMS Total	**$28,261.00**
Brusky	LBHS	James Brusky	Journalism training at Newspapers2 Worksop	$3,500.00
Carrizosa	LBHS	Estee Carizosa and Samantha Hampton	Bringing Video Technology into the Dance Studio	$2,822.00
Denton	LBHS	Carrie Denton and Cassandra Brooker	CSTEM Linkbots & Programing	$9,297.00
Merritt	LBHS	Jen Merrrit and the science team	Mobile Labs	$11,040.00
Wittkop	LBHS	Scott Wittkop	Rotary Labs	$1,600.00
Brooker	LBHS	Cassandra Brooker and Carrie Denton	SeaPerch Robotics	$5,332.00
			LBHS Total	**$33,591.00**

Tom Addis stated the grants awarded highlight classroom innovation.

Board Member Vickers complemented the teachers for taking initiative and thanked SchoolPower for their support.

Public Comment (Non- Agenda Items)

Melinda Grace addressed the Board. She expressed her gratitude and appreciation as an employee, and for her son, Max, as a graduate of Laguna Beach High School. Melinda is retiring at the end of May.

Bruce Hopping addressed the Board advocating for a K-12 "Every Child a Swimmer/Learn to Swim" program. He suggested the high school swim team teach the lessons.

Reports

Student Representatives – Collette Hammett
Collette's report included:

- Prom will be held Saturday in Anaheim.
- Senior breakfast Friday
- Pep Assembly Friday
- CIF Athletics Update

LaBUFA Representative – Linda Barker, LaBUFA President
Mrs. Barker's update included:

- Acknowledged hard work of parents and SchoolPower
- Acknowledged collegial relationship with administration during negotiations
- BTSA Colloquium May 28
- Shared what teachers are working on throughout the District

CSEA Representative – Margaret Warder, CSEA President
Ms. Warder's update included:

- Thanked administration for the collegial relationship throughout the negotiations process
- Announced that Durinda Klein had been recognized as the CSEA Unsung Hero during the Classified end of the year party

PTA – Kathleen Fay, Council President

- Thanked Mr. Churchill for speaking at the PTA Coffee Break

Board Members
Board members reported as follows:

Member Normandin

- Absent

Member Perry

- Attended the Drug and Alcohol Prevention Committee Meeting
- Attended LBHS Boys CIF Volleyball game
- Attended TMS Mock Trial event
- Attended Curriculum Committee Meeting

Member Vickers

- Attended the Drug and Alcohol Prevention Committee Meeting
- Attended TMS PTA Meeting
- Attended TMS Open House
- Attended El Morro PTA Meeting
- Attended CSEA end-of-the-year party
- Attended SchoolPower Business Appreciation
- Attended LBHS Boys CIF Volleyball game
- Attended Facilities Committee Meeting
- Attended TMS Mock Trial event
- Attended Curriculum Committee Meeting

Clerk Landsiedel

- Absent

President Brown

- Attended South Coast ROP Meeting
    - A new JPA is being worked on that will be more equitable
    - Other high schools within the South Coast ROP consortium are facing under-enrollment
- Attended *Equipping an Emerging Generation* workshop through the Orange County Department of Education

Superintendent Smith

- Commented on the declining enrollment within ROP, stating it is disconcerting and that Capistrano Unified assured LBUSD that the program would be bigger and better
- Complimented Thurston Middle School Teachers for their work on:
    - Art Walk
    - Mock Trial and the integrated learning process it presented
    - Gold Ribbon Award
- Kudos to Principal Herzfeld for his focus on positive school culture and good sportsmanship
- Kudos to Principals Duddy and Conlon for their collaborative work

Cabinet

Darlene Messinger, Assistant Superintendent, Instructional Services

- Attended Thurston Middle School Open House
- Attended Thurston Middle School Art Walk
- Attended Thurston Middle School and Laguna Beach High School PTA Meetings
- Welcomed Johnny Vasquez back from reserve training
- Kudos to teachers for modeling the 4C's everyday

Leisa Winston, Director, Human Resources

- Offered congratulations to Melinda Grace on her upcoming retirement

Dean West, Assistant Superintendent, Business Services

- Commented on the Governor's May budget revision, which focuses on closing the achievement gap. Laguna Beach Unified will receive mandated cost reimbursements

Consent Calendar

It was moved by Member Vickers and seconded by Member Perry to approve the Consent Calendar, items a-j.

a. Approval of Minutes – May 12, 2015 Regular Minutes

b. Approval/Ratification of Personnel Report

c. Approval of Conference/Workshop Attendance

d. Approval of Release of Resident Students to Orange County Department of Education Community Home Education Program

e. Approval of Interdistrict Attendance Agreements –Students from Other District(s) 2015-16

f. Approval of Agreements for Contracted Services – Special Education

g. Acceptance of Gifts-Checks and In-Kind Donations Totaling $250

h. Approval/Ratification of Warrants #382985 through #383142 in the amount of $335,170.45 Dates: 05/06/15 through 05/18/15

i. Ratification of Certificated Payroll 10A in the Amount of 1,900,861.74
Ratification of Classified Payroll 10B in the Amount of $586,865.90
Ratification of Certificated Payroll 10C in the Amount of $40,070.75

j. Approval of Agreement for Contracted Services with the Orange County Department of Education for Software Support for a Human Resources System for an amount Not-to-Exceed $13,934.00 for the Fiscal Year 2015-2016

Discussion:

Member Perry requested clarification of costs associated with item e, Interdistrict Attendance Agreements – Students from Other Districts.

Discussion occurred regarding reviewing the Board policy associated with Interdistrict attendance agreements next year.

President Brown called for a roll call vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry, voting yes to approve the Consent Calendar, items a-j. Members Landsiedel and Normandin were absent.

INFORMATION ITEMS

English Learners Services Update
Darlene Messinger introduced Yadhira Rojas and Johnny Vasquez, who presented information on how the District supports English Learners. The presentation reviewed data from all school sites and the reclassification criteria used to assess students.

Discussion: Board members commented on the history and the progress of the English Learner program.

STEM/STEAM Program Update
Darlene Messinger introduced LBHS Teacher Carrie Denton and TMS Teacher Kelly Skon. Information was presented on the STEAM and STEM classes and the connections to Career Technical Education. The presentation included a review of the 2014-15 school year, data collected from student surveys regarding course modules, and a look at 2015-2016 additions to STEM career modules.

Discussion: Kathleen Fay spoke on behalf of PTA, stating that PTA advocates for well-rounded education for all children. PTA supports access that includes STEAM education as an essential component of the school day.

Board President Brown thanked Kelly and Michelle. Superintendent Smith commented on the engaging and challenging learning environment provided in the STEAM and STEM courses.

Monthly Financial Report
Dean West provided an update on the financial status of the district. Dean stated that property taxes had posted for the year and were slightly lower than projected. Dean reviewed highlights of the various funds in the District budget. He also stated that this would be the first year that the STRS and PERS liabilities would show on schedule in the budget.

Discussion: President Brown asked about funds from the Aliso property and when they could be used for capital improvements.

ACTION ITEMS

BOARD POLICIES – SECOND READING OF BOARD POLICIES FOR APPROVAL
Amy Kernan gave a brief overview, stating that no changes had been made to the policy since the first reading on May 12, 2015.

		Number	Description	Status
a.	BP	6146.3	Reciprocity of Academic Credit	Approve
b.	BP	6146.11	Alternative Means to Complete the Prescribed Course of Study	Approve and Delete BP 6016

It was moved by Member Vickers and seconded by Member Perry to approve BP 6146.3 Reciprocity of Academic Credit.

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry, voting yes to approve BP 6146.3 Reciprocity of Academic Credit.

It was moved by Member Vickers and seconded by Member Perry to approve BP 6146.11 Alternative Means to Complete the Prescribed Course of Study and delete BP 6016.

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry, voting yes to approve BP 6146.11 Alternative Means to Complete the Prescribed Course of Study and delete BP 6016.

Approval of Instructional Minutes and Bell Schedules for Elementary Schools

It was moved by Member Vickers and seconded by Member Perry to approve the instructional minutes and bell schedules for El Morro and Top of the World Elementary Schools.

Discussion: None

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve the instructional minutes and bell schedules for El Morro and Top of the World Elementary Schools.

Approval of the 2016-17 and 2017-18 School Year District Calendars

Leisa Winston presented the 2016-17 and 2017-18 school year district calendars for approval.

It was moved by Member Vickers and seconded by Member Perry to approve the 2016-17 and 2017-28 school year District calendars.

President Brown called for a vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry, voting yes to approve the 2016-17 and 2017-28 school year District calendars.

Approval of Resolution 15-04 to Observe Lincoln Day on February 21, 2017

It was moved by Member Vickers and seconded by Member Perry to approve Resolution 15-04 to Observe Lincoln Day on February 21, 2017.

Discussion: None.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve Resolution 15-04 to Observe Lincoln Day on February 21, 2017.

Approval of Resolution 15-05 to Observe Lincoln Day on February 20, 2018

It was moved by Member Vickers and seconded by Member Perry to approve Resolution 15-05 to Observe Lincoln Day on February 20, 2018.

Discussion: None.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve Resolution 15-05 to Observe Lincoln Day on February 20, 2018.

Approval of Field Renovations at Thurston Middle School and Top of the World Elementary School

Jeff Dixon presented an overview of the plan for field renovations at Thurston Middle School and Top of the World Elementary School. Jeff also stated that due to drought conditions, the District may not be able to move forward with the projects, even if the Board approves them.

It was moved Member Vickers and seconded by Member Perry to authorize staff to utilize an existing unit cost bid with Valley Crest Landscaping Maintenance to replace the existing grass and irrigation systems at Thurston Middle School and Top of the World Elementary School at a cost of $284,060.34.

Discussion: Christopher Ryan, Assistant General Manager at the Laguna Beach Water Board addressed the Board to ensure they were aware of the Governor's mandated 25% reduction in water usage. He was pleased to hear Mr. Dixon discuss that in his presentation.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to authorize staff to utilize an existing unit cost bid with Valley Crest Landscaping Maintenance to replace the existing grass and irrigation systems at Thurston Middle School and Top of the World Elementary School at a cost of $284,060.34.

Award of Contract for the Mechanical Replacement Project at El Morro Elementary School to NKS Mechanical Contracting, Inc. in the amount of $169,000.00

Jeff Dixon presented information, stating this request was the result of the community facilities survey conducted.

It was moved by Member Vickers and seconded by Member Perry to approve the award of the contract for the Mechanical Replacement Project at El Morro Elementary School to NKS Mechanical Contracting, Inc. in the amount of $169,000.00.

Discussion: Board members asked if teachers would have their own controls in their classrooms. Jeff stated they would.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve the award of the contract for the Mechanical Replacement Project at El Morro Elementary School to NKS Mechanical Contracting, Inc. in the amount of $169,000.00.

Award of contract for Roofing Replacements at Various Sites to Chapman Coast Roofing, Inc. in the amount of $400,073.00

It was moved by Member Vickers and seconded by Member Perry to approve the award of the contract for roofing replacements at various sites in the amount of $400,073.00.

Discussion: Jeff Dixon confirmed that this award is for El Morro and Laguna Beach High School.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve the award of the contract for roofing replacements at various sites in the amount of $400,073.00.

Award of Architectural Service Contracts to Ruhnau Ruhnau Clarke, SVA Architects, and DC Architects for District-Wide Various Projects

It was moved by Member Vickers and seconded by Member Perry to award architectural service contracts to Ruhnau Ruhnau Clarke, SVA Architects, and DC Architects for District-wide various projects for a total cost of $269,750.

Discussion: Jeff Dixon stated that architects will be assigned to sites based on their specialties. Board Member Vickers was pleased to be able to use all three firms.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to to award architectural service contracts to Ruhnau Ruhnau Clarke, SVA Architects, and DC Architects for District-wide various projects for a total cost of $269,750.

Approval to advertise a Request for Proposal (RFP) for Complete Energy Conservation Project Design and Construction Services

It was moved by Member Vickers and seconded by Member Perry to approve the request to advertise a Request for Proposals (RFP) for Complete Energy Conservation Project Design and Construction Services.

Discussion: Jeff Dixon explained that this would provide the means by which staff can execute the Facilities Master Plan that the Board previously approved. The District has allocated $6.3 million toward renovations through 2018.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to approve the request to advertise a Request for Proposals (RFP) for Complete Energy Conservation Project Design and Construction Services.

Adjournment

It was moved by Member Vickers and seconded by Member Perry to adjourn the meeting.

President Brown stated the next regular meeting of the Board of Education is Tuesday, June 9.

President Brown called for the vote.

Motion carried 3-0-2 with members Brown, Vickers, and Perry voting yes to adjourn. The meeting adjourned at 9:30 p.m.

Laguna Beach Unified School District

13.b. CONSENT/ACTION **June 9, 2015**

Approval/Ratification: Personnel Report

Proposal

It is proposed that the Board of Education approve/ratify the Certificated and Classified Personnel Report including various actions which are required to meet the needs of the District.

Background

Processing of various certificated and classified personnel actions are required for the operation of the District. Compensation to personnel is within budgeted amounts in accordance with Board of Education policy.

Budget Impact

Expenditures are within budgeted appropriations as indicated.

Recommended Action

It is recommended that the Board of Education approve/ratify the Personnel Report and direct the Superintendent to authorize the actions requested in the report.

Prepared by:

Dawn Brown
Human Resources
Technician

Submitted by:

Leisa Winston
Director, Human Resources
and Public Communications

Sherine Smith, Ed.D.
Superintendent of Schools

PERSONNEL REPORT **June 9, 2015**

I. RESIGNATIONS:

Name:	Position/Site:	Effective Date:
Jami Parsons	Elementary Counselor	June 23, 2015
PC07CSS101	Top of the World Elementary	
PC08CSS101	El Morro Elemenatry	

II. LEAVES:

Name:	Position/Site:		Effective Date:
Mary Parlapanides	Elementary Teacher		September 1, 2015 to
	Top of the World Elementary	Permanent Employee	June 23, 2016

III. EMPLOYMENT:

Name:	Position/Site:		Effective Date:
Theodore Clarke	Athletic Director		September 1, 2015
PC05ATHD01	Laguna Beach High School	General Fund	
	0105011075-1110	Probationary Employee	
	Teacher Salary Schedule Step: 3	$65,638.80 Annual Salary	
	7 hours per day/5 days per week/187 day contract		
	Replaces: Michael Churchill		
Kevin Nguyen	Elementary Teacher		September 1, 2015
PC08EST108	Top of the World Elementary	General Fund	
	0108015080-1110	Probationary Employee	
	Teacher Salary Schedule Step: 3	$72,932.00 Annual Salary	
	7 hours per day/5 days per week/187 day contract		
	Replaces: Cheryl Beehan		
Jesse Rothman	Middle School Teacher		September 1, 2015
PC06MST107	Thurston Middle School	General Fund	
	0106011008-1110	Probationary Employee	
	Teacher Salary Schedule Step: 3	$68,738.41 Annual Salary	
	7 hours per day/5 days per week/187 day contract		
	Replaces: Carrie Leventhal		
Melanie Whitenack	Elementary Teacher		September 1, 2015
PC08EST116	Top of the World Elementary	General Fund	
	0108015080-1110	Probationary Employee	
	Teacher Salary Schedule Step: 3	$65,274.14 Annual Salary	
	7 hours per day/5 days per week/187 day contract		

Replaces: Laia Hansen

IV. EMPLOYMENT: Stipends

Name:	Position/Site:		Effective Date:
Cama Stevens	Site Testing Coordinator		February 1, 2015 to
	El Morro Elementary	General Fund	June 30, 2015
	0107011005-1170	$670.00	

V. EMPLOYMENT: Short Term Assignments - Extra Duty

Name:	Position/Site:		Effective Date:
Michelle Bencz	Dibels Testing		June 8, 2015 to
	Top of the World Elementary	General Fund	June 12, 2015
	0108011005-1370	Intermittent work hours	
	NTE: 17 hours	$26.25 per hour	
Paula Bray	Clerical Support - Grade Level PLCs		September 1, 2014 to
	El Morro Elementary	General Fund	June 30, 2015
	0107091005-2480	Intermittent work hours	
	NTE: 11 hours	$26.25 per hour	
Andy Crisp	Website Construction		April 1, 2015 to
	Central Office	General Fund	June 1, 2015
	0113457175-1360	$36.946 per hour	
	NTE: 100 hours		
Raquel Gutierrez	Dibels Testing		June 8, 2015 to
	Top of the World Elementary	General Fund	June 12, 2015
	0108011005-1370	Intermittent work hours	
	NTE: 17 hours	$26.25 per hour	
Jun Shen	Website Construction		April 1, 2015 to
	Central Office	General Fund	June 1, 2015
	0113457175-1360	$36.946 per hour	
	NTE: 30 hours		
Rachel Sweet	Curriculum Development - Math		July 1, 2015 to
	Laguna Beach High School	Special Ed funds	August 15,2015
	0104602110-1130	$36.946 per hour	

NTE: 20 hours

V. EMPLOYMENT: Short Term Assignments - Extra Duty (continued)

Name:	Position/Site:		Effective Date:
Stacey Yelland	Dibels Testing		June 8, 2015 to
	Top of the World Elementary	General Fund	June 12, 2015
	0108011005-1370	Intermittent work hours	
	NTE: 17 hours	$26.25 per hour	

VI. EMPLOYMENT: Short Term Assignments - PTA

Name:	Position/Site:	Effective Date:
None		

VII. EMPLOYMENT: Short Term Assignments - Performing Arts

Name:	Position/Site:	Effective Date:

EMPLOYMENT: Short Term Assignments - Performing Arts/Booster Funds

Name:	Position/Site:	Effective Date:
None		

VIII. EMPLOYMENT: Short Term Assignments - ASB Funds

Name:	Position/Site:		Effective Date:
Jennifer Valousky	Ticker Taker - Boy's Volleyball		May 26, 2015
	Laguna Beach High School	ASB funds	
	0105311155-2990	Intermittent work hours	
	NTE: 8 hours	$26.25 per hour	
Megan Weinert	Ticker Taker - Boy's Volleyball		May 21, 2015 to
	Laguna Beach High School	ASB funds	May 29, 2015
	0105311155-2990	Intermittent work hours	
	NTE: 15 hours	$26.25 per hour	
Rus Soobzokov	Ticker Taker - Boy's Volleyball		May 15, 2015 to
	Laguna Beach High School	ASB funds	May 29, 2015
	0105311155-2990	Intermittent work hours	

NTE: 10 hours $26.25 per hour

IX. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/General Fund

Work Site: Laguna Beach High School
General Fund Account: 0105311075-1185/2140

Fall Sports Calendar 2014/15:

Pre-Season:	July 31 - August 13, 2014
In-Season:	August 14 - November 7, 2014
CIF Playoff:	November 4 - Sudden Death

Winter Sports Calendar 2014/15:

Pre-Season:	October 27 - November 17 2014
In-Season:	November 10 - February 13, 2015
CIF Playoff:	February 17, 2014 to Sudden Death

Spring Sports Calendar 2014/15:

Pre-Season:	January 26 - February 6, 2015
Pre-Season Baseball:	February 9 - February 27, 2015
In-Season:	February 9 - May 15, 2015
CIF Playoff:	May 9, 2015 to Sudden Death

Release/Resignation: **Effective:**

Name:	**Position:**
None	

Employment - Boy's Golf

Name:	**Position:**	**Stipend:**
Scott Finn	Head Coach, Post Season	$809.80

Employment - Boy's Swimming

Name:	**Position:**	**Stipend:**
Kari Johnson	Head Coach, Post Season	$334.50
Nathan McConnell	Assistant Coach, Post Season	$213.20
Chris Stansbury	Assistant Coach, Post Season	$75.00

Employment - Girl's Swimming

Name:	**Position:**	**Stipend:**
Beth Weber	Head Coach, Post Season	$316.70
Albie Beeler	Assistant Coach, Post Season	$213.20
Chris Stansbury	Assistant Coach, Post Season	$75.00

Employment - Boy's Tennis

Name:	**Position:**	**Stipend:**
Don Davis	Head Coach, Post Season	$1,059.60

Frederick Gebhardt	Assistant Coach, Post Season	$570.00

Employment - Boy's Track

Name:	Position:	Stipend:
Scott Wittkop	Head Coach, Post Season	$909.00

Employment - Girl's Track

Name:	Position:	Stipend:
Steve Lalim	Head Coach, Post Season	$1,350.60
Mark Harris	Assistant Coach, Post Season	$838.50

Employment - Boys'/Girls' Track

Name:	Position:	Stipend:
Jon Hendrickson	Assistant Coach, Post Season	$559.00
Lance Peterson	Assistant Coach, Post Season	$559.00
Tyler Nichols	Assistant Coach, Post Season	$240.00

Employment - Boy's Volleyball

Name:	Position:	Stipend:
Darren Utterback	Head Coach, Post Season	$1,077.00
Everett Blanton	Assistant Coach, Post Season	$900.00
Wilson Knapp	Assistant Coach, Post Season	$579.00
Mary Luhrs	Assistant Coach, Post Season	$579.00

X. EMPLOYMENT/RELEASES: Short Term Assignments - Coaches/Booster Funded

Work Site: Laguna Beach High School
Booster Account: 0105315310-1185/2140

Fall Sports Calendar 2014/15:

Pre-Season:	July 31 - August 13, 2014
In-Season:	August 14 - November 7, 2014
CIF Playoff:	November 4 - Sudden Death

Winter Sports Calendar 2014/15:

Pre-Season:	October 27 - November 17 2014
In-Season:	November 10 - February 13, 2015
CIF Playoff:	February 17, 2014 to Sudden Death

Spring Sports Calendar 2014/15:

Pre-Season:	January 26 - February 6, 2015
Pre-Season Baseball:	February 9 - February 27, 2015
In-Season:	February 9 - May 15, 2015

CIF Playoff: May 9, 2015 to Sudden Death

Employment: Boy's Basketball

Name:	Position:	Stipend:
Bret Fleming	Head Coach, Post Season	$2,000.00
Jim Garvey	Assistant Coach, Post Season	$1,000.00
Rus Soobzokov	Assistant Coach, Post Season	$2,000.00

Employment: Boy's Golf

Name:	Position:	Stipend:
Sean Quigley	Assistant Coach, Post Season	$380.20

Employment: CoEd Surf

Name:	Position:	Stipend:
Alisa Cairns	Assistant Coach, Post Season	$1,400.00

Employment: Girl's Waterpolo

Name:	Position:	Stipend:
Ethan Damato	Head Coach, Post Season	$10,000.00
Trevor Lyle	Assistant Coach, Post Season	$3,000.00
Nathan McConnell	Assistant Coach, Post Season	$1,200.00
Chris Stansbury	Assistant Coach, Post Season	$800.00

XI. **SUBSTITUTES: Employment and Resignations**

Release/Resignations - Substitute Teachers & Classified Substitutes:		Effective:
Christina Jans	Substitute Teacher	May 30, 2015

Employment:

Name:	Position/Site:	Effective:
Joanna Robbins	Instructional Aide II/Special Education	May 15, 2015

13.c. CONSENT/ACTION **June 9, 2015**

Approval: **Conference/Workshop Attendance**

Triana Ramazan and Stacy Quirarte – "Summer Institute for New and Aspiring Principals" July 6-10, 2015 – Los Angeles, CA. The Summer Institute will focus on development of the 21st Century Site Leader and how schools are going to move from the fixed content and skills focus of the nineties, to the rigorous, complex, and creative focus of the 21st Century.

Fiscal Impact:

$ 2,990.00	Registration
$ 300.00	Transportation
$ 500.00	Lodging
$ 130.00	Parking
$ 3,920.00	TOTAL

Account #0110397140 – 5220 Human Resources Travel & Conference

Carrie Denton – "CSTEM/LINKBOT Training" June 29 – July 10, 2015– Davis, CA. This two-week training will teach participants to implement coding and robotics instruction and use the Linkbots. Participants will learn to write C+ and C++ code, use modeling software, and how this curriculum can be integrated into math and science courses. Participants will attend classes daily from 8:30 – 4:30 for two weeks.

Fiscal Impact:

$ 1,200.00	Registration
$ 722.00	Transportation
$ 1,922.00	TOTAL

Account #0105015040 - 5220 SchoolPower Grant Travel & Conference

Leisa Winston – "ACSA Personnel Institute" October 7-9, 2015 – Irvine, CA. The workshops, seminars, and presentations will empower human resources staff to discover new ideas, stay up-to-date on the latest research and legal issues, and learn new concepts and ideas for future implementation.

Fiscal Impact:

$ 425.00	Registration
$ 50.06	Transportation
$ 66.00	Parking
$ 541.06	TOTAL

Account #0110397140 – 5220 Human Resources Travel & Conference

Samantha Hampton and Estee Carrizosa – "National Dance Education Conference" October 7-11, 2015 – Phoenix, AZ. Participants will attend workshops in varying disciplines to help define, understand, evaluate, analyze, and create dance.

Fiscal Impact:

$ 796.00	Registration
$ 400.00	Transportation
$ 150.00	Lodging
$ 300.00	Meals
$ 500.00	Substitutes
$ 2,146.00	TOTAL

Account #0105015317 - 5220 LBHS Dance Boosters Travel & Conference
Account#0105015317 – 1190 LBHS Dance Boosters Substitutes

Total Expenses: $8,529.06

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

13.d. CONSENT/ACTION **June 9, 2015**

Approval: **Student Field Trips**

Proposal

It is proposed that the Board of Education approve the following student field trips:

1. Laguna Beach High School

Destination:	Iolani Invitational, Honolulu, HI
Date:	September 16-20, 2015
Chaperone(s):	Scott Wittkop, Steve Lalim, Jon Hendrickson and parents (tbd)
Cost to Student:	$1,000.00
Number of Students:	28
Transportation:	Airplane
Accommodations:	Queen Kapiolani Hotel

This is a bi-annual trip to Hawaii for the West Coast Invitational. Athletes participate in fundraising to help pay for the trip and coaches provide team building opportunities.

2. Laguna Beach High School

Destination:	Rough Rider Invitational, Cross Country Meet, Fresno, CA
Date:	October 15-17, 2015
Chaperone(s):	Scott Wittkop and Steve Lalim
Cost to Student:	Meals only
Number of Students:	10-20
Transportation:	Bus
Accommodations:	Best Western, Fresno

This is a mid-season Invitational Cross-Country meet at the CIF championship site.

3. Laguna Beach High School

Destination:	Girls Basketball, Avalon, Catalina
Date:	December 18-20, 2015
Chaperone(s):	Mark Lewis and Mia Olivia
Cost to Student:	$0
Number of Students:	10
Transportation:	Boat
Accommodations:	Catalina Canyon Resort

Girls varsity basketball will play Avalon High School team.

4. Laguna Beach High School

Destination:	Hawaii World Youth Basketball Tournament, Makahiki Hou Invitational - Girls Basketball
Date:	December 26, 2015 – January 2, 2016
Chaperone(s):	Mark Lewis and Mia Olivia
Cost to Student:	$599
Number of Students:	11
Transportation:	Airplane
Accommodations:	Kamehaueha Beach Hotel

Varsity basketball teams will participate in the Makahiki Hou Invitational.

Background

The principal has approved the teacher's Applications for Field Trip requests and submitted the applications for approval in accordance with Board Policy 6019. This policy provides forms for use by parents/guardians giving permission for their student(s) to participate in field trips and authorization for medical care and a waiver in conformance with Education Code Section 35330.

The District's liability insurance through ASCIP provides field trip coverage in the following areas: (1) coverage against claims by a parent for negligence by the District if the student is injured, and (2) coverage for any damage caused by a student.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

13.e. CONSENT/ACTION **June 9, 2015**

Approval: Interdistrict Attendance Agreements – Resident Students to Other District(s)

Proposal

It is proposed that the Board of Education approve the following Interdistrict Attendance Agreement(s) for resident student(s) to attend another school district.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. These agreements are based upon factors that will positively affect student achievement and welfare. The Agreement must also be approved by the Board of Education of the cooperating district.

Implications

The action will allow resident student(s) to attend another school district. It is the practice of staff to recommend approval as per Board policy; however, Board members have the option to consider each case separately in approving or denying requests. These requests are for the 2015/2016 school year.

Budget Impact

The District will experience a reduction in expenditures associated with student instruction as a result of reduced student enrollment.

Recommended Action

It is recommended that the Board of Education approve the attached list of students requesting Interdistrict Attendance Agreements as presented.

Prepared by:

Amy Kernan
Coordinator, Assessment Accountability & Special Projects

Submitted by:

Darlene Messinger
Assistant Superintendent Instructional Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

Interdistrict Attendance Agreements – Student(s) to Other District(s)
June 9, 2015

Name	Grade	District	Reason
Corrinne A.	10	SVUSD	6
Grayson G.	5	Irvine USD	6

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

13.f. CONSENT/ACTION **June 9, 2015**

Approval: Interdistrict Attendance Agreements Student(s) From Other Districts.

Proposal

It is proposed that the Board of Education approve the following Interdistrict Attendance Agreement request(s) for student(s) to attend Laguna Beach Unified School District.

Background

Board Policy 5035 and Education Code 48204 provide for Interdistrict Attendance Agreements. Because of limited District resources, the Governing Board discourages transfers into the District and will consider approving such transfers only on a case-by-case basis through an Interdistrict Attendance Agreement with another district.

Implications

This proposed action would approve the request of a non-resident student to attend Laguna Beach Unified Schools. The request(s) is/are for the **2015/2016 school year**.

Budget Impact

The budget impact that will occur as a result of this action is $8,500.00 per school year per student. This represents the annual cost per student. The projected number of Interdistrict Transfers into LBUSD for 2015/16 is outlined below:

Summary of Projected IDT's for Staff Members - 2015-16
Based on Aeries query of currently enrolled students who are living outside district boundaries.
Projection does not include new students to the district.

Requested School	IDT's in Progress or Approved for 15-16 *	Projected Additional IDT's based on Query (have not submitted transfer requests)	Total Projected IDT's IN	Estimated Cost ($8500 per student)
LBHS	7	2	9	$ 76,500.00
TMS	7	2	9	$ 76,500.00
TOW/ELM	25	2	27	$ 229,500.00
Total	39	6	45	$ 382,500.00

*IDT's in Progress or Approved
6 IDT's on 6/9/15 Board Agenda for approval
+33 IDT's already board approved
=39 Total IDT's in progress or approved to date

Recommended Action

It is recommended that the Board of Education approve the following request(s) for Interdistrict Attendance Agreement.

Prepared by:

Amy Kernan
Coordinator, Assessment,
Accountability & Special Projects

Submitted by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Sherine Smith, Ed.D.
Superintendent of Schools

Interdistrict Attendance Agreements – Student(s) from Other District(s)
June 9, 2015

Name	Grade	District	Reason
Blake H.	10	Capistrano USD	3
Lauren W.	10	Capistrano USD	3
Gavin P.	7	Capistrano USD	3
Sara J.	4	Capistrano USD	3
Micah C.	5	Orange USD	3
Evania C.	1	Orange USD	3

(1) Child Care
(2) Geographic Location
(3) Renewal
(4) Relocated
(5) Senior Privilege
(6) Special Need/Request

Laguna Beach Unified School District

13.g. CONSENT/ACTION **June 9, 2015**

Approval: Agreements for Contracted Services-Special Education

Proposal

It is proposed that the Board of Education approve the attached list of contracts required to secure necessary services for special education students.

Implications

Approval by the Board of Education will provide needed services for eligible special education students that cannot presently be provided by District staff. Approval will maintain District compliance with Education Codes.

Budget Impact

The expenses associated with the attached contracts are included in the current Special Education budget.

Recommended Action

It is recommended that the Board of Education authorize the contracts.

Prepared by:	Submitted by:	
Debby Nash Special Education/Student Services Specialist	Irene White Director, Special Education/ Student Services	Sherine Smith, Ed.D. Superintendent of Schools

Laguna Beach Unified School District

Contracts – June 9, 2015

Contractor	Description of Services	Term	Funding	Cost
Independent Contract Total Recall Captioning, Inc.	On-site Communication Access Realtime translation (C.A.R.T.) for a hearing impaired student	09/08/15-06/30/16	Outside Agency 0104622510-5860	$25,285
West Shield Adolescent Services	Escort service to transport special education student to Residential Treatment Center	06/08/15-06/09/15	Outside Agency 0104256700-5881	$ 7,000
Individual Contract PT for Kids	Physical Therapy for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632900-5886	$ 5,040
Individual Contract PT for Kids	IEP attendance for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632900-5886	$ 180
Individual Contract PT for Kids	IEP attendance for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632900-5886	$ 180
Master Contract Ocean View School	Non-Public Day School for special education students	07/01/15-06/30/16		
Individual Contract Ocean View School	Non-Public Day School Tuition for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632210-5875-$25,000 0104632210-5100-$23,658	$48,658
Individual Contract Ocean View School	Non-Public Day School Tuition for a special education student	07/01/15-06/30/16	Non-Public Agency 0104632210-5875-$25,000 0104632210-5100-$64,641	$89,641

Laguna Beach Unified School District

13.h. CONSENT/ACTION **June 9, 2015**

Approval: **Warrants #383143 Through #383308 In The Amount of $1,115,009.69**
Dates: 05/19/2015 through 06/02/2015

Proposal

It is proposed that the Board of Education approve/ratify Warrants #383143 through #383304 in the amount of $1,115,009.69.

Background

Warrants are issued for necessary equipment, supplies and services. The warrants processed include previously Board approved contracts and/or budgeted expenditures within the Board approved operating budget.

The warrant list is generated in our business office in accordance with supporting documentation and coded in compliance with the State Account Code Structure (SACS). The list is then transmitted to the Orange County Department of Education where requests are audited and warrants are ultimately issued.

Budget Impact

The warrants are in accordance with the approved 2014/2015 District Operating Budgets.

Recommended Action

It is recommended that the Board of Education approve/ratify the warrants in the amount of $1,115,009.69.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383143	05/19/15	APC Entertainment	RENTAL EXPENSE	0107015580	5620	RENTAL EXPENSE	725.00
						CHECK TOTAL:	725.00
00383144	05/19/15	Avalon Tent & Party Re	RENTAL EXPENSE	0107015580	5620	RENTAL EXPENSE	2,882.50
						CHECK TOTAL:	2,882.50
00383145	05/19/15	Blue Shield of Califor	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	159,297.97
						CHECK TOTAL:	159,297.97
00383146	05/19/15	Blue Shield of Califor	HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	78,460.20
						CHECK TOTAL:	78,460.20
00383147	05/19/15	BRAINSTORM STUDIOS LLC	MISC OUTSIDE VENDOR	0107015060	5860	MISC OUTSIDE VENDOR	1,485.00
			MISC OUTSIDE VENDOR	0107015060	5860	MISC OUTSIDE VENDOR	165.00
			MISC OUTSIDE VENDOR	0107015060	5860	MISC OUTSIDE VENDOR	990.00
						CHECK TOTAL:	2,640.00
00383148	05/19/15	CALIFORNIA SCHOOLS EMP	HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	9,216.97
			HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	767.42
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	18,713.24
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	1,558.09
						CHECK TOTAL:	30,255.72
00383149	05/19/15	Cheryl Beehan	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	54.45
						CHECK TOTAL:	54.45
00383150	05/19/15	Cox Communications	MAY 2015	0102457400	5940	INTERNET CONNECTIVITY	5,540.29
						CHECK TOTAL:	5,540.29
00383151	05/19/15	Culver Newlin Inc.	EQUIPMENT - NEW	0102011550	4410	EQUIPMENT - NEW	2,091.58
						CHECK TOTAL:	2,091.58
00383152	05/19/15	Designed Protection In	HEALTH & WELFARE,CLASSIFIED	0102397400	3402	HEALTH & WELFARE,CLASSIF	3,500.00
						CHECK TOTAL:	3,500.00
00383153	05/19/15	Eagle Software	TRAVEL & CONFERENCE	0109397150	5220	TRAVEL & CONFERENCE	300.00
						CHECK TOTAL:	300.00
00383154	05/19/15	ImPACT Applications In	RISK MANAGEMENT	0102395980	5670	RISK MANAGEMENT	800.00
						CHECK TOTAL:	800.00
00383155	05/19/15		APRIL 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	2,558.33
						CHECK TOTAL:	2,558.33

SELECT Check ID's and Numbers: '76@ ; Check Dates: 051915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383156	05/19/15	Kaiser Foundation Heal	HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	90,207.05
			HEALTH & WELFARE,CLASSIFIED	0102017400	3402	HEALTH & WELFARE,CLASSIF	44,430.35
			HEALTH & WELFARE, CERTIFICATED	0102017400	3401	HEALTH & WELFARE, CERTIF	357.53
			HEALTH & WELFARE,CLASSIFIED	0102017400	3402	HEALTH & WELFARE,CLASSIF	196.09
						CHECK TOTAL:	135,191.02
00383157	05/19/15		NPS TRANSPORTATION-IN LIEU	0104256700	5881	NPS TRANSPORTATION-IN LI	221.27
						CHECK TOTAL:	221.27
00383158	05/19/15	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	217.02
						CHECK TOTAL:	217.02
00383159	05/19/15	LBUSD Revolving Cash F	ADVERTISING	0110397140	5815	ADVERTISING	395.00
			MISC OUTSIDE VENDOR	0106015570	5860	MISC OUTSIDE VENDOR	189.00
			REFRESHMENTS - NOT FOOD SERV	0101377100	4325	REFRESHMENTS - NOT FOOD	583.91
			TRAVEL & CONFERENCE	0101377100	5220	TRAVEL & CONFERENCE	635.60
			OTHER BOOKS	0101377100	4220	OTHER BOOKS	21.51
			REFRESHMENTS - NOT FOOD SERV	0102095060	4325	REFRESHMENTS - NOT FOOD	493.00
			TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	205.30
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	59.40
			TRAVEL & CONFERENCE	0102037165	5220	TRAVEL & CONFERENCE	370.24
			REFRESHMENTS - NOT FOOD SERV	0102017165	4325	REFRESHMENTS - NOT FOOD	782.88
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	187.68
			REFRESHMENTS - NOT FOOD SERV	0109397150	4325	REFRESHMENTS - NOT FOOD	130.61
			REPLACE NON-INSTRUCT EQUIPMENT	0113498475	6520	REPLACE NON-INSTRUCT EQU	666.60
			MATERIALS & SUPPLIES-INSTRUCT	0102013045	4310	MATERIALS & SUPPLIES-INS	148.86
			ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	419.00
						CHECK TOTAL:	5,288.59
00383160	05/19/15	Marianne Bynum	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	196.69
						CHECK TOTAL:	196.69
00383161	05/19/15	National Construction	RENTAL EXPENSE	0105477408	5620	RENTAL EXPENSE	170.60
						CHECK TOTAL:	170.60
00383162	05/19/15	OCDE	TRAVEL & CONFERENCE	0102017165	5220	TRAVEL & CONFERENCE	925.00
						CHECK TOTAL:	925.00
00383163	05/19/15	Void - Continued Stubb	Undefined.....	Undef.	Unde	CHECK TOTAL:	0.00*
00383164	05/19/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	6.25
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	103.66
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	1,170.63
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	140.39

SELECT Check ID's and Numbers: '76@ ; Check Dates: 051915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	69.79
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	563.59
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	697.49
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	14.26
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	184.39
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	148.46
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	21.62
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	324.38
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	5.97
			MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	1.89
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	15.47
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	8.08
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	118.15
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	146.90
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	136.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	10.78
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	71.26
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	345.76
			TESTS/SCORING	0105011012	4330	TESTS/SCORING	232.20
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	41.82
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	224.62
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	13.59
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	64.89
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	46.33
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	241.91
			MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	32.28
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	104.11
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	341.55
			MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	781.62
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	64.24
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	122.27
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	116.11
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	11.88
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	91.62
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	97.33
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	410.75
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	303.46
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	209.30
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	8.11
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	15.99
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	107.99
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	51.80
			MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	69.88
			MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	69.88

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	25.10
						CHECK TOTAL:	8,206.00
00383165	05/19/15	PITNEY BOWES GLOBAL FI	RENTAL EXPENSE	0102397400	5620	RENTAL EXPENSE	463.82
						CHECK TOTAL:	463.82
00383166	05/19/15	ProGroup	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	2,052.00
			EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	5,616.00
						CHECK TOTAL:	7,668.00
00383167	05/19/15	PROMOTIONAL VIP GROUP	RENTAL EXPENSE	0107015040	5620	RENTAL EXPENSE	320.00
						CHECK TOTAL:	320.00
00383168	05/19/15	R.E. SCHULTZ CONSTRUCT	CONTRACT SERVICES	0108477408	5610	CONTRACT SERVICES	1,983.00
			CONTRACT SERVICES	0106477408	5610	CONTRACT SERVICES	991.50
						CHECK TOTAL:	2,974.50
00383169	05/19/15	Robert Hogrebe	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	200.00
00383170	05/19/15	Scantron Corp	TESTS/SCORING	0106011008	4330	TESTS/SCORING	749.34
						CHECK TOTAL:	749.34
00383171	05/19/15	Southern California Ed	LIGHT & POWER	0108477409	5520	LIGHT & POWER	4,283.73
						CHECK TOTAL:	4,283.73
00383172	05/19/15	Teryl Campbell	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	400.00
						CHECK TOTAL:	400.00
00383173	05/19/15	VALLEY CREST LANDSCAPE	CONTRACT SERVICES	0107477409	5610	CONTRACT SERVICES	4,100.00
			CONTRACT SERVICES	0106477409	5610	CONTRACT SERVICES	3,000.00
			CONTRACT SERVICES	0105477409	5610	CONTRACT SERVICES	3,950.00
			CONTRACT SERVICES	0102477409	5610	CONTRACT SERVICES	600.00
			CONTRACT SERVICES	0108477409	5610	CONTRACT SERVICES	3,500.00
						CHECK TOTAL:	15,150.00
00383174	05/19/15	Waste Management of OC	TRASH - UTILITIES	0108477409	5540	TRASH - UTILITIES	532.82
			TRASH - UTILITIES	0102477409	5540	TRASH - UTILITIES	275.33
			TRASH - UTILITIES	0106477409	5540	TRASH - UTILITIES	842.31
			TRASH - UTILITIES	0107477409	5540	TRASH - UTILITIES	558.69
			TRASH - UTILITIES	0105477409	5540	TRASH - UTILITIES	1,145.70
						CHECK TOTAL:	3,354.85

SELECT Check ID's and Numbers: 76@ ; Check Dates: 051915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76			Laguna Beach's check stock ID	475,086.47
			GRAND TOTAL				475,086.47

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052015

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383175	05/20/15	A Photo Identification	GENERAL SUPPLIES-NON INSTRUCT	0102257710	4340	GENERAL SUPPLIES-NON INS	1,570.00
						CHECK TOTAL:	1,570.00
00383176	05/20/15	CASH Maintenance Netwo	TRAVEL & CONFERENCE	0102477408	5220	TRAVEL & CONFERENCE	880.00
						CHECK TOTAL:	880.00
00383177	05/20/15	MPS	TEXTBOOKS	0102014041	4100	TEXTBOOKS	2,332.00
						CHECK TOTAL:	2,332.00
00383178	05/20/15	NICOLE MILLER & ASSOCI	CONSULTANTS-OTHER	0110397140	5831	CONSULTANTS-OTHER	9,826.75
						CHECK TOTAL:	9,826.75
00383179	05/20/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD	132.69
			FOOD	1302277426	4700	FOOD	97.26
			FOOD	1302277426	4700	FOOD	133.57
			FOOD	1302277426	4700	FOOD	152.76
			FOOD	1302277426	4700	FOOD	175.48
			FOOD	1302277426	4700	FOOD	104.94
			FOOD	1302277426	4700	FOOD	162.13
			FOOD	1302277426	4700	FOOD	120.77
						CHECK TOTAL:	1,079.60
00383180	05/20/15	Z PIZZA INC	FOOD	1302277426	4700	FOOD	171.00
			FOOD	1302277426	4700	FOOD	279.00
			FOOD	1302277426	4700	FOOD	198.00
			FOOD	1302277426	4700	FOOD	288.00
						CHECK TOTAL:	936.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	16,624.35
			GRAND TOTAL				16,624.35

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052115

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383181	05/21/15	ALL CITY MANAGEMENT SE	MISC OUTSIDE VENDOR	0106098040	5860	MISC OUTSIDE VENDOR	685.60
						CHECK TOTAL:	685.60
00383182	05/21/15	Brian Kull	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	413.18
						CHECK TOTAL:	413.18
00383183	05/21/15	Cama Stevens	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	27.74
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	960.47
						CHECK TOTAL:	988.21
00383184	05/21/15	Carrie Levanthal	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	66.50
						CHECK TOTAL:	66.50
00383185	05/21/15	Debbie Finnerty	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	185.19
						CHECK TOTAL:	185.19
00383186	05/21/15		APRIL 2015	0104632900	5878	PARENT REIMBURSEMENT (LE	1,500.00
						CHECK TOTAL:	1,500.00
00383187	05/21/15	Harcourt School Publis	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	696.83
						CHECK TOTAL:	696.83
00383188	05/21/15	Jami Parsons	MATERIALS & SUPPLIES-INSTRUCT	0104116100	4310	MATERIALS & SUPPLIES-INS	173.72
						CHECK TOTAL:	173.72
00383189	05/21/15	Maintex	OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	1,252.62
			OTHER CUSTODIAL SUPPLIES	0107477409	4361	OTHER CUSTODIAL SUPPLIES	1,322.89
						CHECK TOTAL:	2,575.51
00383190	05/21/15	MAXIM HEALTHCARE SERVI	MISC OUTSIDE VENDOR	0104622510	5860	MISC OUTSIDE VENDOR	2,737.00
						CHECK TOTAL:	2,737.00
00383191	05/21/15	Practi-Cal Inc.	WARRANT DATED 12/1/14	0104292600	5831	CONSULTANTS-OTHER	97.99
			WARRANT DATED 2/26/15	0104292600	5831	CONSULTANTS-OTHER	23.15
						CHECK TOTAL:	121.14
00383192	05/21/15	Roberta Goodman	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	1,111.11
						CHECK TOTAL:	1,111.11
00383193	05/21/15	WILLIAMS, JAY	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	142.67
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	160.59
						CHECK TOTAL:	303.26

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052115

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76			Laguna Beach's check stock ID	11,557.25
			GRAND TOTAL				11,557.25

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052215

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383194	05/22/15	CDW GOVERNMENT LLC	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	-195.39
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	265.20
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	45.47
			MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	284.80
						CHECK TOTAL:	400.08
00383195	05/22/15	Copy & Print Center	OUTSIDE PRINTING	0105091012	5870	OUTSIDE PRINTING	258.88
			OUTSIDE PRINTING	0106091008	5870	OUTSIDE PRINTING	155.88
						CHECK TOTAL:	414.76
00383196	05/22/15	Fisher Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	36.45
			MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	6.44
						CHECK TOTAL:	42.89
00383197	05/22/15	Hamlet Paper Co	MATERIALS & SUPPLIES-INSTRUCT	0107011005	4310	MATERIALS & SUPPLIES-INS	900.50
						CHECK TOTAL:	900.50
00383198	05/22/15	HIDDLESON LISTENING LA	APRIL 2015	0104632900	5889	OTHER THERAPY	1,500.00
						CHECK TOTAL:	1,500.00
00383199	05/22/15		APRIL 2015 - EXTENDED DAY	0104602150	5877	PRESCHOOL TUITION	105.00
						CHECK TOTAL:	105.00
00383200	05/22/15	Mountain Water Co.	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	30.75
						CHECK TOTAL:	30.75
00383201	05/22/15	Office Depot	MATERIALS & SUPPLIES-INSTRUCT	0102014105	4310	MATERIALS & SUPPLIES-INS	259.32
						CHECK TOTAL:	259.32
00383202	05/22/15	Realityworks	MATERIALS & SUPPLIES-INSTRUCT	0106015040	4310	MATERIALS & SUPPLIES-INS	68.00
						CHECK TOTAL:	68.00
00383203	05/22/15	SADLER, ANNE	REFRESHMENTS - NOT FOOD SERV	0106091008	4325	REFRESHMENTS - NOT FOOD	98.06
						CHECK TOTAL:	98.06
00383204	05/22/15	Speech Pathology Assoc	OUTSIDE ASSESSMENT FEES	0104192430	5895	OUTSIDE ASSESSMENT FEES	1,000.00
						CHECK TOTAL:	1,000.00

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 4,819.36

GRAND TOTAL 4,819.36

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052715

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383205	05/27/15	ACSA	RECRUITING	0110397140	5240	RECRUITING	1,230.00
						CHECK TOTAL:	1,230.00
00383206	05/27/15	Bearcom	GENERAL SUPPLIES-NON INSTRUCT	0105477408	4340	GENERAL SUPPLIES-NON INS	295.82
						CHECK TOTAL:	295.82
00383207	05/27/15	CARDINAL ENVIRONMENTAL	CONTRACT SERVICES	0102477408	5610	CONTRACT SERVICES	2,303.50
						CHECK TOTAL:	2,303.50
00383208	05/27/15	Culver Newlin Inc.	EQUIPMENT - NEW	0102477408	4410	EQUIPMENT - NEW	5,538.66
						CHECK TOTAL:	5,538.66
00383209	05/27/15	DOHENY PLUMBING INC.	PLUMBING REPAIRS	0105477408	5662	PLUMBING REPAIRS	907.02
			PLUMBING REPAIRS	0108477408	5662	PLUMBING REPAIRS	723.00
			ELECTRICAL REPAIRS	0105477408	5661	ELECTRICAL REPAIRS	600.00
						CHECK TOTAL:	2,230.02
00383210	05/27/15	OCDE	OUTSIDE PRINTING	0102397406	5870	OUTSIDE PRINTING	775.00
						CHECK TOTAL:	775.00
00383211	05/27/15	Thompson Engineering	CONTRACT SERVICES	0105477408	5610	CONTRACT SERVICES	1,351.91
						CHECK TOTAL:	1,351.91
				TOTAL FOR STOCK 76		Laguna Beach's check stock ID	13,724.91
			GRAND TOTAL				13,724.91

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383212	05/28/15	Acorn Media	SOFTWARE - INSTRUCTIONAL	0113457175	4315	SOFTWARE - INSTRUCTIONAL	210.00
			SOFTWARE - INSTRUCTIONAL	0113457175	4315	SOFTWARE - INSTRUCTIONAL	16.15
			COMPUTER SUPPLIES	0113457175	4320	COMPUTER SUPPLIES	34.11
						CHECK TOTAL:	260.26
00383213	05/28/15	B & H Photo Video Inc.	EQUIPMENT - NEW	0105015040	4410	EQUIPMENT - NEW	1,189.80
						CHECK TOTAL:	1,189.80
00383214	05/28/15	CDW Computer Centers I	COMPUTER SUPPLIES	0108011005	4320	COMPUTER SUPPLIES	254.38
						CHECK TOTAL:	254.38
00383215	05/28/15	CINTAS FIRE PROTECTION	RISK MANAGEMENT	0106477408	5670	RISK MANAGEMENT	215.66
						CHECK TOTAL:	215.66
00383216	05/28/15	Companion Corp.	GENERAL SUPPLIES-NON INSTRUCT	0108054356	4340	GENERAL SUPPLIES-NON INS	65.00
						CHECK TOTAL:	65.00
00383217	05/28/15	Dick Blick	MATERIALS & SUPPLIES-INSTRUCT	0105015060	4310	MATERIALS & SUPPLIES-INS	25.51
						CHECK TOTAL:	25.51
00383218	05/28/15	Hwang, Cyrus	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	8.81
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	177.03
						CHECK TOTAL:	185.84
00383219	05/28/15	JW Pepper	MATERIALS & SUPPLIES-INSTRUCT	0105011012	4310	MATERIALS & SUPPLIES-INS	517.37
						CHECK TOTAL:	517.37
00383220	05/28/15	KRAUSE, KIM	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	206.42
						CHECK TOTAL:	206.42
00383221	05/28/15	Laguna Clay Company	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	293.11
						CHECK TOTAL:	293.11
00383222	05/28/15	Lakeshore Learning Mat	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	200.00
			MATERIALS & SUPPLIES-INSTRUCT	0107015600	4310	MATERIALS & SUPPLIES-INS	249.90
						CHECK TOTAL:	449.90
00383223	05/28/15	Leah Prettyman	REFRESHMENTS - NOT FOOD SERV	0106015825	4325	REFRESHMENTS - NOT FOOD	48.71
						CHECK TOTAL:	48.71
00383224	05/28/15	MAGAZINES.COM LLC	SUBSCRIPTIONS	0108015040	4368	SUBSCRIPTIONS	320.58
						CHECK TOTAL:	320.58
00383225	05/28/15	Maintex	OTHER CUSTODIAL SUPPLIES	0108477409	4361	OTHER CUSTODIAL SUPPLIES	94.02

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
						CHECK TOTAL:	94.02
00383226	05/28/15	MAX Interactive Inc	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	1,503.40
						CHECK TOTAL:	1,503.40
00383227	05/28/15	Melissa Martinez	MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	19.37
			MATERIALS & SUPPLIES-INSTRUCT	0107015040	4310	MATERIALS & SUPPLIES-INS	461.19
						CHECK TOTAL:	480.56
00383228	05/28/15	Michelle Douglas	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	152.47
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	174.00
						CHECK TOTAL:	326.47
00383229	05/28/15	OCDE	IAA-PAYMENTS TO COUNTY OFFICES	0104542110	7142	IAA-PAYMENTS TO COUNTY O	11,153.01
						CHECK TOTAL:	11,153.01
00383230	05/28/15	Officemax Inc.	MATERIALS & SUPPLIES-INSTRUCT	0105311075	4310	MATERIALS & SUPPLIES-INS	27.13
						CHECK TOTAL:	27.13
00383231	05/28/15	Pearson Assessments	TESTS/SCORING	0104613150	4330	TESTS/SCORING	106.92
			MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	10.00
						CHECK TOTAL:	116.92
00383232	05/28/15	Practi-Cal Inc.	CONSULTANTS-OTHER	0104292600	5831	CONSULTANTS-OTHER	153.52
						CHECK TOTAL:	153.52
00383233	05/28/15	Rosie Haynes	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	181.37
			MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	17.25
						CHECK TOTAL:	198.62
00383234	05/28/15	Sigma Aldrich Corp.	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	72.97
						CHECK TOTAL:	72.97
00383235	05/28/15	STEWART, LIZA	TRANSPORTATION-IN LIEU	0104256700	5880	TRANSPORTATION-IN LIEU	260.00
						CHECK TOTAL:	260.00
00383236	05/28/15	THOMAS, MARYANN	MATERIALS & SUPPLIES-INSTRUCT	0108015040	4310	MATERIALS & SUPPLIES-INS	219.19
						CHECK TOTAL:	219.19
00383237	05/28/15	USI	MATERIALS & SUPPLIES-INSTRUCT	0108011005	4310	MATERIALS & SUPPLIES-INS	132.77
						CHECK TOTAL:	132.77
00383238	05/28/15	WESTERN YOUTH SERVICES	APRIL 2015	0104132980	5889	OTHER THERAPY	1,560.00
						CHECK TOTAL:	1,560.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383239	05/28/15	XVR Software LLC	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	4,588.00
						CHECK TOTAL:	4,588.00
00383240	05/28/15	Gold Star Foods	FOOD	1302277426	4700	FOOD	3,014.37
			FOOD	1302277426	4700	FOOD	39.65
			FOOD	1302277426	4700	FOOD	2,655.44
			FOOD	1302277426	4700	FOOD	174.84
						CHECK TOTAL:	5,884.30
00383241	05/28/15	Shirley's Bagels	FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	10.80
			FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	13.50
			FOOD	1302277426	4700	FOOD	5.40
			FOOD	1302277426	4700	FOOD	5.40
			FOOD	1302277426	4700	FOOD	10.80
						CHECK TOTAL:	99.90
00383242	05/28/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD	112.50
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	123.75
						CHECK TOTAL:	401.25
00383243	05/28/15	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	190.41
			FOOD	1302277426	4700	FOOD	64.44
			FOOD	1302277426	4700	FOOD	42.78
			FOOD	1302277426	4700	FOOD	99.69
			FOOD	1302277426	4700	FOOD	205.50
			FOOD	1302277426	4700	FOOD	56.74
			FOOD	1302277426	4700	FOOD	172.29
			FOOD	1302277426	4700	FOOD	79.63
			FOOD	1302277426	4700	FOOD	31.40
			FOOD	1302277426	4700	FOOD	39.45
			FOOD	1302277426	4700	FOOD	-7.66
			FOOD	1302277426	4700	FOOD	31.27
			FOOD	1302277426	4700	FOOD	82.37
			FOOD	1302277426	4700	FOOD	186.02
			FOOD	1302277426	4700	FOOD	66.34
			FOOD	1302277426	4700	FOOD	39.45
						CHECK TOTAL:	1,380.12

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052815

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			TOTAL FOR STOCK 76 Laguna Beach's check stock ID				32,684.69
			GRAND TOTAL				32,684.69

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383244	05/29/15	ADVANCED BIONICS LLC	MATERIALS & SUPPLIES-INSTRUCT	0104613150	4310	MATERIALS & SUPPLIES-INS	399.00
						CHECK TOTAL:	399.00
00383245	05/29/15	AMERICAN LOGISTICS COM	SUBAGREEMENTS FOR SERVICES	0104256700	5100	SUBAGREEMENTS FOR SERVIC	32,795.00
						CHECK TOTAL:	32,795.00
00383246	05/29/15	ANCHOR ELECTRIC	ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	1,161.00
			ELECTRICAL REPAIRS	0106477408	5661	ELECTRICAL REPAIRS	893.00
						CHECK TOTAL:	2,054.00
00383247	05/29/15	BRIGNAC, ROI	TRAVEL & CONFERENCE	0113457175	5220	TRAVEL & CONFERENCE	241.19
						CHECK TOTAL:	241.19
00383248	05/29/15	BROWN, DAWN	REFRESHMENTS - NOT FOOD SERV	0110397140	4325	REFRESHMENTS - NOT FOOD	648.76
						CHECK TOTAL:	648.76
00383249	05/29/15	Cerebellum Corp.	MATERIALS & SUPPLIES-INSTRUCT	0104292600	4310	MATERIALS & SUPPLIES-INS	1,307.46
						CHECK TOTAL:	1,307.46
00383250	05/29/15	CONTRERAS, AARON	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	86.05
						CHECK TOTAL:	86.05
00383251	05/29/15	Culver Newlin Inc.	EQUIPMENT - NEW	0113018640	4410	EQUIPMENT - NEW	18,138.73
						CHECK TOTAL:	18,138.73
00383252	05/29/15	Digital Networks Group	CONSULTANTS-COMPUTER SERVICES	0113457175	5832	CONSULTANTS-COMPUTER SER	1,011.01
			EQUIPMENT - NEW	0113017175	4410	EQUIPMENT - NEW	11,779.95
			EQUIPMENT - NEW	0113457175	4410	EQUIPMENT - NEW	1,239.57
						CHECK TOTAL:	14,030.53
00383253	05/29/15	Donna Todd	REFRESHMENTS - NOT FOOD SERV	0102017165	4325	REFRESHMENTS - NOT FOOD	26.32
						CHECK TOTAL:	26.32
00383254	05/29/15	Flinn Scientific	MATERIALS & SUPPLIES-INSTRUCT	0106011008	4310	MATERIALS & SUPPLIES-INS	138.77
			MATERIALS & SUPPLIES-INSTRUCT	0106015600	4310	MATERIALS & SUPPLIES-INS	200.00
						CHECK TOTAL:	338.77
00383255	05/29/15	Gunthers/Riddell	MATERIALS & SUPPLIES-INSTRUCT	0105011075	4310	MATERIALS & SUPPLIES-INS	3,650.00
						CHECK TOTAL:	3,650.00
00383256	05/29/15	HARTSHORNE RD, MEGAN	CONSULTANTS-OTHER	0102271550	5831	CONSULTANTS-OTHER	2,500.00
			CONSULTANTS-OTHER	0102271550	5831	CONSULTANTS-OTHER	1,900.00
						CHECK TOTAL:	4,400.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383257	05/29/15	Houghton Mifflin Harco	TEXTBOOKS	0102014041	4100	TEXTBOOKS	1,379.50
						CHECK TOTAL:	1,379.50
00383258	05/29/15	Julie Olsen	MILEAGE REIMBURSEMENT	0102115398	5210	MILEAGE REIMBURSEMENT	188.89
						CHECK TOTAL:	188.89
00383259	05/29/15	Kathleen Knott	MILEAGE REIMBURSEMENT	0102175425	5210	MILEAGE REIMBURSEMENT	268.00
						CHECK TOTAL:	268.00
00383260	05/29/15	KONKEL, KASEY CHILDS	MAY 2015	0104256700	5881	NPS TRANSPORTATION-IN LI	147.52
						CHECK TOTAL:	147.52
00383261	05/29/15	Lee, Brandon	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	95.38
						CHECK TOTAL:	95.38
00383262	05/29/15	Lila Samia	MILEAGE REIMBURSEMENT	0104132750	5210	MILEAGE REIMBURSEMENT	170.20
						CHECK TOTAL:	170.20
00383263	05/29/15	MacMall	MILEAGE REIMBURSEMENT	0102037165	5210	MILEAGE REIMBURSEMENT	155.71
						CHECK TOTAL:	155.71
00383264	05/29/15	MAJD, PAMELA	MILEAGE REIMBURSEMENT	0102172850	5210	MILEAGE REIMBURSEMENT	422.17
						CHECK TOTAL:	422.17
00383265	05/29/15	Niles Biological	MATERIALS & SUPPLIES-INSTRUCT	0102015110	4310	MATERIALS & SUPPLIES-INS	231.66
						CHECK TOTAL:	231.66
00383266	05/29/15	OCDE	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	6,000.00
						CHECK TOTAL:	6,000.00
00383267	05/29/15	PAPER RECYCLING AND SH	OTHER MAINTENANCE SERVICES	0101377100	5692	OTHER MAINTENANCE SERVIC	50.00
						CHECK TOTAL:	50.00
00383268	05/29/15	Pasco Scientific	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	199.92
						CHECK TOTAL:	199.92
00383269	05/29/15	Pro Ed	TESTS/SCORING	0104613150	4330	TESTS/SCORING	92.29
						CHECK TOTAL:	92.29
00383270	05/29/15	ProGroup	EQUIPMENT - NEW	0113018640	6410	EQUIPMENT - NEW	9,180.00
						CHECK TOTAL:	9,180.00
00383271	05/29/15	Ranch Santiago Communi	MISC OUTSIDE VENDOR	0107015545	5860	MISC OUTSIDE VENDOR	630.00
						CHECK TOTAL:	630.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383272	05/29/15	Riverside Publishing	SOFTWARE - INSTRUCTIONAL	0113017175	4315	SOFTWARE - INSTRUCTIONAL	4,296.04
						CHECK TOTAL:	4,296.04
00383273	05/29/15	Rojas, Yadhira	MILEAGE REIMBURSEMENT	0102037165	5210	MILEAGE REIMBURSEMENT	147.75
						CHECK TOTAL:	147.75
00383274	05/29/15	ROMANO, NIKKI	TRAVEL & CONFERENCE	0102015380	5220	TRAVEL & CONFERENCE	125.17
						CHECK TOTAL:	125.17
00383275	05/29/15	Rosie Haynes	TRAVEL & CONFERENCE	0102037165	5210	MILEAGE REIMBURSEMENT	40.75
						CHECK TOTAL:	40.75
00383276	05/29/15	RUSH, BRADLEY	MILEAGE REIMBURSEMENT	0104132750	5210	MILEAGE REIMBURSEMENT	215.53
						CHECK TOTAL:	215.53
00383277	05/29/15	RUSH, MICHAEL	REFRESHMENTS - NOT FOOD SERV	0102017165	4325	REFRESHMENTS - NOT FOOD	30.24
						CHECK TOTAL:	30.24
00383278	05/29/15	Sara Hopper	MILEAGE REIMBURSEMENT	0104192550	5210	MILEAGE REIMBURSEMENT	91.43
						CHECK TOTAL:	91.43
00383279	05/29/15	SPERAKOS, ROBERT	REFRESHMENTS - NOT FOOD SERV	0102017165	4325	REFRESHMENTS - NOT FOOD	10.55
						CHECK TOTAL:	10.55
00383280	05/29/15	U-Haul International	RENTAL EXPENSE	0102015110	5620	RENTAL EXPENSE	146.06
						CHECK TOTAL:	146.06
00383281	05/29/15	VEX ROBOTICS INC.	MATERIALS & SUPPLIES-INSTRUCT	0102014100	4310	MATERIALS & SUPPLIES-INS	2,563.96
						CHECK TOTAL:	2,563.96
00383282	05/29/15	A&R Wholesale Distribu	FOOD	1302277426	4700	FOOD	579.50
			FOOD	1302277426	4700	FOOD	62.41
			FOOD	1302277426	4700	FOOD	542.22
			FOOD	1302277426	4700	FOOD	878.01
			FOOD	1302277426	4700	FOOD	311.46
			FOOD	1302277426	4700	FOOD	459.48
			FOOD	1302277426	4700	FOOD	304.49
						CHECK TOTAL:	3,137.57
00383283	05/29/15	Bread Artisan Bakery L	FOOD	1302277426	4700	FOOD	94.40
						CHECK TOTAL:	94.40
00383284	05/29/15	Gold Star Foods	FOOD	1302277426	4700	FOOD	-34.16

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052915

Check #	Register	Payee Name	Description	Key	Object	Object Description		Check Amount
			FOOD	1302277426	4700	FOOD		923.45
			FOOD	1302277426	4700	FOOD		1,703.76
			FOOD	1302277426	4700	FOOD		38.20
			FOOD	1302277426	4700	FOOD		33.87
			FOOD	1302277426	4700	FOOD		42.00
							CHECK TOTAL:	2,707.12
00383285	05/29/15	Hollandia Dairy Inc	FOOD	1302277426	4700	FOOD		172.91
			FOOD	1302277426	4700	FOOD		136.75
			FOOD	1302277426	4700	FOOD		210.26
			FOOD	1302277426	4700	FOOD		88.96
			FOOD	1302277426	4700	FOOD		82.86
			FOOD	1302277426	4700	FOOD		114.62
			FOOD	1302277426	4700	FOOD		215.57
			FOOD	1302277426	4700	FOOD		133.57
			FOOD	1302277426	4700	FOOD		133.80
			FOOD	1302277426	4700	FOOD		67.37
			FOOD	1302277426	4700	FOOD		95.53
			FOOD	1302277426	4700	FOOD		199.58
			FOOD	1302277426	4700	FOOD		108.96
			FOOD	1302277426	4700	FOOD		149.81
			FOOD	1302277426	4700	FOOD		181.89
			FOOD	1302277426	4700	FOOD		92.28
			FOOD	1302277426	4700	FOOD		153.42
			FOOD	1302277426	4700	FOOD		114.80
			FOOD	1302277426	4700	FOOD		153.04
			FOOD	1302277426	4700	FOOD		130.58
							CHECK TOTAL:	2,736.56
00383286	05/29/15	Shirley's Bagels	FOOD	1302277426	4700	FOOD		10.80
			FOOD	1302277426	4700	FOOD		5.40
			FOOD	1302277426	4700	FOOD		10.80
			FOOD	1302277426	4700	FOOD		5.40
			FOOD	1302277426	4700	FOOD		10.80
			FOOD	1302277426	4700	FOOD		5.40
			FOOD	1302277426	4700	FOOD		10.80
			FOOD	1302277426	4700	FOOD		10.80
							CHECK TOTAL:	70.20
00383287	05/29/15	STIX HOLDINGS LLC	FOOD	1302277426	4700	FOOD		90.00
			FOOD	1302277426	4700	FOOD		90.00
			FOOD	1302277426	4700	FOOD		165.00
			FOOD	1302277426	4700	FOOD		108.00
			FOOD	1302277426	4700	FOOD		165.00

SELECT Check ID's and Numbers: 76@ ; Check Dates: 052915

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			FOOD	1302277426	4700	FOOD	165.00
			FOOD	1302277426	4700	FOOD	112.50
						CHECK TOTAL:	895.50
00383288	05/29/15	STRAUB DISTRIBUTING CO	FOOD	1302277426	4700	FOOD	178.50
			FOOD	1302277426	4700	FOOD	208.25
						CHECK TOTAL:	386.75
00383289	05/29/15	STRAUB DISTRIBUTING CO	FOOD	1302277426	4700	FOOD	148.75
						CHECK TOTAL:	148.75
00383290	05/29/15	SUNRISE PRODUCE	FOOD	1302277426	4700	FOOD	-7.70
			FOOD	1302277426	4700	FOOD	39.45
			FOOD	1302277426	4700	FOOD	230.06
			FOOD	1302277426	4700	FOOD	129.83
			FOOD	1302277426	4700	FOOD	41.57
			FOOD	1302277426	4700	FOOD	76.05
			FOOD	1302277426	4700	FOOD	234.68
			FOOD	1302277426	4700	FOOD	155.69
			FOOD	1302277426	4700	FOOD	60.30
			FOOD	1302277426	4700	FOOD	82.31
						CHECK TOTAL:	1,042.24
00383291	05/29/15	Z PIZZA INC	FOOD	1302277426	4700	FOOD	170.00
			FOOD	1302277426	4700	FOOD	220.00
			FOOD	1302277426	4700	FOOD	216.00
			FOOD	1302277426	4700	FOOD	261.00
			FOOD	1302277426	4700	FOOD	225.00
			FOOD	1302277426	4700	FOOD	250.00
			FOOD	1302277426	4700	FOOD	160.00
			FOOD	1302277426	4700	FOOD	243.00
						CHECK TOTAL:	1,745.00
00383292	05/29/15	MOBILE MODULAR MANAGEM	RENTAL EXPENSE	2506498410	5620	RENTAL EXPENSE	586.00
						CHECK TOTAL:	586.00
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	118,544.62
						GRAND TOTAL	118,544.62

SELECT Check ID's and Numbers: 76@ ; Check Dates: 060115

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383293	06/01/15	AMERICAN CERAMIC SOCIE	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	108.90
						CHECK TOTAL:	108.90
00383294	06/01/15	Andrew Crisp	SOFTWARE - NON INSTRUCTIONAL	0113457175	4350	SOFTWARE - NON INSTRUCTI	29.00
						CHECK TOTAL:	29.00
00383295	06/01/15	Apple Computer Inc.	EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	52.92
			EQUIPMENT-COMPUTER	0113457175	4460	EQUIPMENT-COMPUTER	74.52
						CHECK TOTAL:	127.44
00383296	06/01/15	BUY101.COM LP	MATERIALS & SUPPLIES-INSTRUCT	0105015040	4310	MATERIALS & SUPPLIES-INS	390.75
						CHECK TOTAL:	390.75
00383297	06/01/15	Go Rent-A-Van	CHARTER BUS-ATHLETIC/FIELD TRP	0105311075	5865	CHARTER BUS-ATHLETIC/FIE	392.72
						CHECK TOTAL:	392.72
00383298	06/01/15	Grainger	MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	47.99
			MAINTENANCE SUPPLIES	0105477408	4362	MAINTENANCE SUPPLIES	413.05
						CHECK TOTAL:	461.04
00383299	06/01/15	Image IV	COPIER MAINTENANCE FEES	0107011005	5861	COPIER MAINTENANCE FEES	365.78
						CHECK TOTAL:	365.78
00383300	06/01/15	INOUYE, INA	TRAVEL & CONFERENCE	0102014011	5220	TRAVEL & CONFERENCE	780.00
						CHECK TOTAL:	780.00
00383301	06/01/15	MATTSON, KIMBERLY	GENERAL SUPPLIES-NON INSTRUCT	0113018640	4340	GENERAL SUPPLIES-NON INS	91.57
						CHECK TOTAL:	91.57
00383302	06/01/15	Niles Biological	MATERIALS & SUPPLIES-INSTRUCT	0102015110	4310	MATERIALS & SUPPLIES-INS	231.66
						CHECK TOTAL:	231.66
00383303	06/01/15	Resilient Communicatio	ANNUAL SOFTWARE LICENSE FEE	0113457175	5805	ANNUAL SOFTWARE LICENSE	3,588.00
						CHECK TOTAL:	3,588.00
00383304	06/01/15	Western Psychological	TESTS/SCORING	0104632900	4330	TESTS/SCORING	475.20
						CHECK TOTAL:	475.20

TOTAL FOR STOCK 76 Laguna Beach's check stock ID 7,042.06

GRAND TOTAL 7,042.06

SELECT Check ID's and Numbers: 76@ ; Check Dates: 060215

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
00383305	06/02/15	AT&T	TELEPHONE SERVICE	0107477409	5920	TELEPHONE SERVICE	48.37
						CHECK TOTAL:	48.37
00383306	06/02/15	Durham School Services	JANUARY 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	873.76
			JANUARY 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	24,179.40
			JANUARY 2015	0107011005	5855	CHARTER BUS-HOME TO SCHO	1,245.17
			JANUARY 2015	0106015600	5855	CHARTER BUS-HOME TO SCHO	873.75
			JANUARY 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	120,220.96
			JANUARY 2015	0108015600	5865	CHARTER BUS-ATHLETIC/FIE	407.39
			JANUARY 2015	0108011005	5855	CHARTER BUS-HOME TO SCHO	564.41
			CHARTER BUS-ATHLETIC/FIELD TRP	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	310.90
			CHARTER BUS-ATHLETIC/FIELD TRP	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	107.59
			APRIL 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	26,375.63
			MARCH 2015	0108015600	5865	CHARTER BUS-ATHLETIC/FIE	599.80
			MARCH 2015	0108011005	5855	CHARTER BUS-HOME TO SCHO	656.26
			MARCH 2015	0107011005	5855	CHARTER BUS-HOME TO SCHO	1,273.01
			MARCH 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	116,488.05
			MARCH 2015	0106015600	5855	CHARTER BUS-HOME TO SCHO	820.93
			MARCH 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	812.68
			CHARTER BUS-ATHLETIC/FIELD TRP	0107011005	5865	CHARTER BUS-ATHLETIC/FIE	197.92
			APRIL 2015	0108015600	5865	CHARTER BUS-ATHLETIC/FIE	971.69
			APRIL 2015	0104256700	5100	SUBAGREEMENTS FOR SERVIC	16,507.12
			APRIL 2015	0102256700	5100	SUBAGREEMENTS FOR SERVIC	86,240.74
			APRIL 2015	0107011005	5855	CHARTER BUS-HOME TO SCHO	1,230.39
			APRIL 2015	0106011008	5855	CHARTER BUS-HOME TO SCHO	617.89
			APRIL 2015	0106015600	5855	CHARTER BUS-HOME TO SCHO	617.89
						CHECK TOTAL:	402,193.33
00383307	06/02/15	Laguna Beach Water Dis	WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	2,966.03
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	2,037.82
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	394.81
			WATER - UTILITIES	0107477409	5530	WATER - UTILITIES	414.06
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	1,048.40
			WATER - UTILITIES	0106477409	5530	WATER - UTILITIES	32.00
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	27.57
			WATER - UTILITIES	0106477409	5530	WATER - UTILITIES	40.32
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	480.04
			WATER - UTILITIES	0105477409	5530	WATER - UTILITIES	4,535.08
						CHECK TOTAL:	11,976.13
00383308	06/02/15	Southern California Ed	LIGHT & POWER	0102477409	5520	LIGHT & POWER	28.67
			LIGHT & POWER	0107477409	5520	LIGHT & POWER	26.41
			LIGHT & POWER	0105477409	5520	LIGHT & POWER	4,160.47
			LIGHT & POWER	0105477409	5520	LIGHT & POWER	6,049.12

SELECT Check ID's and Numbers: 76@ ; Check Dates: 060215

Check #	Register	Payee Name	Description	Key	Object	Object Description	Check Amount
			LIGHT & POWER	0102477409	5520	LIGHT & POWER	1,574.09
			LIGHT & POWER	0106477409	5520	LIGHT & POWER	7,778.67
			LIGHT & POWER	0108477409	5520	LIGHT & POWER	285.93
			LIGHT & POWER	0102477409	5520	LIGHT & POWER	724.84
			LIGHT & POWER	0102477409	5520	LIGHT & POWER	79.95
						CHECK TOTAL:	20,708.15
						TOTAL FOR STOCK 76 Laguna Beach's check stock ID	434,925.98
			GRAND TOTAL				434,925.98

Laguna Beach Unified School District

13.i. CONSENT/ACTION **June 9, 2015**

Approval/Ratification: **Community Facilities District 98-1 (Crystal Cove) Administrative Expense Fund Disbursements Totaling $953.75**

Proposal

It is proposed that the Board of Education approve/ratify the attached disbursement from the Administrative Fund of the Community Facilities District 98-1 "CFD 98-1".

Background

A separate Administrative Fund was established pursuant to the Indenture by and between Laguna Beach Unified School District and Community Facilities District No.98-1 (Crystal Cove) 2012 Special Tax Refunding Bonds. Administrative expenses are for the actual or reasonably estimated costs directly related to the administration of CFD No. 98-1. Staff is requesting the approval of the payment detailed on the Administrative Funds Disbursement list.

Budget Impact

The $953.75 payment would be made from the CFD 98-1 Administrative Expense Fund located at U.S. Bank. After the disbursement, the remaining fund balance would be 11,199.44.

	Payee Name & Address	Purpose	Revenue	Expense	Balance
1	Beginning Balance				$12,151.56
2	David Taussig & Associates	Inv. 1504058		$953.75	
3	Interest Earned	Oct – Mar 2015	$1.63		
4	Ending Fund Balance				**$11,199.44**

Recommended Action

It is recommended that the Board of Education approve/ratify the disbursement as presented.

Prepared By:

Teri Holloway
Administrative Assistant
Business Services

Submitted By:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

13.j. CONSENT/ACTION **June 9, 2015**

Approval: Designation of Principal Chris Herzfeld and Athletic Director Ted Clarke as Representatives to the League of the California Interscholastic Federation (CIF) for the 2015-16 School Year.

Proposal

It is proposed that the Board of Education approve the designation of Principal Chris Herzfeld and Athletic Director Ted Clarke as Representatives to the League of CIF for the 2015-16 School Year.

Background

Education Code § 33353(a) (1) gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues.

Implications

This action will provide the District with a Representative to CIF.

Budget Impact

This action has no impact to the general fund.

Recommendation

It is recommended that the Board of Education approve the designation of Principal Chris Herzfeld and Athletic Director Ted Clarke as representatives to the CIF for the Laguna Beach Unified School District for the 2015-16 school year.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

13.k. CONSENT/ACTION **June 9, 2015**

Approval: Contract for Educational and Instructional Programs with Loma Linda University

Proposal

It is proposed that the Board of Education approve a contract for educational and instructional programs with Loma Linda University from June 10, 2015 through June 9, 2020.

Background

The District routinely enters into Agreements with various local universities in order to provide student teaching and practicum experience to students enrolled in an education program.

Budget Impact

There is no financial impact to the District.

Recommendation

It is recommended that the Board of Education authorize the approval of the Contract for Educational and Instructional Programs with Loma Linda University from June 10, 2015 through June 9, 2020.

Prepared By:

Dawn Brown
Human Resources
Technician

Submitted By:

Leisa Winston
Director, Human Resources
and Public Communications

Sherine Smith, Ed.D.
Superintendent of Schools

CONTRACT FOR EDUCATIONAL AND INSTRUCTIONAL PROGRAMS

BETWEEN

LOMA LINDA UNIVERSITY

AND

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

THIS AGREEMENT, made by and between **LOMA LINDA UNIVERSITY,** hereinafter called "the University" and **LAGUNA BEACH UNIFIED SCHOOL DISTRICT,** hereinafter called "the Facility."

W I T N E S S E T H

THAT WHEREAS the University has established approved Educational Programs of special training covered by this Agreement and set forth in Exhibit "A" attached hereto and incorporated herein by this reference, hereinafter referred to as "the Program"; and

WHEREAS the Program requires facilities where students can obtain the field learning experience required in the curriculum; and

WHEREAS the Facility has the appropriate setting and equipment needed by Program trainees as part of their practical learning experience;

NOW THEREFORE in consideration of the foregoing and of the mutual promises set forth herein, the University and the Facility agree as follows:

1. RESPONSIBILITIES OF THE FACILITY

1.1 The Facility will provide suitable experience situations as prescribed by the Program curriculum and objectives to be provided by the University under paragraph 2.3 below. It is understood that in no case shall students replace regular staff.

1.2 The Facility will designate appropriate personnel to coordinate and supervise the student's learning experience in the Program. This will involve planning between responsible University faculty and designated Facility personnel for the assignment of students to specific cases and experiences, including selected conferences,

work experiences, courses and programs conducted under the aegis of the Facility. The Facility will designate and submit in writing to the University the name and professional and academic credentials of a person to be responsible for the field training. That person will be known as the Education Supervisor. The Facility will notify the University in writing of any change or proposed change of the Education Supervisor.

1.3 The Facility will permit, on reasonable request, the inspection of its facilities by agencies charged with responsibility for accreditation of the University.

1.4 The Facility will withdraw a Program student if: (a) the achievement, progress, adjustment or health of the student does not warrant a continuation at the Facility, or (b) the behavior of the student fails to conform to the applicable policies, procedures or regulations of the Facility. The Facility will reasonably assist the University, if necessary, in implementing this withdrawal. In such event, said student's participation in the learning experience at the Facility shall immediately cease.

1.5 The Facility reserves the right, exercisable in its discretion after consultation with the University, to exclude any student from its premises in the event that such person's conduct or state of health is deemed objectionable or detrimental, having in mind the proper administration of the said Facility.

1.6 The Facility shall provide all equipment and supplies needed for instruction at the Facility. The student's name/identification badge shall be provided by the University. Such equipment and supplies will be subject to its availability.

1.7 The Facility may arrange necessary emergency care or first aid required by an accident occurring at the Facility for a University participant under this program and, except as herein provided, Facility will have no obligation to furnish medical care to any student. The cost for any and all medical care provided shall be borne by the University participant (student or faculty).

1.8 The Facility will provide the University with a copy of the written policies, procedures and regulations which will govern the student's activities while at the

Facility.

1.9 The Facility will maintain records and reports on each student's performance as specified by each program and provide an evaluation to the University on forms provided by the University.

2. RESPONSIBILITIES OF THE UNIVERSITY

2.1 The University will withdraw a student from the related program at the Facility upon notice as set forth in paragraph 1.5.

2.2 It shall be the responsibility of the Academic Coordinator of the Education Program, after consultation with the Facility, to help plan the educational program for student educational experiences.

2.3 The University will provide the Facility with an annual announcement or description of the program, curriculum and objectives to be achieved at the Facility.

2.4 The University will require all students to abide by the policies and procedures of the Facility while using its facilities and while at Facility. University students will be expected to conduct themselves in a professional manner; their attire as well as their appearance will conform to the accepted standards of the Facility.

2.5 The University assures that all students are covered by health and liability insurance as set forth in paragraph 5. below.

2.6 The University will assign to the Facility only those students who have satisfactorily completed the prerequisite didactic portion of the curriculum.

2.7 The University will agree that each student participating in Allied Health Programs shall be subject to criminal background check and drug/alcohol screening policy in effect at Facility during the time of the educational experience. Criminal activity disclosure and/or positive drug test results shall be submitted to the University Program Director for action according to University Policy.

2.8 The University will ensure that, prior to placement, each student will be skin tested for tuberculosis with the PPD test. University will determine frequency of

retesting for student(s) based on University Protocol and Guidelines.

2.9 The University will ensure that, prior to placement, each student will provide to University documentation of required immunization (s) as follows: (a) Measles, Mumps, Rubella (MMR); b) Tetanus/Diphtheria booster; c) Chickenpox; and d) Ruboela (2MMRs).

2.10 The University will provide to Facility a copy of a personal information sheet and a set of fingerprints for students if requested to do so by the Facility.

3. RESERVATION OF RIGHTS; PLACEMENT

The University reserves the right to withhold placement of Program students depending upon the availability of facilities and personnel to adequately provide a satisfactory field experience.

4. DEPARTMENTAL LETTER AGREEMENTS AUTHORIZED

Recognizing that the specific nature of the educational experience may vary, it is agreed by the University and the Facility upon execution of this Agreement and within the scope of its provisions, the University departments may develop letter agreements with their counterparts in the Facility to formalize operational details of the Educational Program.

5. UNIVERSITY INSURANCE AND INDEMNIFICATION

The University shall at its sole cost and expense, provide coverage for its activities in connection with this Agreement by maintaining in full force and effect programs of insurance and/or self-insurance as follows:

A. General Liability coverage with a limit of one million dollars ($1,000,000) per occurrence and an aggregate of three million dollars ($3,000,000).

B. Workers' Compensation coverage covering University's full liability as required under applicable state law.

C. Such other insurance in such amounts which from time to time may be reasonably required by the mutual consent of the parties, against other

insurable risks relating to this Agreement.

It should be expressly understood, however, that the coverage required under this Section 5.A. and B. shall not in any way limit the liability of University.

The University, upon the execution of this Agreement, shall furnish Facility with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to Facility of any cancellation of the above coverage.

The University hereby agrees to defend, indemnify, and save harmless the Facility from any liability, expense, causes of action, suits, claims, judgments or damages the Facility may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation of the program covered by this Agreement resulting from the act, failure to act or the negligence of the University, its employees, students, or authorized agents. The Facility agrees to give the University notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

6. FACILITY INSURANCE AND INDEMNIFICATION

The Facility shall provide at its sole cost and expense, coverage for its activities in connection with this Agreement by maintaining in full force and effect programs of insurance and or self-insurance as follows:

A. General Liability coverage with a limit of one million dollars ($1,000,000) per occurrence and an aggregate of three million dollars ($3,000,000).

B. Workers' Compensation coverage covering Facility's full liability as required under applicable state law.

It should be expressly understood, however, that the coverage required under this Section 6.A. and B. shall not in any way limit the liability of Facility.

The Facility, upon the execution of this Agreement, shall furnish University with certificates evidencing compliance with these insurance requirements. Certificates shall further provide for thirty (30) days advance written notice to University of any

cancellation of the above coverage.

The Facility hereby agrees to defend, indemnify, and save harmless the University from any liability or damage the University may suffer as a result of claims, demands, costs, or judgments against it arising out of the operation of the program covered by this Agreement resulting from the negligence of the Facility, its employees, or authorized agents. The University agrees to give the Facility notice in writing within thirty (30) days of any claim made against it on the obligations covered hereby.

7. NONDISCRIMINATION

The Facility and the University agree that neither will unlawfully discriminate against any individual on the basis of age, sex, race, color, religious belief, national origin or physical handicap. In addition, each party shall comply with all applicable federal, state and local discrimination laws including but not limited to the Civil Rights Act of 1964, the Equal Pay Act, the Rehabilitation Act of 1973, the Age Discrimination in Employment Act, the Americans with Disabilities Act, and the Vietnam Era Veterans Readjustment Assistance Act of 1974. In addition, either party shall comply with all requirements of any applicable affirmative action laws, including but not limited to Executive Order 11246.The Facility understands that the University is a religious nonprofit corporation and holds various rights, privileges and exemptions under federal and state constitutions and laws as an educational institution, including but not limited to 42 USC secs. 2000e-1, 2000e-2; Federal Executive Order 11246 (as amended); 41 CFR secs. 60-1.5(a)(5); 20 USC sec. 1681(a)(3); 34 CFR secs. 106.12(a) (b), 106.21, 106.31, 106.39, 106.40, 106.51 and 106.57; California Government Code sec. 12926(d)(1); and Title II, Division 4, Chapter 2, Sec. 7286.5 of the California Code of Regulations, the First Amendment to the United States Constitution and Article I, sec. 4 of the California Constitution. The University does not waive any of the foregoing rights, privileges, and exemptions by entering this Agreement.

8. TERMINATION

This Agreement will be effective on June 10, 2015, and shall continue for a period of five (5) years. Either party may terminate this Agreement upon ninety (90) days written notice to the other party except that if the University terminates the Agreement based on lack of funding, the ninety (90) day notice requirement shall not apply. The notice required under this clause shall be sent by certified registered mail.

If the termination date occurs while a student of the University has not completed his or her field learning experience at the Facility and is in good standing with the Facility, the student shall be permitted to complete the scheduled field learning experience, and the University and the Facility shall cooperate to accomplish this goal.

9. INDEPENDENT CONTRACTOR STATUS

The parties hereby acknowledge that they are independent contractors. In no event shall this Agreement be construed as establishing a partnership, joint venture or similar relationship between the parties hereto, and nothing herein contained shall be construed to authorize either party to act as agent for the other or to exercise any such function for the other party, except as specifically provided herein. The Facility and the University shall be liable for their own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No student shall look to Facility for any salaries, insurance or other benefits.

10. CONFIDENTIALITY

The University will require students to maintain the confidentiality of patient information obtained during the field training experience at the Facility. All information obtained from students or clients, their records or computerized data is to be held in confidence and no copies of student or client records shall be made; provided, however, either party may disclose such confidential information if requested or required to disclose such information pursuant to any subpoena, civil investigative demand, or

similar process or any law, rule, regulation or order. Failure to comply will result in the immediate termination of this Agreement, as well as all other remedies available at law or in equity. It shall be required of students and supervising faculty that they not identify students or clients in papers, reports or case studies without first obtaining permission of the Facility and the student or client, utilizing the patient confidentiality policies and procedures of the Facility.

11. NONASSIGNMENT AND SUBCONTRACTING

This Agreement shall not be assigned or transferred by either party without the written approval of the other party. This Agreement (and its attachments, if any) constitute the entire understanding between the parties with respect to the subject matter hereof and supersedes any and all prior understandings and agreements, oral and written, relating hereto.

12. GENERAL

This agreement is written for the benefit of the parties hereto, and to no other. The parties to this contract acknowledge that the Facility retains the professional and administrative responsibility for the services it provides. The parties understand that the Facility must comply with all law and regulations applicable to the running of the Facility.

13. NOTICES

Notices required under this Agreement shall be mailed to the parties at the following addresses:

University:

Office of the Dean,
School of Allied Health Professions
Loma Linda University
Loma Linda, CA 92354

Facility:

Superintendent Sherine Smith, Ed.D.
Laguna Beach Unified School District
550 Blumont Street
Laguna Beach, CA 92651

14. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA).

University agrees to inform all students and faculty of the importance of complying with all relevant state and federal confidentiality laws, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA) to the extent applicable. In addition, University agrees to provide students and faculty with training in the requirements of the privacy and security provisions of HIPAA and to advise them of the importance of complying with Facility's policies and procedures relative to HIPAA.

(Remainder of page intentionally left blank.
Signatures of Parties appear on next page.)

IN WITNESS WHEREOF, the authorized representative of the parties have executed this Agreement effective the last date of signature by and between **LOMA LINDA UNIVERSITY** ("University") and **LAGUNA BEACH UNIFIED SCHOOL DISTRICT** ("Facility").

University:

LOMA LINDA UNIVERSITY
Nichol Hall, Room 1606
Loma Linda, CA 92350

By _____
Richard H. Hart, MD, DrPH
President

Date: _____

By _____
Craig R. Jackson, JD, MSW
Dean
School of Allied Health Professions

Date: _____

By_____

Clinic Coordinator

Date:_____

Facility:

By _____
Sherine Smith, Ed.D.
Superintendent

Date: _____

Sb/GC/Contracts/Aff-Agmt-NonClinical-TMPLT 2013

EXHIBIT A

Cardiopulmonary Sciences:
Emergency Medical Care
Polysomnography
Respiratory Therapy
Cardiac Electrophysiology

Clinical Laboratory Science:
Clinical Laboratory Science
Cytotechnology
Phlebotomy

Communicative Sciences and Disorders:
Speech-Language Pathology
Speech-Language Pathology Assistant

Health Information Administration:
Coding Specialist
Health Information Systems
Health Information Administration

Nutrition and Dietetics:
Nutrition and Dietetics
Dietetic Technology

Occupational Therapy:
Occupational Therapy
Occupational Therapy Assistant

Physical Therapy:
Physical Therapy
Physical Therapy Assistant

Physician Assistant

Radiation Technology:
Diagnostic Medical Sonography
Medical Dosimetry
Medical Radiography
Nuclear Medicine Technology
Radiation Sciences
Radiation Therapy Technology
Radiologist Assistant
Special Imaging Technology/Computed Tomography, Magnetic Resonance Imaging

Laguna Beach Unified School District

13.I. CONSENT/ACTION **June 9, 2015**

Approval: Common Core State Standards Expenditure Update

Proposal

Accept Common Core State Standards final expenditure report.

Background

Assembly Bill 86, Section 85 (Chapter 48 Statues of 2013), authorizes the appropriation of $1.25 billion from the General Fund to school districts, county offices of education, charter schools, and the state special schools for purposes of establishing high-quality instructional programs for all pupils. These funds may be used to support the implementation of the California State Standards, the Next Generation Science Standards for California Public Schools, and the California English Language Development standards.

Per the statute, funds may be expended for any of the following purposes: 1) professional development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards, 2) instructional materials aligned to the academic content standards, and 3) integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including but not limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high bandwidth Internet connectivity for the purpose of administration of computer-based assessments.

As a condition of receiving State funds, on or before July 1, 2015, a school district, county office of education, charter school, or state special school must report detailed expenditure information to the State Department of Education.

Budget Impact

Common Core State Standards expenditures were spent out of the General Fund.

Recommended Action

Accept Common Core State Standards final expenditure report.

Prepared by:

Shannon Soto
Director
Fiscal Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District
Common Core State Standards Expenditure Report

STATE SACS SUMMARY

Description	Actuals
Salaries	209,784.03
Statutory Benefits	36,078.54
Textbooks	23,230.23
Materials & Supplies	11,174.35
Noncapitalization Equipment	103,994.85
Travel & Conference	11,614.67
Prof/Consulting Svcs	31,508.62
Capitalized Equipment	184,545.71
	$ 611,931.00

EXPENDITURE CATEGORIZED IN STATE ALLOWABLE AREA

Description	Actuals
Professional Learning	288,985.86
Instructional Materials	34,404.58
Technology	288,540.56
	$ 611,931.00

Laguna Beach Unified School District

14. INFORMATION **June 9, 2015**

End-of-the-Year Overview of California State Standards in the Laguna Beach Unified School District

Proposal

Staff will present an update to the Board of Education regarding teacher progress in implementing the California State and Next Generation Science Standards.

Background

The District's Common Core TOSA (Teacher on Special Assignment) has been working with classroom teachers for the past two years to ensure a high quality implementation of the California State Standards.

Budget Impact

There is no budget impact for this report.

Recommended Action

No action is required. This CCSS presentation is for information purposes only.

Prepared by:	Approved by:	Submitted by:
Linda Barker	Darlene Messinger	Sherine Smith
Linda Barker CCSS TOSA	Darlene Messinger Assistant Superintendent Instructional Services	Sherine Smith, Ed.D. Superintendent of Schools

15. INFORMATION **June 9, 2015**

Board Policies – First Reading of Board Policies

		Number	Description	Status
a.	BP	6173	Education for Homeless Children	New Policy

Background

The Consolidated Application (ConAPP) is used by the California Department of Education to distribute funds from various state and federal programs to school districts throughout California. In June, local educational agencies (LEA) are required to submit the spring release of the application to document participation in these programs and provide assurances that the District will comply with the legal requirements in each program.

The District is required to have a policy for the Education of Homeless Children. The policy must be Board approved prior to the June 30 deadline for submission of the ConAPP.

Recommended Action

It is recommended that the Board review, discuss, and amend the policy as needed prior to moving it forward for a second reading on June 23, 2015.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

CSBA Sample

Board Policy

Education For Homeless Children

BP 6173
Instruction

The Governing Board desires to ensure that homeless students have access to the same free and appropriate public education provided to other students within the district. The district shall provide homeless students with access to education and other services necessary for these students to meet the same challenging academic standards as other students.

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way.

The Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law.

Transportation

The district shall provide transportation for a homeless student to and from his/her school of origin when the student is residing within the district and the parent/guardian requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend his/her school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation.

Legal Reference:
EDUCATION CODE
1980-1986 County community schools
2558.2 Use of revenue limits to determine average daily attendance of homeless children
39807.5 Payment of transportation costs by parents
48850 Educational rights; participation in extracurricular activities
48852.5 Notice of educational rights of homeless students
48915.5 Recommended expulsion; homeless student with disabilities
48918.1 Notice of recommended expulsion
51224.1-51225.3 Graduation requirements

Date Board Policy Approved by Board: _____

Laguna Beach Unified School District

16. INFORMATION **June 9, 2015**

Review of Approved Supplementary Materials for 2015/16

Proposal

Staff will give an overview of Curriculum Committee approvals of Supplementary Materials for the 2015/16 school year. This report is for information purposes only.

Background

Teachers submitted the following supplementary materials requests to the Curriculum Committee for approval for the 2015/16 school year. The Curriculum Committee reviewed and discussed the proposals and agreed to move forward with the purchase of the materials.

- Scope Magazine Supplemental Material
  After piloting SCOPE Magazine throughout the 2014/15 school year, TMS English teacher, Sarah Schaffer, has been given approval by the Curriculum Committee to add the student magazine SCOPE to the supplementary materials list. This magazine provides students with a wide variety of articles on current events, historical information, and other non-fiction texts. This resource will enable Ms. Schaeffer to help students in reading comprehension, argumentative writing, and other communication skills, through classroom lessons and activities, as called for in the California State Standards. Thurston Middle School has been approved to purchase a class set of SCOPE Magazine for all Language Arts classes. The estimated cost for this purchase is $2,400 for six class sets.

- AP Macroeconomics Supplemental Book
  LBHS Social Science Teacher, Mark Alvarez, has been given approval by the Curriculum Committee to add *Think like a Freak* to his supplementary materials list for the AP Economics class. This is the third book from world renowned economist Steven Levitt (University of Chicago). It would be used in the AP Economics classes in addition to Steven Levitt's first book, *Freakonomics*. *Think like a Freak* is about thinking and problem solving, which comports with common core teaching methods. The estimated cost for this supplemental book is $6500.

Budget Impact

The cost of these materials, approximately $8,900, will come from the instructional materials account.

Recommended Action

No action is required. This update is presented for information purposes only.

Prepared by:

Darlene Messinger
Assistant Superintendent,
Instructional Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LBUSD Curriculum Committee

Teacher Recommendation for Basic Instructional Materials Request Form

*District policy requires that teachers review and compare a minimum of three different sets of materials prior to selecting or purchasing new curriculum. Process: (1) complete this form, (2) gain principal approval and (3) submit approved form to the Assistant Superintendent, Instructional Services Office, to be reviewed and approved by Curriculum Council. Basic Instruction Materials Requests may be submitted two times per year – **in Nov and February.***

Submittal Date: 4-24-15

School Site/ Teacher	Thurston Middle School/ Language Arts Department
Course Title/ Grade Level	Language Arts Grades 6-8
Reason for Request *(What type of materials? What purpose?)*	Scholastic Scope: The Language Arts Magazine To teach reading and writing in the three Common Core text types (narrative, expository/ non-fiction, and argument) through high-interest articles.
Materials Review *(Attach applicable samples/copies for Curriculum Council Review)*	Option 1 Textbook /Materials Title: Scope: The Language Arts Magazine Publisher: Scholastic Strengths/Gaps: Digital teacher resources, video/ audio supplements Option 2 Textbook/Materials Title: _____ Publisher: _____ Strengths/Gaps: _____ Option 3 Textbook/Materials Title: _____ Publisher: _____ Strengths/Gaps: _____ *(Continue onto second page if necessary)*
Teacher/Principal Recommendation **Estimated Cost** *(Attach copy of cost proposal)* **Principal Approval:**	Recommended Option (check box): ☒ 1 ☐ 2 ☐ 3 Explain reason for recommendation: Scholastic Scope Magazine offers students an opportunity to interact with complex texts that include all three Common Core text types. The subscription also comes with supplementary materials including audio and videos and teacher resources. Total Estimated Expense: $8.99/ magazine, 6 teachers, 40 magazines each + shipping and handling = $2,373.36 Budget Source: _____ Textbooks/ Curriculum: $ Equipment (computers, furniture, etc.): $ Materials/Supplies: $ Prof Development: $ Other Costs: $ Principal: _____ Date: 4/24/15

Curriculum Council Review/Approval

Review Process	*Committee Decision:* ☒ *Approved* ☐ *Disapproved* *Comments:* _____ *Materials will be available for review by the residents of LBUSD for 14 days beginning:* _____ *Presented to the LBUSD School Board for discussion and approval on:* _____
Approval	*Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board* Asst. Supt. Instruction: Darlene Messinger Date: _____ Superintendent: _____ Date: _____

For Administration Use:
Approved on Date: _____ Added to Curriculum Manual: _____ School Notified: _____

LBUSD Curriculum Council Review
Teacher Recommendation for Basic Instructional Materials Request Form

District policy requires that teachers review and compare a minimum of three different sets of materials prior to selecting or purchasing new curriculum. Teachers must (1) complete this form, (2) gain principal approval and (3) submit approved form to the Assistant Superintendent, Instructional Services, to be reviewed and approved by Curriculum Council.
*Basic Instruction Materials Requests may be submitted two times per year – **in Oct and March.***

Submittal Date: 3/5/15

School Site/ Teacher	LBHS - Social Studies - Mark Alvarez
Course Title/ Grade Level	Economics – AP Macroeconomics
Reason for Request *(What type of materials? What purpose?)*	Think Like a Freak is the third book from world renowned economist Steven Levitt (U of Chicago). I would like to use this book in addition to his first book Freakonomics in my AP classes. I would like to use Think Like a Freak in lieu of Freakonomics in my regular Economics classes. The bottom line is Think Like... is more about thinking and problem solving than it is about content. This is the direction we are going with the common core! A perfect addition to the LBHS curriculum right now.
Materials Review *(Attach applicable samples/copies for Curriculum Council Review)*	Option 1 Textbook /Materials Title: Think Like a Freak Publisher: W. Morrow Strengths/Gaps: Strength = Perfect for the CC/Weakness=liberal stance of author (for some) Option 2 Textbook/Materials Title: _____ Publisher: _____ Strengths/Gaps: _____ Option 3 Textbook/Materials Title: _____ Publisher: _____ Strengths/Gaps: _____ *(Continue onto second page if necessary)*
Teacher/Principal Recommendation **Estimated Cost** *(Attach copy of cost proposal)*	Recommended Option (check box): ☒ 1 ☐ 2 ☐ 3 Explain reason for recommendation: Think Like... is more about thinking and problem solving than it is about content. This is the direction we are going with the common core! A perfect addition to the LBHS curriculum. Total Estimated Expense: $6500 Budget Source: Textbook budget 4100 Textbooks/ Curriculum: $ 6500.00 Equipment (computers, furniture, etc.): $ Materials/Supplies: $ Prof Development: $ Other Costs: $
Curriculum Council Review/Approval	
Review Process	*Committee Decision:* ☒ *Approved* ☐ *Disapproved* *Comments:* _____ *Materials will be available for review by the residents of LBUSD for 14 days beginning:* _____ *Presented to the LBUSD School Board for discussion and approval on:* _____
Approval	*Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board Approval.* Site Principal: X _____ Date: 5/15/15 Asst. Supt. Instruction: _____ Date: 6/1/15 Superintendent: _____ Date:

For Administration Use:
Approved on Date: _____ Added to Curriculum Manual: _____ School Notified of Approval: _____

Laguna Beach Unified School District

17. INFORMATION **June 9, 2015**

Joint Fiscal Management Committee Reports

Proposal

The Joint Fiscal Management Committee Reports is hereby presented to the Board of Education for review/information purposes only.

Background

The District maintains quarterly meetings of the Joint Fiscal Management Committee. The committee consists of Board members, union representatives, and District administrators.

Budget Impact

There is no budget impact for these reports.

Recommended Action

No action is required. This Joint Fiscal Management Committee Reports are prepared for information purposes only.

Prepared by:

Teri Holloway
Administrative Assistant
Business Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH
UNIFIED SCHOOL DISTRICT

JOINT FISCAL MANAGEMENT COMMITTEE REPORT

JOINT FISCAL MANAGEMENT COMMITTEE

The JFMC committee was designed to promote communication of District fiscal operations to interested parties. The JFMC committee includes District bargaining units.

COMMITTEE PARAMETERS

The Committee parameters include:

1. Reviewing the District's fiscal information and providing ongoing assistance and input regarding the short and long-term financial integrity of the District;
2. Facilitating ongoing communication regarding the District's budget both within and beyond the District; and,
3. Reviewing the annual audit.

COMMITTEE MEMBERS

The Committee members are:

1. Dean West, Chair
2. Ketta Brown, Board of Education Member
3. Carol Normandin, Board of Education Member
4. Jan Vickers, Board of Education Member (Alternate)

5. Sherine Smith, Superintendent
6. Darlene Messinger, Asst. Supt. Instructional Services
7. Leisa Winston, Director of Human Services
8. Shannon Soto, Director of Fiscal Services
9. Linda Barker, LaBUFA President
10. Mindy Hawkins, LaBUFA Member
11. Margaret Warder, CSEA President
12. Elizabeth Phillips, CSEA Member
13. Lynda Davis, CSEA Member (Alternate)

MEETING DETAILS

The last meeting was held on May 27, 2015. The topics discussed were as follows:

- 2015-16 Governor's State Budget – May Revise
- LBUSD Reserves 2015-16
- Property Tax Legislation
- Cash Flow for Capital Improvement Plan (CIP)
- 2014-2015 Second Interim Report

MEETING ATTENDANCE

Ketta Brown	Sherine Smith	Darlene Messinger
Dean West	Leisa Winston	Shannon Soto
Margaret Warder	Lynda Davis	

NEXT MEETING DATE

The next meeting date is TBD.

Laguna Beach Unified School District

18. ACTION **June 9, 2015**

Approval: Reconsideration for the Removal of All, Some, or None, of the Twenty-Eight (28) Recently Planted Eucalyptus Trees Along the Laguna Beach High School Athletic Field Slopes.

Proposal

Reconsider whether to authorize the removal of all, some, or none, of the twenty-eight (28) recently planted Eucalyptus trees along the Laguna Beach High School athletic field slopes.

Background

Staff presented information at the April 21, 2015 Board meeting related to the new trees planted along the Laguna Beach High School athletic field slopes. The information was in response to concerns raised by community members about the potential view obstructions when the trees reach maturity. There was also concern raised related to the planting of Eucalyptus on the slopes based on potential flammability.

At the May 12, 2015 Board meeting, staff was directed to remove all of the recently planted eucalyptus trees. Since that time, staff has compiled the cost information for removal of all of the twenty-eight eucalyptus trees that were recently planted along the slope by utilizing an existing unit cost bid from Valley Crest Landscaping Company. The total cost to remove the trees is $700.

Subsequent to the May 12, 2015 Board meeting, staff has received multiple requests from members of the public, including neighbors along St. Ann's Drive and Wilson Street, to leave the trees in place as currently planted. As a result of the feedback, staff is asking the Board for further examination of this issue.

Should the Board decide to have staff to remove all, some, or none, of the trees as previously directed at the May 12, 2015 Board meeting, staff will work with the neighbors and community members to identify potential alternative planting types to be put in place of the trees that are removed.

Budget Impact

This expenditure of $700 is budgeted within the grounds and operations budget in the General Fund.

Recommended Action

Provide staff direction regarding the removal of all, some, or none, of the twenty-eight (28) recently planted eucalyptus trees along the Laguna Beach High School athletic field slopes.

Prepared by:

Jeff Dixon
Director of Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

19. ACTION **June 9, 2015**

Approval of Curriculum Committee Recommendations for Textbook Adoptions

Proposal

It is proposed that the Board of Education approve the textbook adoptions that were presented to the Curriculum Committee on May 15, 2015, by Jim Garvey on behalf of the Foreign Language Department at LBHS. The Curriculum Committee gave preliminary approval for the adoption of textbooks.

Background

Foreign Language Textbook Adoptions
The following textbooks were piloted during the 2014/15 school year and are hereby being recommended by the teachers for adoption beginning with the 2015/16 school year. The textbooks are for the AP Spanish Language and AP Spanish Literature classes at LBHS. The estimated cost for the purchase of class sets of these textbooks is $14,500.

a. Temas, Textbook & Supersite (6 year license eDelivery): Publisher, Vista Higher Learning
b. Imagina: Publisher, Vista Higher Learning
c. Azulejo, Anthology & Guide to the AP Spanish Literature Course: Publisher, Wayside

Budget Impact

The budget impact for the purchase of the above textbooks is approximately $14,500. This will be funded by the Instructional Services textbook budget.

Recommended Actions

It is recommended the Board of Education approve the textbook adoptions as proposed by teachers and preliminarily approved by the Curriculum Committee on May 15, 2015.

Prepared by:
Darlene Messinger
Assistant Superintendent
Instructional Services

Submitted by:
Sherine Smith, Ed.D.
Superintendent of Schools

LBUSD Curriculum Committee

Teacher Recommendation for Basic Instructional Materials Request Form

*District policy requires that teachers review and compare a minimum of three different sets of materials prior to selecting or purchasing new curriculum. Process: (1) complete this form, (2) gain principal approval and (3) submit approved form to the Assistant Superintendent, Instructional Services Office, to be reviewed and approved by Curriculum Council. Basic Instruction Materials Requests may be submitted two times per year – **in Nov and February.***

Submittal Date:

School Site/ Teacher	Jim Garvey – LBHS Carita Garcia – LBHS
Course Title/ Grade Level	AP Spanish Lit/Culture AP Spanish Language, Spanish IV Honors
Reason for Request *(What type of materials? What purpose?)*	The following textbooks were approved at the 9/8/14 Board Meeting for piloting during the 2014/15 school year. The pilot was successful and it is recommended that we adopt the textbooks for the Foreign Language Department
Materials Review *(Attach applicable samples/copies for Curriculum Council Review)*	Piloted Textbooks: 1. Azulejo – Anthology & Guide to the AP Spanish Literature Course Publisher: Wayside (Chronological order - Learning site great used for AP Prep) 2. Imagina- Publisher: Vista Higher Learning 3. Temas – Publisher: Vista Higher Learning
Teacher/Principal Recommendation	Explain reason for recommendation: We recommend adoption of the Foreign Language Textbooks listed above for the following reasons: Azulejo. The thorough anthology of all AP Span. Lit readings. Also, the notes to assist the reading are very helpful as are the historical connections and glossaries. Wayside (the publisher) has an awesome learning we consistently access to share ideas, materials, and assessments electronically. Imagina and Temas: These are thematically based textbooks with online student sites that prepare the students in all areas of the target language for the AP Spanish classes: reading, writing, listening and speaking activities that are from authentic sources. Total Estimated Expense: $ 14,500 Budget Source: Textbooks #4100 Textbooks/ Curriculum: $ Equipment (computers, furniture, etc.): $ Materials/Supplies: $ Prof Development: $ Other Costs: $
Principal Approval:	Principal: X [signature] Date: 5/15/15
Curriculum Council Review/Approval	
Review Process	*Committee Decision:* ☒ *Approved* ☐ *Disapproved* *Comments:* *Materials will be available for review by the residents of LBUSD for 14 days beginning:* 6/10/15 *Presented to the LBUSD School Board for discussion and approval on:* 6/9/15
Approval	*Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board* Asst. Supt. Instruction: Darlene Messinger Date: Superintendent: Date:

For Administration Use:
Approved on Date: _____ Added to Curriculum Manual: _____ School Notified: _____

Laguna Beach Unified School District

20. ACTION **June 9, 2015**

Approval: Curriculum Committee Recommendations for Course Title Changes/Additions

Proposal

It is proposed that the Board of Education approve the curriculum requests presented to the Curriculum Committee on May 15, 2015, by Scott Wittkop, Jun Shen, and Bridget Beaudry-Porter. The Curriculum Committee gave preliminary approval and requests final approval by the School Board.

Background

- Scott Wittkop, LBHS multimedia teacher, proposed that the addition of an advanced level of Multimedia Design to LBHS course offerings. This additional course will allow high school students to take a third year of Multimedia, providing a capstone class in the CTE pathway.
- Jun Shen, LBHS video production and social science teacher, proposed the addition of an advanced level of Video Production to LBHS course offerings. This additional course will allow high school students to take a second year of Video Production to continue developing their filmmaking skills.
- Bridget Beaudry-Porter, LBHS art teacher, proposed the addition of a new course, Honors Digital Photography, at LBHS and submit the course to UC a-g for approval. For the past four years, this course has been taught in combination with the Honors Art Studio course. This course will encourage students who have completed the prerequisite of digital photography to seek advancement towards honors digital photography and AP Studio Art 2-D Design and college level learning.

Budget Impact

There is no budget impact due to these course title changes/additions. These courses will be more clearly identified, but will be combined with existing sections in the master schedule.

Recommended Actions

It is recommended the Board of Education approve the course title changes/additions as proposed by teachers and preliminarily approved by the Curriculum Committee on May 15, 2015.

Prepared by:

Darlene Messinger
Assistant Superintendent
Instructional Services

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LBUSD Curriculum Council Review

Course Information Item

Proposal for Course Revision/Addition/Deletion

School Site/ Teacher	LBHS – Scott Wittkop
Course Title/ Grade Level	Multimedia Design – Advanced

Proposal

I propose that we add an advanced level of our Multimedia Design course to allow students to take a third year of Multimedia classes and to allow for a capstone class in our CTE pathway.

Background

Multimedia Production and Multimedia Design courses were both approved as UC a-g fine arts beginning with the 2013/14 school year.

Supporting Data/Information

Students who have taken the first two levels of the multimedia courses and wish to continue for a third year will benefit from an advanced level course.

Budget Impact

No budget impact

Summary – Proposed Course Title

The attached course outline for Multimedia Design-Advanced should be an approved elective course at the high school. This course will not be submitted for a-g approval at this time.

Committee Decision: ☒ *Approved* ☐ *Disapproved*

Comments: _____

Presented to the LBUSD School Board for discussion and approval on: 6-9-15

Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board Approval.

Site Principal: _____ Date: 5/14/15

Asst..Supt. Instruction: Arlene Messinger Date: _____

Superintendent: _____ Date: _____

For Administration Use:

Approved on Date: _____ Added to Curriculum Manual: _____ School Notified: _____

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Instructional Services Office

Course Outline Form

School Site:	**Laguna Beach High School**
Course Title:	**Multimedia Design Advanced**
Credit:	**10**
Open to:	**11th & 12th Grade Students**
Prerequisite:	**Multimedia Design**

Course Description:
This course continues the exploration of both practical and creative applications for graphic design with the added element of managing group projects from start to finish. We will examine the graphic arts as an essential contemporary art form and method of communication. Students delve further into typography, layout, and logo design, as well as effective presentation skills, and we introduce branding, digital illustration. Emphasis is placed on imaginative brainstorming, addressing visual challenges, learning and creating projects and publications using the Adobe Suite of software [Photoshop, Illustrator].

Student Performance Objectives:
Students will understand the historical background of visual design and the uses of graphic design for commercial, academic, and non-profit purposes.

- Students will be able to use a wide range of technical methods, equipment and procedures to create original graphic compositions, including the Adobe Creative Suite (Photoshop, Illustrator, Dreamweaver, InDesign), scanners, digital cameras, lazer cutters, DTG, potters and various printing types.

- Students will be introduced to artists in the design industry and related careers in these fields and work side by side with them.

- Students will be managing group projects from start to finish while working within design industry, school departments and booster clubs.

- Students will demonstrate technical and aesthetic proficiency in a variety of computer design techniques through the creation of well-formed, compositionally diverse work.

- Students will be able to discuss design work from different historical periods, using their knowledge of outside influences on graphic design and general movements within design, art, advertising, and media.

- Students will demonstrate their understanding of aesthetics, creative possibilities, artistic choices and historical issues influencing design through clear and effective communication in critiques, written assignments, and images they produce.

- Students will make increasingly creative and confident choices in how they communicate meaning through their work by learning design techniques and employing principles of effective composition.

Instructional Units:

- **Introduction to graphic arts and technology**
  By completing a written outline for their assessment portfolio, students will define
  A. Course objectives
  B. Classroom expectations
  C. Attendance
  D. Grading and credits
  E. Trends in computer graphics and latest technology

- **Careers in graphic arts**
  A. Students will research and report on Job opportunities
  B. Alliances with other graphics related industries, products, process
  C. Employment applications, interview, resumes
  D. Visit employers

- **Processes**
  Students will differentiate among:
  A. Computer graphics
  B. Digital printing
  C. Historical Design
  D. Silkscreen
  E. Engraving

- **Management Skills**
  A. Students will demonstrate skills required for operating a business such as planning, scheduling, pricing and billing, supervisory skills
  B. Students will be leads in school based projects.
  C. Students will demonstrate skills working with customers.

- **Customer Service**
  A. Students will demonstrate how to wait on a customer in a commercial shop; how to act in all types of situations: what is expected of them by their employers in respect to the customer.

- **Inks and Chemicals**

  Students will properly:

  A. Identify all types of inks and chemicals used in screen printing
  B. Identify all types of inks used with certain stocks and the chemicals that are compatible with ink
  C. Identify chemicals that are toxic, how to store when not in use, how to dispose and OSHA Regs
  D. Dispose of rags

- **Laws**

  A. Students will follow the different laws in effect that pertain to copy-right and federal laws, how to get prior permission, how to protect themselves with a copy-right release, and software pirating

- **Safety and Health**

  A. Fire stations, earthquake safety procedures
  B. Proper use of fire extinguishers and identifying the different types of fires
  C. Shop safety and the proper use of equipment
  D. Proper disposal of dirty rags, glass and chemicals used in the classroom
  E. Eyewash procedures
  F. Good housekeeping

  Upon completion of the safety and health instructional unit, students will complete a test with a minimum 95% accuracy.

- **Layout and Design (Computer Graphics)**

  Identification of tools

  Terminology
  Type styles
  Sketching
  Generating original art work
  Mechanical
  Photo ready copy
  Text composition, editing and proofing

  The student will:

  1. Identify the tools used to complete this area of instruction and their proper use
  2. Define terminology used
  3. Identify type styles available for use
  4. Select the proper type styles
  5. Demonstrate how to thumbnail and how to take an idea and produce three rough sketches, using the same information and all sketches but in a different format using

a. Proportion
b. Balance
c. Eye appeal

6. Select the best sketch from the thumbnail taking into consideration:
   a. Proportion
   b. Balance
   c. Eye appeal
7. Mark copy for final copy and:
   a. Identify type style
   b. Make copy with point sizes
   c. Copy size (copyfit)
8. Select ways to generate artwork and print styles using clipart, computer graphics, photographic images and self-generated artwork.
9. Prepare a mechanical (final copy) and:
   a. Select paper for paste-up (fasten to light)
   b. Mark copy with dimensions needed using a fadeout blue pencil
   c. Wax typeset copy and artwork
   d. Select tools needed.
   e. Check copy for straightness and proof

Upon completion of the layout and design instructional unit, students will complete a test with a minimum 80% accuracy.

Evaluation:

Assessments Including Methods and/or Tools: Indicate the intent of each assessment and a brief description of how each relates to the Course Purpose and goals related to the development of critical thinking and other habits of mind skills.

This is a project based class. Grades are determined by three criteria.

Class Work: Class work grades include projects, quizzes, a final test, journals, presentations, critiques and participation in classroom activities.

Projects: All projects will be evaluated on completion of assignment criteria, design considerations, workmanship, and mastery of the skill or technique involved.

Participation Points: Each student has the opportunity to earn points on a daily basis by participating in activities, presentations and critiques.

Grades will be broken down as follows:
Projects 65%
Quizzes and Tests 10%
Presentations 10%
Participation 5%
Critiques 5%
Portfolio 5%

Grades are assigned based on the percentage scale set forth by the school grading policy.
Students will demonstrate in writing a working knowledge of arts vocabulary and technical terminology.
Student's written work will be assessed for grammar, punctuation and vocabulary. It will also be assessed by content, accuracy and analysis.

Students must participate in all class activities, presentations and critiques.
Student's creativity is assessed on their artistic choices, decisions and completeness, not on the instructor's personal taste.

Students will be assessed on all projects, writings, essays and quizzes. All essays must be typed.
Students are required to keep a journal that includes all preliminary sketches, class notes, reflections and reactions to other artist's work.

Students will demonstrate a working knowledge of industry terms, operational commands and design elements and principles through a variety of assessment methods.
Students will complete, creative, project based assignments to be presented and graded according to directions/rubrics given in class.

Students will demonstrate a culmination of graphic skills, put to practice within a portfolio. This project will require more time and development, therefore being worth more total points than a regular project.

LBUSD Curriculum Council Review

Course Information Item

Proposal for Course Revision/Addition/Deletion

School Site/ Teacher	LBHS/Shen
Course Title/ Grade Level	Video Production II, 10-12

Proposal

To add Video Production II, or Advanced Video Production, a course designed for students who completed Video Production I and wish to continue developing their filmmaking skills.

The course will require students to immediately use established techniques in story-telling, production design (mise en scene), cinematography, photography, and editing to create the first 4 episodes of the school webshow "Breaker Live" while the Video Production I students are learning basic filmmaking skills. At the beginning of semester 2, after the Video Production I students take over the production of "Breaker Live," Video Production II will explore more advanced production techniques, such as digital effects, animation, timelapsing, as well as more innovative story-telling and mise en scene. During this time, Video Production II can possibly collaborate with Computer Art or AP 2-D Art Studio to learn digital art and graphics. The primary goal for semester 2 of the course is to gain exposure for the students' works through local art shows and entrance in film festivals.

Background

With the Visual Arts Department moving closer to CTE pathways, some students who are passionate in filmmaking are less eager to move onto another course. To allow them to continue fostering their skills in Video Production without seemingly repeating courses in their transcripts, an advanced video production course is needed.

Supporting Data/Information

At least 17 student who have taken Video Production in 2014-2015 have registered to repeat the course in 2015-2016, which is a clear indication that an advanced course is needed to accommodate those students. It is also advantageous for school culture to have advanced students with the necessary skillset repeat the course in order to begin production of the school webshow "Breaker Live" right away at the beginning of the school year. Currently, Video Production I students must learn the basic skills first and would not be ready to produce "Breaker Live" until December.

Budget Impact

None. Video Production I and II will use the same equipment, and no additional periods are needed as both levels can be mixed in a class

Summary – Proposed Course Titles

Creating Video Production II is the right step for the Visual Arts Department for many reasons. It provides opportunities for students who wish to pursue their passion in film. It allows the Department to maintain some sort of CTE pathway for such students. It increases collaboration as advanced students can mentor the novice ones, as well as collaborate with other art courses. It improves school culture by allowing the production of "Breaker Live" immediately at the beginning of the school year. It does not impact the Master Schedule as students of different levels can be mixed in a class. Finally, it has no budgetary effects at all.

Committee Decision: ☒ *Approved* ☐ *Disapproved*

*Comments:*_____

Presented to the LBUSD School Board for discussion and approval on: 6-9-15

Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board Approval.

Site Principal: [signature] Date: 5-15-15

Asst. Supt. Instruction: [signature] Date:_____

L B M E D I A

Laguna Beach High School Video Production

VIDEO PRODUCTION II COURSE OUTLINE

SEMESTER 1

Having grasped the basics of video production during their previous year in Video Production I, students spend the first semester composing episodes of our school's monthly webcast called "Breaker Live." The show is a segmented variety program that highlights our high school's different aspects, and is embedded in the front page of the school website. The show follows an anchor-correspondent model and segments follow different styles or genres, including short documentary, sports, advertisement, narrative, news, public service announcements, and others.

Students form production teams of 3 to 4 students each. Each team selects a different segment type and each group member must play a different role in the production team. Formative assessment is achieved through a production packet that each group must complete and keep. The packets are checked by the teacher at every step of production – scripting, storyboarding, scheduling, and editing, to be sure the groups are on time and on track.

Each final segment must meet production deadlines and be no longer than 2 minutes in length. Summative assessment for each episode is based on its story, camera work, sound recording, and editing. A common grade is given to each team for the finished product, and a participation grade is given to each team member based on teacher observation of his or her fulfillment of the given role and collaboration with the team.

For the first semester, episodes are produced and embedded in the school website approximately once a month. Each episode will be screened and reflected upon in class. Students must complete a reflections worksheet for each episode in which they discuss their segment's shortcomings and analyze how they can avoid such shortcomings in the future in the preproduction, production, and post production stages. All episodes are screened campus-wide by all teachers in their individual classes.

SEMESTER 2

At the beginning of semester 2, after the Video Production I students take over the production of "Breaker Live," Video Production II will explore more advanced production techniques, such as digital effects, animation, timelapsing, as well as more innovative story-telling and mise en scene. During this time, Video Production II can collaborate with Computer Art or AP 2-D Art Studio to learn digital art and graphics manipulation. The primary goal for semester 2 of the course is to gain exposure for the students' works through local art shows and entrance in film festivals. Their works will follow these thematic units:

Unit 1: Animation is in many ways older than the motion picture film. From the early forms of animation in flipbooks to nickelodeons to the modern CGI animated features. In this unit, students learn the history of animation, the process of animation, how to record and dub voice overs, and the advantages and disadvantages of animated films compared to live action.

Students first become familiar with the history of animated films per VPA Standard 3.1 – 3.3. Parts of the following landmark animated films are screened in class:

- *Steam Boat Willie* (1928) – Walt Disney's first feature animated short film, the first with synchronized, post-produced sound, set the standard for animation
- *Snow White and the Seven Dwarves* (1937) – The world's first full length animated film. Groundbreaking with its colored cel animation set the norm for story-telling in most animated films.
- *Fantasia* (1940) – showed that animation has come into its own as an art form. Setting animated shorts to classical music takes advantage of animation's ability to portray fantasy.
- *Beauty and the Beast* (1991) – the first animated film to be nominated for an Academy Award for Best Picture, this film showed that stories an characters can be every bit as deep as live action.

- *The Nightmare before Christmas* (1993) – Tim Burton's Claymation masterpiece is the epitome of the use of mise-en-scene in an animated film, something that often can be achieved more easily than in live action.
- *Toy Story* (1995) – this first CGI full length animated film by Pixar revolutionized animated films, spawning a string of Pixar CGI hits. CGI is now the standard in animation and increasingly making its way into live action films.

After each screening, students are led in a discussion of the film's narrative, mise-en-scene, pioneering technologies/processes, and its advantages and disadvantages compared to similar live action films. Animated films often lacks the realism of live action films, especially when it comes to acting emotions, but can portray much more "colorful" characters as well as more fantastic stories and settings.

In the second part of the unit, students learn the process of making animated films. Students begin by watching a short film on the making of Disney feature animated film *Beauty and the Beast* from YouTube at http://www.youtube.com/watch?v=BJX0EoHx3w8. The short discusses the adaptation of the ancient story to the screen, the animation process, and the voice recording and mixing.

Through direct instruction and demonstration, students are introduced to Stop Motion Studio, an iOS app that allows Apple mobile devices to create animated films. The app uses the stop motion technique, in which a series of photographs, one slightly different from the one before, are strung together to make a film. Students learn that planning, especially storyboarding is essential to workability of the process, since it would be very costly in time and effort to redraw frames or reform clay models.

As a summative assessment for this unit, students individually create a 3 minute-long animated short using "Stop Motion Studio" on iOS. The short must be in the classical linear narrative, include synchronized sound, and must "take advantage" of the fact that it is animated to enhance the story. The medium can be decided by each student, whether it's Claymation, hand-drawn, or paper cuts. Formative assessment will be given along the way during pre-production. Students must submit a storyboard to the teacher before beginning the animation process, which will be assessed for its narrative and practicality. The final grade for the animated short is based on its narrative, consistency in animation, sound recording, and editing. The shorts will be screened and reflected upon by the entire class.

Unit 2: Digital Effects can make films more engaging by creating intrigue, pacing the film, and providing cohesion and flow. In this unit students will not be pursuing "special effects" which is what one commonly thinks of as explosions and lasers in science fiction films. Instead students are using specialized software such as Motion, Illustrator, and Photoshop to form engaging transitional or informational graphics. For this, students have a chance for cross-curricular collaboration with other Art Department courses such as Computer Art, Multimedia Design, and AP 2-D Art Studio, thus fulfilling VPA Standards 5.1.

The first part of the unit requires students to become proficient at Motion, an Apple software that allows users to create textual graphics and animate the way in which the text is presented. The software has a virtual camera that allows 3-dimensional movement of the text and camera, and allows different filters to be applied to the "shooting" of the animated text. To learn these techniques, students are guided to individually explore the internet. There are countless instructional videos and literature on the internet. Student are free to experiment can be guided by the instructor.

As the summative assessment for this part of the unit, students create transitional animation pieces for the different segments of the concurrent episode of "Breaker Live." Formative assessment in this process is given along the way as students storyboard their ideas for their animation pieces. The pieces will be assessed based on their aesthetic value, innovation, and "wow factor." The students will then work to bring their storyboarded concept to fruition. The final pieces are screened in front of the entire class, where Video Production I students select the pieces they'd like to use as intro/transitions to the segments they produce. Feedback is given in this process and students must complete a feedback worksheet.

The second part of this unit requires students to go beyond textual animation. The students first learn to manipulate digital images with software such as Adobe Illustrator and Adobe Photoshop. In this instruction, students have a chance for cross-curricular collaboration with other Art Department courses such as Computer Art, Multimedia Design, and AP 2-D Art Studio. Students from those courses can serve as mentors as students also use online sources to develop the necessary skills.

When students are proficient in graphics manipulation, they animate them using Motion. The animated pieces they create are to serve as integral parts of a story, instead of intro/transitional pieces, and unlike stop motion animation, digital animation will be completely done on a computer.

As summative assessment for this part of the unit, students create a 2-minute short film that tells a story. At least 50% of the run time of the short film must be digitally animated. Formative assessment in this process is given along the way as students storyboard their ideas for their animation pieces, as well as present conceptual art of the elements of their animation pieces that they have created on Illustrator of Photoshop. The final product will be assessed primarily on the added value the animated scenes brought to the story itself, whether it was integral or unnecessary, engaging or distracting. Certain segments may be used in "Breaker Live," and students are also encouraged to enter their pieces into art shows and film festivals.

Unit 3: Are films limited to certain narrative styles simply due to the lack of sound? This question will be studied in this unit on Silent Films.

Students study the art of the silent film by viewing parts of iconic silent films, satisfying VPA Standards 1.1 and 3.1 – 3.2. The screenings revisit some silent films already viewed and discussed in Unit 2 such as *Trip to the Moon* (1902), *Metropolis* (1927), and *Modern Times* (1936). Two more iconic silent films are also screened in part: *Birth of a Nation* (1915), showing that even silent films can powerfully portray a socio-political agenda; and *The Artist* (2011), showing not only that silent films can still be relevant today, but also gives a historical perspective on the transition from silent movies to "talkies."

The film clips are screened at a rate of about one per day, and each screening will be followed by a discussion noting the similarities and differences between the narratives of silent films and "talkies" and if the narrative suffered at all from the lack of dialogue.

Summative assessment of a student's understanding of silent films is held through a Socratic seminar. Each student must participate by offering at least two comments. The subject of the seminar is to compare and contrast silent short films with music videos. Students must use vocabulary and concepts learned in this class such as narrative, plot, theme, tone, etc. Students will be graded based on participation in this activity.

Unit 4: The Final Project for Semester 2 is a culmination of everything the students have learned. Students form production teams of 4 to 5 members and produce a five-minute short film. Each team member must play a different role in the production process and each team must produce a film of a different genre.

Groups must closely follow the production process they learned in Video Production I and semester 2 per VPA Standards 2.1 – 2.3. They are expected to do the following:

- Write an original screenplay with narrative and plot.
- Draw a storyboard with actor and camera directions.
- Schedule the shoots and do their best to keep on schedule.
- Use the appropriate equipment during principle photography. They must shoot the footage and record sound separately and cleanly, use depth of field as well as different shots and angles to achieve a desired mise-en-scene or artistic vision.
- Incorporate animation, stop-motion or digital.
- Upload and organize the footages and clips, cataloging them in a systematic way.

- Edit the sequence using color-correction, multi-angle/multi-track editing, titles, background tracks, and appropriate transitions.

Formative assessment of these procedural steps is carried out through a production packet that each production team must keep and complete. Each step of the production process above must be kept in the packet with each step requiring approval by the teacher before proceeding to the next step. The final product will be graded based on the narrative of the story, the mise-en-scene and style, the integration of animation, the quality and artistry of the shots, the selection and mixing of the sounds, and the effectiveness of the editing in telling the story. The short films will be screened at the LBHS Film Festival during the last week of the semester, and students are also encouraged to enter their pieces into art shows and film festivals. They will also be screened during class on Final Exam day and reflected upon by the class.

LBUSD Curriculum Council Review
Course Information Item

Proposal for Course Revision/Addition/Deletion

School Site/ Teacher	Laguna Beach High School/ Bridget Beaudry Porter
Course Title/ Grade Level	Digital Photography Honors/ 9-12

Proposal

I would like to get UC Approval for this course. I currently have been teaching this course in my Honors Art Studio course for the past four years. We do not have a clear Digital Photography pathway in our course descriptions, and I would like to streamline this pathway for students.

Background

I expect the numbers to grow since we have three sections of Digital Photography. Currently, half of my Honors Art Studio course is being taught Digital Photography Honors, and getting this course officially approved will provide these students their own course title and grading system.

Supporting Data/Information

Currently, about 13 students in my Honors Art Studio course are being taught Digital Photography Honors. The other three sections of Digital Photography will elicit more student growth in this section.

Budget Impact

I use the grants funded by the Festival of Arts Foundation for the entire Visual Arts program, and I have encouraged Kerry Pellow to use this resource in case more funds are needed due to growing numbers of students. Realistically, I do not see a budget impact for this course since I am already teaching it, and I have been using outside resources for all art courses.

Summary

In order to present a clear Digital Photography Pathway for students, I would like to get Digital Photography Honors approved. This will encourage students who have completed the prerequisite of Digital Photography, to seek advancement towards AP Studio Art 2-D Design and college level learning.

Committee Decision: ☒ *Approved* ☐ *Disapproved*

Comments:

Presented to the LBUSD School Board for discussion and approval on: 6-9-15

Materials and selection process meet the requirements of BP 6161.11 and will be agendized for Board Approval.

Site Principal: X _____ Date: 5-15-15

Asst. Supt. Instruction: Arlene Messinger Date: _____

Superintendent: _____ Date: _____

For Administration Use:

Approved on Date: _____ Added to Curriculum Manual: _____ School Notified: _____

LAGUNA BEACH UNIFIED SCHOOL DISTRICT
Instructional Services Office

Course Outline Form

School Site:	**Laguna Beach High School**
Course Title:	**Honors Digital Photography**
Credit:	**10**
Open to:	**11th & 12th Grade Students**
Prerequisite:	**Digital Photography**

Note: UC a-g approved for 2015/16

Course Description:

Honors Digital Photography is a course designed for students who are seriously interesting in photography and would like to expand their techniques and art appreciation. The purpose of Honors Digital Photography is adept to the growth and development of fully literate students. Students who meet the requirements of this course may advance to AP Studio Art 2-D Design and complete a photography portfolio. This is a full-year course where students will investigate social documentary, constructed photography, and art history in order to create a portfolio of work. This course meets advanced visual arts content standards for students who have met or exceeded the requirements for Digital Photography and would like to develop a body of work that embodies their individuality and prepares them for a post-high school career in the arts. Each unit in the course is designed to expand camera skills, aesthetic valuing, visual vocabulary, communicating thematic elements, and synthesizing art history. This is a project-based course that will educate students in film noir, new media, installation, art movements, and visual storytelling. Teacher led studio workshops will assist the student's comprehensive knowledge on lighting, camera angles, and composition. Differentiated instruction will be provided for each student individually to suite his or her learning styles, special needs, and abilities. Creative stimulus will be developed through critical analysis of student development and evidence.

Student Performance Objectives:

At the end of this yearlong course, students will be able to complete the following:

- Students will be able to effectively show quality in their work and understand how to implement art principles and elements into the formal, technical, and expressive means of being a photographer.
- Students will be to expand and develop technical skills using the camera, Adobe Photoshop, and Illustrator.

- Students will be able to problem solve and think independently and develop a portfolio of work that shows original content.
- Students will be able to apply artistic skills learned by emulating the time management and social interactions of careers in the visuals arts and technology.

Instructional Units:

Unit One: Formalism and Surrealism in Photography

In this unit, students will identify the difference between formalism and surrealism in Photography. This unit addresses California Core State Standard 1.1, 1.2, 1.4, 2.0, 2.1, 3.3, 3.4, and 5.2. Students will learn the nuances of art elements like line and form in their everyday environment and understand how to capture them using the camera. Also, Students learn about signs and symbols in world cultures and how to use visual representations in a staged photograph and reflect on symbols used in history. At the end of this unit, students will understand how to show purely aesthetic principles of art contrasted to the use of symbolisms and double meanings.

One project in this unit, students create a surrealistic photography essay. In a group activity and web search, students will identify elements of art like line or contrast in everyday life in a thinking map. Then, Students will analyze the photography from artist Man Ray, Cindy Sherman, Parke and Harrison, Salvador Dali, and Annie Leibovitz. Students will investigate visual representations used in the past using the "The Illustrated Guide to Signs and Symbols." After reading excerpts from "Dreams" by Carl Jung, students will pick one symbol used in history to create an artwork from. Using their knowledge of signs and symbols, students will create a rough draft showing lighting concepts, and they will make a prop. Students will take a series of images in the studio and edit them using Photoshop tutorials. Analyzing the difference between formalism and surrealism, students will write a reflection indicating what they learned from their research and join in a class critique of their work.

Unit Two: *Extreme Angles*

In this unit, we will cover CCSS 1.3, 1.4, 1.6, 2.5, 3.3, 3.4, 4.1, and 5.1. Students will learn the skills and techniques used by famous cinematographers, and they will analyze elements and principles of art and how equipment has changed over time. Students will research directors like Alfred Hitchcock and Orson Welles in order to understand the film noir style of photography. Students will receive tutorials on panning, framing, using distortion, and other techniques used to create extreme angles. Students will understand the juxtaposition of extreme angles and the moods they create in an image. Also, students will explore Henri Cartier Bresson and his work defining the "Decisive Moment." Using fast shutter speed and panning, students will take images from everyday life and try to capture the decisive moment.

An example of an assignment in this unit is the Film Noir Photography Project. In this assignment, students analyze stills from "Vertigo," "Rear Window," and "The Trial." Students compare and contrast different stills and distinguish what mood is created. Then, students orchestrate a series of images using costumes and makeup of the 1930s and 1940s that shows a specific mood. Students complete photo-shoots showing exaggerated perspectives using ladders, stairways, halls, and side lighting. Students will print their images and work in teams to label and catalog their works for a school art show.

Unit Three: *Light and color; Extreme camera settings*

In this unit, we will cover CCSS 1.1, 1.4, 1.6, 2.4, and 4.4. Students will learn about modern photographers and photographic journals, proper lighting techniques, manipulating camera functions and settings. After reviewing modern commercial photographers, students analyze the compositional elements present in photographic advertisements from the past and now. When students finish a series of projects on complex camera settings, students will reflect on which settings accomplished the best images for each project. Reflecting and recording their findings with help a student problem solve in future projects using difficult camera settings, and this aligns with CCSS 4.4.

An example assignment in this unit is the Growth project. In this assignment, students must use slow shutter speed and a high aperture setting to achieve movement over an hour period of time. After researching National Geographic photographers and other nature photographers, students create an idea chart based on their findings. Students identify items that can be used to show growth in one image. After testing their ideas in the studio, students take their image using plants, light, or another moving object. Students use their image to create a mock website template for a nature photographer.

Unit Four: Social Documentary Approach to Photography

In this unit, students will explore social documentary approach to photography, and we will cover CCSS 1.3, 1.6,1.8, 2.0, 4.0, and 4.5. Students will learn about photographers who pioneered the photographic essay with socio-economic themes. Artists like James Nachtwey will be discussed and other war photographers who have successfully captured the "decisive moment." Students will research artists like Susan Meiselas and analyze images from her "El Salvador" essay. A group activity will be used to show the impact of images in the news using famous archives. Students will learn about important conflicts and war-torn countries such as Israel and Syria. Students will pair share on how voyeurism is apart of photography and whether or not it is exploitative. Magnum photos will be discussed, and a film called "War Photographer" will be shown to display the difficulties of war photography and give students historical references. Students will create a series of images using a documentary approach, and they will try to show a social issue in its content. Then, students will analyze their images on how it relates to our society and media.

An assignment in this unit is the Social Documentary project. After viewing "War Photographer" featuring James Natchtwey, students will answer a questionnaire on the themes addressed in the film. Students will pair-share on the topic of voyeurism and ethics. After viewing photo essays on Magnum Photos, students will create a rough draft based on a social issue that interests them. Students will document an issue over a period of time and print their edited results. Students will hang their work in a public space and learn about the roles in the curatorial business. Upon viewing the show, students will relate how their work affects the viewer.

Unit Five: Reinventing the Past

Another example of how this course will include historical and cultural dimensions, is shown in unit five; "Reinventing the past." In this unit we will cover CCSS 1.1, 1.5 2.0, 2.4, 4.3, and 5.2.
Students will learn about Julia Margaret Cameron, Lewis Caroll, Japanese Printmaking, and Post-Impressionist and how they affected photography in the turn of the century. Students will analyze images from different cultures during the 1900s and the styles that were prevalent. Using this knowledge, students will create and photograph a vintage essay using period costumes and accessories in an attempt to mimic daguerreotypes from that period using Photoshop.

An example assignment in this unit is the Vintage Project. In this project, students will complete a web search of early photographers and learn about the tools they used. Students will take a pop quiz on early cameras and equipment. Using the information they acquire, students will have to imitate the atmospheric effect of vintage photographs using Photoshop. Students create a series of images that reflect the period of the early 1900s using costumes, makeup, and set design in the studio.

Unit Six: Conceptualists: Derive Meaning in Everyday Life
In this unit, students will understand how a material can change the meaning of an artwork, and we will cover CCSS 1.2, 1.5, 1.4, 2.0, 3.2, and 4.5. Students will investigate elements in Duchamp, Kiefer, and other conceptualist, and they will synthesize their findings to create a conceptual work of art. Students will learn about art movements that preluded the conceptual art movement and how it has meaning today. Students will learn how to integrate everyday images and objects into artworks, and they will write their reflections on how these items affect them. Students will reflect on their environment and what ideas can be used from them. After taking series of images on optical illusions and thematic elements, students will create an installation that is site specific.

An example assignment in this unit is the installation project. Students make a visual response to one of the forces of nature in an installation using new Polaroid images. Students will research Lita Albuquerque, Jim Denevan, and other site-specific artists.

Unit Eight: Abstract Expressionists/ Abstraction: Aesthetics and Spills

In this unit, students will discover the power of music and its influence on the Abstract Expressionist movement. Students will analyze how the time and cultural aspects can influence a work, and we will cover CCSS 1.5, 2.0, 2.5, 3.3, 4.1, and 5.1. Students will watch a video, "Who Get's to Call it Art?" which addresses the rebellion from abstract expressionism to pop art. Students consider works from Jackson Pollack, De Kooning, and other visual artists, and they will understand the difference between abstraction and realism. Students will capture abstract images that show dominance and subordination.

An example assignment in this unit is the Distortion project. Students learn how to distort images in Photoshop using filter effects and layers. Students take images will listening to jazz music, and then, they edit their images using tutorials. After the completion of this project, students will view and critique each other based on the elements and principles of art.

Unit Nine: Pop art: Media and Art

In unit nine, we will analyze the Pop art movement and its influences from the media and everyday life. We will cover CCSS 2.1, 2.2, 3.0-3.4, 4.3, and 5.4. Students will learn how to break down integral parts of artworks from Basquait, Jasper Johns, and Murakami in order to derive meaning and significance in modern society. Works by Andy Warhol will be considered in the discussion of commercial art in the media and how it affects the viewer. Students will analyze Basquait and how he used street art to communicate meaning in everyday life. Students will watch a short clip and complete a pair share activity on the relevance of an ordinary object that they pick. Students will pick a product of their choice and write about its significance in modern society. Using three thinking maps, one to brainstorm, define, and categorize, students will be able to design an artwork using photographic elements in a screen print. Working in pairs, students will assess each other in order to see if they were successful in their artistic attempts through a short written critique.

An assignment in this unit is the Pop Surreal project. Students will use the product that they picked to create a successful series of images show their concept. Students will stage their images using studio lighting or outdoor lighting and a reflector. Focusing on showing pattern, contrast, and color theory, students will crop and edit their images. A class critique will address each student's art intent and successes.

Unit Ten: Minimalism: Industrialization of art

In this unit, students will learn about minimalism in architecture and compare and contrast it to the natural world. Students will conduct meaningful exploration on the artists Frank Lloyd Wright's Guggenheim Museum and its exhibitions. Students focus on creative expression in this unit, and we will cover CCSS 1.1, 1.6, 2.0, 2.3, 2.5, 4.1, 4.4

and 5.1. After viewing artists apart of the minimalism movement, students will analyze the compositional elements present in architecture. Also, students will view and break down *karesansui*, or Japanese gardens as natural examples of minimalism. Students will create a group installation and learn problem solving and cooperation skills associated with creating a large work. Students will participate in a large art show where all students will have roles in the exhibition.

An example assignment in this unit is the Installation project. Students create a group photo installation using architecture images and origami shapes that they have collected that show minimalism. During this school art show, students will pick, analyze, and hang their work in venues for public viewing as a group. They conduct role playing in the art industry by recording and labeling the art, writing press releases, criticizing the works, and addressing the public.

Unit Eleven: Making a Portfolio

In this unit, students will learn how to promote their work through websites, networking, and social media. We will cover CCSS 3.2, 4.0, 4.4, 4.4, 4.5, 5.3, and 5.3 in this unit. Students will have three guest speakers from various colleges in order to learn about different careers and applicable educational paths to choose from. Also, during each unit, students will learn about at least one contemporary artist who is living, and they will research the artist's current work ethic and practice. Students will be able to visit local industry in field trips and get real world application for their skills. Students create their portfolios, and they will also be taught how to promote themselves through websites, local institutions, and other means. Students will be well aware of art schools and occupations in order to succeed in the job field or education channel he or she takes. Students will understand completion of this course will allow the student to enroll in AP Studio Art 2-D Design for college credit.

An example assignment is the student website project. Students catalog their works digitally using an electronic list. Students compile their images into categories and prepare them for html format. Students complete aesthetic valuing of their work and select appropriate works for their personal site.

Aesthetic Valuing:

In each unit, student activities include critiques and self-assessments. Written assessments on art intent will be evaluated, and students will engage in daily aesthetic valuing through verbal and short written response in class during discussions and lecture. For each art project, students will be required to analyze their art piece to see if he or she satisfies the project's requirements and if viewers agree with the student's findings.

Evaluation:

Each week, students will be evaluated through critiques that will be used to assist in their progress individually. Work is evaluated in progress and in the finished state through critiques with teacher and peers. Students will record written responses to critical questions and analysis each week.

Criteria for assessments are the following:

- Imaginative Expression
- Purposeful Exploration; analysis and synthesis of investigations
- Meaning and Function; synthesis of conceptual content, ability to solve formal and technical problems
- Formal Qualities; elements and principles of design, ability to solve formal and technical problems
- Technical and Media Skills; technical competence, appropriate use of media in relationship to intended expressive purposes of art work

The difference between Non honors and honors

Digital Photography is a course designed for students interested in learning basic photography skills, digital manipulation, and techniques used by prominent photographers. Honors Digital Photographer requires prior knowledge of basic camera functions and digital manipulation in the creation of a strong portfolio of work showing social documentary, constructed photography, and thematic elements. Digital Photography is a unit-based course designed to teach camera functions like aperture, shutter speed, and ISO, and they use these skills to take photographs showing principles and elements of art. However, Honors Digital Photography is a project-based course that focuses on teaching conceptualism and thematic elements present in art history and contemporary art. For example, in Digital Photography, students are taught fast shutter speed by taking pictures of objects in motion. In Honors Digital Photography, students use their knowledge of shutter speed to take pictures of water showing the concept of growth and time after understand visual concepts through research based activities. Also, students use their knowledge of vocabulary terms and techniques learned in Digital Photography in articulating art criticisms and self-analysis in order to formulate visual concepts in Honors Digital Photography. Students must read artist statements and write their own based on a visual essay that they create in this honors course.

Laguna Beach Unified School District

21. ACTION **June 9, 2015**

Approval: **Public Disclosure and ratification of Collective Bargaining Agreement in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Negotiated Agreement with Laguna Beach Unified Faculty Association (LaBUFA)**

Proposal

It is proposed that the Board of Education ratify the 2015-16 Agreement re-opener negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District.

Background

The Association and the District reached Tentative Agreement for the 2015-2016 school year. Major provisions remained in place and established practices were followed.

The Tentative Agreement attached includes changes in total compensation.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449 require that the costs associated with the agreement be publicly disclosed and approved by the Board of Education.

The cost for 2015-2016 is $765,023. The agreement includes: 1) a 4% salary increase.

Recommendation

It is recommended that the Board of Education ratify the 2015-16 Collective Bargaining Agreement negotiated by the designated representatives of the Laguna Beach Unified Faculty Association (LaBUFA) and the Laguna Beach Unified School District and its impact on the budget as presented.

Prepared by:

Leisa Winston
Director, Human Resources &
Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

22. ACTION **June 9, 2015**

Approval: **Public Disclosure and Ratification of Proposal in Accordance with AB 1200 (Chapter 1213/1991), Government Code 3547.5 and CCR, Title V, Section 15449; and 2015-16 Proposal with Non-Represented Classified and Certificated Employees**

Proposal

It is proposed that the Board of Education approve the 2015-2016 agreements with non-represented Classified and Certificated Employees. The twenty-five (25) employees represented in this group are classified management, certificated administrators, school psychologists, and confidential employees.

Background

These employees are not members of either LaBUFA or CSEA and include twenty-five staff members. The following proposal is recommended for approval by the Board of Education at a cost of $197,538.

For the 2015-2016 school year, a 4% salary increase will be granted to certificated management, classified management, and confidential employees.

Classified Management and Confidential employees are eligible for the Early Retirement Incentive per the terms of the classified bargaining unit agreement, should it be ratified by the association and approved by the Board on June 23, 2015.

Budget Impact

Public Disclosure of Collective Bargaining Agreements in Accordance with AB 1200 (Chapter 1213/1991) Government Code Section 3547.5 and CCR, Title V, Section 15449, require that the costs associated with this agreement must be publicly disclosed and approved by the Board of Education.

Recommendation

The administration recommends that the Board of Education approve the 2015-2016 proposal for the classified and certificated non-represented employees and the impact on the budget as presented.

Prepared by:

Leisa Winston
Director, Human Resources &
Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

23. ACTION **June 9, 2015**

Approval: Contract Amendment for Superintendent of Schools

Proposal

It is proposed that the Board of Education review, modify, amend and/or approve the attached amendment to the employment agreement with Dr. Sherine Smith.

Background

Government Code § 53262, paragraph a), states "All contracts of employment with a superintendent, deputy superintendent, assistant superintendent, associate superintendent, community college president, community college vice president, community college deputy vice president, general manager, city manager, county administrator, or other similar chief administrative officer or chief executive officer of a local agency shall be ratified in an open session of the governing body which shall be reflected in the governing body's minutes. Paragraph b) states "Copies of any contracts of employment, as well as copies of the settlement agreements, shall be available to the public upon request."

Budget Impact

The proposal to increase the Superintendent's salary by 4.0% commensurate with the increase to the teacher and unrepresented employees' salary schedule would result in a $9500 annual impact to the budget.

Recommended Action

It is recommended that the Board of Education review, modify, amend and/or approve the attached amendment to the employment agreement with Dr. Sherine Smith.

Prepared by:

Victoria Webber
Executive Assistant
to the Superintendent

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

AMENDMENT TO

EMPLOYMENT AGREEMENT

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Laguna Beach, California

and

SHERINE SMITH

This Agreement is entered into as of the 9th day of June 2015, by and between the GOVERNING BOARD of the LAGUNA BEACH UNIFIED SCHOOL DISTRICT (hereinafter referred to as the "Board") and SHERINE SMITH (hereinafter referred to as "Superintendent"), amending the Employment Agreement between the parties dated June 2, 2010 (hereinafter referred to as "Original Employment Agreement").

The Superintendent placed an item on the Board agenda seeking an increase in her compensation. As specified in Section II of the Original Employment Agreement, the Board has reviewed the Superintendent's salary and considered whether to make an adjustment in compensation. As specified in Section II, any upward adjustment in salary during the term of this Agreement shall be in the form of a mutually agreed upon amendment and shall become a part of this Agreement. Pursuant to the provisions of Section II of the Original Employment Agreement, and the authority to modify the Original Employment Agreement at any time by mutual agreement as specified in Section IX of that agreement, the Board and Superintendent hereby agree to amend the Original Employment Agreement as follows:

I. The Superintendent's minimum annual salary shall be increased by 4% annually, from Two Hundred Twenty-Five Thousand Dollars ($234,000) for twelve months of full-time employment under this Agreement, to Two Hundred Forty-Three Thousand Five Hundred Dollars ($243,500) for twelve months of full-time employment under this Agreement, effective July 1, 2015.

II. Except as modified in Section I of this Amendment to the Employment Agreement, all terms, conditions and promises in the Original Agreement shall remain in full force and effect.

IN WITNESS THEREOF, the parties have entered into this Amendment to the Employment Agreement this 9th day of June 2015.

Ketta Brown, President, Governing Board Laguna Beach Unified School District	Sherine Smith, Ed.D., Superintendent of Schools Laguna Beach Unified School District

Laguna Beach Unified School District

24. ACTION **June 9, 2015**

Approval: Revised Job Description: Teacher on Special Assignment, Elementary Instructional Coach

Proposal

It is proposed that the Board of Education approve revisions to the job description of Teacher on Special Assignment, Elementary Instructional Coach.

Background

In the field of personnel, it is a best practice to review a job description whenever a vacant position develops to determine if it needs to be updated or modified. The proposed revisions reflect updated duties and requirements of the position.

Budget Impact

There is no budget impact for this item.

Recommended Action

It is recommended that the Board of Education approve the revisions to the job description of Teacher on Special Assignment, Elementary Instructional Coach.

Prepared by:

Leisa Winston
Director, Human Resources
& Public Communications

Submitted by:

Sherine Smith, Ed.D.
Superintendent of Schools

LAGUNA BEACH UNIFIED SCHOOL DISTRICT

Job Description: Teacher on Special Assignment: ~~Common Core State Standards~~Elementary Instructional Coach

~~Primary Function~~BASIC FUNCTION:

The Teacher on Special Assignment: ~~Common Core Standards (TOSA – CCSS),~~Elementary Instructional Coach, under the supervision of the Assistant Superintendent, Instructional Services, will assist in district efforts to facilitate the transition to and the implementation of the Common Core State Standards~~. The TOSA CCSS~~ and 21st Century instructional practices. The TOSA-Elementary Instructional Coach will help coordinate and facilitate staff development for teachers and assist in the transition to and implementation of the Common Core State Standards~~.~~ and Next Generation Science Standards.

~~Essential Duties and Responsibilities:~~ESSENTIAL DUTIES:

- ~~Assist school site teachers and administrators with the implementation of the Common Core State Standards via the District's transition plan to the Common Core~~
- , Next Generation Science Standards (NGSS), STEM, and increasing rigor in the classroom through depth of knowledge (DOK). Research and develop appropriate curriculum aligned with the Common Core State Standards (CCSS). Make recommendations regarding the purchase of instructional materials, as needed.
- Plan, design and execute professional development sessions that prepare teachers, principals and district administrators for the CCSS including curriculum, instruction, formative and summative assessments, technology, and Smarter Balanced Assessments.
- Provide staff development in Common Core instructional strategies, such as questioning techniques, communication objectives, response frames, purposeful grouping, active engagement and other research based strategies to improve instruction.
- Demonstrate exemplary instructional strategies for teachers through the following practices: coaching, modeling lessons, collaborative lesson planning, facilitating lesson study, and providing small and large group collaboration sessions.
- Assist teachers with the analysis of formative and summative data for use in PLC discussions.
- Attend training and staff development as needed.
- Assist with District efforts to communicate with school-related organizations and community members regarding CCSS, STEAM, Next Generation Science Standards (NGSS) and Habits of Mind.

OTHER REPRESENTATIVE DUTIES:

- Maintains professional competence through in-service education activities and professional learning communities provided by the District and/or self-selected professional growth activities.
- Perform other related duties as required and assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

Knowledge of:~~DIRECTLY RESPONSIBLE TO:~~ ~~Assistant Superintendent, Instructional Services~~

~~MINIMUM QUALIFICATIONS:~~

~~Demonstrates the following criteria:~~

- ~~Demonstrated commitment to students and learning~~
- ~~Experience~~Best practices in working with adult learners.
- ~~Demonstrated knowledge of~~ Curriculum development and program design.
- ~~Experience with~~ Bbest practices that positively impact instruction and learning.
- ~~Strong background and experience in~~ Sstudent assessment processes and techniques.
- Effective~~xcellent~~ communication, presentation, and interpersonal skills ~~with demonstrated ability to write clearly and persuasively.~~
- Effective ~~excellent~~ organization, time management and follow-up skills. ~~Demonstrated ability to successfully handle multiple projects concurrently; ability to work as a team member.~~
-
- C~~Strong c~~ollaboration ~~skills~~techniques, ~~; experience~~ mentoring and/or coaching teachers.
- Modern t~~T~~echnolog~~ically proficient~~y practices for office and instructional use.

Ability to:

- Communicate effectively in oral and written form, clearly and persuasively.
- Establish and maintain cooperative and effective working relationships with others.
- Organize, evaluate and analyze data and plan actions based on the data collected.
- Serve as a resource in classroom management, curriculum, instruction, assessment, and technology for instructional staff.
- Successfully handle multiple projects concurrently; ability to work as a team member.
- Conduct staff development.
- Meet schedules and timelines.

Personal Qualities:

Appearance, grooming and personality which establish a desirable example for pupils and peers. Ability to meet District standards for physical or mental health.

Above average recommendations from supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the classroom teacher, including the qualities listed below:

- Independent worker
- Maturity and good judgment
- Neat and clean appearance
- Willingness to assume a wide range of responsibilities
- Willingness to learn new skills and information
- Willingness to continuously improve
- Pleasant interpersonal skills
- Good organizational skills
- Ability to work within short timelines
- Commitment to professional courtesy
- Commitment to high standards
- Commitment to professional responsibility
- High intrinsic motivation

MINIMUM QUALIFICATIONS:

Education/ Experience:

- Bachelor's Degree
- Master's Degree in educationally related field
- Five (5) years teaching experience
- Two (2) years experience coaching teachers or demonstrated leadership ability.

Certification/Licenses Required:

- Valid California Teaching Credential
- Valid California Motor Vehicle Operator's License

WORKING CONDITIONS:

Environment:

- Outdoor playground and sports field environments.
- Indoor office and classroom environment.
- Moderate to loud noise levels.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to demonstrate:

- Ability to frequently sit; stand; walk; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.
- Ability to occasionally lift and/or move up to 15 pounds.

- Specific vision abilities including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus for purposes of reading documents, spreadsheets, diagrams, labels, and other printed matter.
- Ability to communicate, hear, and understand speech at typical levels in person and on the telephone.
- Ability to climb stairs.

Operation of Vehicles, Machinery, and Equipment Requirements:

- Ability to travel to a variety of locations within a reasonable time frame.
- Must be able to operate office, multimedia, and computer equipment.

Mental and Emotional Requirements:

- Ability to understand and follow oral and written directions.
- Ability to work independently with little direction.
- Ability to concentrate to meet numerous deadlines.
- Ability to establish and maintain effective working relationships with others.
- Ability to make independent decisions to respond to numerous requests, deadlines, and to prioritize assignments.
- Ability to exchange information.
- Ability to learn the procedures, functions and limitations of assigned duties.

Work Year: 10 months

Salary Range: Certificated Salary Schedule

~~**Physical Demands**~~:

~~The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.~~

~~While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle or feel objects, tools, or controls; reach with hands and arms; talk or hear; and taste or smell. The employee is occasionally required to sit and stoop kneel crouch, or crawl.~~

~~The employee must occasionally lift and/or move up to 15 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.~~

~~**Work Environment**:~~

~~The work environment characteristics are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.~~

~~The noise level in the work environment is usually moderate.~~

~~**Personal Qualities**:~~

~~Appearance, grooming and personality which establish a desirable example for pupils and peers. Ability to meet District standards for physical or mental health.~~

~~Above average recommendations from supervisors or other professionals who have observed the personal characteristics, scholastic attainment, and performance of the classroom teacher, including the qualities listed below:~~

~~Independent worker~~
~~Maturity and good judgment~~
~~Neat and clean appearance~~
~~Willingness to assume a wide range of responsibilities~~
~~Willingness to learn new skills and information~~
~~Willingness to continuously improve~~
~~Pleasant interpersonal skills~~
~~Good organizational skills~~
~~Ability to work within short timelines~~
~~Commitment to professional courtesy~~
~~Commitment to high standards~~
~~Commitment to professional responsibility~~
~~High intrinsic motivation~~

Laguna Beach Unified School District

25. ACTION **June 9, 2015**

Approval: **Approve Resolution 15-06: The Use of Proposition 30 Education Protection Act Funds for 2015-2016 for Direct Instruction Salaries and Benefits**

Proposal

It is proposed that the Board of Education approve Resolution 15-06: Regarding the use of Proposition 30 Education Protection Act funds for 2015-2016 direct instruction salaries and benefits.

Background

Proposition 30, approved by voters in November 2012, requires the State to pass through a minimum of $200 per average daily attendance to each local educational agency. The school district is required to hold a public hearing and approve a resolution indicating how the funds are spent. Before the passage of Proposition 30, school districts were facing further significant reductions in school funding. The passage of Proposition 30 created the Education Protection Act, using the new State funds to substitute for the State shortfall in revenue.

The attached resolution and schedule records the amount of projected funding for 2015-2016. The expenditure budgets include Grades 6-12 extra period assignments to provide necessary classes for students and one full-time teacher.

Recommended Action

It is recommended that the Board of Education approve the use of Proposition 30 Education Protection Act funds for 2015-2016 direct instruction salaries and benefits.

Prepared by:

Shannon Soto
Director of
Fiscal Services

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified
Orange County

Program by Resource Report
Expenditures by Object - Summary

For Fund(s), Resource(s), and Project Year(s):

01 1400 Education Protection Account

		2014-15 Estimated Actual	2015-16 Budget
Other State Revenue	8300-8599	581,654	592,400
EXPENDITURES AND OTHER FINANCING USES			
Certificated Salaries	1000-1999	508,470	499,830
Employee Benefits	3000-3999	73,184	92,570
TOTAL EXPENDITURES AND OTHER FINANCING USES		581,654	592 400

RESOLUTION NO. 15-06
REGARDING THE EDUCATION PROTECTION ACCOUNT

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Laguna Beach Unified School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Laguna Beach Unified School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: June 9, 2015.

_____
Board Member

_____
Board Member

_____
Board Member

_____
Board Member

_____
Board Member

Laguna Beach Unified School District

26. ACTION **June 9, 2015**

Approval: Disposal of District Surplus Property

Proposal

Authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade and/or disposal as per Education Code Sections 17545 and 17546.

Background

During the school year all inoperable and outdated equipment from school sites are accumulated and stored at the District Warehouse for proper disposal subsequent to approval by the Board of Education. Items included are non-functional office equipment, audio/video systems, computers, computer parts and miscellaneous items. The Board of Education approved a service contract with The Liquidation Company (TLC) in June 2014 on an on-going basis for this purpose.

Some items accumulated at the District Warehouse must be disposed of according to environmental laws, rules and regulations. It is critical that we obtain the services of such a company for environmentally compliant disposal of those items. For example, all computer equipment and related components, ballasts, light bulbs and any liquid material other than water must be documented and disposed of properly.

Budget Impact

There is no impact to the general fund. The cumulative value of items is less than $2,500, and, utilization of this service will generate minimal revenue.

Recommendation

Authorize the Director of Facilities to coordinate and manage the disposal of surplus properties by sale, donation, trade and/or disposal as per Education Code Sections 17545 and 17546.

Prepared by:

Jeff Dixon
Director, Facilities

Submitted by:

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Laguna Beach Unified School District

27. ACTION **June 9, 2015**

Ratification: Award of Contract for Geotechnical, Structural, Materials and Special Inspection Observation and Testing for Laguna Beach High School Tennis Court No. 6 Soil Nail Reinforced Slope in the amount not-to-exceed $55,000.

Proposal

Award a contract for Geotechnical, Structural, Materials and Special Inspection Observation and Testing for Laguna Beach High School Tennis Court No. 6 Soil Nail Reinforced Slope to GMU Geotechnical, Inc. in the amount not-to-exceed $55,000.

Background

The Soil Nail Reinforced Slope project at Laguna Beach High School Tennis Court No. 6 began construction on June 1, 2015. The design and construction plans were developed by GMU Geotechnical and include the removal of the existing distressed retaining wall along court 6, which will be replaced by a free standing concrete wall to match the existing wall that runs adjacent to the court. Staff is recommending that GMU Geotechnical continue to be retained by the district to perform the necessary testing and inspection services throughout the course of construction to insure the completion of the project meets all the contract specifications. The construction is subject to California Building Code (CBC) and inspection and testing is necessary throughout the course of the project to insure all materials and structural elements are achieved per the current code. A final report will be provided to the district that summarizes all inspection and testing that was performed and will serve as a means to protect the district from any design and/or construction flaws.

Budget Impact

This hourly rate contract, not-to-exceed $55,000, will be paid from the General Fund. The cost is shared between the City and the District on a 70/30 split for a net District impact of $16,500.

Recommended Action

It is recommended that the Board of Education award a contract for Geotechnical, Structural, Materials and Special Inspection Observation and Testing for Laguna Beach High School Tennis Court No. 6 Soil Nail Reinforced Slope to GMU Geotechnical, Inc. in the amount not-to-exceed $55,000.

Prepared by:	Submitted by,	
Jeff Dixon Director, Facilities	Dean West Assistant Superintendent Business Services	Sherine Smith, Ed.D. Superintendent of Schools

GMU GEOTECHNICAL, INC.
23241 Arroyo Vista • Rancho Santa Margarita, CA 92688 • phone 949.888.6513 • fax 949 888.1380 • info@gmugeo.com • www.gmugeo.com

May 11, 2015

Mr. Jeff Dixon.
LAGUNA BEACH UNIFIED SCHOOL DISTRICT
550 Blumont Street
Laguna Beach, CA 92561

GMU Proposal 15-009-10

Subject: Proposal and Budget Estimate for Geotechnical, Structural, Materials and Special Inspection Observation and Testing, Tennis Court No. 6 Soil Nail Reinforced Slope, Laguna Beach High School, Laguna Beach, California

Dear Mr. Dixon:

The purpose of this correspondence by GMU Geotechnical, Inc. (GMU) is to present to you our budget estimate for construction observations and testing for the construction of the soil nail reinforced slope adjacent to tennis court number 6 at the Laguna Beach High School in Laguna Beach, California.

Our scope and cost breakdown for the construction phase of the project are presented below:

SCOPE OF WORK

GMU will provide required geotechnical, structural and materials observation and testing services as necessary for the subject soil nail project. GMU will also provide special inspection testing services and act as the LBUSD Inspector of Record (IOR). We based our budget estimates on the construction timeline provided by Mr. Danny Cohen of Baldwin Construction;

1. Geotechnical, structural and materials observation and testing, special inspection and IOR duties will be performed on a full and part time basis as necessary during the following; a) observation of wall demolition and slope excavations, b) observations of slope face compaction, c) miscellaneous compaction testing, d) observation and geotechnically logging of soil nail drilling operations, e) observations of nail placement and grouting, f) structural observation of proof testing of nails, g) structural inspection by our resident structural engineer, h) verifation of concrete mix design, i) construction materials verification and testing, j) verify reinforcement location within soil nails, k) verify shotcrete reinforcement, l) observation of grout and shotcrete placement, m) obtaining nail grout and shotcrete and concrete samples for compression testing.

2. Perform laboratory testing on the soil, grout and concrete to verify compaction and strength requirements are achieved
3. Geotechnical and structural engineering analysis will be performed on nail installation data to verify design depths and strengths are attained and the project geotechnical and structural engineer will provide oversight for the project and revised recommendations as necessary. In addition we will participate in pre-construction meetings and perform job walks with the contractor and LBUSD representatives.
4. Prepare a summary report containing the results of our observation and testing.

COST ESTIMATE

We propose to provide our services as outlined in this budget estimate for a not-to-exceed amount of **$ 55,000**. We will bill our time on a time-and-expense basis in accordance with our 2014 Schedule of Charges. Our estimated costs are based on the following assumptions:

1. All costs assume that the project will be prevailing wage.
2. Overtime will not be required.
3. Assumed a six-week construction time.

We appreciate this opportunity to offer our services to you on this project.

Respectfully submitted,

GMU GEOTECHNICAL, INC.

Michael B. Moscrop, M.Sc., PE, GE 2540
Vice President
Principal Geotechnical Engineer

kmf/15-009-10P (5-11-15)

GMU GEOTECHNICAL, INC.

2014 SCHEDULE OF CHARGES

PROFESSIONAL SERVICES

Senior Principal	$ 300.00/hour
Principal/Director	$ 250.00/hour
Associate Engineer or Geologist	$ 220.00/hour
Senior Engineer or Geologist	$ 210.00/hour
Project Engineer or Geologist	$ 190.00/hour
Senior Staff Engineer or Geologist	$ 165.00/hour
Staff Engineer or Geologist	$ 125.00/hour
Deposition/Testimony	$ 495.00/hour
Graphic Illustration/CADD	$ 110.00/hour
Document Preparation and Project Services	$ 90.00/hour

FIELD INSPECTION & TESTING SERVICES

Senior Engineering Technician — $ 110.00/hour*
- Inspections for soils/grading, asphalt, concrete, batch plants, piles/caissons, etc.
- Certifications by ACI, ICC, Caltrans, local jurisdictions, etc.

Staff Engineering Technician — $ 100.00/hour*
- Services provided under direct supervision of a Senior Engineering Technician

Registered Special Inspector (*No 4 hour minimum*) — $ 110.00/hour*
- Certifications by ACI, ICC, Caltrans, local jurisdictions, etc.
- Reinforced concrete, Post-Tension, Masonry, Welding, Bolting, Fireproofing

Instrumentation Engineer — $ 170.00/hour
- Slope inclinometer and Piezometer monitoring
- Manometer for floor-level surveys
- Stormwater Turbidity & pH meter
- Pressure transducer, datalogger, & water chemistry meter for groundwater monitoring
- Pipeline video camera for drains, wells, etc.

Engineering Seismological Technician (includes 3-channel seismograph) — $ 150.00/hour
- Blast vibration & noise monitoring
- Construction vibration & noise monitoring (pile driving, drilling, demolition, etc.)

Seismic Refraction Studies (includes geologist, technician, & 12-channel seismograph) — $ 400.00/hour

***Notes:**

(1) Rates include vehicle, nuclear density gauge, and equipment for testing, inspection, and sampling.
(2) No 4-hour minimum charges apply.
(3) Overtime is charged at 1.5 times the base rate. Overtime is defined as time worked on the project in excess of 8 hours per day and all time on Saturdays, Sundays, and holidays.
(4) All rates are Non-Prevailing Wage. See separate Schedule of Charges for Prevailing Wage.

LABORATORY TESTING SERVICES

Laboratory Testing — $ 110.00/hour

(For special materials testing and laboratory costs on a per-test basis, see GMU's Laboratory Fee Schedule)

OTHER CHARGES

Outside Services	Cost + 15%
Reimbursables	Cost

Laguna Beach Unified School District

28. ACTION **June 9, 2015**

Approval: Award of Contract for Maintenance/Repairs to Existing Tennis Courts at Laguna Beach High School to J.C. Baldwin Construction Company in the Amount of $52,940.

Proposal

Award a Contract for Maintenance/Repairs to Existing Tennis Courts at Laguna Beach High School to J.C. Baldwin Construction Company in the Amount of $52,940.

Background

A geotechnical report from Geofirm, dated June 4, 2014, identified voids beneath the existing four tennis courts that are along Park Avenue at the southernmost portion of the courts. The gap between the compacted fill to the existing concrete court slabs ranges between less than an inch to roughly 6 inches. The voids have put stress on some locations of the existing courts and led to increased cracking and depressions. In order to prevent future settling and mitigate cracking caused by the voids, staff recommends filling the voids with a grout injection system to eliminate the gap between the dirt subsurface and the tennis court concrete slabs.

As J.C. Baldwin is already mobilized on site for the work being done along court #6 (northeastern most section) related to the new concrete wall and soil nail reinforced slope, staff is recommending working with Baldwin to complete the necessary repairs at the voids. The cost to complete the work falls well below the maintenance bid limit and will be completed as part of a routine repair and maintenance project, which has been confirmed by County Legal Counsel. In addition, staff has been in continuous communication with the City of Laguna Beach regarding the need for this project and they are supportive to proceed.

Budget Impact

This $52,940 contract for this project is paid for from the General Fund. The cost is shared between the City and the District on a 70/30 split for a net District impact of $15,882.

Recommended Action

Award a Contract for Maintenance/Repairs to Existing Tennis Courts at Laguna Beach High School to J.C. Baldwin Construction Company in the Amount of $52,940.

Prepared by:
Jeff Dixon
Director, Facilities

Submitted by,
Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

JC BALDWIN
CONSTRUCTION COMPANY

May 22, 2015

Laguna Beach Unified School District
550 Blumont Avenue
Laguna Beach, CA 92651

ATTENTION: Mr. Jeff Dixon
Via e-mail: jdixon@lagunabeachschools.org

PROJECT: Maintenance/Repairs to Existing Tennis Courts, Filling of Voids Beneath Slabs

PRELIMINARY ESTIMATE:

J.C. Baldwin Construction Co. (hereinafter referred to as JCB) is pleased to submit this estimate for the above mentioned project. JCB has reviewed the plans prepared by LPA (Laguna Beach High School, Community Tennis Ct. Improvements, 625 Park Avenue, Laguna Beach, CA 92651) dated December 10, 2014 and the report by Geofirm (Geotechnical Update Investigation for Tennis Court Repairs, Laguna Beach High School, 625 Park Avenue, Laguna Beach, California) dated June 4, 2014. Please review the following scope of work to confirm it is in accordance with information provided by you. All work to be performed subject to the terms and conditions herein:

Scope of work:

1) Post signs designating construction and stage parking for construction. The parking/staging will be necessary for contractor employee parking, traffic control, equipment mobilization, demobilization, material delivery, required BMP's, portable restrooms and removal of construction debris related to JCB's work.
2) Fill voids as shown on the referenced plans and report using cement grout placed through approximately 2-inch diameter core holes. This estimate includes materials and labor to core the tennis court as needed and place cement grout to fill the existing voids beneath the slabs (up to a maximum of 1140 cubic feet). This estimated volume is determined based on the areas and dimensions shown on the referenced plans and report. Additional cement grout, if needed, will be on a per cubic foot basis. We understand that the tennis courts will be resurfaced upon completion of this repair work and therefore the cores will only be filled to below the existing surface of the tennis court slab.

TOTAL: ***$52,940.00 (up to maximum of 1140 cubic feet).***
ADD/ALT: ***Additional Cement Grout – 45.00/cubic foot.***

Exclusions: Permits, Plans, Surveys/Staking, Inspections, Bond, City Fees, and Relocation of Utilities. Above prices assume all work to be prevailing wage.

Schedule: Above prices are based on performing the work in 2015 in one continuous operation, working regular 8 hour daytime shifts, five days per week. If additional mobilizations are required, add $5,000.00 per mobilization.

Insurance: JCB is protected by Worker's Compensation Insurance with limits required by law. General Liability Insurance for Bodily Injury/Property Damage for projects completed with limits of $1,000,000.00 each occurrence and $2,000,000.00 aggregate.

Conventional Methods: Unless specified otherwise, JCB's price is based upon providing conventional auger tools, and JCB shall be paid for extra work if required to perform rock drilling, coring, blasting, hand mining, hand cleaning, casing of shafts, or shoring of bells. JCB shall also be entitled to equitable compensation for costs of any excess repair of drill rigs, drill tools, or casing that suffers damage from unexpected rock or obstructions to drilling or coring.

Respectfully submitted,
J.C. Baldwin Construction Co.

JC BALDWIN
CONSTRUCTION COMPANY

Standard Conditions

1. Owner, Client or General Contractor or their authorized agent shall obtain all necessary permits to perform the work unless otherwise specified in the contract.

2. Owner, Client or General Contractor or their authorized agent shall provide all notices and acquire all necessary permits and agreements if the work encroaches on adjacent privately or publicly owned property.

3. Owner, Client or General Contractor shall be responsible for providing line, grade and surveys. As-built and final drawings are not included.

4. Special inspection and testing of materials is not included and shall be performed by others.

5. Subsurface and overhead utilities which conflict with our work shall be removed and relocated by others unless otherwise specified in the contract.

6. Site dewatering is not included unless otherwise specified in the contract.

7. Monitoring of existing structures for distress or damage due to settlement or vibrations from construction to be performed by others. JCB will not be responsible for any distress or damage to existing structures caused by settlement or vibrations due to the work.

8. Construction water sufficient to perform the work to be provided by Owner, Client or General Contractor at their expense.

9. If hazardous or contaminated materials are encountered, JCB will halt work and notify the Owner, Client or General Contractor. All costs associated with removal and/or remediation of the hazardous or contaminated materials shall be the responsibility of the Owner, Client or General Contractor and JCB shall be entitled to reimbursement for any costs associated with delays, work stoppages, damage to equipment as a result of encountering hazardous or contaminated material or added costs for additional safety equipment as well as other necessary costs.

10. Excludes all relandscaping and revegetation of areas disturbed by the work and reinstallation of irrigation and sprinkler systems unless otherwise specified in the contract.

11. The Owner, Client or General Contractor will be responsible for preparation of SWPPP's and SWPPP/BMP monitoring. JCB will install and maintain BMPs only related to our work and will not be responsible for continued maintenance of BMPs after substantial completion of the scope of services included in our contract.

29. ACTION **June 9, 2015**

Approval: Award of Contract for Purchase of Roofing Material, Warranty, and Installation of Roofing Materials and Related Products from The Garland Company, Inc. based on contract number 4-01-56-0006A of the State of California Multiple Award Schedule.

Proposal

Award a contract for purchase, warranty, and installation of roofing materials and related products from The Garland Company, Inc. based on contract number 4-01-56-0006A of the State of California Multiple Award Schedule.

Background

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. Pursuant to Public Contract Code Sections 10290 et seq. and 12101.5, the State of California establishes multiple award contracts that can be used by State and local government agencies, i.e. K-12 public school districts.

The CMAS contract for The Garland Company, Inc. expires 04/30/2020. However, the district is not required to rely solely on this CMAS contract for all roofing replacement projects and may at any time solicit new quotes or bids for the same scope of work. As an approved CMAS contractor this insures all pricing and warranties have been fully vetted and proven to be fair and competitive. Awarding this contract will allow staff to pursue roofing replacement projects quickly, as well as provide a strong benchmark for comparison of alternative quotes for similar work.

The District Ten Year Facilities Plan includes the replacement roofing through 2020 estimated at $1,186,000. Each roofing project would be bid and awarded to contractor(s) for the labor to install the replacement roofing material, noting that the District would purchase materials through CMAS directly. The contractor would be involved in the delivery and planning timeline from the roofing materials provider, The Garland Company, Inc.

Budget Impact

There is no financial impact to allowing this purchasing option; however, the intent would be to include the requirement in the roofing bid documents, informing contractors of the District intent to purchase materials through this CMAS authorization. The District Ten Year Facilities Plan includes the replacement roofing through 2020 estimated at $1,186,000, which includes both labor the materials.

Recommended Action

Award a contract for purchase, warranty, and installation of roofing materials and related products from The Garland Company, Inc. based on contract number 4-01-56-0006A of the State of California Multiple Award Schedule.

Prepared by:

Jeff Dixon
Director, Facilities

Submitted by,

Dean West
Assistant Superintendent
Business Services

Sherine Smith, Ed.D.
Superintendent of Schools

Procurement Division
707 Third Street, 2nd Floor, MS #2-202
West Sacramento, CA 95605-2811

State of California

MULTIPLE AWARD SCHEDULE

The Garland Company, Inc.

CONTRACT NUMBER:	**4-01-56-0006A**
SUPPLEMENT NO.:	4
CMAS CONTRACT TERM:	4/23/2015 through 4/30/2020
CONTRACT CATEGORY:	Non Information Technology Goods
APPLICABLE TERMS & CONDITIONS:	August 2010
MAXIMUM ORDER LIMIT:	$100,000
FOR USE BY:	State & Local Government Agencies
BASE GSA SCHEDULE NO.:	GS-07F-0130K
BASE SCHEDULE HOLDER:	The Garland Company, Inc.

This contract provides for the purchase and warranty of roofing and flooring materials. (See page 2 for restrictions applicable to this contract.)

NOTICE: Products and/or services on this CMAS may be available on a Mandatory Statewide Contracts. If this is the case, the use of this CMAS is restricted unless the State agency has an approved exemption as explained in the Statewide Contract User Instructions. Information regarding Statewide Contracts can be obtained at the website: http://www.documents.dgs.ca.gov/pd/contracts/contractindexlisting.htm. This requirement is not applicable to local government entities.

The purpose of this supplement is to renew this contract through 4-30-20. In addition, this supplement replaces in its entirety The Garland Company, Inc's existing California Multiple Award Schedule (CMAS) that expires on 4-30-15. The most current Ordering Instructions and Special Provisions and CMAS Terms and Conditions dated August 2010 products and/or services and pricing are included herein. Please review these provisions carefully because they may have changed since issuance of your last contract.

Agency non-compliance with the requirements of this contract may result in the loss of delegated authority to use the CMAS program.

Contractor non-compliance with the requirements of this contract may result in contract termination.

Effective Date: 4/23/2015

YOLANDA TUTT, Program Analyst, California Multiple Award Schedules Unit

CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS)
THE GARLAND COMPANY, INC.
CMAS NO. 4-01-56-0006A, SUPPLEMENT NO. 4

CMAS PRODUCT & SERVICE CODES

The CMAS Product & Service Codes listed below are for marketing purposes only. Review this CMAS contract and the base contract identified below for the products and/or services available on this contract.

Construction Flooring-Epoxy
Construction Roofing-Material

AVAILABLE PRODUCTS AND/OR SERVICES

The ordering agency must verify all products and/or services are currently available on the base GSA schedule at the GSA eLibrary. Access the GSA eLibrary at www.gsaelibrary.gsa.gov.

EXCLUDED PRODUCTS AND/OR SERVICES

Installation services, and public works service with a requirement for State contractor licensing are not available under this contract.

CMAS BASE CONTRACT

This CMAS contract is based on some or all of the products and/or services and prices from GSA Schedule No. GS-07F-0130K (The Garland Company, Inc.) with a GSA term of 1/20/2015 through 1/19/2020. The term of this CMAS contract incorporates an extension of three months beyond the expiration of the base GSA contract, and is shown in the "CMAS Term Dates" on page 1.

ISSUE PURCHASE ORDER TO

Agency purchase orders must be mailed to the following address, or faxed to **(216) 883-2055:**

The Garland Company, Inc.
3800 E 91st Street
Cleveland, OH 44105
Attn: Steve Rojek

Agencies with questions regarding products and/or services may contact the contractor as follows:

Phone: (216) 430-3613
E-mail: srojek@garlandind.com

TOP 500 DELINQUENT TAXPAYERS

In accordance with Public Contract Code Section 10295.4, and prior to placing an order for non-IT goods and/or services, agencies must verify with the Franchise Tax Board and the Board of Equalization that this contractor's name does not appear on either list of the 500 largest tax delinquencies pursuant to Section 7063 or 19195 of the Revenue and Taxation Code.

The Franchise Tax Board's list is available at www.ftb.ca.gov/aboutFTB/Delinquent_Taxpayers.shtml.

The Board of Equalization's list is available at www.boe.ca.gov/cgi-bin/delig.cgi.

CALIFORNIA SELLER'S PERMIT

The Garland Company, Inc.'s California Seller's Permit No. is 30651030. Prior to placing an order with this company, agencies should verify that this permit is still valid at the following website: www.boe.ca.gov.

CONTRACT PRICES

The maximum prices allowed for the products and/or services available in this CMAS contract are those set forth in the base contract identified on page 2 of this contract.

The ordering agency is encouraged to seek prices lower than those on this CMAS contract. When responding to an agency's Request for Offer (RFO), the contractor can offer lower prices to be competitive.

DARFUR CONTRACTING ACT

This contractor has certified compliance to the Darfur Contracting Act per PCC section 10475, et seq.

AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)

Ordering departments executing purchases using ARRA funding must attach the ARRA Supplemental Terms and Conditions document to their individual RFOs and purchase documents. Departments are reminded that these terms and conditions supplement, but do not replace, standard State terms and conditions associated with this CMAS contract. The ARRA Supplemental Terms and Conditions can be accessed at www.documents.dgs.ca.gov/pd/poliproc/ARRATand%20C081009final.pdf.

WARRANTY

For warranties, see the federal GSA schedule and the CMAS Terms and Conditions, General Provisions, CMAS Warranty.

DELIVERY

30 days after receipt of order, or as negotiated between agency and contractor and included in the purchase order, or as otherwise stipulated in the contract.

SHIPPING INSTRUCTIONS

F.O.B. (Free On Board) Origin. Buying agency pays the freight charges.

State agencies (not local governments) must follow the instructions below for shipping charges exceeding $50.

All shipments will be made by ground transportation unless otherwise ordered on the Std. 65.

Before placing order, contact the DGS Transportation Management (916) 376-1888 to determine the routing of freight shipments. You will need to provide Transportation Management with the point of origin and destination. They will also want to know the commodity being shipped and the estimated shipping weight of the order. If shipping overnight, the account number must be included.

Routing information should be shown on the face of the Contract/Delegation Purchase Order (Std. 65) in the format shown below.

Shipping Instructions:

Supplier route via: _____.
Carrier's telephone number: _____.

Annotate bill(s) of lading as follows:

"Freight for account of State of California. Tender Number: _____applies. State of California Purchase Order Number: _____ SHIP FREIGHT COLLECT." Estimated Freight charges: _____.

If supplier is unable to use this carrier, call Transportation Management at (916) 376-1888.

The following statement must be noted on the purchase order when the commodities are being shipped via UPS (United Parcel Service) and the State is paying directly to UPS (Collect).

Shipping Instructions:

Supplier route via United Parcel Service (ground). State of California, Department of _____ UPS account number applies. State of California Purchase Order Number _____. SHIP COLLECT. Estimated UPS charges: _____.

If supplier is unable to use UPS, call Transportation Management at (916) 376-1888.

Contractor Note: Additional shipping costs incurred by deviation to above shipping instructions, without Transportation Management approval, shall be charged to the contractor.

PURCHASING AUTHORITY DOLLAR THRESHOLD

No CMAS order may be executed by a State agency that exceeds that agency's CMAS purchasing authority threshold or the CMAS maximum order limit, whichever is less.

HOW TO USE CMAS CONTRACTS

Agencies must adhere to the detailed requirements in the State Contracting Manual (SCM) when using CMAS contracts. The requirements for the following bullets are in the SCM, Volume 2, Chapter 6 (for non-IT) and the SCM, Volume 3, Chapter 6 (for IT):

- Develop a Request for Offer, which includes a Scope of Work (SOW), and Bidder Declaration form. For information on the Bidder Declaration requirements, see the SCM, Volume 2, Section 3.5.7 and Volume 3, Section 3.4.7.
- Search for potential CMAS contractors at www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, select "Find a CMAS Contract".
- Solicit offers from a minimum of 3 CMAS contractors including one small business and/or DVBE, if available, who are authorized to sell the products and/or services needed
- If soliciting offers from a certified DVBE, include the Disabled Veteran Business Enterprise Declarations form (Std. 843) in the Request for Offer. This declaration must be completed and returned by the DVBE prime contractor and/or any DVBE subcontractors. (See the SCM Volumes 2 and 3, Chapter 3)
- This is not a bid transaction, so the small business preference, DVBE participation goals, protest language, intents to award, evaluation criteria, advertising, etc., are not applicable.
- If less than 3 offers are received, State agencies must document their file with the reasons why the other suppliers solicited did not respond with an offer.
- Assess the offers received using best value methodology, with cost as one of the criteria.
- Issue a Purchase Order to the selected contractor.
- For CMAS transactions under $5,000 only one offer is required if the State agency can establish and document that the price is fair and reasonable.

Local governments set their own order limits, and are not bound by the order limits on the cover page of this contract.

SPLITTING ORDERS

Splitting orders to avoid any monetary limitations is prohibited.

Do not circumvent normal procurement methods by splitting purchases into a series of delegated purchase orders (PCC § 10329).

Splitting a project into small projects to avoid either fiscal or procedural controls is prohibited (SAM 4819.34).

MINIMUM ORDER LIMITATION

The minimum dollar value of an order to be issued under this contract is $100.00

ORDERING PROCEDURES

1. **Order Form**

   State agencies shall use a Contract/Delegation Purchase Order (Std. 65) for purchases and services.

   Local governments shall, in lieu of the State's Purchase Order (Std. 65), use their own purchase order document.

   Electronic copies of the State Standard Forms can be found at the Office of State Publishing website. The site provides information on the various forms and use with the Adobe Acrobat Reader. Beyond the Reader capabilities, Adobe Acrobat advanced features may be utilized if you have Adobe Business Tools or Adobe Acrobat 4.0 installed on your computer. Direct link to the Standard Form 65:
   http://www.dgs.ca.gov/dgs/ProgramsServices/Forms/FMC/Search.aspx

2. **Purchase Orders**

   State and Local Government agencies are required to send a copy of each CMAS purchase order to:

   Department of General Services
   Procurement Division, Data Management Unit
   PO Box 989052, MS #2-203
   West Sacramento, CA 95798-9052
   (or via Interagency Mail Service #Z-1)

   The agency is required to complete and distribute the order form. For services, the agency shall modify the information contained on the order to include the service period (start and end date), and the monthly cost (or other intermittent cost), and any other information pertinent to the services being provided. The cost for each line item should be included in the order, not just system totals.

   The contractor must immediately reject orders that are not accurate. Discrepancies are to be negotiated and incorporated into the order prior to the products and services being delivered.

3. **Service and Delivery after Contract Expiration**

   The purchase order must be issued before the CMAS contract end term expires. However, delivery of the products or completion of the services may be after the contract end term expires (unless otherwise specifically stated in the contract), but must be as provided for in the contract and as specified in the purchase order.

4. **Multiple Contracts on STD. 65 Order Form**

   Agencies may include multiple CMAS contracts from the same contractor on a single Std. 65 Contract/Delegation Purchase Order. For guidelines, see the SCM, Volumes 2 & 3, Chapter 6.B4.1.

5. Amendments to Agency's Purchase Orders

Agency purchase orders cannot be amended if the CMAS contract has expired.

The SCM, Volumes 2 & 3, Chapter 6.A5.0 provides the following direction regarding amendments to all types of CMAS purchase orders:

> Original orders, which include options for changes (e.g., quantity or time), that were evaluated and considered in the selection for award during the RFO process, may be amended consistent with the terms of the original order, provided that the original order allowed for amendments. If the original order did not evaluate options, then amendments are not allowed unless an NCB is approved for those amendments.

Amendments unique to non-IT services are covered in the SCM, Volume 2, Chapter 6.B2.9 as follows:

> If the original contract permitted amendments, but did not specify the changes (e.g., quantity or time), it may be amended. This only applies to the first amendment. The time shall not exceed one year, or add not more than 30% of the original order value and may not exceed $250,000. If the original contract did not have language permitting amendments, the NCB process must be followed.

Also, see the SCM, Volumes 2 & 3, Chapter 8, Topic 6, for more information on amending purchase orders.

CONTRACTOR OWNERSHIP INFORMATION

The Garland Company, Inc. is a large business enterprise.

SMALL BUSINESS MUST BE CONSIDERED

Prior to placing orders under the CMAS program, State agencies shall whenever practicable first consider offers from small businesses that have established CMAS contracts [GC Section 14846(b)]. NOTE: The Department of General Services auditors will request substantiation of compliance with this requirement when agency files are reviewed.

The following website lists CMAS Small Business and Disabled Veteran Partners: www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx then select "Find a CMAS Contractor".

In response to our commitment to increase participation by small businesses, the Department of General Services **waives the administrative fee (a fee currently charged to customer agencies to support the CMAS program) for orders to certified small business enterprises.**
See the current fees in the DGS Price Book at: http://www.dgs.ca.gov/ofs/Pricebook.aspx

SMALL BUSINESS/DVBE - TRACKING

State agencies are able to claim subcontracting dollars towards their small business or DVBE goals whenever the Contractor subcontracts a commercially useful function to a certified small business or DVBE. The Contractor will provide the ordering agency with the name of the small business or DVBE used and the dollar amount the ordering agency can apply towards its small business or DVBE goal.

SMALL BUSINESS/DVBE - SUBCONTRACTING

1. The amount an ordering agency can claim towards achieving its small business or DVBE goals is the dollar amount of the subcontract award made by the Contractor to each small business or DVBE.

2. The Contractor will provide an ordering agency with the following information at the time the order is quoted:

   a. The Contractor will state that, as the prime Contractor, it shall be responsible for the overall execution of the fulfillment of the order.

   b. The Contractor will indicate to the ordering agency how the order meets the small business or DVBE goal, as follows:

      - List the name of each company that is certified by the Office of Small Business and DVBE Certification that it intends to subcontract a commercially useful function to; and
      - Include the small business or DVBE certification number of each company listed, and attach a copy of each certification; and
      - Indicate the dollar amount of each subcontract with a small business or DVBE that may be claimed by the ordering agency towards the small business or DVBE goal; and
      - Indicate what commercially useful function the small business or DVBE subcontractor will be providing towards fulfillment of the order.

3. The ordering agency's purchase order must be addressed to the prime Contractor, and the purchase order must reference the information provided by the prime Contractor as outlined above.

SPECIAL MANUFACTURED GOODS

Any contract for goods to be manufactured by the contractor specifically for the State and not suitable for sale to others may require progress payments.

For Non-IT goods contracts, see the CMAS contract Non-IT Commodities Terms & Conditions, Provision 69, Progress Payments.

OPEN MARKET/INCIDENTAL, NON-SCHEDULE ITEMS

The only time that open market/incidental, non-schedule items may be included in a CMAS order is when they fall under the parameters of the Not Specifically Priced (NSP) Items provision. If the NSP provision is not included in the schedule, or the products and/or services required do not qualify under the parameters of the NSP provision, the products and/or services must be procured separate from CMAS.

STATE AND LOCAL GOVERNMENTS CAN USE CMAS

State and local government agency use of CMAS contracts is optional. A local government is any city, county, city and county, district, or other local governmental body or corporation, including UC, CSU, K-12 schools and community colleges .empowered to expend public funds. While the State makes this contract available, each local government agency should make its own determination whether the CMAS program is consistent with their procurement policies and regulations.

UPDATES AND/OR CHANGES

A CMAS amendment is not required for updates and/or changes once the update and/or change becomes effective for the federal. GSA schedule, except as follows:

- A CMAS amendment is required when the contract is based on products and/or services from another contractor's multiple award contract and the contractor wants to add a new manufacturer's products and/or services.
- A CMAS amendment is required for new federal contract terms and conditions that constitute a material difference from existing contract terms and conditions. A material change has a potentially significant effect on the delivery, quantity or quality of items provided, the amount paid to the contractor or on the cost to the State.
- A CMAS amendment is required for changes to contracts that require California Prison Industry Authority (CALPIA) approval.

A CMAS amendment is required to update and/or change terms and conditions and/or products and services based on a non-federal GSA multiple award contract.

SELF-DELETING FEDERAL GSA TERMS AND CONDITIONS

Instructions, or terms and conditions that appear in the Special Items or other provisions of the federal GSA and apply to the purchase, license, or rental (as applicable) of products or services by the U.S. Government in the United States, and/or to any overseas location shall be self-deleting. (Example: "Examinations of Records" provision).

Federal regulations and standards, such as Federal Acquisition Regulation (FAR), Federal Information Resources Management Regulation (FIRMR), Federal Information Processing Standards (FIPS), General +Services Administration Regulation (GSAR), or Federal Installment Payment Agreement (FIPA) shall be self-deleting. Federal blanket orders and small order procedures are not applicable.

ORDER OF PRECEDENCE

The CMAS Terms and Conditions shall prevail if there is a conflict between the terms and conditions of the contractor's federal GSA, (or other multiple award contract), packaging, invoices, catalogs, brochures, technical data sheets or other documents (see CMAS Terms and Conditions, CONFLICT OF TERMS).

APPLICABLE CODES, POLICIES AND GUIDELINES

All California codes, policies, and guidelines are applicable. THE USE OF CMAS DOES NOT REDUCE OR RELIEVE STATE AGENCIES OF THEIR RESPONSIBILITY TO MEET STATEWIDE REQUIREMENTS REGARDING CONTRACTING OR THE PROCUREMENT OF GOODS OR SERVICES. Most procurement and contract codes, policies, and guidelines are incorporated into CMAS contracts. Nonetheless, there is no guarantee that *every* possible requirement that pertains to all the different and unique State processes has been included.

STATEWIDE PROCUREMENT REQUIREMENTS

Agencies must carefully review and adhere to all statewide procurement requirements in the SCM, Volumes 2 and 3, such as:

- Automated Accounting System requirements of State Administrative Manual (SAM) Section 7260-62
- Productive Use Requirements, per the SCM, Volume 3, Chapter 2, Section 2.B6.2.
- SAM Sections 4819.41 and 4832 certifications for information technology procurements and compliance with policies.
- Services may not be paid for in advance.
- Agencies are required to file with the Department of Fair Employment and Housing (DFEH) a Contract Award Report Std. 16 for each order over $5,000 within 10 days of award, including supplements that exceed $5,000.
- Pursuant to Public Contract Code Section 10359 State agencies are to report all Consulting Services Contract activity for the preceding fiscal year to DGS and the six legislative committees and individuals that are listed on the annual memorandum from DGS.
- Pursuant to Unemployment Insurance Code Section 1088.8, State and local government agencies must report to the Employment Development Department (EDD) all payments for services that equal $600 or more to independent sole proprietor contractors. See the Contractor's Std. 204, Payee Data Record, to determine sole proprietorship. For inquiries regarding this subject, contact EDD at (916) 651-6945 for technical questions or (888) 745-3886 for information and forms.
- Annual small business and disabled veteran reports.
- Post evaluation reports. Public Contract Code 10369 requires State agencies to prepare post evaluations on form Std. 4 for all completed non-IT consulting services contracts of more than $5,000. Copies of negative evaluations for non-IT consulting services only must be sent to the DGS, Office of Legal Services. The Bureau of State Audits requires State agencies annually to certify compliance with these requirements.

ETHNICITY/RACE/GENDER REPORTING REQUIREMENT

Effective January 1, 2007, in accordance with Public Contract Code 10111, State agencies are to capture information on ethnicity, race, and gender of business owners (not subcontractors) for all awarded contracts, including CAL-Card transactions. Each department is required to independently report this information to the Governor and the Legislature on an annual basis.

Agencies are responsible for developing their own guidelines and forms for collecting and reporting this information.

Contractor participation is voluntary.

PAYMENTS AND INVOICES

1. **Payment Terms**

   Payment terms for this contract are 1.5%-10 days; net 45 days.

   Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et. seq. Unless expressly exempted by statute, the Act requires State agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

2. **Payee Data Record (Std. 204)**

   Each State accounting office must have a copy of the Contractor's Payee Data Record (Std. 204) in order to process payment of invoices. Contractors are required to provide a copy of their Std. 204 upon request from an agency customer. Agencies should forward a copy of the Std. 204 to their accounting office. Without the Std. 204, payment may be unnecessarily delayed.

3. **DGS Administrative and Incentive Fees**

   Orders from State Agencies:

   The Department of General Services (DGS) will bill each State agency directly an administrative fee for use of CMAS contracts. The administrative fee should NOT be included in the order total, nor remitted before an invoice is received from DGS. This administrative fee is waived for CMAS purchase orders issued to California certified small businesses.

   See the current administrative fees in the DGS Price Book at: http://www.dgs.ca.gov/ofs/Pricebook.aspx.

   Orders from Local Government Agencies:

   Effective for CMAS orders dated 1/1/2010 or later, CMAS contractors, who are not California certified small businesses, are required to remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

   This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

   The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

4. **Contractor Invoices**

   Unless otherwise stipulated, the contractor must send their invoices to the agency address set forth in the purchase order. Invoices shall be submitted in triplicate and shall include the following:

   - Contract number
   - Agency purchase order number
   - Agency Bill Code
   - Line item number
   - Unit price
   - Extended line item price
   - Invoice total

   State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

   The company name on the CMAS contract, purchase order and invoice must match or the State Controller's Office will not approve payment.

5. **Advance Payments**

Advance payment is allowed for services only under limited, narrowly defined circumstances, e.g., between specific departments and certain types of non-profit organizations, or when paying another government agency (GC 11256 – 11263 and 11019).

It is NOT acceptable to pay in advance, except software maintenance and license fees, which are considered a subscription, may be paid in advance if a provision addressing payment in advance is included in the purchase order.

Warranty upgrades and extensions may also be paid for in advance, one time.

6. **Credit Card**

The Garland Company, Inc. accepts the State of California credit card (CAL-Card).

A Purchasing Authority Purchase Order (Std. 65) is required even when the ordering department chooses to pay the contractor via the CAL-Card. Also, the DGS administrative fee is applicable for all CMAS orders to suppliers not California certified as a small business.

7. **Lease/Purchase Analysis**

State agencies must complete a Lease/Purchase Analysis (LPA) to determine best value when contemplating a lease/rental, and retain a copy for future audit purposes (SAM 3700). Approval by the Department of General Services is not required.

8. **Leasing**

Except for Federal Lease to Own Purchase (LTOP) and hardware rental provisions with no residual value owed at end term ($1 residual value is acceptable), Federal GSA Lease provisions are NOT available through CMAS because the rates and contract terms and conditions are not acceptable or applicable to the State.

SEAT Management financing options are NOT available through this contract.

As an alternative, agencies may consider financing through the State's financial marketplace GS $Mart™. All terms and conditions and lenders are pre-approved for easy financing. The GS $Mart™ Internet address is www.dgs.ca.gov/pd/programs/statefinancialmarketplace.aspx. Buyers may contact the GS $Mart™ Administrator, Patrick Mullen by phone at (916) 375-4617 or via e-mail at patrick.mullen@dgs.ca.gov for further information.

9. **Maintenance Tax**

The Board of Equalization has ruled that in accordance with Section 1655 of the Sales and Use Tax Regulations of the Business Taxes Law Guide, that whenever optional maintenance contracts include consumable supplies, such supplies are subject to sales tax.

Generally, the State has two options:

1. For contracts that provide for maintenance services (i.e., the furnishing of labor and parts necessary to maintain equipment), the charges for the provision of maintenance services are not taxable.

2. For contracts that provide for maintenance services and consumable supply items (e.g., toner, developer, and staples), the provision of the consumable supplies is considered a taxable sale of tangible personal property. Therefore, State agencies awarding optional maintenance contracts are responsible for paying the applicable sales tax on the consumable supplies utilized during the performance period of the maintenance contract.

   The contractor will be required to itemize the taxed consumables for State accounting purposes.

CONTRACTOR QUARTERLY REPORT PROCESS

Contractors are required to submit a detailed CMAS Business Activity Report on a quarterly basis to the CMAS Unit. See Attachment B for a copy of this form and instructions.

This report shall be mailed to:

Department of General Services
Procurement Division – CMAS Unit
Attention: Quarterly Report Processing
PO Box 989052, MS #2-202
West Sacramento, CA 95798-9052

Reports that include checks for incentive fees or that exceed a total of 5 pages must be mailed and shall not be faxed or e-mailed. All other reports may be faxed or e-mailed to the attention of Quarterly Report Processing as follows:

CMAS Unit Fax Number: (916) 375-4663
CMAS Unit E-Mail: cmas@dgs.ca.gov

For the full instructions on completing and submitting CMAS Quarterly Business Activity Reports, and a soft copy of a blank quarterly report form, go to www.dgs.ca.gov/pd/Programs/Leveraged/CMAS.aspx, and then select "For Suppliers/Contractors".

Important things to remember regarding CMAS Quarterly Business Activity Reports (referred to as "reports" below):

- A report is required for each CMAS contract each quarter, even when no new purchase orders are received in the quarter.
- A separate report is required for each CMAS contract.
- Each purchase order must be reported only once in the quarter identified by the purchase order date, regardless of when the services were performed, the products were delivered, the invoice was sent, or the payment was received.
- Purchase orders from State and local government agencies must be separated on the report, as shown in the instructions.
- Contractors must report the sales activity for all resellers listed on their CMAS contract.
- Any report that does not follow the required format or excludes required information will be deemed incomplete and returned to the contractor for corrections.
- Taxes and freight must not be included in the report.
- For CMAS orders dated 1/1/2010 or later, contractors are no longer required to attach copies of purchase orders to their reports. This changed requirement will begin on Q1-2010 reports, which are due 4/15/2010.
- For CMAS orders dated 1/1/2010 or later, contractors who are not California certified small businesses must attach to their quarterly report a check covering the required incentive fee for all CMAS sales to local government agencies (see more information below). This new requirement will start on Q1-2010 reports, which are due 4/15/2010.
- New contracts, contract renewals or extensions, and contract modifications will be approved only if the contractor has submitted all required quarterly reports and incentive fees.

CMAS Quarterly Business Activity Reports are due in the CMAS Unit within two weeks after the end of each quarter as shown below:

Quarter 1	Jan 1 to Mar 31	Due Apr 15
Quarter 2	Apr 1 to Jun 30	Due Jul 15
Quarter 3	Jul 1 to Sep 30	Due Oct 15
Quarter 4	Oct 1 to Dec 31	Due Jan 15

CONTRACTOR QUARTERLY INCENTIVE FEES

CMAS contractors who are not California certified small businesses must remit to the DGS an incentive fee equal to 1% of the total of all local government agency orders (excluding sales tax and freight) placed against their CMAS contract(s). This incentive fee is in lieu of local government agencies being billed the above referenced DGS administrative fee.

CMAS contractors cannot charge local government agencies an additional 1% charge on a separate line item to cover the incentive fee. The contractor must include the 1% incentive fee in the price of the products or services offered, and the line item prices must not exceed the applicable GSA prices.

A local government agency is any city, county, district, or other local governmental body, including the California State University (CSU) and University of California (UC) systems, K-12 public schools and community colleges empowered to expend public funds.

This incentive fee is waived for CMAS purchase orders issued to California certified small businesses.

The check covering this fee shall be made payable to the Department of General Services, CMAS Unit, and mailed to the CMAS Unit along with the applicable Quarterly Report. See the provision in this contract entitled "Contractor Quarterly Report Process" for information on when and where to send these checks and reports.

CONTRACTOR PROVIDES COPY OF THE CONTRACT AND SUPPLEMENTS

CMAS contractors are required to provide the entire contract that consists of the following:

- Cover pages with DGS logo and CMAS analyst's signature, and Ordering Instructions and Special Provisions.
- California CMAS Terms and Conditions.
- Federal GSA Terms and Conditions (unless otherwise stipulated in the CMAS contract).
- Federal GSA products, services, and price list (unless otherwise stipulated in the CMAS contract).
- Supplements, if applicable.

It is important for the agency to confirm that the required products, services, and prices are included in the contract and are at or below contract rates. To streamline substantiation that the needed items are in the contract, the agencies should ask the contractor to identify the specific pages from the contract that include the required products, services, and prices. Agencies should save these pages for their file documentation.

CONTRACTORS ACTING AS FISCAL AGENTS ARE PROHIBITED

When a subcontractor ultimately provides all of the products or performs all of the services that a contractor has agreed to provide, and the prime contractor only handles the invoicing of expenditures, then the prime contractor's role becomes that of a fiscal agent because it is merely administrative in nature, and does not provide a Commercially Useful Function (CUF). It is unacceptable to use fiscal agents in this manner because the agency is paying unnecessary administrative costs.

AGENCY RESPONSIBILITY

Agencies must contact contractors to obtain copies of the contracts and compare them for a best value purchasing decision.

Each agency is responsible for its own contracting program and purchasing decisions, including use of the CMAS program and associated outcomes.

This responsibility includes, but is not necessarily limited to, ensuring the necessity of the services, securing appropriate funding, complying with laws and policies, preparing the purchase order in a manner that safeguards the State's interests, obtaining required approvals, and documenting compliance with Government Code 19130.b (3) for outsourcing services.

It is the responsibility of each agency to consult as applicable with their legal staff and contracting offices for advice depending upon the scope or complexity of the purchase order.

If you do not have legal services available to you within your agency, the DGS Office of Legal Services is available to provide services on a contractual basis.

CONFLICT OF INTEREST

Agencies must evaluate the proposed purchase order to determine if there are any potential conflict of interest issues. See the attached CMAS Terms and Conditions, Conflict of Interest, for more information.

FEDERAL DEBARMENT

When federal funds are being expended, the agency is required to obtain (retain in file) a signed "Federal Debarment" certification from the contractor before the purchase order is issued.

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants; responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

LIQUIDATED DAMAGES FOR LATE DELIVERY

The value of the liquidated damages cannot be a penalty, must be mutually agreed upon by agency and contractor and included in the purchase order to be applicable.

ACCEPTANCE TESTING CRITERIA

If the agency wants to include acceptance testing for all newly installed technology systems, and individual equipment, and machines which are added or field modified (modification of a machine from one model to another) after a successful performance period, the test criteria must be included in the purchase order to be applicable.

AMERICANS WITH DISABILITY ACT (ADA)

Section 504 of the Rehabilitation Act of 1973 as amended; Title VI and VII of the Civil Rights Act of 1964 as amended; Americans with Disabilities Act, 42 USC 12101; California Code of Regulations, Title 2, Title 22; California Government Code, Sections 11135, et seq.; and other federal and State laws, and Executive Orders prohibit discrimination. All programs, activities, employment opportunities, and services must be made available to all persons, including persons with disabilities. See Attachment A for Procurement Division's ADA Compliance Policy of Nondiscrimination on the Basis of Disability.

Individual government agencies are responsible for self-compliance with ADA regulations.

Contractor sponsored events must provide reasonable accommodations for persons with disabilities.

DGS PROCUREMENT DIVISION CONTACT AND PHONE NUMBER

Department of General Services
Procurement Division, CMAS Unit
707 Third Street, 2nd Floor, MS 202
West Sacramento, CA 95605-2811

Phone # (916) 375-4363
Fax # (916) 375-4663

ATTACHMENT A

ADA NOTICE

Procurement Division (State Department of General Services)
AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE
POLICY OF NONDISCRIMINATION ON THE BASIS OF DISABILITY

To meet and carry out compliance with the nondiscrimination requirements of the Americans With Disabilities Act (ADA), it is the policy of the Procurement Division (within the State Department of General Services) to make every effort to ensure that its programs, activities, and services are available to all persons, including persons with disabilities.

For persons with a disability needing a reasonable accommodation to participate in the Procurement process, or for persons having questions regarding reasonable accommodations for the Procurement process, please contact the Procurement Division at (916) 375-4400 (main office); the Procurement Division TTY/TDD (telephone device for the deaf) or California Relay Service numbers which are listed below. You may also contact directly the Procurement Division contact person who is handling this procurement.

IMPORTANT: TO ENSURE THAT WE CAN MEET YOUR NEED, IT IS BEST THAT WE RECEIVE YOUR REQUEST AT LEAST 10 WORKING DAYS BEFORE THE SCHEDULED EVENT (i.e., MEETING, CONFERENCE, WORKSHOP, etc.) OR DEADLINE DUE-DATE FOR PROCUREMENT DOCUMENTS.

The Procurement Division TTY telephone numbers are:

Sacramento Office:	(916) 376-1891
Fullerton Office:	(714) 773-2093

The California Relay Service Telephone Numbers are:

Voice	1-800-735-2922 or 1-888-877-5379
TTY:	1-800-735-2929 or 1-888-877-5378
Speech-to-Speech:	1-800-854-7784

ATTACHMENT B

CMAS QUARTERLY BUSINESS ACTIVITY REPORT

Contractor Name: _____

Contract Number: _____

For Questions Regarding This Report Contact:

Name: _____

Phone Number: _____

E-mail: _____

Reporting Calendar Year: _____ Revision ☐

Reporting Quarter: Q1 (Jan-Mar) ☐

Q2 (Apr-Jun) ☐

Q3 (Jul-Sep) ☐

Q4 (Oct-Dec) ☐

Check Here if No New Orders for This Quarter ☐

STATE AGENCY PURCHASES

State Agency Name	Purchase Order Number	Purchase Order Date	Agency Billing Code	Total Dollars Per Purchase Order	Agency Contact	Agency Address	Phone Number

Total State Agency Dollars Reported for Quarter: $ _____

LOCAL GOVERNMENT AGENCY PURCHASES

Local Government Agency Name	Purchase Order Number	Purchase Order Date	Total Dollars Per Purchase Order	Agency Contact	Agency Address	Phone Number

Total Local Government Agency Dollars for Quarter: $ _____ 1% Remitted to DGS (does not apply to CA certified S/Bs): $ _____

Total of State and Local Government Agency Dollars Reported for this Quarter: $ _____

ATTACHMENT B

CMAS QUARTERLY BUSINESS ACTIVITY REPORT

Instructions for completing the CMAS Quarterly Business Activity Report

1. Complete the top of the form with the appropriate information for your company.
2. **Agency Name** - Identify the State agency or Local Government agency that issued the order.
3. **Purchase Order Number** - Identify the purchase order number (and amendment number if applicable) on the order form. This is not your invoice number. This is the number the State agency or Local Government agency assigns to the order.
4. **Purchase Order Date** - Identify the date the purchase order was issued, as shown on the order. This is not the date you received, accepted, or invoiced the order.
5. **Agency Billing Code** - Identify the State agency billing code. This is a five-digit number identified on the upper right hand corner of the Std. 65 purchase order form. You must identify this number on all purchases made by State of California agencies. Billing codes are not applicable to Local Government agencies.
6. **Total Dollars Per PO** - Identify the total dollars of the order excluding tax and freight. Tax must NOT be included in the quarterly report, even if the agency includes tax on the purchase order. The total dollars per order should indicate the entire purchase order amount (less tax and freight) regardless of when you invoice order, perform services, deliver product, or receive payment.
7. **Agency Contact** - Identify the ordering agency's contact person on the purchase order.
8. **Agency Address** - Identify the ordering agency's address on the purchase order.
9. **Phone Number** - Identify the phone number for the ordering agency's contact person.
10. **Total State Sales & Total Local Sales** - Separately identify the total State dollars and/or Local Government agency dollars (pre-tax) for all orders placed in quarter.
11. **1% Remitted to DGS** - Identify 1% of the total Local Government agency dollars reported for the quarter. This is the amount to be remitted to DGS by contractors who are not California certified small businesses.
12. **Grand Total** - Identify the total of all State and Local Government agency dollars reported for the quarter.

Notes:

- A report is required for each CMAS contract, each quarter, even when there are no new orders for the quarter.
- Quarterly reports are due two weeks after the end of the quarter.

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

1. **DEFINITIONS:** The following terms shall be given the meaning shown, unless context requires otherwise or a unique meaning is otherwise specified.
   a) "Business entity" means any individual, business, partnership, joint venture, corporation, S-corporation, limited liability corporation, limited liability partnership, sole proprietorship, joint stock company, consortium, or other private legal entity recognized by statute.
   b) "Buyer" means the State's authorized Contracting official.
   c) "Contract" means this Contract or agreement (including any purchase order), by whatever name known or in whatever format used.
   d) "Contractor" means the Business Entity with whom the State enters into this Contract. Contractor shall be synonymous with "supplier", "vendor" or other similar term.
   e) "Goods" (commodities) means all types of tangible personal property, including but not limited to materials, supplies, and equipment (including computer equipment and telecommunications).
   f) "State" means the government of the State of California, its employees and authorized representatives, including without limitation any department, agency, or other unit of the government of the State of California.

2. **CONTRACT FORMATION:** If this Contract results from a Contract Offer, then Contractor's offer is deemed a firm offer and this Contract document is the State's acceptance of that offer.

3. **COMPLETE INTEGRATION:** This Contract, including any documents incorporated herein by express reference, is intended to be a complete integration and there are no prior or contemporaneous different or additional agreements pertaining to the subject matter of the Contract.

4. **SEVERABILITY:** The Contractor and the State agree that if any provision of this Contract is found to be illegal or unenforceable, such term or provision shall be deemed stricken and the remainder of the Contract shall remain in full force and effect. Either party having knowledge of such term or provision shall promptly inform the other of the presumed non-applicability of such provision.

5. **INDEPENDENT CONTRACTOR:** Contractor and the agents and employees of Contractor, in the performance of this Contract, shall act in an independent capacity and not as officers or employees or agents of the State.

6. **APPLICABLE LAW:** This Contract shall be governed by and shall be interpreted in accordance with the laws of the State of California; venue of any action brought with regard to this Contract shall be in Sacramento County, Sacramento, California. The United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Contract.

7. **COMPLIANCE WITH STATUTES AND REGULATIONS:**
   a) Contractor warrants and certifies that in the performance of this Contract, it will comply with all applicable statutes, rules, regulations and orders of the United States and the State of California and agrees to indemnify the State against any loss, cost, damage or liability by reason of Contractor's violation of this provision.
   b) If this Contract is in excess of $554,000, it is subject to the requirements of the World Trade Organization (WTO) Government Procurement Agreement (GPA).

8. **CONTRACTOR'S POWER AND AUTHORITY:** The Contractor warrants that it has full power and authority to grant the rights herein granted and will hold the State harmless from and against any loss, cost, liability, and expense (including reasonable attorney fees) arising out of any breach of this warranty. Further, Contractor avers that it will not enter into any arrangement with any third party which might abridge any rights of the State under this Contract.
   a) The State will notify Contractor of any such claim in writing and tender the defense thereof within a reasonable time; and
   b) Contractor will have sole control of the defense of any action on such claim and all negotiations for its settlement or compromise; provided that (i) when substantial principles of government or public law are involved, when litigation might create precedent affecting future State operations or liability, or when involvement of the State is otherwise mandated by law, the State may participate in such action at its own expense with respect to attorneys' fees and costs (but not liability); (ii) the State will have the right to approve or disapprove any settlement or compromise, which approval will not unreasonably be withheld or delayed; and (iii) the State will reasonably cooperate in the defense and in any related settlement negotiations.

9. **CMAS -- ASSIGNMENT:** This Contract shall not be assignable by the Contractor in whole or in part without the written consent of the State. For the purpose of this paragraph, State will not unreasonably prohibit Contractor from freely assigning its right to payment, provided that Contractor remains responsible for its obligations hereunder.

   Should the State desire financing of the assets provided hereunder through GS $Mart, the State's financial marketplace, the Contractor agrees to assign to a State-designated lender its right to receive payment from the State for the assets in exchange for payment by the lender of the cash purchase price for the assets. Upon notice to do so from the State-designated lender at any time prior to payment by the State for the assets, the Contractor will execute and deliver to the State-designated lender an assignment agreement and any additional documents necessary for the State selected financing plan. The State-designated lender will pay the Contractor according to the terms of the Contractor's invoice upon acceptance of the assets by the State.

10. **WAIVER OF RIGHTS:** Any action or inaction by the State or the failure of the State on any occasion, to enforce any right or provision of the Contract, shall not be construed to be a waiver by the State of its rights hereunder and shall not prevent the State from enforcing such provision or right on any future occasion. The rights and remedies of the State herein are cumulative and are in addition to any other rights or remedies that the State may have at law or in equity.

11. **CMAS -- ORDER OF PRECEDENCE:** In the event of any inconsistency between the articles, attachments, specifications or provisions which constitute this Contract, the following order of precedence shall apply:

    a) these General Provisions – Non-IT Commodities;
    b) Contract form, i.e., Purchase Order STD 65, etc., and any amendments thereto;
    c) federal GSA (or other multiple award) terms and conditions;

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

d) Statement of Work, including any specifications incorporated by reference herein;
e) special terms and conditions; and
f) all other attachments incorporated in the Contract by reference.

12. **PACKING AND SHIPMENT:**
a) All Goods are to be packed in suitable containers for protection in shipment and storage, and in accordance with applicable specifications. Each container of a multiple container shipment shall be identified to:
i) show the number of the container and the total number of containers in the shipment; and
ii) the number of the container in which the packing sheet has been enclosed.
b) All shipments by Contractor or its subContractors must include packing sheets identifying: the State's Contract number; item number; quantity and unit of measure; part number and description of the Goods shipped; and appropriate evidence of inspection, if required. Goods for different Contracts shall be listed on separate packing sheets.
c) Shipments must be made as specified in this Contract, as it may be amended, or otherwise directed in writing by the State's Transportation Management Unit within the Department of General Services, Procurement Division.

13. **TRANSPORTATION COSTS AND OTHER FEES OR EXPENSES:** No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, cost of bonds, or for any other purpose will be paid by the State unless expressly included and itemized in the Contract.
a) Contractor must strictly follow Contract requirements regarding Free on Board (F.O.B.), freight terms and routing instructions. The State may permit use of an alternate carrier at no additional cost to the State with advance written authorization of the Buyer.
b) If "prepay and add" is selected, supporting freight bills are required when over $50, unless an exact freight charge is approved by the Transportation Management Unit within the Department of General Services Procurement Division and a waiver is granted.
c) On "F.O.B. Shipping Point" transactions, should any shipments under the Contract be received by the State in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined by the carrier or carriers with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, Contractor, on request of the State, shall at Contractor's own expense assist the State in establishing carrier liability by supplying evidence that the equipment and/or material was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions.

14. **TIME IS OF THE ESSENCE:** Time is of the essence in this Contract.

15. **DELIVERY:** Contractor shall strictly adhere to the delivery and completion schedules specified in this Contract. Time, if stated as a number of days, shall mean calendar days unless otherwise specified. The quantities specified herein are the only quantities required. If Contractor delivers in excess of the quantities specified herein, the State shall not be required to make any payment for the excess Goods, and may return them to Contractor at Contractor's expense or utilize any other rights available to the State at law or in equity.

16. **SUBSTITUTIONS:** Substitution of Goods may not be tendered without advance written consent of the Buyer. Contractor shall not use any specification in lieu of those contained in the Contract without written consent of the Buyer.

17. **INSPECTION, ACCEPTANCE AND REJECTION:**
a) Contractor and its subContractors will provide and maintain a quality assurance system acceptable to the State covering Goods and services under this Contract and will tender to the State only those Goods that have been inspected and found to conform to this Contract's requirements. Contractor will keep records evidencing inspections and their result, and will make these records available to the State during Contract performance and for three years after final payment. Contractor shall permit the State to review procedures, practices, processes and related documents to determine the acceptability of Contractor's quality assurance system or other business practices related to performance of the Contract.
b) All Goods may be subject to inspection and test by the State or its authorized representatives.
c) Contractor and its subContractors shall provide all reasonable facilities for the safety and convenience of inspectors at no additional cost to the State. Contractor shall furnish to inspectors all information and data as may be reasonably required to perform their inspection.
d) All Goods to be delivered hereunder may be subject to final inspection, test and acceptance by the State at destination, notwithstanding any payment or inspection at source.
e) The State shall give written notice of rejection of Goods delivered or services performed hereunder within a reasonable time after receipt of such Goods or performance of such services. Such notice of rejection will state the respects in which the Goods do not substantially conform to their specifications. If the State does not provide such notice of rejection within thirty (30) days, unless otherwise specified in the Statement of Work, of delivery, such Goods and services will be deemed to have been accepted. Acceptance by the State will be final and irreversible, except as it relates to latent defects, fraud, and gross mistakes amounting to fraud. Acceptance shall not be construed to waive any warranty rights that the State might have at law or by express reservation in this Contract with respect to any nonconformity.

18. **SAMPLES:**
a) Samples of items may be required by the State for inspection and specification testing and must be furnished free of expense to the State. The samples furnished must be identical in all respects to the products offered and/or specified in the Contract.
b) Samples, if not destroyed by tests, may, upon request made at the time the sample is furnished, be returned at Contractor's expense.

19. **CMAS – WARRANTY:** The following warranty language is in addition to the warranty language provided in the federal GSA Multiple Award Schedule or other base Contract used to establish this CMAS Contract. When there is a conflict between the language, the following warranty language overrides.

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

Unless otherwise specified, the warranties contained in this Contract begin after acceptance has occurred.

a) Contractor warrants that Goods and services furnished hereunder will conform to the requirements of this Contract (including all descriptions, specifications and drawings made a part hereof), and such Goods will be merchantable, fit for their intended purposes, free from all defects in materials and workmanship and to the extent not manufactured pursuant to detailed designs furnished by the State, free from defects in design. The State's approval of designs or specifications furnished by Contractor shall not relieve the Contractor of its obligations under this warranty.

b) All warranties, including special warranties specified elsewhere herein, shall inure to the State, its successors, assigns, customer agencies and users of the Goods or services.

20. **SAFETY AND ACCIDENT PREVENTION:** In performing work under this Contract on State premises, Contractor shall conform to any specific safety requirements contained in the Contract or as required by law or regulation. Contractor shall take any additional precautions as the State may reasonably require for safety and accident prevention purposes. Any violation of such rules and requirements, unless promptly corrected, shall be grounds for termination of this Contract in accordance with the default provisions hereof.

21. **INSURANCE:** When performing work on property in the care, custody or control of the State, Contractor shall maintain all commercial general liability insurance, workers' compensation insurance and any other insurance the State deems appropriate under the Contract. Contractor shall furnish an insurance certificate evidencing required insurance coverage acceptable to the State. Upon request by the Buyer, the Contractor may be required to have the State shown as an "additional insured" on selected policies.

22. **TERMINATION FOR NON-APPROPRIATION OF FUNDS:**

a) If the term of this Contract extends into fiscal years subsequent to that in which it is approved, such continuation of the Contract is contingent on the appropriation of funds for such purpose by the Legislature. If funds to effect such continued payment are not appropriated, Contractor agrees to take back any affected Goods furnished under this Contract, terminate any services supplied to the State under this Contract, and relieve the State of any further obligation therefor.

b) STATE AGREES THAT IF PARAGRAPH (a) ABOVE IS INVOKED, GOODS SHALL BE RETURNED TO THE CONTRACTOR IN SUBSTANTIALLY THE SAME CONDITION IN WHICH DELIVERED TO THE STATE, SUBJECT TO NORMAL WEAR AND TEAR. STATE FURTHER AGREES TO PAY FOR PACKING, CRATING, TRANSPORTATION TO CONTRACTOR'S NEAREST FACILITY AND FOR REIMBURSEMENT TO THE CONTRACTOR FOR EXPENSES INCURRED FOR THEIR ASSISTANCE IN SUCH PACKING AND CRATING.

23. **TERMINATION FOR THE CONVENIENCE OF THE STATE:**

a) The State may terminate performance of work under this Contract for its convenience in whole or, from time to time, in part, if the Department of General Services, Deputy Director, Procurement Division, or designee, determines that a termination is in the State's interest. The Department of General Services, Deputy Director, Procurement Division, or designee, shall terminate by delivering to the Contractor a Notice of Termination specifying the extent of termination and the effective date thereof. The parties agree that, as to the terminated portion of the Contract, the Contract shall be deemed to remain in effect until such time as the termination settlement, if any, is concluded and the Contract shall not be void.

b) After receipt of a Notice of Termination, and except as directed by the State, the Contractor shall immediately proceed with the following obligations, as applicable, regardless of any delay in determining or adjusting any amounts due under this clause. The Contractor shall:

i) Stop work as specified in the Notice of Termination.

ii) Place no further subContracts for materials, services, or facilities, except as necessary to complete the continued portion of the Contract.

iii) Terminate all subContracts to the extent they relate to the work terminated.

iv) Settle all outstanding liabilities and termination settlement proposals arising from the termination of subContracts; the approval or ratification of which will be final for purposes of this clause.

24. **TERMINATION FOR DEFAULT:**

a) The State may, subject to the Force Majeure paragraph contained herein, by written notice of default to the Contractor, terminate this Contract in whole or in part if the Contractor fails to:

i) Deliver the Goods or to perform the services within the time specified in the Contract or any amendment thereto;

ii) Make progress, so as to endanger performance of this Contract (but see subparagraph (b) below); or

iii) Perform any of the other provisions of this Contract (but see subparagraph (b), below).

b) The State's right to terminate this Contract under subparagraphs (a)(ii) and (a)(iii) above, may be exercised if the Contractor does not cure such failure within the time frame stated in the cure notice issued by the Buyer.

c) If the State terminates this Contract in whole or in part, it may acquire, under the terms and in the manner the Buyer considers appropriate, Goods or services similar to those terminated, and the Contractor will be liable to the State for any excess costs for those Goods or services. However, the Contractor shall continue the work not terminated.

d) If the Contract is terminated for default, the State may require the Contractor to transfer title and deliver to the State, as directed by the Buyer, any:

i) Completed Goods, and

ii) Partially completed Goods and materials, parts, tools, dies, jigs, fixtures, plans, drawings, information, and Contract rights (collectively referred to as "manufacturing materials" in this clause) that the Contractor has specifically produced or acquired for the terminated portion of this Contract. Upon direction of the Buyer, the Contractor shall also protect and preserve property in its possession in which the State has an interest.

e) The State shall pay Contract price for completed Goods delivered and accepted. The Contractor and Buyer shall agree on the amount of payment for manufacturing materials delivered and accepted for the protection and preservation of the property. Failure to agree will be a dispute under the Disputes clause. The State may withhold from these amounts any sum the Buyer determines to be

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

necessary to protect the State against loss because of outstanding liens or claims of former lien holders.

f) If, after termination, it is determined that the Contractor was not in default, or that the default was excuseable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of the State.

g) The rights and remedies of the State in this clause are in addition to any other rights and remedies provided by law or under this Contract.

25. **FORCE MAJEURE:**
Except for defaults of subContractors at any tier, the Contractor shall not be liable for any excess costs if the failure to perform the Contract arises from causes beyond the control and without the fault or negligence of the Contractor. Examples of such causes include, but are not limited to:
a) Acts of God or of the public enemy, and
b) Acts of the federal or state government in either its sovereign or Contractual capacity.
If the failure to perform is caused by the default of a subContractor at any tier, and if the cause of the default is beyond the control of both the Contractor and subContractor, and without the fault or negligence of either, the Contractor shall not be liable for any excess costs for failure to perform.

26. **RIGHTS AND REMEDIES OF STATE FOR DEFAULT:**
a) In the event any Goods furnished or services provided by the Contractor in the performance of the Contract should fail to conform to the requirements herein, or to the sample submitted by the Contractor, the State may reject the same, and it shall become the duty of the Contractor to reclaim and remove the item promptly or to correct the performance of services, without expense to the State, and immediately replace all such rejected items with others conforming to the Contract.
b) In addition to any other rights and remedies the State may have, the State may require Contractor, at Contractor's expense, to ship Goods via air freight or expedited routing to avoid or minimize actual or potential delay if the delay is the fault of the Contractor.
c) In the event of the termination of the Contract, either in whole or in part, by reason of default or breach by the Contractor, any loss or damage sustained by the State in procuring any items which the Contractor agreed to supply shall be borne and paid for by the Contractor.
d) The State reserves the right to offset the reasonable cost of all damages caused to the State against any outstanding invoices or amounts owed to Contractor or to make a claim against the Contractor therefore.

27. **CONTRACTOR'S LIABILITY FOR INJURY TO PERSONS OR DAMAGE TO PROPERTY:**
a) The Contractor shall be liable for damages arising out of injury to the person and/or damage to the property of the State, employees of the State, persons designated by the State for training, or any other person(s) other than agents or employees of the Contractor, designated by the State for any purpose, prior to, during, or subsequent to delivery, installation, acceptance, and use of the Goods either at the Contractor's site or at the State's place of business, provided that the injury or damage was caused by the fault or negligence of the Contractor.
b) Contractor shall not be liable for damages arising out of or caused by an alteration or an attachment not made or installed by the Contractor, or for damage to alterations or attachments that may result from the normal operation and maintenance of the Goods provided by the Contractor during the Contract.

28. **INDEMNIFICATION:** Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all Contractors, subContractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work, services, materials or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm or corporation which may be injured or damaged by Contractor in the performance of this Contract.

29. **INVOICES:** Unless otherwise specified, invoices shall be sent to the address set forth herein. Invoices shall be submitted in triplicate and shall include the Contract number; release order number (if applicable); item number; unit price, extended item price and invoice total amount. State sales tax and/or use tax shall be itemized separately and added to each invoice as applicable.

30. **REQUIRED PAYMENT DATE:** Payment will be made in accordance with the provisions of the California Prompt Payment Act, Government Code Section 927 et. seq. Unless expressly exempted by statute, the Act requires state agencies to pay properly submitted, undisputed invoices not more than 45 days after (i) the date of acceptance of Goods or performance of services; or (ii) receipt of an undisputed invoice, whichever is later.

31. **TAXES:** Unless otherwise required by law, the State of California is exempt from Federal excise taxes. The State will only pay for any State or local sales or use taxes on the services rendered or Goods supplied to the State pursuant to this Contract.

32. **NEWLY MANUFACTURED GOODS:** All Goods furnished under this Contract shall be newly manufactured Goods; used or reconditioned Goods are prohibited, unless otherwise specified.

33. **CONTRACT MODIFICATION:** No amendment or variation of the terms of this Contract shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or agreement not incorporated in the Contract is binding on any of the parties.

34. **CONFIDENTIALITY OF DATA:** All financial, statistical, personal, technical and other data and information relating to the State's operation which are designated confidential by the State and made available to the Contractor in order to carry out this Contract, or which become available to the Contractor in carrying out this Contract, shall be protected by the Contractor from unauthorized use and disclosure through the observance of the same or more effective procedural requirements as are applicable to the State. The identification of all such confidential data and information as well as the State's procedural requirements for protection of such data and information from unauthorized use and disclosure shall be provided by the State in writing to the Contractor. If the methods and procedures employed by the Contractor for the protection of the Contractor's data and information are deemed by the State to be adequate for the protection of the State's confidential information, such methods and procedures may be used, with the written consent

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

of the State, to carry out the intent of this paragraph. The Contractor shall not be required under the provisions of this paragraph to keep confidential any data or information which is or becomes publicly available, is already rightfully in the Contractor's possession, is independently developed by the Contractor outside the scope of this Contract, or is rightfully obtained from third parties.

35. **NEWS RELEASES:** Unless otherwise exempted, news releases pertaining to this Contract shall not be made without prior written approval of the Department of General Services.

36. **PATENT, COPYRIGHT AND TRADE SECRET INDEMNITY:**
   a) Contractor shall hold the State of California, its officers, agents and employees, harmless from liability of any nature or kind, including costs and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the Contract.
   b) Contractor may be required to furnish a bond to the State, against any and all loss, damage, costs, expenses, claims and liability for patent, copyright and trade secret infringement.
   c) Contractor, at its own expense, shall defend any action brought against the State to the extent that such action is based upon a claim that the Goods or software supplied by the Contractor or the operation of such Goods pursuant to a current version of Contractor supplied operating software infringes a United States patent or copyright or violates a trade secret. The Contractor shall pay those costs and damages finally awarded against the State in any such action. Such defense and payment shall be conditioned on the following:
      i) That the Contractor shall be notified within a reasonable time in writing by the State of any notice of such claim; and,
      ii) That the Contractor shall have the sole control of the defense of any action on such claim and all negotiations for its settlement or compromise, provided, however, that when principles of government or public law are involved, the State shall have the option to participate in such action at its own expense.
   d) Should the Goods or software, or the operation thereof, become, or in the Contractor's opinion are likely to become, the subject of a claim of infringement of a United States patent or copyright or a trade secret, the State shall permit the Contractor at its option and expense either to procure for the State the right to continue using the Goods or software, or to replace or modify the same so that they become non-infringing. If none of these options can reasonably be taken, or if the use of such Goods or software by the State shall be prevented by injunction, the Contractor agrees to take back such Goods or software and make every reasonable effort to assist the State in procuring substitute Goods or software. If, in the sole opinion of the State, the return of such infringing Goods or software makes the retention of other Goods or software acquired from the Contractor under this Contract impractical, the State shall then have the option of terminating such Contracts, or applicable portions thereof, without penalty or termination charge. The Contractor agrees to take back such Goods or software and refund any sums the State has paid Contractor less any reasonable amount for use or damage.
   e) The Contractor shall have no liability to the State under any provision of this clause with respect to any claim of patent, copyright or trade secret infringement which is based upon:
      i) The combination or utilization of Goods furnished hereunder with equipment or devices not made or furnished by the Contractor; or,
      ii) The operation of equipment furnished by the Contractor under the control of any operating software other than, or in addition to, the current version of Contractor-supplied operating software; or
      iii) The modification by the State of the equipment furnished hereunder or of the software; or
      iv) The combination or utilization of software furnished hereunder with non-Contractor supplied software.
   f) Contractor certifies that it has appropriate systems and controls in place to ensure that state funds will not be used in the performance of this Contract for the acquisition, operation or maintenance of computer software in violation of copyright laws.
   g) The foregoing states the entire liability of the Contractor to the State with respect to infringement of patents, copyrights or trade secrets.

37. **EXAMINATION AND AUDIT:** Contractor agrees that the State, or its designated representative shall have the right to review and copy any records and supporting documentation pertaining to performance of this Contract. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees or others who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subContract related to performance of this Contract.

38. **DISPUTES:**
   a) The parties shall deal in good faith and attempt to resolve potential disputes informally. If the dispute persists, *Contractor* shall submit to the Department Director or designee a written demand for a final decision regarding the disposition of any dispute between the parties arising under, related to or involving this Contract, unless the State, on its own initiative, has already rendered such a final decision. Contractor's written demand shall be fully supported by factual information, and if such demand involves a cost adjustment to the Contract, Contractor shall include with the demand a written statement signed by an authorized person indicating that the demand is made in good faith, that the supporting data are accurate and complete and that the amount requested accurately reflects the Contract adjustment for which Contractor believes the State is liable. If the Contractor is not satisfied with the decision of the Department Director or designee, the Contractor may appeal the decision to the Department of General Services, Deputy Director, Procurement Division. In the event that this Contract is for information technology Goods and/or services, the decision may be appealed to an Executive Committee of State and Contractor personnel.
   b) Pending the final resolution of any dispute arising under, related to or involving this Contract, Contractor agrees to diligently proceed with the performance of this Contract, including the delivery of Goods or providing of services in accordance with the State's instructions. Contractor's failure

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

to diligently proceed in accordance with the State's instructions shall be considered a material breach of this Contract.

c) Any final decision of the State shall be expressly identified as such, shall be in writing, and shall be signed by the Department Director or designee or Deputy Director, Procurement Division if an appeal was made. If the State fails to render a final decision within 90 days after receipt of Contractor's demand, it shall be deemed a final decision adverse to Contractor's contentions. The State's final decision shall be conclusive and binding regarding the dispute unless Contractor commences an action in a court of competent jurisdiction to contest such decision within 90 days following the date of the final decision or one (1) year following the accrual of the cause of action, whichever is later.

39. **STOP WORK:**
   a) The State may, at any time, by written Stop Work Order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this Contract for a period up to 90 days after the Stop Work Order is delivered to the Contractor, and for any further period to which the parties may agree. The Stop Work Order shall be specifically identified as such and shall indicate it is issued under this clause. Upon receipt of the Stop Work Order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the Stop Work Order during the period of work stoppage. Within a period of 90 days after a Stop Work Order is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the State shall either:
      i) Cancel the Stop Work Order; or
      ii) Terminate the work covered by the Stop Work Order as provided for in the termination for default or the termination for convenience clause of this Contract.
   b) If a Stop Work Order issued under this clause is canceled or the period of the Stop Work Order or any extension thereof expires, the Contractor shall resume work. The State shall make an equitable adjustment in the delivery schedule, the Contract price, or both, and the Contract shall be modified, in writing, accordingly, if:
      i) The Stop Work Order results in an increase in the time required for, or in the Contractor's cost properly allocable to the performance of any part of this Contract; and
      ii) The Contractor asserts its right to an equitable adjustment within 30 days after the end of the period of work stoppage; provided, that if the State decides the facts justify the action, the State may receive and act upon a proposal submitted at any time before final payment under this Contract.
   c) If a Stop Work Order is not canceled and the work covered by the Stop Work Order is terminated in accordance with the provision entitled Termination for the Convenience of the State, the State shall allow reasonable costs resulting from the Stop Work Order in arriving at the termination settlement.
   d) The State shall not be liable to the Contractor for loss of profits because of a Stop Work Order issued under this clause.

40. **PRIORITY HIRING CONSIDERATIONS:** If this Contract includes services in excess of $200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with PCC Section 10353.

41. **COVENANT AGAINST GRATUITIES:** The Contractor warrants that no gratuities (in the form of entertainment, gifts, or otherwise) were offered or given by the Contractor, or any agent or representative of the Contractor, to any officer or employee of the State with a view toward securing the Contract or securing favorable treatment with respect to any determinations concerning the performance of the Contract. For breach or violation of this warranty, the State shall have the right to terminate the Contract, either in whole or in part, and any loss or damage sustained by the State in procuring on the open market any items which Contractor agreed to supply shall be borne and paid for by the Contractor. The rights and remedies of the State provided in this clause shall not be exclusive and are in addition to any other rights and remedies provided by law or in equity.

42. **NONDISCRIMINATION CLAUSE:**
   a) During the performance of this Contract, Contractor and its subContractors shall not unlawfully discriminate, harass or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, disability (including HIV and AIDS), medical condition (cancer), age, marital status, and denial of family care leave. Contractor and subContractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subContractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12990 et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations are incorporated into this Contract by reference and made a part hereof as if set forth in full. Contractor and its subContractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
   b) The Contractor shall include the nondiscrimination and compliance provisions of this clause in all subContracts to perform work under the Contract.

43. **NATIONAL LABOR RELATIONS BOARD CERTIFICATION:** Contractor swears under penalty of perjury that no more than one final, unappealable finding of contempt of court by a federal court has been issued against the Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of the National Labor Relations Board. This provision is required by, and shall be construed in accordance with, PCC Section 10296.

44. **ASSIGNMENT OF ANTITRUST ACTIONS:** Pursuant to Government Code Sections 4552, 4553, and 4554, the following provisions are incorporated herein:
   a) In submitting an offer to the State, the supplier offers and agrees that if the offer is accepted, it will assign to the State all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. 15)

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

or under the Cartwright Act (Chapter 2, commencing with Section 16700, of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of Goods, material, or services by the supplier for sale to the State pursuant to the solicitation. Such assignment shall be made and become effective at the time the State tenders final payment to the supplier.

b) If the State receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the State any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the State as part of the offer price, less the expenses incurred in obtaining that portion of the recovery.

c) Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and
   i) the assignee has not been injured thereby, or
   ii) the assignee declines to file a court action for the cause of action.

45. **DRUG-FREE WORKPLACE CERTIFICATION:** The Contractor certifies under penalty of perjury under the laws of the State of California that the Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code Section 8350 et seq.) and will provide a drug-free workplace by taking the following actions:
   a) Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code Section 8355(a).
   b) Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b) to inform employees about all of the following:
      i) the dangers of drug abuse in the workplace;
      ii) the person's or organization's policy of maintaining a drug-free workplace;
      iii) any available counseling, rehabilitation and employee assistance programs; and,
      iv) penalties that may be imposed upon employees for drug abuse violations.
   c) Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed or resulting Contract:
      i) will receive a copy of the company's drug-free policy statement; and,
      ii) will agree to abide by the terms of the company's statement as a condition of employment on the Contract.

46. **FOUR-DIGIT DATE COMPLIANCE:** Contractor warrants that it will provide only Four-Digit Date Compliant (as defined below) Deliverables and/or services to the State. "Four Digit Date Compliant" Deliverables and services can accurately process, calculate, compare, and sequence date data, including without limitation date data arising out of or relating to leap years and changes in centuries. This warranty and representation is subject to the warranty terms and conditions of this Contract and does not limit the generality of warranty obligations set forth elsewhere herein.

47. **SWEATFREE CODE OF CONDUCT:**
   a) Contractor declares under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the State pursuant to the Contract have been produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. Contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.
   b) Contractor agrees to cooperate fully in providing reasonable access to its records, documents, agents or employees, or premises if reasonably required by authorized officials of the State, the Department of Industrial Relations, or the Department of Justice to determine Contractor's compliance with the requirements under paragraph (a).

48. **RECYCLING:** The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, Goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (PCC 12205).

49. **CHILD SUPPORT COMPLIANCE ACT:** For any Contract in excess of $100,000, the Contractor acknowledges in accordance with PCC Section 7110, that:
   a) The Contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with Section 5200) of Part 5 of Division 9 of the Family Code; and
   b) The Contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

50. **AMERICANS WITH DISABILITIES ACT:** Contractor assures the State that Contractor complies with the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq).

51. **ELECTRONIC WASTE RECYCLING ACT OF 2003:** The Contractor certifies that it complies with the requirements of the Electronic Waste Recycling Act of 2003, Chapter 8.5, Part 3 of Division 30, commencing with Section 42460 of the Public Resources Code, relating to hazardous and solid waste. Contractor shall maintain documentation and provide reasonable access to its records and documents that evidence compliance.

52. **USE TAX COLLECTION:** In accordance with PCC Section 10295.1, Contractor certifies that it complies with the requirements of Section 7101 of the Revenue and Taxation Code. Contractor further certifies that it will immediately advise State of

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

any change in its retailer's seller's permit or certification of registration or applicable affiliate's seller's permit or certificate of registration as described in subdivision (a) of PCC Section 10295.1.

53. **EXPATRIATE CORPORATIONS:** Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of PCC Section 10286 and 10286.1, and is eligible to Contract with the State.

54. **DOMESTIC PARTNERS:** For Contracts over $100,000 executed or amended after January 1, 2007, the Contractor certifies that the Contractor is in compliance with Public Contract Code section 10295.3.

55. **SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:**
   a) If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)
   b) If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract;
   (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and
   (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

56. **LOSS LEADER:** It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10302(b).).

ADDITIONAL CMAS TERMS AND CONDITIONS

57. **CMAS -- CONTRACTOR'S LICENSE REQUIREMENTS:**
Contracts that include installation or the wording "Furnish and Install" require at the time of Contract award that Contractors possess a valid California State Contractor's License. If sub-Contractors are used, they must also possess a valid California State Contractor's License. All businesses which construct or alter any building, highway, road, parking facility, railroad, excavation, or other structure in California must be licensed by the California State License Board (CSLB) if the total cost (labor and materials) of the project is $500.00 or more. Failure to be licensed or to keep the license current and in good standing shall be grounds for Contract revocation.

58. **CMAS -- PUBLIC WORKS REQUIREMENTS (LABOR/INSTALLATION):**
   a) Prior to the commencement of performance, the Contractor must obtain and provide to the State, a payment bond, on Standard Form 807, when the Contract involves a public works expenditure (labor/installation costs) in excess of $5,000. Such bond shall be in a sum not less than one hundred percent (100%) of the Contract price. Forms shall be provided to the Contractor.
   b) In accordance with the provisions of Section 1773 of the California Labor Code, the Contractor shall, conform and stipulates to the general prevailing rate of wages, including employer benefits as defined in Section 1773.1 of the California Labor Code, applicable to the classes of labor to be used for public works such as at the delivery site for the assembly and installation of the equipment or materials under the purchase order. Pursuant to Section 1770 of the California Labor Code, the Department of Industrial Relations has ascertained the general prevailing rate of wages in the county in which the work is to be done, to be as listed in the Department of Transportation booklet entitled General Prevailing Wage Rates. The booklet is compiled monthly and copies of the same are available from the Department of Industrial Relations, Prevailing Wage Unit at www.dir.ca.gov (select Statistics & Research) or (415) 703-4774. The booklet is required to be posted at the job site.
   c) The Contractor hereby certifies by signing this Contract that:
      i) Contractor has met or will comply with the standards of affirmative compliance with the Non-Discrimination Clause Requirements included herein.
      ii) Contractor is aware of the provisions of Section 3700 of the Labor Code that require every employer to be insured against liability for workmen's compensation or to undertake self-insurance in accordance with the provisions of that Code, and Contractor will comply with such provisions before commencing the performance of the work of the purchase order.
   d) Laws to be Observed
      i) Labor
      Pursuant to Section 1775 of the California Labor Code the Contractor shall, as a penalty to the State or Political subdivision on whose behalf the purchase order is made or awarded, forfeit not more than fifty ($50.00) for each calendar day, or portions thereof, for each worker paid by him or subContractor under him, less than the prevailing wage so stipulated; and in addition, the Contractor further agrees to pay to each workman the difference between the actual amount paid for each calendar day, or portions thereof, and the stipulated prevailing wage rate for the same. This provision shall not apply to properly indentured apprentices.

      Pursuant to Sections 1810-1815 of the California Labor Code, inclusive, it is further agreed that the maximum hours a worker is to be employed is limited to eight hours a day and forty hours a week and the Contractor shall forfeit, as a penalty to the State, twenty-five ($25) for each worker employed in the execution of the purchase order for each calendar day during which a workman is required or permitted to labor more than eight hours in any calendar day or more than forty hours in any calendar week, in violation of California Labor Code Sections 1810-1815, inclusive.
      ii) Worker's Compensation Insurance

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

The Contractor will be required to secure the payment of compensation to its employees in accordance with the provisions of Labor Code Section 3700.

iii) Travel and Subsistence Payments
Travel and subsistence payments shall be paid to each worker needed to execute the work, as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Labor Code Section 1773.8.

iv) Apprentices
Special attention is directed to Sections 1777.5, 1777.6, and 1777.7 of the California Labor Code and Title 8, California Administrative Code Section 200 et seq. Each Contractor and/or subContractor must, prior to commencement of the public works Contract/purchase order, contact the Division of Apprenticeship Standards, 525 Golden Gate Avenue, San Francisco, CA, or one of its branch offices to insure compliance and complete understanding of the law regarding apprentices and specifically the required ratio thereunder. Responsibility for compliance with this section lies with the prime Contractor.

v) Payroll
The Contractor shall keep an accurate payroll record showing the name, social security account, and work classification specific and straight time and overtime hours worked by each employee. A certified copy of the employee's payroll record shall be available for inspection as specified in section 1776 of the California Labor Code.

59. CMAS -- TERMINATION OF CMAS CONTRACT:
a) The State may terminate this CMAS Contract at any time upon 30 days prior written notice.
b) If the Contractor's GSA Multiple Award Schedule is terminated within the term of the California Multiple Award Schedule, the California schedule shall also be considered terminated on the same date.
c) Upon termination or other expiration of this Contract, each party will assist the other party in orderly termination of the Contract and the transfer of all assets, tangible and intangible, as may facilitate the orderly, nondisrupted business continuation of each party.
d) Prior to the expiration of this Contract, this Contract may be terminated for the convenience of both parties by mutual consent.
e) This provision shall not relieve the Contractor of the obligation to perform under any purchase order or other similar ordering document executed prior to the termination becoming effective.

60. CMAS -- CONTRACT AMOUNT: There is no guarantee of minimum purchase of Contractor's products or services by the State.

61. CMAS -- DEBARMENT CERTIFICATION (FEDERALLY FUNDED CONTRACTS): When Federal funds are being expended, the prospective recipient of Federal assistance funds is required to certify to the Buyer, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

62. CMAS -- PURCHASE ORDERS FUNDED IN WHOLE OR PART BY THE FEDERAL GOVERNMENT: All Contracts (including individual orders), except for State construction projects, which are funded in whole or in part by the federal government may be canceled with 30 days notice, and are subject to the following:
a) It is mutually understood between the parties that this Contract (order) may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the Contract (order) were executed after that determination was made.
b) This Contract (order) is valid and enforceable only if sufficient funds are made available to the State by the United States Government for the fiscal year during which the order was generated for the purposes of this program. In addition, this Contract (order) is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress that may affect the provisions, terms or funding of this Contract (order) in any manner.
c) It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this Contract (order) shall be amended to reflect any reduction in funds. The department has the option to void the Contract (order) under the 30-day cancellation clause or to amend the Contract to reflect any reduction of funds.

63. CMAS -- CONFLICT OF INTEREST:
a) Current State Employees (Public Contract Code Section 10410):
i) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any State agency, unless the employment, activity or enterprise is required as a condition of regular State employment.
ii) No officer or employee shall Contract on his or her own behalf as an independent Contractor with any State agency to provide Goods or services.
b) Former State Employees (Public Contract Code Section 10411):
i) For the two-year period from the date he or she left State employment, no former State officer or employee may enter into a Contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the Contract while employed in any capacity by any State agency.
ii) For the twelve-month period from the date he or she left State employment, no former State officer or employee may enter into a Contract with any State agency if he or she was employed by that State agency in a policy-making position in the same general subject area as the proposed Contract within the twelve-month period prior to his or her leaving State service.

64. CMAS -- SUBCONTRACTING REQUIREMENTS:
Any subContractor that the CMAS supplier chooses to use in fulfilling the requirements of this Contract/purchase order, and which is expected to receive more than ten (10) percent of value of the Contract/purchase order, must also meet all Contractual, administrative, and technical requirements of the Contract/purchase order, as applicable.

65. CMAS -- RENTAL AGREEMENTS:

CALIFORNIA MULTIPLE AWARD SCHEDULES (CMAS)
GENERAL PROVISIONS - NON-IT COMMODITIES

The State does not agree to:

- Indemnify a Contractor;
- Assume responsibility for matters beyond its control;
- Agree to make payments in advance;
- Accept any other provision creating a contingent liability against the State; or
- Agree to obtain insurance to protect the Contractor.

The State's responsibility for repairs and liability for damage or loss is restricted to that made necessary by or resulting from the negligent act or omission of the State or its officers, employees, or agents.

If the Contractor maintains the equipment, the Contractor must keep the equipment in good working order and make all necessary repairs and adjustments without qualification. The State may terminate for default or cease paying rent should the Contractor fail to maintain the equipment properly.

Personal property taxes are not generally reimbursed when leasing equipment (SAM 8736).

66. **CMAS -- LEASE (Lease $Mart ™):** If an agency desires to lease through Lease $Mart ™, the Contractor agrees to sell to lessor the assets at the same price as they agree to sell to the State.

67. **CMAS -- QUARTERLY REPORTS:** Contractors are required to submit quarterly business activity reports, as specified in this Contract, even when there is no activity. A separate report is required for each Contract, as differentiated by alpha suffix.

68. **CMAS -- LIQUIDATED DAMAGES:**
In the event that the Contractor fails to deliver in accordance with the Contract requirements, the parties agree that the delay will interfere with the proper implementation of the State's programs, to the loss and damage of the State. From the nature of the case, it would be impracticable and extremely difficult to fix the actual damages sustained in the event of any such delay. The State and Contractor, therefore, presume that in the event of any such delay the amount of damage which will be sustained from a delay will be the amounts set forth in the Statement of Work, and the State and the Contractor agree that in the event of any such delay, the Contractor shall pay such amounts as liquidated damages and not as a penalty. Amounts due the State as liquidated damages may be deducted by the State from any money payable to the Contractor. The State shall notify the Contractor in writing of any claim for liquidated damages pursuant to this paragraph on or before the date State deducts such sums from money payable to the Contractor.

69. **CMAS -- PROGRESS PAYMENTS/PERFORMANCE BONDS:**
In accordance with PCC 10314: Any Contract for Goods to be manufactured by the Contractor specially for the State and not suitable for sale to others in the ordinary course of the Contractor's business may provide, on such terms and conditions as the department deems necessary to protect the State's interests, for progress payments for work performed and costs incurred at the Contractor's shop or plant, provided that not less than 10 percent of the Contract price is required to be withheld until final delivery and acceptance of the Goods, and provided further, that the Contractor is required to submit a faithful performance bond, acceptable to the department, in a sum not less than one-half of the total amount payable under the Contract securing the faithful performance of the Contract by the Contractor.

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT	1.Contract ID Code	Page of Pages
		1 | 2

Amendment/Modification No.	3. Effective Date:	4. Requisition/Purchase Req. No.	5. Project No. (If Applicable)
PO-0060	Jan 20, 2015		56

Issued By:

General Service Administration
FAS, Greater Southwest Acquisition Center (7FC)
819 Taylor Street, Rm 6A06
Fort Worth, TX 76102

7. Administered By: (If Other)

GSA/FAS/QV0CE
401 WEST PEACHTREE ST
ATLANTA, GA 30308

8. Name and Address of Contractor (No. Street, County, State and Zip Code)

GARLAND COMPANY INC, THE
3800 E 91ST ST

CLEVELAND, OH 441052103

9A Amendment of Solicitation No:

9B. Dated (See Item 11)

X

10A. Modification of Contract/Order No.
GS-07F-0130K

10B. Dated (See Item 13)
Jan 20, 2000

Code	Facility Code

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

[ ] The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers [ ] is extended [ ] is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods.

(a) By completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b) Type of contract modifications Unilateral
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority): See Block 13 Notes...

E. IMPORTANT: Contractor: is not [X], is [ ] required to sign this document and return, ___ copies to the issuing office.

14. DESCRIPTION OF MODIFICATION (Organized by UCF section headings,including solicitation/contract subject matter where feasible.)

a. The option is hereby exercised to extend the term of the contract. The period of performance is from January 20, 2015 to January 19, 2020.

b. The pricing during this option period (unless modified IAW other contract terms) will be based on the following approved price list until subsequently modified:

Verbatim Extract of The Garland Company s Commercial Price list, effective January 1, 2013, which was incorporated into the contract by Modification PO#0057 on 4/16/2013

Continue next page...

15A. NAME AND TITLE OF SIGNER (Type or Print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print)
GSA Initiated Mod	Ruth A. Powell

15B. CONTRACTOR/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
Signature Not Required (Signature of person authorized to sign)		By ***Signed electronically*** See above (Signature of Contracting Officer)	Nov 14, 2014

Continuation of Description...

c. The price discount relationship remains as follows:

The Garland Company s Most Favored Customers (MFCs) and the Basis of Award (BOA) for this contract remain as "State Governments". The price/discount relationship between the Government and the MFCs will never be less favorable to the Government than at the time of issuance of this modification to exercise Option Period 3, that is: For the life of the contract, the Government's basic discount will always be at least 1% and will always be at least equal to the 1% basic discount granted to the MFCs, which are "State Governments".

d. The Economic Price Adjustment (EPA) Clause 552.216-70 applies to all items on this contract.

e. The current terms and conditions in effect for this option period are as follows:

Basic Discount: 1%
Prompt Payment Terms: 1.5%-10 days/Net 45 days (Materials); 1.5%-10 days/Net 30 days (Services)
Quantity Volume Discount: None
Normal Delivery: 30 days ARO (SINs 563 4 and 563 6); 30 days ARO (SINs 412 51 and 412 52); 45 days ARO (SINs 206 3)
Expedited Delivery: Expedited delivery maybe negotiated on a case by case basis
FOB Terms: FOB Origin - Prepay/Add
Special Terms or Considerations: None
Warranty: Manufacturer s Standard Commercial Warranty
Foreign Items: All items on schedule are TAA compliant

f. This modification incorporates the re-representation of size status (FAR 52.212-3(c) into this contract.

g. The Industrial Funding Fee (IFF) is a separate collection mechanism and any increase or decrease in the fee does not change the price discount relationship stated above. The current IFF is .75% and should be calculated as follows:

Negotiated price divided by (1 minus .0075) which equates to Negotiated price divided by 0.9925. Example: ($100,000 / 0.9925) = $100,755.67

All other terms and conditions remain in effect as originally accepted or subsequently changed by modification.

This modification is issued at no cost to either party.

Block 13 Notes

Block 13.D:

I-FSS-163, Option to Extend the Term of the Contract (Evergreen) and the contractor's completion option package dated 8/20/14